

**MnSIC**  
***Minnesota System of Interagency Coordination***

**LOCAL INTERAGENCY AGREEMENT**

*For a coordinated interagency services system to children,  
birth through age 21, with disabilities*

**Aitkin County Public Health and Human Services**

**Arrowhead Regional Corrections**

**Carlton County Public Health and Human Services**

**Carlton County Children's Mental Health**

**Central Minnesota Community Corrections**

**Northern Lights Special Education Cooperative**

**Lake County Human Services**

**Lake County Probation**

**Pine County Health and Human Services**

**Pine County Court Services**

**St. Louis County of Public Health & Human Services**

**St. Louis County Juvenile Probation**

**St. Louis County Social Services & Children's Mental Health**

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## LOCAL INTERAGENCY AGREEMENT

*For a coordinated interagency services system to children,  
birth through age 21, with disabilities*

### AUTHORITY:

This agreement is entered into and between:

Aitkin County Health & Human Services  
Aitkin County Courthouse  
209 2nd Street NW  
Aitkin, MN 56431  
(Hereinafter referred to as “ACHHS”)

Carlton County Health & Human Services  
1215 Avenue C  
Cloquet, MN 55720  
(Hereinafter referred to as “CCHHS”)

Northern Lights Special Education Cooperative  
302 14<sup>th</sup> Street  
Cloquet, MN 55720  
(Hereinafter referred to as “NLSEC”)

Lake County Human Services  
616 Third Avenue  
Two Harbors, MN 55616  
(Hereinafter referred to as “LCHS”)

Pine County Health and Human Services  
130 Oriole Street East  
Sandstone, MN 55072  
(Hereinafter referred to as “PCHHS”)

St. Louis County Health and Human Services  
320 West Second Street  
Duluth, MN 55802  
(Hereinafter referred to as “SLCSS”)

### WITNESSETH:

**WHEREAS**, the Interagency Services for Children with Disabilities Act set forth the requirements for County Boards and School Boards to establish an interagency governance structure to coordinate local services for children with disabilities. The Act outlined the conditions, procedures, purposes, and responsibilities of participating agencies, for serving children and youth with disabilities ages 3 – 21;

**WHEREAS**, Minnesota Statutes encourage school districts and county boards to enter into agreements to cooperatively serve and provide funding for children with disabilities under age five and their families;

**WHEREAS**, by this agreement, the Minnesota Departments of Education (MDE), Health (MDH) and Human Services (DHS), reaffirm their support for comprehensive planning for children and youth, birth through age 21, with disabilities and their families. This agreement clarifies the conditions, procedures, purposes, and responsibilities of the participating agencies under the requirements of relevant state and federal laws, which include Minnesota Statutes and Part C of IDEA. Each of these agencies agrees to the goals and objectives contained in this agreement and through collaborative efforts will continue to assist in the development and implementation of interagency systems to meet the needs of children and youth with disabilities and their families. Certain components of this document are limited to eligible children and youth, birth through age 21, and their families as defined by Minnesota Statutes and Rules.

**WHEREAS**, this agreement is based on state and federal laws in effect at the time this agreement is adopted by all parties. If laws or rules change at the state or federal level, the parties to this agreement will reexamine this agreement for potential changes.

**WHEREAS**, Minnesota Statutes establishing local Interagency Early Intervention Committees (IEIC), and the By-Laws of the Northern Lights Special Education Cooperative IEIC, adopted September 12,

1990, outline the responsibilities of the agencies, to manage a system of interagency services for children with disabilities, aged birth to five.

**WHEREAS**, state law requires county boards and school boards to establish an interagency governance structure to coordinate local services for children with disabilities through The Interagency Services for Children with Disabilities Act.

**WHEREAS**, the Aitkin County Collaborative's Mission Statement, the Carlton County Collaborative's Mission Statement, North Shore Collaborative's Mission Statement, the Pine County Children, Families & Learning Collaborative Mission Statement, CCHHS' Mission Statement, the Lake County component of Community Health Board plan, LCHS' Mission Statement, Coordination of Services Statement, Local Agency Children's Mental Health Services and Developmental Disabilities Program Overview, and SLCHHS' Mission Statement, give evidence to long-term commitment to interagency collaboration through the use of terms such as: integrated service delivery system, community cooperation in partnership with other agencies, cooperation and coordination, building interagency networks, interagency and interdisciplinary staffings.

