

E-Funds

Online Payment Tutorial

Login to Family Access

Choose a child in the family from the drop down menu / click **Student Info** on the left and record their **Other ID**

The screenshot shows the Skyward Family Access interface. At the top left is the Skyward logo. To its right, it says "Family Access" and "All Students" with a dropdown arrow. Below this is a navigation menu on the left with items: Home, 21-22 HIGH SCHOOL BACK-TO-SCHOOL FORMS, Calendar, Attendance, Student Info (highlighted), Food Service, Discipline, and Fee Management. The main content area is titled "Student Information" and contains a large empty box. Below this box, the text "Other ID: 230030" is displayed, with a red arrow pointing to it.

Click **Food Service** / **Make a Payment**

The screenshot shows the Skyward Family Access interface with the "Food Service" section selected in the navigation menu. The main content area displays a list of items for "HAYWARD HIGH SCHOOL". Each item has a "View Totals" and "Make a Payment" link. The "Make a Payment" link for the second item is highlighted with a red arrow. Below each item, it says "There are no payment records for this student."

You will be brought to the E-Funds page.

The screenshot shows the e~Funds for Schools website. The left sidebar is light blue and contains the following items from top to bottom: the logo 'e~Funds for Schools Powered by Magic-Wrighter', the school name 'Hayward Community Schools', a home icon and 'Home', a wallet icon and 'Make a Payment' with an upward arrow, 'Fund Lunch', 'Student Fees', 'Optional Fees', 'Cart', a group of people icon and 'Manage Students', a key icon and 'Login', and a plus-person icon and 'Create an Account'. A red arrow points to 'Create an Account'. The main content area has a blue header 'Welcome!' and a section 'What would you like to do?' with four options: 'Fund Lunch' with a lunch icon, 'Pay for Student Fees' with a fees icon, 'Pay for Optional Fees' with an optional fees icon, and 'Pay for Canes Kids Club' with a blue circle containing a white 'P'.

Once you create your account you will see this screen

The screenshot shows the account management screen. At the top, a light blue banner contains the text 'Thank you for using E-Funds.' Below this is a white box with a light gray border containing the text 'There are currently no students attached to your account.' and a blue button with white text that says 'ADD STUDENTS'.

Add students using the ID recorded earlier

Add Students

Look up your students by their last name and either their student number or family number:

Last Name *

Student or Family Number *



Student and/or Family Numbers are assigned by your school district. This information is typically given out on a document, Student ID, or at registration.

* indicates required field

ADD STUDENT(S)

Students

You have added the following students:

Grade: 11



CONTINUE ON HOME

You can now pay for Fund Lunch / Click **FUND LUNCH**

What would you like to do?



Fund Lunch



Pay for Student Fees



Pay for Optional Fees

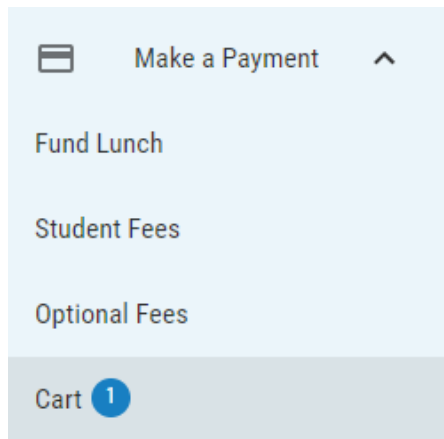
Enter desired amount / Add to Cart

FUND LUNCH BALANCE:

100.00

ADD TO CART

Click cart on the left to checkout



You will be asked to enter your payment information. This information WILL BE SAVED for next time

Choose a payment method.

New Credit / Debit Card



New Direct Debit



There is a processing fee of \$1.25 for direct debit of a checking account. There is no fee when processing a credit /debit card.