

## **MINUTES**

### **WATERFORD SCHOOL BUILDING COMMITTEE**

**REGULAR MEETING, TUESDAY, AUGUST 17, 2010**

**PRESENT:** Robert Brule, Jr., Michael Cannamela, John Koning,  
Jody Nazarchyk, Alan Wilensky

**ABSENT:** Mark Hanson, James Norton

**STAFF:** Randall H. Collins, Superintendent of Schools; Patricia Fedor,  
Principal, Great Neck Elementary School; Donald Macrino, Principal,  
Waterford High School; James Miner, III, Director  
of Buildings & Grounds

#### **I. ESTABLISHMENT OF A QUORUM AND CALL TO ORDER**

Acting Chairman, Alan Wilensky, established a quorum and called the meeting to order at 5:30 p.m.

#### **II. RECOGNITION OF VISITORS/ PUBLIC COMMENT**

Joe Giacobbe, O & G Industries; Gus Kotait, O & G Industries; Gregory Smolley, JCJ Architecture

#### **III. CORRESPONDENCE/INFORMATIONAL ITEMS**

Dr. Collins reported that a packet of information was distributed which contained six invoices to be added to the Bill List: DEP Invoice in the amount of \$1,250.00 for Stormwater Discharge Permit fee for Waterford High School; Dicin Electric Co. in the amount of \$28,523.46 for Electrical for Quaker Hill School; The Ergonomic Group, 3 invoices, in the amounts of \$84,084.00, \$105,066.00, and \$27,622.00 for Computer Equipment at Great Neck School; and School Specialty Proposal in the amount of \$608.10 for Pencil Sharpeners for Great Neck School.

**MOTION #1:** That the Waterford School Building Committee adds to the Agenda for discussion and possible action under Waterford High School, the DEP Invoice in the amount of \$1,250.00 for Stormwater Discharge Permit fee for Waterford High School; and adds to the Bill List, Dicin Electric Co. in the amount of \$28,523.46 for Electrical for Quaker Hill School; The Ergonomic Group, 3 invoices, in the amounts of \$84,084.00, \$105,066.00, and \$27,622.00 for Computer Equipment at Great Neck School; and under Great Neck School for discussion and possible action, the School Specialty Proposal in the amount of \$608.10 for Pencil Sharpeners for Great Neck School.  
**Koning, Nazarchyk – Unanimous**

#### **IV. SUPERINTENDENT'S REPORT**

Dr. Collins reported that the Assistant Superintendent, Craig Powers, approved the following invoices because they were due at the time of the last meeting, but because it was a special meeting, they could not be added to the Agenda, and needed to be paid:

1. Invoice submitted for immediate payment authorized by the Assistant Superintendent. This item is listed on the bill list for Great Neck Project (AT&T)
2. Invoice submitted for immediate payment authorized by the Assistant Superintendent. This item is listed on the bill list for Oswegatchie Project (Major Electric)
3. Invoice submitted for immediate payment authorized by the Assistant Superintendent. This item is listed on the bill list for Oswegatchie Project (Major Electric)
4. Invoice submitted for immediate payment authorized by the Assistant Superintendent. This item is listed on the bill list for Oswegatchie Project (Major Electric)
5. Invoice submitted for immediate payment authorized by the Assistant Superintendent. This item is listed on the bill list for Oswegatchie Project (Rexel CLS)

#### **V. CONSENT AGENDA**

There was no Consent Agenda

**VI. QUAKER HILL SCHOOL**

**Architect's Report Quaker Hill School: Jacunski Humes Architects, LLC**

There was no report. Mr. Giacobbe reported that they are finishing up some electrical issues, the landscaping issues are being addressed to get a playable grass surface, and the tiles were done yesterday.

**VII. OSWEGATCHIE SCHOOL**

**Architect's Report Oswegatchie School: Jacunski Humes Architects, LLC**

There was no report.

