

**DOLGEVILLE CENTRAL SCHOOL**  
**Dolgeville, NY 13329**

**Approved 8-20-19**

Tuesday, July 16, 2019

Regular Meeting

James A. Green School

**PRESENT:**

S. Hongo, President

T. Prestigiacomio, VP (*Arr. 6:20 p.m.*)

J. Williams

J. Schmid

M. Huddleston

R. Maxwell

**ABSENT:**

J. Izzo

**OTHERS PRESENT:**

L. Rhone

C. Chrisman

R. Leavitt

J. Radley

**PRESIDING OFFICER:**

Scott Hongo, President

The regular meeting was called to order at 6:00 p.m. in the high school library.

Call to Order

Mr. Hongo asked everyone to rise and recite the Pledge of Allegiance.

Pledge Flag

**MINUTES**

Motion by Mr. Maxwell, second by Mrs. Williams, to approve the minutes of July 9, 2019 (Reorganization Meeting) as presented and to accept the audit committee meeting minutes of June 18, 2019 as attached.

Approve  
Minutes

7/9/19

Re-org.

Accpt. Audit

Comm. Min.

6/18/19

Ayes All – Motion Carried 5:0

**CORRESPONDENCE**

- a. Letter from Trisha Alford, Prevention Services Coordinator, Catholic Charities, providing a summary and breakdown of services to the district and corresponding results.

Correspond.

**FINANCIAL**

Motion by Mrs. Williams, second by Mr. Schmid, to approve the following financial items:

Approve  
Financial  
Items

That General Fund Schedule #A-61 in the sum of \$1,529,401.86; School Lunch Fund Schedule #C-15 in the sum of \$12,231.39; and Capital Fund Schedule HB-13 in the sum of \$2,945.30 be approved and ordered paid pursuant to review of claims auditor, Jacqueline Hill (June 30, 2019).

Approve  
Payment  
of Warrants  
6/30/19

That General Fund Schedule #A-2 in the sum of \$98,626.05; General Fund Schedule #A-3 in the sum of \$546,153.55 and School Lunch Fund #C-1 in the sum of \$613.70 be approved and ordered paid pursuant to review of claims auditor, Jacqueline Hill.

Approve  
Payment of  
Warrants

To accept the Treasurer's Report for June 2019 as presented.

Accpt. Treas.  
Rept. 6/19

To approve the School Lunch Budget for school year 2019-2020 as attached.

Appr. School  
Lunch Budget

To accept the 4th Quarter Extraclassroom Report for school year 2018-19 and to accept the Year End Extraclassroom Report for school year 2018-19 as presented.

Accpt. 4th Q.  
& Year End  
Extraclass.  
Reports

Ayes All – Motion Carried 6:0

**REPORTS**

Elementary School Report - Mrs. Chrisman – Attached

Reports  
Elem. Rept.

High School Report - Mrs. Leavitt - Attached

HS Rept.

Athletic Report - Mr. Zilkowski - Attached

AD Report

Buildings & Grounds Report - Mr. Redmond - Attached

Build/Grounds

Transportation Report – Mr. Stack - Attached

Transport.

Motion by Mrs. Prestigiacombo, second by Mrs. Huddleston, to accept the above reports as presented.

Approve Bldg.  
Repts.

Ayes All – Motion Carried 6:0

**PRIVILEGE OF THE FLOOR**

Privilege of the  
Floor

Mrs. Heather Lamphere was in attendance and complimented the Cross-Country program.

**OLD BUSINESS**

Old Business  
Adopt  
Revised  
2019-2020  
District  
Calendar

- a. Adopt Revised 2019-2020 District Calendar (2nd Revision)

Motion by Mrs. Williams, second by Mr. Maxwell, to adopt the revised calendar as presented, with the following changes:

- December 20, 2019 – No School
- June 25, 2020 – Regents’ Day – ½ Day
- June 26, 2020 – Superintendent’s Conference Day

Ayes All – Motion Carried 6:0

**NEW BUSINESS**

New Business  
District  
C of C

- a. The District Code of Conduct for 2019-2020 was presented for review and 1st Reading.
- b. The Athletic Code of Conduct for 2019-2020 was presented for review and 1st Reading.
- c. School Lunch Policy and Rates for 2019-2020

Athletic  
C of C

Motion by Mr. Schmid, second by Mrs. Huddleston, to approve the free and reduced lunch/breakfast policy for 2019-20 as printed, to authorize the Board President to sign the Certification Statement and to set the following meal prices: Breakfast PK-12 - \$1.35; Lunch PK-12 - \$2.00 and Reduced Lunch/Breakfast - \$.25. Adult prices: Adult Breakfast - \$2.50 (including tax) and Adult Lunch – \$4.25 (including tax) effective September 1, 2019.

