

**FRANKLIN BOROUGH BOARD OF EDUCATION
OBSOLETE/SURPLUS/DISPOSABLE EQUIPMENT/MATERIALS**

DEPT/ GRADE	ARTICLE & DESCRIPTION (INCLUDE SERIAL # OR OTHER IDENTIFICATION)	QTY	OBSOLETE/ SURPLUS/ or DAMAGED UNREPAIRABLE	LOCATION FL/RM #	DATE OF PURCHASE (If Known)	FIXED ASSET # <i>(if applicable)</i>	METHOD OF DISPOSAL

I CERTIFY THAT THE ABOVE ITEM(S) ARE NO LONGER REQUIRED FOR SCHOOL USE.

Submitted by: _____

APPROVALS:

PRINCIPAL/ADMINISTRATOR

DATE

DISPOSAL COMPLETED

DATE

BUSINESS ADMINISTRATOR

DATE

SUPERVISOR-BUILDING AND GROUNDS

DATE

Date Board Approved _____