October 12, 2021

Tuesday, September 14, 2021   4:44 PM

Present:	**Guests:**
☑ Canny	☑ Swann
☑ Carella	
☑ Ellis	
☑ Hoadley	
☐ Lonardo	
☑ McLaen	
☑ Pacitto	
☑ Purtell	
☑ Quinn	

Agenda Item	Discussion / Action Item
Review / discuss plan with Ms. Swann	Done.
QR Data from Curriculum Night **SEE LINKED PAGE**	The team reviewed & discussed the feedback. It was felt this method of gathering information on the spot could be helpful throughout the year.
Attendance at curriculum night / future parent-student engagement discussions	Attendance was low, hope to have another opportunity later in the year for families to come into the school.
Who is who at Munn - pictures with / without masks	Canny sent email to all Munn on 10/6 asking for pictures of staff with & without masks - due to McLaen NLT 10/15. Hoadley mentioned bringing back the "get to know you" type of activities that are prior to meetings - use the postcard, write down 3 favorite things, then go find someone that matches your favorite things. Use N&N to introduce new staff. Mueller's Wednesday fun emails about staff.
Proposed academic action step	Addressed in Goal 1, 3rd action step
Behavior / student management / holistic support action step	Addressed in Goal 1, 3rd action step
Munn staff vote on building plan.	McLaen to create anonymous Microsoft Form to send to all Munn staff for vote.
Monthly CRSE Building Initiatives & Focus - Student leader / 5th grade to give daily reference to the focus on announcements - Monthly door decorations - Post pic/bio in café, other space in building - **SEE LINKED PAGE FOR EXAMPLE**	Tabled until next meeting.
Do a Sub QR Code Survey to find out why our substitute fill rate is low: 1. What can Munn do to make you pick up the assignment? 2. What would be 1 improvement Munn could make for you as a substitute? 3. What is the most important thing that makes you select Munn to substitute?	Tabled until next meeting.
How to have enrichment activities ready to go when opportunity (weather) cooperates, such as Snow Much Fun	Tabled until next meeting.
Opening week-highlights and opportunities to improve	Tabled until next meeting.
Clusters **SEE LINKED PAGE**	Tabled until next meeting.
Substitute coverage process **SEE LINKED PAGE**	Tabled until next meeting.