



We're Putting Wellness First



We're Turning Innovation into Action



We're Committed to Collaboration

FORM 010

Limestone District School Board
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Freedom Of Information

REQUEST FORM

Please Note: A \$5.00 application fee is required for all requests

Request for: <input type="checkbox"/> Access to General Records <input type="checkbox"/> Access to Own Personal Information <input type="checkbox"/> Correction to Own Personal Information	Name of institution request made to:
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If request for access to, or correction of, own personal information records:

Last name appearing on records: same as below, or: _____

<input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms <input type="checkbox"/> Miss Last Name: _____ First Name: _____ Middle Name: _____ Telephone Number Day: _____ Evening: _____	Address: _____ (Street/Apt. No./P.O. Box/R.R. No.) _____ City/Town _____ Province _____ _____ Postal Code _____
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Detailed description of requested records, personal information or personal information to be corrected. Please attach additional sheet(s) as necessary. (If you are requesting access to or correction of your personal information, please identify the personal information bank or record containing the personal information, if known)

Note: If you are requesting a correction of personal information, please indicate the desired correction, and if appropriate, attach any supporting documentation. You will be notified if the correction is not made and you may require that a statement of disagreement be attached to your personal information.

Preferred method of access to records: <input type="checkbox"/> Examine Original <input type="checkbox"/> Receive Copy	Signature:	Date:
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For Institution Use Only		
Date Received:	Request NO.	Comments:

Personal Information contained on this form is collected pursuant to the Freedom of Information & Protection of Privacy Act/Municipal Freedom of Information & Protection of Privacy Act and will be used for the purpose of responding to your request. Questions about this collection should be directed to the Freedom of Information Coordinator at the institution where the request is made.