**NOW THEREFORE: ACPHHS, CCHHS, NLSEC, LCH, LCSS, PCHHS AND SLCHHS** are entering into this agreement to provide a system of coordinated, comprehensive and accessible services for children with disabilities children and youth, birth through age 21 years with disabilities, and their families. Further, these agencies believe that such a comprehensive, multidisciplinary, coordinated and seamless service system will be more effective, efficient, and of higher quality. The parties seek, through this agreement, to create a family-focused environment where: the needs of children and youth with disabilities and their families are identified; services that will address those needs are identified; the availability of those services is identified; providers of those services are identified; sources for payment of services are identified; and the necessary services are, in fact, delivered.

TOPICS ADDRESSED IN THIS AGREEMENT:

I. Agency and Community Identifiers

A. Northern Lights Special Education Cooperative (NLSEC)

The Northern Lights Special Education Cooperative (NLSEC) is located in northeastern Minnesota. The twelve member school districts of the Northern Lights Special Education Cooperative are Barnum, Carlton, Cloquet, Cromwell, Esko, Hermantown, Lake Superior, McGregor, Moose Lake, Proctor, Willow River and Wrenshall. These twelve communities are located in the counties of Aitkin, Carlton, Lake, Pine and St. Louis. In 2004, of a total student population of 12,905, approximately 1,607 students, birth through age 21, with disabilities are supported by resources persons and special educators of NLSEC.

B. The Northern Lights Interagency Council (NLIC)

The NLIC is a consolidation of the Interagency Early Intervention Committee and the Northern Lights Community Transition Interagency Committee. The merger of these mandated interagency organizations arose as a natural outcome of their shared demographics, purpose, goals, personnel and populations served. The merger was fostered by the wish of both organizations to provide continuous and consistent services for students with disabilities and their families from the time of the child's birth through age twenty-one. It is through the NLIC that the districts and the agencies who entered this

agreement as well as many additional organizations and individual who service students with disabilities, seek to fulfill the statute requirements of this agreement.

C. Aitkin County

One school district in Aitkin County is a member of NLSEC, McGregor ISD #004.

Aitkin County is 1,819 square miles and the total population of Aitkin County is 15,301. Of the 15,301 persons residing in Aitkin County, 4.5% of the population is under the age of 5; 20.9% is under the age of 18 years old; 23% is over the age of 65. The median household money income (1997 model-based estimate) is \$26,746. 14.9% of the persons in Aitkin County are below the poverty level. The largest industries in Aitkin County are tourism, forest products and agriculture.

Collaborative Relationships Established:

Aitkin County Health & Human Services is also part of the Aitkin County Collaborative, part of the Paul Bunyan Special Education Cooperative and part of the Northeast Education District. Since McGregor ISD #004 joined with NLSEC in July 2001, Aitkin County is now a collaborative partner with Northern Lights Special Education Cooperative

*Data obtained from the U.S. Census Bureau, 2000 Report and from the Aitkin County Home Page.*

D. Carlton County

All seven school districts of Carlton County are members of NLSEC: Barnum ISD #91, Carlton ISD #93, Cloquet ISD #94, Cromwell #95, Esko ISD #99, Moose Lake ISD #97, and Wrenshall ISD #100.

Carlton County is 860 square miles and the total population of Carlton County is 31,671. Of the 31,671 persons residing in Carlton County, 5.9% of the population is under the age of 5; 25.4% is under the age of 18 years; and 15.1% is over the age of 65. The median household income (1997 model-based estimate) is \$36,871. 10.3% of the persons in Carlton County are below the poverty level.

Collaborative Relationships Established

Carlton County Children & Family Services Collaborative, Carlton County Mental Health Collaborative and the NLSEC.

*Data obtained from the U.S. Census Bureau, 2000 Report and from the Carlton County Home Page.*

E. Lake County

There is only one school district within Lake County; Lake Superior ISD #381, serving students

residing in Two Harbors and Silver Bay.

Lake County has a land area of 2,099 square miles and the total population is 11,058. Of the 11,058 persons residing in Lake County, 5.1% of the population is under the age of 5; 22.3% is under the age of 18 years; and 20.0% is over the age of 65. The median household income (1997 model-based estimate) is \$35,598. 8.1% of the population is below the poverty level. Major industries are mining, logging and tourism.

Collaborative Relationships Established  
North Shore Collaborative and the NLSEC.

