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## Hybrid Learning: A Guide for Educators, Students & Families

(Revised January 2022)

### Expectations for Streaming from an In-Person Classroom

Limestone District School Board is committed to providing optimal programming and instruction for our students both in person and online. While Limestone has clearly delineated between in-person learning classrooms and virtual learning classrooms, there are occasions, for reasons beyond the control of the student, they may not be able to attend class in-person due to COVID-19. Consequently, the provision of streaming should be made available, when requested, for students who cannot attend class in-person for reasons related to the pandemic. If a student or family is interested in engaging in some hybrid learning, educators can discuss with families how this option may best support the student's learning and well-being. Not only can streaming aid instruction and keep students engaged while they must remain at home, but it can also support students' mental health and well-being as students remain connected to their teacher and classroom peers during their absence.

### Joining an In-Person Classroom Synchronously from Home

When students are not able to attend their classroom in-person due to COVID-19 parents/guardians/students will have the option to join their classroom synchronously online via Microsoft Teams. Educators will determine when streaming occurs in the classroom to best support the student, following the expectations that:

- Streaming via Microsoft Teams occurs during key portions of instruction by the educator, whole-classroom discussion(s), or any other classroom activities (on-camera) deemed suitable by the educator.
- Streaming may not be possible for some components of the learning or may be unnecessary for others. For example, streaming physical and health education class or maintaining streaming during independent student work time.
- Students and families should be provided a daily or weekly schedule outlining which portions of the regular schedule are available synchronously and which portions are asynchronous.
- Educators use the built-in camera and microphone from an LDSB laptop/Chromebook/iPad, or the school-based video bar provided by ITS (if available) to show themselves, any learning materials (e.g., shared reading, whiteboard, science demonstration), **not** the other students in the classroom.
- Students connecting from home in this context be able to hear the discussion amongst their peers and contribute to any classroom discussions, as appropriate.
- Educators direct how students learning synchronously from home can ask questions, and contribute remotely to a class discussion (e.g., speak up, raise hand electronically, or post in the chat, etc.).
- Educators strive to include students learning synchronously from home within the regular classroom instruction/learning as much as possible.

- Fair notice will be given to all parents/guardians about the potential for students to occasionally join in-person classrooms synchronously, online from home.
- Assignments and learning activities can be shared with the student joining the classroom synchronously from home via Microsoft Teams, Minds Online/D2L Brightspace, Google Classroom, or LDSB email.

Recognizing additional situations may arise that warrant streaming to best serve our students, these requests will continue to be assessed on a case-by-case basis.

### Expectations of Students/Parents/Guardians

- All live sessions may be recorded at the discretion of the teacher. Students/Parents must not share any materials from these sessions with anyone else. If materials are found to be shared, streaming may no longer be an option for a particular student/family.
- Parents/guardians should not be contacting teachers for information when the teacher is streaming. Instead, they should continue to use existing methods to communicate with the classroom teacher.
- Parents/guardians should not get involved in the lessons but should speak with their child about them afterwards with any follow up questions to the teacher through regular communication channels.
- Parents/guardians and students should ensure appropriate dress during streaming sessions.
- If a student does not wish to be recorded, they can turn their camera off.

### Technical Support

- Students who require a device to join an in-person classroom synchronously from home, and/or to engage in some asynchronous learning should be given a student device from the home school.
- Students who require an Internet hotspot to join an in-person classroom synchronously from home should be provided one for the duration of the period of hybrid learning. Hotspots can be requested by a school administrator through ITS.
- Students and parents/guardians can access technical support for hybrid learning by calling the LDSB ITS Support Centre at 613-417-3559 between the hours of 8:00 a.m. and 4:00 p.m., Monday to Friday, or email [learningathome@limestone.on.ca](mailto:learningathome@limestone.on.ca).
- Educators should continue to use the regular methods to access support from the from the Technology-Enabled Learning Teachers and LDSB ITS Support Team. Contact information is in Minds Online.

### Questions?

Questions about joining an in-person classroom synchronously from home can be directed to your school administrator.