



Torrington Board of Education

LYNDA T. REITMAN
INTERIM SUPERINTENDENT

THS Oversight Committee Meeting **Wednesday, October 14, 2015** **355 Migeon Avenue**

MINUTES

Members Present: John Kissko, Committee Chair; Fiona Cappabianca

Also Attending: Board of Education: Jeremy Hinman, Jessica Richardson

Administration: Susan M. Lubomski, Assistant Superintendent; Lynda T. Reitman, Interim Superintendent

Absent: Ellen Hoehne, Kenneth P. Traub

1. Mr. Kissko called the meeting to order at 8:07 p.m.
2. Roll Call was taken.
3. Mr. Kissko shared that he had received the results of a set of surveys by school for students, teachers and parents which was conducted in December of 2014. He stated that the information was what the committee was looking for and that another survey should be conducted to compare results and serve as a starting point for dialogue with the various groups, e.g., focus groups. The Clerk of the Board of Education, who was present at the meeting and who had administered the 2014 survey which was conducted by Words and Numbers, a Torrington consulting agency, pointed out that those who took the teacher survey included staff who were not teachers. He also pointed out that the survey text is most likely material protected by copyright.
4. Ms. Reitman updated the committee on data gathering. Attendance and discipline data, student retention data, staff turnover data, and college admission data were in process of being gathered.
5. Comments for the Good of the Order: None.
6. Topics for Future Meetings: Progress reports and plan adjustment if necessary.
7. Next meeting: Wednesday, November 4 2015 at 8:00 p.m.
8. Motion to adjourn was made by Ms. Cappabianca and seconded by Mr. Kissko. All in favor.
9. Meeting Adjourned: 8:25 p.m.