*Data obtained from the U.S. Census Bureau, 2000 Report and from the Lake County Home Page.*

F. Pine County

Two school districts in Pine County, Moose Lake ISD #97 and Willow River School ISD #77, are part of the Northern Lights Special Education Cooperative.

Pine County has a land area of 1,411 square miles and the total population is 26,530 persons. Of the total population, 5.5% is under the age of 5, 25.5% are under the age of 18 and 15% are over the age of 65 years. The median household income is \$37,379 and 11.3% of the population lives below the poverty line. The major industries in the county are timber, farming, tourism and light industry.

Collaborative Relationships Established  
The Pine County Children, Families and Learning Collaborative and the NLSEC.

*Data obtained from the U.S. Census Bureau, 2000 Report*

G. St. Louis County

Two school districts, Hermantown ISD #700 and Proctor ISD #704, are part of the Northern Lights Special Education Cooperative.

St. Louis County has a land area of 6,225 square miles and the total population is 200,528. Of the 200,528 persons residing in St. Louis County, 5.2% of the population is under the age of 5; 22.4% is under the age of 18 years; and 16.1% is over the age of 65. The median household income (1997 model-based estimate) is \$36,254. 11.7% of the population is below the poverty level.

The major industries in St. Louis County are mining, wood and paper products, shipping and transportation, health care, and tourism. Duluth is the largest city in St. Louis County and it is the county seat. St. Louis County also maintains courthouses in Hibbing and Virginia and a government services building in Ely.

St. Louis County is an active player on Family Services Collaboratives & the Local Coordinating Council and Local Advisory Council of the Children's Mental Health and four Interagency Early

Intervention Committees.

*Data obtained from the U.S. Census Bureau, 2000 Report and from the St. Louis County Home Page.*

## II. Roles and Responsibilities

### A. Duties and Retained Powers of Signatory Parties

#### **Each agency is responsible to:**

- Participate in training activities.
- Request release of information from parents to enable the creation of joint plans.
- Participate as a member of a child/youth team in developing IIIPs and IFSPs.
- Participate in screening and assessment for children/youth and families as appropriate.
- Provide service coordination as appropriate to each agency's guidelines.
- Serve as a liaison between agencies and services for families.
- Cooperate in the collection of data to evaluate interagency efforts.
- Inform staff of available services.
- Provide funding to pay expenses related to employing personnel.

#### **Public schools are responsible to:**

- Provide special education and related services for eligible children ages birth to 21.
- Use special education funds (i.e. reimbursements, transportation and foundation aids) to support programs as appropriate.
- Complete and monitor special education due process for children/youth and families with special education needs.
- Provide IIIP management for students with special education needs.
- Participate at IEIC, CTIC and interagency meetings.
- Offer parent education as appropriate for students with special education needs.

#### **County Social Services is responsible to:**

- Provide consultation on family problems and related matters.
- Encourage parent/child/youth involvement in services.
- Provide services/resources as needed for eligible children/youth and families.
- Participate in IEIC, CTIC and interagency meetings.

#### **County Health is responsible to:**

- Provide consultation on health and related matters.
- Encourage parent/child/youth involvement in services.
- Participate in IEIC and interagency meetings.
- Implement child find activities including the Follow Along Program (FAP).

#### **Northern Lights Special Education Cooperative is responsible to:**

- Participate in IEIC, CTIC and interagency meetings.
- Provide direct and indirect education services.
- Provide evaluation services.
- Facilitate the development of the annual NLIC budget.
- Account as the NLIC fiscal host.

## **B. Interagency Identification and Assessment**

1. For children, birth through pre-kindergarten age:  
As required by Federal and Minnesota Statutes for IEICs, the Interagency Council members actively seek to identify young children, birth to age 5 who may be at risk for developmental delays. The Early Childhood Special Education Child Find Coordinator, funded through Part C and Part B funds, acts on the referrals. Referrals are accepted from any agency or person, however, parent permission is required for the Child Find Coordinator to accept the referral.

The responsibilities of Child Find are described in the federal legislation, IDEA.

Once an initial screening (including a health and developmental history and a review of family priorities) is accomplished, with parent permission the referral is brought to the Interagency Review Team (IRT) for review and recommendations for supporting the child and his/her family. The parents must sign the interagency release of information.

A temporary service coordinator is assigned who facilitates connections with support agencies and coordinates the needed assessments to determine eligibility for special education services.

