

**Present:** Canny, Carella, Ellis, Hoadley, Lonardo, McLaen, Pacitto, Purtell

Agenda	Discussion / Action Items
<p><b>MUNN ELEMENTARY BUILDING PLANNING TEAM 2021-2022</b></p> <p><b>AGENDA:</b></p> <ol style="list-style-type: none"> <li>1. WELCOME/INTRODUCTIONS</li> <li>2. SPENCERPORT'S MASTER PLAN and STRATEGIC MISSION</li> <li>3. ROLES/RESPONSIBILITIES/FACILITATORS/MEETING TIMES DATES/MINUTES/OTHER</li> <li>4. REVIEW 2020-2021 BPT PLAN and EVIDENCE/OBSERVATIONS/SUGGESTIONS</li> <li>5. REVIEW PARENT SURVEY</li> <li>6. REVIEW STAFF SURVEY</li> <li>7. REVIEW DISTRICT "BIG ROCKS"</li> <li>8. DISCUSSION/2021-22 PLAN DEVELOPMENT (template)</li> </ol>	<p><b>Discussion / Action Items</b></p> <ol style="list-style-type: none"> <li>1. Teams overview by McLaen</li> <li>2. What is one thing on our mind?             <ol style="list-style-type: none"> <li>a. Canny - Several positions are vacant. Also, what is the mark that BPT will have on Munn, supporting staff/students that is different than the "template"</li> <li>b. Pacitto - using the circumstances as an opportunity, set the stage for positivity; concern re: the mental health team</li> <li>c. Lonardo - looking forward to "looping" with many of the students she had in kindergarten and starting right away; concerned that the new ones will be "dragged along"</li> <li>d. Hoadley - most excited about relationships, focus on mental health piece, connections, fluid motion between the team; concerned about real life vs self care vs work life</li> <li>e. Carella - concerned that we thought we would be back to normal by now, what will be allowed (parents coming in to volunteer, lunch); looking forward to an in-person meet &amp; greet</li> <li>f. Purtell - most excited to be back to Rtl role; looking forward to being on BPT and being a presence in the building</li> <li>g. Ellis - excited about new colleague and team, CRE &amp; SEL on her mind, concern about new variant, aware of news feed and possible parental echo of events</li> <li>h. McLaen - worried about burnout regarding the pandemic and all involved; excited regarding the office dynamics, start of new year</li> </ol> </li> <li>3. Questions:             <ol style="list-style-type: none"> <li>a. Carpets - no</li> <li>b. Barriers - no</li> <li>c. Social distancing - 3 ft in classrooms, 6 feet in café facing in one direction (?) - Mike to double check on lunch guidance</li> <li>d. Café - assigned seating</li> <li>e. Volunteers/parents in building - TBD</li> <li>f. Building usage - TBD</li> <li>g. Meet &amp; Greet - yes, A-L 2-2:30, M-Z 2:30-3</li> <li>h. Qualtrics - TBD</li> <li>i. Drop off / transportation - will be as before the pandemic, busing WITH masks</li> <li>j. Lunch &amp; breakfast - FREE</li> <li>k. Book buddies - will depend on if we can mix cohorts (grade levels)</li> <li>l. Playground - masks are optional outside at this time, not sure if we can mix cohorts (grade levels)</li> <li>m. Is masked cohort mixing ok? Unsure as of today.</li> <li>n. Do we have a conference room? As of today, yes.</li> <li>o. "Extra" 8:1 room? - possible building-wide sensory room</li> <li>p. Communication to parents re: reopening protocol will be from Ms. Swann, date unknown</li> <li>q. Remote learning - questions should be directed to Tim O'Connor in Student Services.</li> <li>r. Rtl - Tier II and III will be similar to pre-pandemic, may be more push-in. Tier I support = classroom teacher working with Hannah Hill. Three year plan in schoology. October conference day will be heavy on PD for intervention strategies.</li> <li>s. MTSS (Data) Days - possibly cancel Rtl for entire day so that interventionists can attend the entire day - make sure teachers know (News &amp; Notes)</li> </ol> </li> <li>4. How do we support the grade level teams with MTSS process?</li> </ol>
<p><b>2021-2022 Draft Master Schedule</b></p> 	<ol style="list-style-type: none"> <li>1. Reviewed master schedule and district shared decision documents</li> <li>2. Worked on the 21-22 Munn Building Plan</li> </ol>

 <p>Munn Master Sc...</p> <p><b>21-22 BPT Plan</b></p>  <p>Munn Building P...</p> <p><b>District Shared Decision Making</b></p>  <p>Overview - District M...</p>	<p>2. Worked on the 21-22 Munn Building Plan</p>
<p>Additional items for inclusion in the plan</p>	<ul style="list-style-type: none"> <li>- Discipline (restorative)</li> <li>- Community building circles</li> <li>- Student safety plan <ul style="list-style-type: none"> <li>• Adults using student bathrooms</li> <li>• Using the Remind app or Skype instead of personal cell phones</li> <li>• Boundaries needed for "friending" on social media</li> </ul> </li> <li>- MTSS practices</li> <li>- Unfinished learning (via team leaders)</li> <li>- New counselor/curriculum</li> <li>- UPK as a means of early identification and intervention</li> </ul>
<p>Half-day Releases</p>	<p>Mornings of: 9/22, 12/8, 3/9, 5/18 - these coincide with PBIS half-day releases</p>
<p>Proposed Action Step for CRE/SEL: The Spencerport Central School District will focus on child wellbeing and safety above all else.</p>	<p>Child Safety Matters (Bivona) lessons for students:  Step #1: Learn the facts  Step #2: Minimize opportunity  Step #3: Talk about it  Step #4: Recognize the signs  Step #5: React responsibly</p>
<p>Big Rocks - see graphic below</p>	<ol style="list-style-type: none"> <li>1. CRE / SEL</li> <li>2. Digital Conversion / Blended Learning</li> <li>3. Wellness / Safety</li> <li>4. Assessment</li> </ol>
<p>Assign Liaisons - can change / redistribute areas if needed</p>	<p><a href="#">Liaison Assignments</a></p>
<p>Communication</p>	<p>The district purchased Remind for teachers - the roll out and PD will be forthcoming. Any communication tool used needs to be Ed 2-d Law. Mike to ask about Remind if it's the expected app to use.</p> <p>Cell phone use - be aware of using cell phones in the hallways, especially being masked, this may look unfriendly. ALSO no judging, staff could be using their phones to communicate with parents. Where to use our phones? Be sensitive.</p>

## Big Rocks

