

# Woodside Middle School

## ELEARNING GUIDELINES

### ***MAINTAINING CLASSROOM MOMENTUM!***

#### **If School Is Cancelled**

- Assignments will be posted by 9AM.
- Teachers are available to students online from 9AM until 3PM through Canvas and email.
- Our goal on a cancelled day is to maintain the momentum of the class!
- Weather permitting; Woodside's Media Center will be open for WIFI and computer access on eLearning days.

#### **For a scheduled Flex Day**

- Assignments will be posted by 7:25AM.
- Teachers will be available to students online from noon until 2:55PM through Canvas and email.
- Our goal on a Flex Day will be to leverage technology to further provide a blended learning environment.
- Students who wish to come to school may do so. The Media Center will be open, and instructional assistants will be available to assist students. Additionally, food service will be open. Teachers will not be available to meet with students in person.

#### **Assignments**

- Assignments will be posted with agenda information on the calendar of Canvas groups. Refer to Canvas for details on all assignments.
- If it is Red or White day, assignments will take the student about 1 hour per block. If it is an 8 period day, assignments will take the student about 30 minutes per period.
- Advisory classes will not have an eLearning assignment.
- All assignments should be completed by students on the eLearning day if possible.
- For a school cancelation, students will have at least 2 school days to complete eLearning assignments.
- For a Flex Day, students will have until midnight that day to complete eLearning assignments (at least).
- Students who do not complete eLearning assignments will be counted absent and required to be present at school on the next Flex Day.

**In the event of an eLearning day, SACS will notify the news media, post on school website, and Woodside will tweet (@WarriorsWMS).**

**Students without internet access will be given the opportunity to use their laptop in our IMC from 10:00am-3:00pm as needed.**