The interim or temporary service coordinator facilitates the development of an evaluation report which integrates family information, the special education evaluation data and, if available, the other agencies who are part of the evaluation effort. Since special education is the lead agency, the special education timelines for completing the assessment and getting the evaluation summary to the family for their read, are honored. Every effort will be made to accommodate the evaluation process including timelines of the non-school members of the evaluation team.

If the child is eligible for special education services, an interagency plan is developed and a service coordinator and an electronic service facilitator are assigned. At this date, even those children who are eligible for school services only, receive an Individualized Interagency Intervention Plan (IIIP).

2. For children, kindergarten-age through age twenty-one, districts and agencies follow the requirements of the Interagency Services for Children with Disabilities Act

## **C. Coordination of Services Methods**

Service coordination will be as individualized or /customized as each of the twelve member districts in NLSEC. That is, the local evaluation/service team for each child will determine the person who will be the service coordinator for the child and this same team will outline the duties of that service coordinator.

A needs-based process for facilitating Individualized Family Services Plan (IFSP) planning meetings has been in practice at NLSEC for several years. It is being promoted for the development of IIIPs.

Guidelines and Protocols for a variety of service coordination models have been developed and are provided frequently and freely to all agencies and individuals within the geographic area



served by the Northern Lights Interagency Council.

### **III. Provision, Payment, and Facilitation of Payment Services**

#### **A. Creation of a Single Plan**

The creation of a single plan through interagency cooperation does not in any way alter the responsibilities of any agency in providing for and pay for services. Agencies and programs providing services to children, youth and families regarding disability related concerns would continue to provide and pay for services as is done currently. This requirement is stated in Minnesota Statute. Further, Minnesota Statute states: “nothing in this section or section 125A.023 increases or decreases the obligation of the state, county, regional agency, local school district, or local agency or organization to pay for education, health care or social services.” It is our expectation that, through this interagency legislation, agencies will continue to coordinate current programs, funding and initiatives.

#### **B. Joint Responsibility**

It is the joint responsibility of the county boards and school boards to coordinate, provide and pay for appropriate services and to facilitate payment services from public and private sources. Appropriate services for eligible children must be determined in consultation with parents, physicians, and other educational, medical, health and human service providers. The services provided must be in conformity with an IFSP, IIP or ISP.

#### **C. Exclusions**

The county boards and school boards shall not be required to provide any services under an IFSP that are not required in an IIP or ISP. The financial responsibilities of each agency for services for children are outlined later in this document.

The team will discuss, and address, possible options for payment. An interagency agreement needs yet to be developed to assure that multiple options are available. All efforts will be made to develop a flexible payment system. The Collaborative Board will be responsible for developing this system.

### **IV. Guidelines and Procedures for the Following Five Interagency Activities**

#### **A. Methods of Dispute Resolution**

##### **1. Dispute Process**

The IFSP or the IIP team will define the exact nature of the dispute.

If the IFSP or the IIP team is unclear about service responsibility, each team member will consult his/her agency’s administrator to clarify eligibility criteria for service.

If the issue is:

- (i) An administrative or policy issue, administrative representatives from the involved agencies would confer in order to resolve the dispute.
- (ii) An eligibility issue, each agency would resolve the issue internally. The IFSP or the IIP team will present information to parents, including options and procedures for

resolving issues within the involved agency(s).

If the above process yields unsatisfactory results, participating agencies will agree to third party mediation, since NLSEC's Interagency Council serves children, birth through age 21 and their families.

2. If a dispute procedure results in hearing, then the interagency hearing procedure will be as stated below:

The Local Primary Agency (LPA) is the entity to receive the request for a hearing. Responsibilities for implementing hearing procedures are assigned to the LPA.

Minnesota statute states that procedures regarding how a request for hearing will be addressed by the LPA (Local Primary Agency).

3. Description of how legal costs will be covered

Responsibility for payment of legal costs will be assigned to each local agency or county and/or school board, related to their level of involvement in the hearing. Money which is budgeted by the NLIC for dispute resolution will be set aside at the beginning of the state fiscal year and will be distributed among those agencies required to hold hearings at the end of the year. Costs incurred by each agency will be reimbursed in proportion to the fractional costs incurred by each agency during the state fiscal year.

4. Description of how the legal defense for the agencies and/or boards will be covered

Each agency and/or board will be responsible for identifying and securing their own attorney to represent them in a hearing.

