

Lisbon School Committee Minutes
August 8, 2022

Minutes of the Lisbon School Committee Meeting held on Monday, August 8, 2022 at 5:00 P.M. at the Lisbon Town Office Meeting Room. (Note: These minutes are not official until approved by the School Committee. Such action, to either approve or amend and approve, is anticipated at the September 12, 2022 meeting.)

Members Present: Traci Austin, Margaret Galligan-Schmoll, Kim Labbe-Poisson, Kelli Rogers and Richard A. Green, Superintendent of Schools

Members Excused: Kathi Yergin

Administrators Present: Julie Nichols

Administrators Excused: All other members excused due to limited audience seating during COVID 19.

Called to Order:

Chair Austin called the meeting to order at 5:00 P.M and the Pledge of Allegiance was recited. Participants wishing to make public comments are asked to email them to Lisbon School Committee Chair Austin at taustin@lisbonschoolsme.org prior to the Public Comment section of the agenda.

4. Workshop (Lisbon School Committee Retreat):

A. Superintendent Green welcomed everyone and reviewed the 2022-2023 Goals and Objectives from the prior school year. Superintendent Green reminded the board that each year they have the opportunity to change the goals or priorities, which has been done multiple times over the years.

- Discussion regarding Goals / Objectives:
 - Goal 1 - Member Rogers would like to add an objective regarding reporting on class sizes by K-8 Administrators during their reports. Superintendent Green advised her to draft up the objective and send it to Lolita to add to an upcoming meeting for the board to consider.
 - Goal 2 - Chair Austin commented that she would like to see reports focus more on communicating the positive things happening in school and with students. Member Rogers also stated that she would like to see more communication to families. Director Nichols stated that she has been brainstorming ideas and would be discussing this in an upcoming A-Team Meeting.
 - Goal 3 – Chair Austin stated that the Business Manager and AP have been working very well with the Town and are working on a way to simplify the warrant process. Member Rogers shared that the communication and clarity has been very helpful surrounding facilities.

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- Goal 4 – Member Rogers questioned the NEASC Report from 2017 and whether all of the concerns had been addressed. Chair Austin shared that it was her thought that we have addressed all requirements and concerns from them. Superintendent Green shared that they do send staff to accreditation meetings at surrounding schools to keep up on the requirements needed. Curriculum Director Nichols stated that she has printed the 2020 standards and everything being done in CTL is centered around those standards. Director Nichols also stated that Principal Magee is also well versed with these standards and constantly refers to them during faculty meetings and during other committee meetings as needed.
- Goal 5 – Member Rogers questioned regarding objective 1; what do we look at to determine what is best for the positions related to social emotional needs of students. Superintendent Green stated that we look at what is acceptable, what we can do and also what the town is willing to budget. Member Rogers stated that is her biggest worry; we are in a position where we are making an impact and moving forward, it is very worrisome to think about having to take a hit.
- Goal 6 – Chair Austin asked if the staff are now getting comfortable with the evaluation system. Superintendent Green stated that for the staff that have been here yes, however each year we get approximately 10 plus new staff members. Member Rogers questioned with the removal of the SLO's expectation, how is student achievement folded in to this process? Director Nichols stated that when they met as a committee and it was decided to redesign the pre and post observations, it was decided that teachers are now asked "what am I going to see and how am I going to know that a student has achieved it". This was done so teachers can know that the observations are not just about you coming and seeing that students are behaved. The focus has been more on the students getting it and making growth.

B. Superintendents Update:

- **Staff Openings**
 - Support Staff
 - Custodian/Bus Driver
 - Ed-Tech's
 - P.W.S. (Literacy)
- **Budget Update**
 - ESSER Funds (\$164,425 in 2022-2023 budget)
- **Curriculum**
 - Julie Nichols (Director of Curriculum, Instruction and Assessment)
 - Teaching Learning and Assessment Handbook
 - Learning Institute

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- Professional Meeting Schedule
- **Facilities**
 - Paving Projects (August 2022)
 - LHS Roof (Next 2 Weeks)
 - LCS Carpet (August 17th)
 - LCS Boiler (September 2022)
- **Transportation**
 - 5 – Year Plan
 - Bus Replacement (2 of 3 Busses Arrive August 27th)
- **Proposals**
 - School Calendar
 - LHS
 - Credit Requirement
 - Dress Code
 - Diploma with Distinction
- **Other**
 - Policy IKFA (Early Graduation)
 - MSMA Delegate Assembly (Saturday, October 22nd)
 - Workshop Topics (Draft)
 - LEA (Negotiations)
 - New Teacher Induction Luncheon (August 16th @ 12PM)
 - Expiring Terms (Austin, Rogers and Yergin)

C. Curriculum Update: - Director Nichols reports on the following:

- Lisbon School Department Professional Meeting and Training Calendar for School Year 22-23

August/September	October
Aug 29-30 Opening Days	Oct 6 Content/Grade Level
Sept 8 Staff Meetings for LCS, LHS and GSS	Oct 7 District-Wide PD Day
Sept 15 Staff Meeting for PWS	Oct 13 Staff Meetings- to include follow up Q&A for PEPG
Sept 22 Content/Grade Level; LCS Special Ed Dept Meeting with Director Morris	Oct 20 DEI with ASCD
Sept 29 CTL led and District-Wide Dept meetings; PWS/LHS Special Ed Dept Meeting with Director Morris	Oct 27 CTL led and District-Wide Dept meetings