

# SACS Canvas Parent Guide: Setting Up and Linking Accounts



## Step 1: Go to [sacs.instructure.com](https://sacs.instructure.com)

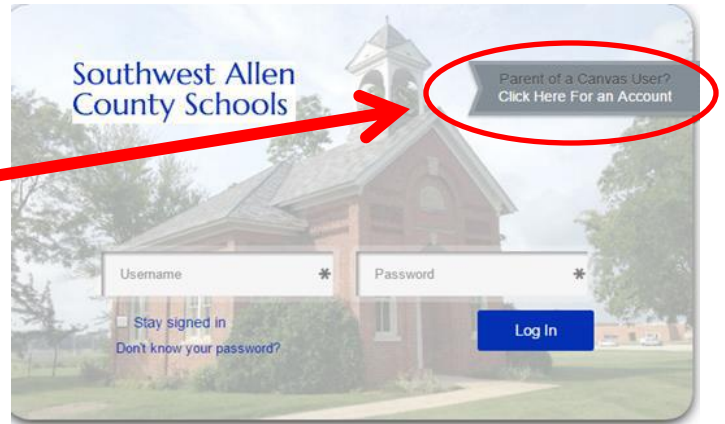
Or click on the link below:

<https://sacs.instructure.com/login/ldap>



## Step 2: Set up your Account (or enter Username & Password if you have an existing account)

See “Click Here for an Account”



## Step 3: Parent Signup

Enter the following information:

1. Enter your name
2. Enter your email
3. Enter your child's Username (This is your child's **Power School ID#**)
4. Enter your child's password (**child's locker combination**)
5. Click “You agree to the terms of use..”
6. Click “Start Participating”

You will receive an email from **Instructure Canvas**. Click the link provided in the email to finish the registration process.

Thank you for registering with Canvas! This email is confirmation that the user Bill Sanderson is registering for a new account at [documentation.instructure.com](https://documentation.instructure.com).



[Click here to finish the registration process](#)


[Update your notification settings](#)

## Step 4: Welcome Aboard!

To complete the registration process, fill out the following fields:

1. **Login:** verify your email.
2. **Password:** set your password.
3. **Time Zone:** select your time zone from the drop-down menu. (we are in the Eastern Time Zone)
4. Click “**Register**”. You will be redirected to the Canvas login page for your account.

## You are now Registered!

Welcome Aboard! 

In order to set up your account, we'll need a little more information.

Login:  1

Password:  2

Time Zone:  3

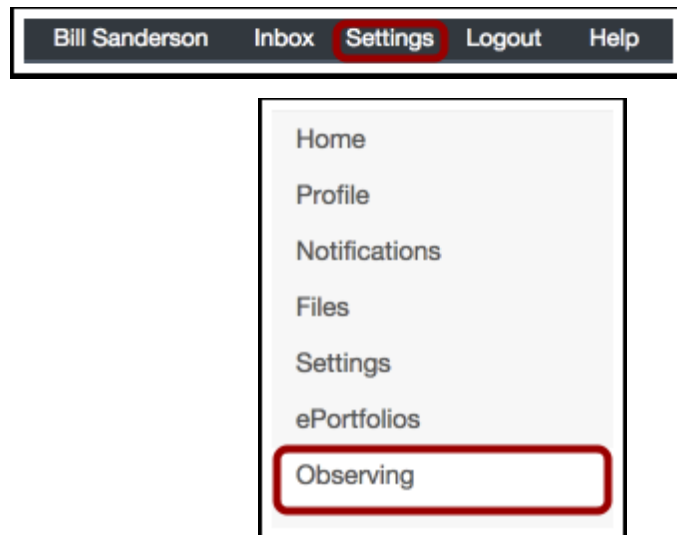
[View Privacy Policy](#)

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Log In using your email and password.

## To “Observe Your Student”

1. Open “Settings”
2. Click “Observing”



## To Add Another Student:

1. Under **“Username”**, enter student’s username (child’s PowerSchool ID#)
2. Under **“Password”** - if your child is in Kindergarten through 2<sup>nd</sup> grade, enter their initials, if they are in 3<sup>rd</sup> through 5<sup>th</sup> grade, enter their birth date. If they are in High School, enter their locker combination.
3. Click **“Add Student”**

Note: If you only have one student, you don’t need to “add student.”

### Observing

Username  1 Password  2

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#### Students Being Observed

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Nora Sanderson

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