## **B. Methods of Collecting and Sharing Data**

### **1. Data Practices and Procedures**

- All Parties agree to establish data practices that conform to state and federal statutes and rules regulating data, particularly the collection, creation, receipt, maintenance, or dissemination of private data on individuals as defined and regulated by Minnesota Government Data Practices Act, and/or any other applicable state or federal laws. Parties further agree to establish practices for student data that conform to the federal Family Education Rights and Privacy Act of 1974 (FERPA). Such data practices shall, at minimum, include the provisions defined below.
- The Parties designate the Interagency Council as the Responsible Authority for the collection, reception, maintenance, dissemination, and use of any data on individuals pursuant to this Agreement, and for the training of employees with regard to data practices.
- Parties agree to abide by requirements of a written or verbal Tennessee Warning, or Family Education Rights Privacy Act prior to asking the client to provide private or confidential information about her/himself or her/his minor children.
- In instances when Interagency Structure entities need to use or disseminate client data in a manner different from that described to the client in the Tennessee Warning, the Parties

shall obtain the written informed consent of the subjects of the data. The test for such need shall be whether the information sharing would result in a clear benefit to the child or family.

- Parties further agree to promote information-sharing practices among employees that are consistent with the Interagency Structure's service philosophy, namely, that obtaining a family's informed consent is fundamental to maintaining a parent-professional partnership.

## **2. Data Collection**

The Northern Lights Interagency Council has among its goals an item relating to data collection.

Referral data collected includes:

- Name of referring agency/agencies
- District
- Birth date of each student
- Age as of September of the current fiscal year
- Number of students on IFSPs / IIPs

This information is shared in verbal and written form at the following forums:

- 1 time per year - Interagency Council meetings
- Upon request – Meetings of the Carlton County Family & Children Services Collaborative and North Shore Collaborative and, upon request, Aitkin County Collaborative and the St. Louis County Collaborative.
- 1 time per year - Meetings of Northern Lights Special Education Cooperative Board
- Upon request - Meetings of school principals in the Northern Lights Special Education Cooperative

The Northern Lights Special Education Cooperative and Interagency Council are participating members of the Minnesota Post-secondary Follow-up Study piloted by the Minnesota Department of Education. This study involves interviewing IEP/IIP students who graduated or dropped out of the educational system to determine their current status in the five areas of secondary transition and comparing those results with educational and agency services provided during the students' high school years. The post-school follow-up system is designed to provide:

- Improved methods for organizing and reporting information on current status of former special education students to the Minnesota Legislature, local school boards and other government agencies;
- Improve methods for supporting local Community Transition Interagency Committees in their local planning efforts;
- Improved methods for sharing information among schools, community service agencies, and families to improve transition planning;
- Improved methods for identifying service needs of young adults with disabilities within specific communities in Minnesota.

Additional data is routinely collected as the result of:

- The IIP contains formats for recording information to generate reports.

- Access codes and passwords to the IFSP and IIP are provided to teachers, parents and agency personnel through the NLSEC, so data on frequency and use collection is easily facilitated.
- Each agency also retains its own information and forms.

### **C. Evaluation of the Success of the Interagency Effort**

The IEIC Self-Assessment Guide and the CTIC Needs Assessment and Action Planning Guide are used to generate goals and activities to improve service delivery and to meet mandated requirements stated in law.

Once a year, each Interagency Review Team formally reviews their process to ensure that the membership feels that families who have children with disabilities or at-risk for developmental delays are adequately supported at the IRT level.

The IC has a standard agenda which contains opportunities for the question of successful interagency support to families to be asked. For example, the Child Find report reflects the variety of referral sources and so offers specific clues for IC to increase outreach efforts.

Other indicators of successful interagency effort might include:

- The number of children who have more than one agency listed on their team membership page of the IIP
- Number of non-school agencies involved in child-focused evaluation activities
- Number of non-school agencies involved in systems-level interagency activities.

The Northern Lights Interagency Council has among its mission statements to periodically conduct a survey to determine the extent of general awareness, participation in and satisfaction with the concept and practice of interagency collaboration. The targeted audience for the survey includes: parents, human services employees, educators, probation officers, and IC members within the five counties served by the IC. The assessment tool is provided via hardcopy and mailings to parents and in an online form to all other participants. Results are tabulated and analyzed for distribution. Determination concerning the frequency of subsequent surveys will be made annually.