**Construction Manager's Report Oswegatchie School: O & G Industries**

Mr. Kotait reported that they had the roofers there last week and the problems will be corrected. The roofers should be there next week to do the repairs. It should take about a week to do the repairs.

**VIII. GREAT NECK SCHOOL**

**Architect's Report Great Neck School: Jacunski Humes Architects, LLC**

There was no report.

**Construction Manager's Report Great Neck School: O & G Industries**

**1. Monthly Report #13**

Mr. Kotait reported that the final paving was done last week, the stripes will be done soon, and the traffic signs will be put up next week. Inside the building, the Punch List should be done in a couple of weeks. The move from Southwest School is now complete. The Fire Marshall signed off on July 29<sup>th</sup>, they are trying to get everyone else to sign off as well. The indoor air quality flush is done, and the filters are all changed.

Mr. Cannamela reported that there is an area on Great Neck Road, from Goshen Road to where the buses will be located, that needs to be graded, and there is a tree with an orange dot on it. Mr. Kotait said the orange dot on the tree was not their doing, but he will look into the area to be graded. Also, the lawn has crabgrass growing in it, and it does not look very professional. Mr. Miner said that there must have been crabgrass seeds in the soil when they screened it, and the landscapers said they will take care of it in the fall. There are more trees going in behind the house on Goshen Road that has no trees.

Mr. Kotait had one other item to report on the construction; the overflow parking area had unsuitable soil and it had to be removed and new soil brought in. That has been done, and there will be additional cost associated with that. Mr. Brule asked about several items on Mr. Kotait's report regarding percentages expended for surveys, asbestos consulting, commissioning, moving expenses, etc. and if Mr. Kotait expects to spend the remaining amounts in those accounts. Mr. Kotait said that some of the accounts will be fully expended and others may not be fully expended. Dr. Collins explained that whatever is not used goes back to the Town and is not reimbursable by the State.

Mrs. Fedor said that she was very satisfied with the good team approach by the construction workers and the furniture vendors who took pride in what they did, and kept asking her if everything looked okay.

## **2. Discussion and possible action on Custodial Equipment and Supply Bid for Great Neck School.**

The Bid Award Sheet and the Bid Form were distributed in the Agenda. The shaded areas on the Bid Award Sheet showed the unit prices that were bid on the items. The Bid Form showed the quantities bid and the vendors that were awarded the bid.

**MOTION #2: That the Waterford School Building Committee approves the Bid Summary for the Custodial Equipment and Supplies for Great Neck School in the total amount of \$42,835.52 to K & S Distributors in the amount of \$18,156.87; Benman Industries in the amount of \$11,307.00; M. D. Stetson in the amount of \$7,984.00; Eastern Bag in the amount of \$3,317.39; The Card Shop in the amount of \$61.22; C & C Janitorial in the amount of \$1,321.08; and Sam Tell & Son, Inc. in the amount of \$687.96. Nazarchyk, Cannamela – Unanimous**

## **3. Discussion and possible action on proposal from School Specialty for pencil sharpeners for Great Neck School in the amount of \$608.10.**

**MOTION #3: That the Waterford School Building Committee approves the proposal from School Specialty in the amount of \$608.10 for pencil sharpeners for Great Neck School. Nazarchyk, Cannamela**

