



On behalf of the staff at Dolgeville Elementary School, we would like to welcome students and families back to school for the 2022-23 school year! Our building has been bustling with students in our summer learning programs, dedicated staff preparing curriculum and classrooms, and a team behind the scenes in our administrative, custodial, buildings and grounds, transportation, and cafeteria departments! Many hands and hearts have gone into preparing our school for our District Wide Open House on August 31st (6:00 - 7:00 PM) and for our first day on September 6th.

Join Us for Open House on Wednesday, August 31st: Families and students are invited to meet our staff, tour our facilities, and visit tables representing our local partners in providing a safe and healthy school community. Students are welcome to bring school supplies and prepare for the first day of school! Parents are welcome to complete annual documents to update information for the new school year! Join us from 6:00 - 7:00 PM on Wednesday, August 31st!

Our First Day of School is Tuesday, September 6th! At this time, all families should have received welcome letters from homeroom teachers (grades PreK-6). Class supply lists are available on [TeacherLists.com](https://www.teacherlists.com) by simply entering the name of our school! Contact Mrs. Chrisman, PreK-6 Principal, with any questions or concerns at cchrisman@dolgeville.org

New Start Time, New Dismissal! DCS has adopted a universal PreK-12 schedule, starting the day at 7:45 AM. Attendance and instruction begins at 7:45 AM; please be sure your child starts the day on time! Please note children arriving at school before 7:35 AM will be sent to breakfast for supervision. Our main entrance doors open at 7:35 AM for student arrival. As a friendly reminder, vehicles may not enter the bus circle when buses are in the circle. Never pass a school bus when the red flashing stop lights are on! Thank you for helping keep our students safe!

<u>Breakfast</u> (K-5 in elementary cafeteria, 6th grade in HS cafeteria)	7:15 AM - 7:40 AM
<u>Student Drop-off</u> (not participating in breakfast)	7:35 AM - 7:44 AM
<u>Attendance for K-6</u> Period 1 Instruction Begins	7:45 AM
<u>Arrival for PreK Students</u>	7:50 AM

<u>Dismissal</u> (PreK-6)	2:10 PM for PreK students 2:30 PM for grades 5 and 6 2:31 PM for grades 2 and 4 2:32 PM for grades K, 1, and 3
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Start the Day Right with Breakfast at DES! Breakfast and lunch will continue to be free of charge for all district students. Students must arrive between 7:15 AM and 7:40 AM for hot breakfasts. Students in grades K-5 will be served breakfast in the elementary cafeteria and enter the building from the bus circle/ elementary cafeteria entrance. 6th graders will have breakfast in the HS cafeteria. Students eating breakfast at home can enter through the elementary main entrance between 7:35 AM and 7:44 AM. Bus students will enter the cafeteria for breakfast upon arrival; students not choosing breakfast will remain on the bus until release to the elementary building at 7:35 AM. Attendance will be taken in homeroom/period 1 at 7:45 AM.

Bus Transportation: All families requiring bus transportation should have received mailed notice of approximate pick-up and drop-off times for our Transportation Department. Questions or changes in transportation should be directed to Mr. Joe Stack at 315-429-9388. Please be advised that all transportation changes must be made in writing and provided to the transportation department or Main Office, or through email at desattendance@dolgeville.org.

Attendance: Start the day the best way and BE ON TIME for school! As our day is starting a bit earlier, please consider early bedtimes for healthy sleep habits! Anxiety with being late to school or being overtired can impact your child's ability to learn. We certainly understand that things sometimes happen! Encourage your child to have breakfast and get to school on time for successful days of learning!

- ***What happens if we are late to school?***
 - Students tardy (late) for school, arriving after 7:45 AM, will receive a warning, then written notices. More than three tardies may result in after-school detention to make up for missed instruction. Parents should enter the building with their child to provide a written excuse for being late to school.
- ***What do I do if my child is sick and cannot come to school?***
 - If your child is sick, please do not send them to school! Contact Mrs. Hemmerich, our school nurse, at 315-429-3155 ext. 1601 to leave a message about why your child will not be attending school. Please contact Mrs. Hemmerich with any changes in your child's medical needs, including medication, injuries, or illnesses. Be sure to keep emergency contact information updated so you may be contacted in case of emergency. **Parents and guardians may email excuses and notifications of absence to Mrs. Hemmerich at desattendance@dolgeville.org.** Written excuses can be sent to school with students to be handed into the attendance office.
- **How do I change after-school procedures for my child?**

- Changes for pick-up, including early dismissal, from school must be provided in writing and submitted to the main office, or emailed to desattendance@dolgeville.org. Please note that changes in bus transportation (switching buses) require notice at least two days before changes can be accommodated.

ParentSquare: Get connected to what is happening in our classrooms and school buildings by downloading the ParentSquare app on your mobile device or computer! An updated email is needed to connect you to your child's teacher and various staff at DES. Please be advised that ParentSquare is used for all school communications, including emergency closings and important updates! Issues with ParentSquare accounts may be directed to Mr. Matt Randall at mrandall@dolgeville.org.

Dress Codes to Consider: A full description of our Dress Code may be found under the District tab in our District Code of Conduct at www.dolgeville.org. Please be advised that sneakers are needed for daily wear on our playgrounds and in our gym. Students must wear sneakers to participate in recess and physical education classes. Sandals, slides, and shoes with heels are not safe for school.

Help Us Keep DES Safe!: Our primary goal at DES is to provide a safe learning environment for all of our students and staff. Inappropriate behaviors can disrupt instruction and impact the education of students. Please report your concerns regarding behavior, including bullying, to your child's homeroom teacher so situations may be shared with administration. We depend on the cooperation of our families to ensure safety in our classrooms and buildings. Concerns may always be reported to the Elementary Principal at 315-429-3155 ext. 1701 or cchrisman@dolgeville.org or our Dean of Students, Mr. Zilkowski, at 315-429-3155 ext. 2900 or dzilkowski@dolgeville.org.

Dolgeville Connected Community Schools is Here to Help! Dolgeville Elementary is a member of the Connected Community Schools (CCS) network! Our CCS Site Coordinator is Sarah Williams-Herringshaw and she is here to help our students and families! Contact Sarah at 315.985.0288! She can help connect your family to medical or mental health services, food and hygiene items, winter coats, sneakers - whatever you may need to help your child have a successful school year!

Welcome to the DES Team! New Staff at DES: Congratulations to Miss Brianna Yaghy (K-12 Music), Miss Shannon Sill (Second Grade), Mrs. Dana Kubat (5th Grade), Mr. Wayne Hartman (Grades 3 and 4) on their new positions at DES!