### **D. An Interagency Training Plan**

- Beginning August 2000, NLSEC has provided informational in-services on interagency legislation and formal trainings using staff and resource materials developed by Minnesota State Interagency Committee.
- Trainings on Minnesota's interagency legislation, with hands-on experience for using electronic IFSPs & IIPs are provided annually.
- Transition training for secondary education routinely contain a significant component on interagency collaboration and available community resources for individuals with disabilities.
- New teacher training and technical assistance in the use of IIP software is provided on an ongoing basis by the Cooperative's Technology Coordinator.

- Updates on interagency planning efforts are provided annually at Cooperative principal meetings, Board meetings and Communication Committee meetings.
- A large training on interagency planning is held annually to include parents, teachers, administrators and county staff.
- Upon request, the Technology Coordinator and staff of the Northern Lights Special Education Cooperative will provide training in the use of IIP software and coordinated delivery systems methodology to any public agency personnel who are members of this agreement.
- Parents are routinely invited, via parent groups and newsletters, to participate in any of the trainings offered to educational or agency personnel.

#### **E. Identification of Services and Resources That Are To Be Coordinated**

1. Interagency Review Team (IRT)  
For children, birth through pre-kindergarten age, there is a multi-agency group, set-up by 3 of the 5 counties of NLSEC, which meets to review the interagency supports and resources which may be availed to each family referred to Child Find. This group, Interagency Review Team, is a sub-committee of the NLIC. The IRT supports the eligible child's IFSP or IIP team.
2. County-wide resource booklets  
NLIC has historically underwritten the development of resource booklets for families of children ages birth-21.
3. Resource grid of services and supports  
The Interagency Council has created, and regularly updates, a Resource Map that identifies transitional services available to individuals with disabilities. The Map gives contact and service information provided by both public and private agencies and is distributed to schools, families and agencies.

**DURATION OF THE AGREEMENT:**

This agreement shall be effective immediately. If new legislation or amendments to current law upon which this document is based are enacted, this agreement will be reviewed, amended or voided. It shall be reviewed annually by the Northern Lights Interagency Early Intervention Committee and may be amended at any time by mutual agreement of the participating agencies.

**SIGNATURES:**

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David Lee, Director Carlton County Public Health and Human Services	Date
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Linda Forsberg, Director Northern Lights Special Education Cooperative	Date
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Dennis Henkel, Director Lake County Health & Human Services	Date
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Ann Bushey, Director St. Louis County Health & Human Services	Date
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Tom Burke, Director Aitkin County Health and Human Services	Date
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Pat Hass, Director Pine County Health and Human Services	Date
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## APPENDIX

(Initially assembled January 2001; some additions and deletions made April 2002 and again in April 2003)

APPENDIX A	P.L. 101-476, Individuals with Disabilities Education Act of 1990 (IDEA)
APPENDIX B	Individuals with Disabilities Education Act of 1997 (IDEA) amendments and Federal Regulations
APPENDIX C	Special Education Due Process Manual Northern Lights Special Education Total Special Education System (TSES)
APPENDIX D	Minnesota Statutes Index to Minnesota Statutes 2001 Minnesota Statutes 2001, Chapter 120 – Chapter 129B Table of Contents for Chapter 120 Table of Contents for Chapter 125A Table of Contents for Chapter 125 Special education; early childhood intervention system; academies for the deaf and blind; funding M.S. 125A.023 Coordinated interagency services M.S. 125A.027 Interagency early intervention committee responsibilities M.S. 125A.27 Definitions M.S. 125A.28 State interagency coordinating council M.S. 125A.29 Responsibilities of county boards and school boards M.S. 125A.30 Interagency early intervention committees M.S. 125A.31 Local primary agency M.S. 125A.32 Individualized family service plan M.S. 125A.33 Service coordination M.S. 125A.34 Early intervention respite services M.S. 125A.35 Early intervention service dollars M.S. 125A.36 Payment for services M.S. 125A.37 Payor of last resort M.S. 125A.38 Maintenance of effort M.S. 125A.40 Third-party payment M.S. 125A.41 Coordinating health insurance benefits M.S. 125A.42 Procedural safeguards; parent and child M.S. 125A.43 Mediation procedure M.S. 125A.44 Complaint procedure M.S. 125A.45 Interagency dispute resolution M.S. 125A.46 Due process hearings M.S. 125A.47 Data collection M.S. 125A.48 State interagency agreement  Minnesota Statutes 2001, Chapter 145 Public health provisions Table of Contents for Chapter 145 M.S. 145A.13 Community health services subsidy M.S. 145A.14 Special grants M.S. 145.882 Maternal and child health block grant M.S. 145.883 Definitions Minnesota Statutes Summary Minnesota Statutes, Chapter Title: Community Social Services Section Number: 256E.02 Community Social Services Act