**IX. WATERFORD HIGH SCHOOL**

**Architect's Report Waterford High School: JCJ Architecture**

Mr. Smolley reported that they had a very good meeting two weeks ago with Rosemary, the Acoustical Engineer; Jim, the Technology Consultant, Shane Valle from the high school, and others. They discussed the house lighting, the lighting on the stage and the package that Shane wanted. They did resolve the issues except for the floor lighting; they cannot do floor lighting. They also discussed the duct work on the cat walk. They cannot remove it. They will be adjusting the sound system because the orchestra pit wall is going away and they will need to change the speakers in the area. A set of plans will be forthcoming. Drawings were delivered today to O & G that encompass the resolutions to address the acoustics. The shell for the orchestra may be obtained through FF&E. The storage at stage left has not been addressed yet. There may be a new screen in the Auditorium, and the current screen will be located in the field house east wall to allow the projector to be used on the west wall. Mr. Brule said that some of the bleachers in the field house were broken and needed to be repaired. Volleyball stripping will be added to the old gym. They will be going for LEEDS certification and not High Performance School designation. Wells will probably be drilled November through January. Drilling the wells is the main priority then Miner Lane, then the underground pipes. A floor plan will be put on disk or on a small hard copy that will be placed in Conference Room B at the Town Hall for review.

- 1. Discussion and possible action on reimbursable expense allowance increase to \$20,000 to handle outstanding and projected reimbursable expenses.**

**MOTION #4: That the Waterford School Building Committee approves the expense allowance increase to \$20,000 to handle outstanding and projected reimbursable expenses.  
Nazarchyk, Cannamela – Unanimous**

- 2. Discussion and possible action on additional compensation in the amount of \$61,750 for additional services to obtain approvals from the Conservation Commission, Planning Board, State Traffic Commission, and Department of Environmental Protection.**

**MOTION #5:** That the Waterford School Building Committee approves additional compensation in the amount of \$61,750 for additional services to obtain approvals from the Conservation Commission, Planning Board, State Traffic Commission, and Department of Environmental Protection.  
Koning, Cannamela – Unanimous

3. Discussion and possible action on compensation for the following additional design services as follows:
- a) Stage rigging in the amount of \$9,500.00
  - b) Auditorium acoustic recommendations in the amount of \$3,450.00
  - c) Sound system at football/track and baseball field in the amount of \$10,189.00

**MOTION #6:** That the Waterford School Building Committee approves compensation for the additional design services: Stage Rigging in the amount of \$9,500.00; Auditorium acoustic recommendations in the amount of \$3,450.00; and Sound system at football/track and baseball field in the amount of \$10,189.00.  
Nazarchyk, Koning – Unanimous

4. Discussion and possible action on Department of Environmental Protection (Stormwater Discharge Permit Fee) Application prepared by Vanasse Hangen Brustlin, Inc. in the amount of \$1,250.00.

**MOTION #7:** That the Waterford School Building Committee approves the Department of Environmental Protection (Stormwater Discharge Permit Fee) Application prepared by Vanasse Hangen Brustlin, Inc. in the amount of \$1,250.00 for Waterford High School.  
Nazarchyk, Cannamela – Unanimous

**X. OLD BUSINESS**

**1. Approval of Minutes: July 27, 2010 Regular Meeting**

**MOTION #8: That the Waterford School Building Committee approves the Minutes of the July 27, 2010 Regular Meeting.  
Nazarchyk, Koning – Unanimous**

**XI. NEW BUSINESS**

There was no new business.

**XII. BILL LIST—SEE ATTACHED**

**MOTION #9: That the Waterford School Building Committee approves the Bill List as amended.  
Cannamela, Koning – Unanimous**

**XIII. ADJOURNMENT**

**MOTION #10: That the Waterford School Building Committee adjourns the Regular Meeting at 6:40 p.m.  
Koning, Brule – Unanimous**

