



SACS

SOUTHWEST ALLEN COUNTY SCHOOLS

Explanation of Proof of Residency

Thank you for choosing Southwest Allen County Schools! We are excited to partner with you to prepare your young learner for tomorrow's opportunities. In order to be good stewards of our taxpayer dollars while also operating in accordance with Indiana law, we require proof of residency from you in order for your children to attend Southwest Allen County Schools. Students must attend the school that falls within the boundaries of where you have established your legal settlement.

In the usual circumstances, state law provides that "the legal settlement of the student is in the attendance area of the school corporation where the student's parents reside." Ind. Code 20-26-11-2(1)(A). The law also provides that a student will "be expelled from school if the student's legal settlement is not in the attendance area of the school corporation." Ind. Code 20-33-8-17. Our goal is to avoid this result by confirming a student has proper legal settlement at the time of their enrollment or very shortly after.

In order to confirm a student has legal settlement within our attendance area, we require three pieces of information from you. Specifically, we require one item from Group A, below, and one item from Group B, below, as well as a government issued photo ID. All documents must be provided to the school within 30 days of enrollment. Also, all documents must be current within the past 30 days (e.g., this month's electric bill).

If you are new to the area and residing with a friend or family member, they must be present with you at the time of enrollment, sign an Affidavit of Residency, and provide the same items listed above. **You then have 30 days to produce an item from Group B.**

Proof of Residency

Please submit any one item from Group A and any one item from Group B along with a valid state issued photo ID:

All documents must be provided to the school within 30 days of enrollment and must be current within the past 30 days (e.g., this month's electric bill).

Group A

- Closing documents from the purchase of your home
- Deed
- Rental agreement on letterhead
- Purchase agreement on letterhead
- Builder agreement on letterhead
- Property Tax Statement from most recent billing cycle (May/Nov)

Group B

- Water, septic, electric or gas bill with the service address
- Utility connect notice with service address
- Established bank account statement (Not a newly established account - less than 30 days - or bank papers indicating you have changed your address with them)
- Court documents containing physical address
- Social Security benefits documentation with physical address
- Medical bill with physical address
- Paycheck stub with physical address
- Mortgage statement with physical address

Additional Information:

- A student found to be living outside the enrolled school's boundaries due to falsification of records will be immediately returned to their homeschool
- A student found to be living outside of SACS boundaries due to falsification of records will be expelled for legal settlement
- Failure to provide the requested proofs of residency within 30 days will result in the student being considered for expulsion
- Please contact the school for more information if a student's parents live in different attendance areas, a student is homeless, or other less typical situations.

If you have questions regarding any of the necessary documentation, please do not hesitate to inquire with your school of enrollment.