Minnesota Statutes, Chapter Title: Community Social Services  
Section Number: 256E.06 Distribution of state aids  
Minnesota Statutes, Chapter Title: Mental Retardation Protection  
Section Number: 252A.02 Definitions  
Minnesota Statutes, Chapter Title: Services for person with mental retardation  
Section Number: 252.27

APPENDIX E

Minnesota Rules  
Minnesota Rules, Chapter 3525.2335 Early childhood program services, alternatives and settings  
Minnesota Rules, Chapter 9525 Department of Human Services  
Programs for mentally retarded persons  
M.R. 9525.0012 County board case management responsibilities  
M.R. 9525.0024 Case management service practice standards

APPENDIX F

Minnesota Comprehensive Children's Mental Health Act

APPENDIX G

Local Human Service Agencies

Aitkin County Human Services  
Aitkin County Human Services Mission Statement  
CSSA Plan: Children's Mental Health Developmental Disabilities Program

Carlton County Human Services  
Carlton County Human Services Mission Statement  
CSSA Plan: Children's Mental Health Services, Developmental Disabilities Program

Lake County Social Services  
Lake County Social Services Mission Statement  
Coordination of Services Statement  
CSSA Plan - Children's Mental Health Services, Description, Budget  
Developmental Disabilities Program, Description, Budget

Pine County Human Services  
Pine County Human Services Mission Statement  
CSSA Plan: Children's Mental Health Services, Developmental Disabilities Program, Description, Budget

St. Louis County Social Services Department  
Mission Statement  
Coordination of Services Statement  
CSSA Plan: Developmental Disabilities Program, Description, Budget  
Children's Mental Health Services, Description

APPENDIX H

Local Health Agencies

Aitkin County Public Health  
Community Health Board (CHB) Plan  
Lake County Component 2000-2003  
CHS Goals and Objectives  
MCHSP Problem Statements  
Special Project Funds, 1994-1995  
MCHSP Grant Goals and Objectives



Carlton County Public Health  
Four-County Community Health Board Plan, CHS Plan, 2000-2003  
(problem statements, goals & objectives)

Lake County Health  
Community Health Board (CHB) Plan

Lake County Component 2000-2003  
CHS Goals and Objectives  
MCHSP Problem Statements  
Special Project Funds, 1994-1995  
MCHSP Grant Goals and Objectives

Pine County Health  
Community Health Services Plan  
MCHSP Narrative and Statistical Reports

St. Louis County Department of Public Health  
CHS Plan - Children with Handicaps  
Chronic Illness Problem Statement  
Goals and Objectives  
MCHSP Grant Goal Statement and Objectives

APPENDIX I State Interagency Agreement

APPENDIX J Evidence of Interagency Cooperation - Administrative  
1. Northern Lights Special Education Cooperative Interagency Committee By-Laws  
2. Carlton County Children and Family Service Collaborative Mission Statement

Evidence of interagency cooperation –children, youth and families  
1. “Family Connections” – a Carlton County family resource booklet  
2. “Family Connections” – a Lake County family resource booklet  
3. Resource Grid of services available to youth  
4. IRT permission form  
5. IRT meeting schedule and guidelines  
6. IFSP Meeting agenda  
7. Service Coordination models

APPENDIX K The “IT” Inventory of Existing Services and Funding Sources for Children with Disabilities in Minnesota, Part One: Birth-Five

APPENDIX L Evidence of training on local coordinated interagency services:  
• NLSEC’s IFSP Training Announcement, a series of ½ day workshops, Nov. 2001—April 2002  
• MnSiC booklet, “What is in it for you?”  
• MnSiC Fact Sheet: Coordinated Interagency Services (Fall 2001)  
• MnSiC booklet, “Frequently asked questions and answers about the Minnesota System of Interagency Coordination Legislation (M.S. 125A.023 and 125A.027)  
• IIP Guidebook, up through 21 years (published 11/13/2002)