Respectfully Submitted

Terri Young  
Recording Secretary

## Bill List August 17, 2010

Project #152-	School	Stage	Vendor	Description	Invoice#	Amount
n/a	OSW	n/a	Eastern Energy	Plumbing/hvac	25	\$1,781.08
n/a	OSW	n/a	CL&P	Utilities	51320044043	\$330.34
n/a	OSW	n/a	Home Depot	Exhaust fans	28003	\$578.00
n/a	OSW	n/a	Major Electric	Materials for fire alarm	S2321889	\$70.15
n/a	OSW	n/a	Major Electric	Materials for fire alarm	S2321273	\$343.66
n/a	OSW	n/a	Major Electric	Materials for fire alarm	S2321242.001	\$397.70
n/a	OSW	n/a	Major Electric	Materials for fire alarm	S2321242.002	\$246.18
n/a	OSW	n/a	Major Electric	Materials for fire alarm	S2322919	\$343.66
n/a	OSW	n/a	Major Electric	Materials for fire alarm	S2321242.003	\$167.90
n/a	OSW	n/a	Rexel CLS	Materials for fire alarm	S9548979	\$27.89
n/a	OSW	n/a	Rexel CLS	Materials for fire alarm	S9575695	\$404.52
n/a	OSW	n/a	Rexel CLS	Materials for fire alarm	S9505562	\$30.01
n/a	GN	n/a	O&G Industries	Construction mgt	18	\$78,292.64



n/a	GN	n/a	Concrete Creations	Playground equipment	1	\$142,515.00
n/a	GN	n/a	Spectrum Flooring	Flooring	8	\$11,925.44
n/a	GN	n/a	Electrical Contractors	Electrical	15	\$25,376.78
n/a	GN	n/a	Electrical Energy Syst.	Special systems	12	\$3,703.10
n/a	GN	n/a	HHS Mechanical	Fire protection	13	\$10,450.00
n/a	GN	n/a	John Strafach & son	Cast in place concrete	10	\$20,572.97
n/a	GN	n/a	MacKenzie Painting	Painting	6	\$7,863.10
n/a	GN	n/a	A. Secondino & Son	Carpentry	10	\$93,745.68
n/a	GN	n/a	Kittridge Equip	Food svc	7	\$42,704.71
n/a	GN	n/a	Eastern Energy Svc.	Plumbing/Hvac	15	\$60,703.38
n/a	GN	n/a	Kobyluck	Earthwork	15	\$69,008.89
n/a	GN	n/a	Jacunski Humes	Professional services	10177	\$16,430.00
n/a	GN	n/a	Consulting Engineering	Professional services	16	\$6,254.99
n/a	GN	n/a	The Day	Advertisement	D93036	\$245.70
n/a	GN	n/a	ATT	Utilities	8.60438E+12	\$413.01
n/a	GN	n/a	Special Testing Labs	Inspection	24919	\$360.00
n/a	GN	n/a	Jan Electronics	Power strips	N64347	\$509.44
n/a	GN	n/a	CBE Technologies	Promethean boards	10474	\$39,040.00

n/a	GN	n/a	BBE Office Interiors	Furnishings	11596	\$79,503.66
n/a	GN	n/a	A Royal Flush	Portable toilets	C-359319	\$715.00
n/a	GN	n/a	Equipment Environ	Furnishings	17300	\$5,081.00
n/a	GN	n/a	Robert H. Lord	Recygling center	26929D	\$2,619.30
n/a	GN	n/a	HB Communications	Video	P10373CH-2	\$35,440.00
n/a	GN	n/a	The Ergonomic	Technology	687979	\$431.00
n/a	GN	n/a	The Ergonomic	Technology	686261	\$25,359.00
n/a	GN	n/a	The Ergonomic	Technology	686260	\$15,266.00
n/a	GN	n/a	The Ergonomic	Technology	686982	\$651.00
n/a	GN	n/a	The Ergonomic	Technology	687329	\$13,154.00
n/a	GN	n/a	Insalco	Furnishings	1198	\$42,461.62
n/a	WHS	n/a	JCJ Architecture	Professional services	22	\$24,972.76
n/a	WHS	n/a	A Royal Flush	Portable toilet	C-359870	\$166.00
n/a	WHS	n/a	Hughes Associates	Code & plan review	891075	\$15,300.00
	QH		Dicin Electric	Electrical	523-18	\$28,523.46
	GN		The Ergonomic Group	Computer Equipment	688667	\$84,084.00
	GN		The Ergonomic Group	Computer Equipment	688668	\$105,066.00
	GN		The Ergonomic Group	Computer Equipment	688669	\$27,622.00