Approve  
Free/Reduced  
Lunch Policy  
Set Meal  
Prices

Ayes all – Motion Carried 6:0

d. BOE Committees

After discussion, the board members agreed to participate on the following committees for school year 2019-2020:

BOE  
Committees  
2019-20

BUDGET & FINANCE	T. Prestigiacomo, J. Schmid, J. Williams, J. Radley, L. Rhone, and Carine Madison - Community Rep.
AUDIT COMMITTEE	S. Hongo, J. Williams, J. Schmid, J. Radley, L. Rhone, and Adam Minor-Swartz - Community Rep.
FACILITIES	J. Schmid, S. Hongo, J. Izzo, D. Redmond
HEALTH & SAFETY	R. Maxwell, M. Huddleston, B. Risley, L. Rhone
BUILDING TEAMS	M. Huddleston (Elem) / J. Williams (HS)
INSTRUCTIONAL TECHNOLOGY	R. Maxwell, J. Izzo
POLICY MANUAL	R. Maxwell, M Huddleston, L. Rhone
DISTRICT CODE OF CONDUCT	R. Maxwell, T. Prestigiacomo, M. Huddleston, L. Rhone
ATHLETIC CODE OF CONDUCT	R. Maxwell, M. Huddleston, L. Rhone
BUILDING PROJECTS	S. Hongo, M. Huddleston, J. Izzo
TRANSPORTATION	R. Maxwell, T. Prestigiacomo, J. Stack

e. Accept Donation

Motion by Mr. Maxwell, second by Mrs. Williams, to accept the following donation to the district made by Emily Reardon Byrnes (Class of 2008) to be added to the music department: Buffet Clarinet (B12 model made of ABS resin) with Vandoren M13 mouthpiece and Buffet hard shell plastic case – valued at approximately \$260.00 (See attached).

Accept  
Musical  
Donation

Ayes All – Motion Carried 6:0

f. Building Use Fee Schedule

As a result of the district operating under a contingent budget for the 2019-2020 school year, the district is compelled by law to charge outside organizations for use of the facilities. Upon the recommendation of the superintendent, a motion was made by Mr. Schmid, second by Mrs. Huddleston, to adopt the following fee schedule for building use requests for school year 2019-2020:

Bldg. Use  
Fee  
Schedule

Space Requested	Hourly Rate During the School Year	Hourly Rate During Summer/Weekends/Holidays
Cafeteria/classroom w/custodian	\$20.00/hr.	\$29.00/hr.
Cafeteria/classroom w/o custodian	\$5.00/hr.	NA - Must have custodian
Auditorium	\$23.00/hr.	\$32.00/hr.
Gym 1 w/locker rooms	\$21.00/hr.	\$30.00/hr.
Gym 2 (1 section) w/locker rooms	\$21.00/hr.	\$30.00/hr.
Gym 2 (2 sections) w/locker rooms	\$26.00/hr.	\$35.00/hr.
Gym 2 (3 sections) w/locker rooms	\$31.00/hr.	\$40.00/hr.

Ayes All – Motion Carried 6:0

**INFORMATION ONLY**

Information Only

- a. Building Use Requests approved by Superintendent
  - 1) Jennifer Morse – Use gym 1 for Basketball Practices for Grades 3-6 and 7-12 6/2/19-8/1/19
- b. Employee Assistance Utilization Reporting Form
- c. BOE Directory
- d. Community Model School – Letter to Melissa Roys, Exec.Dir., Rome Alliance for Education
- e. Agenda for Administrative Summer Retreat scheduled for 7/22 and 7/23/19

**BOARD FORUM**

Board Forum

- The board members offered the following comments during Board Forum:
- Should the board explore the idea of securing an SRO through the County of Herkimer?
  - The graduation ceremony was excellent.
  - Keynote speaker at graduation, Dr. Danielle (Linville) Sliter, PhD., Class of 1999, was great!
  - The cross-country program is going well – Students, Cameron Jackson and Ainsley Billings, participated in the Firecracker 4-mile race in Saratoga on July 4th
  - Congratulations to Mr. Zilkowski – TOSA working as Dean of Students/AD.
  - Good luck to our summer school students who will be taking Regents exams.
  - Thank you to Mr. Smith and Mr. Wilcox – The updated school website looks great.
  - The buildings and grounds look great.
  - The Library summer reading program is being held at the Auskerada Place this summer with over 50 children attending.

**EXECUTIVE SESSION**

Enter Executive Session

Motion by Mrs. Prestigiaco, second by Mrs. Williams, to enter executive session at 8:10 p.m. to discuss items related to the medical, financial, credit or employment history of a particular person or matters leading to the appointment, employment, promotion, demotion, discipline suspension, dismissal or removal of a particular person and to discuss student issues.

Ayes All – Motion Carried 6:0

Motion by Mr. Maxwell, second by Mrs. Prestigiaco, to return to regular session at 9:10 p.m.

Return to Regular Session

Ayes All - Motion Carried 6:0

**SCHEDULE SPECIAL MEETING**

The Board of Education will conduct a special meeting on Monday, July 29, 2019 at 5:00 p.m. in the High School Library.

Schedule  
Special Mtg.

**CSE/CPSE MINUTES AND RECOMMENDATIONS**

Motion by Mrs. Prestigiacomo, second by Mrs. Williams, to approve the CSE/CPSE Minutes and Recommendations covering the period 6/11/19 through 7/12/19 as attached.

CSE/CPSE  
Min. & Rec,  
6/11/19 -  
7/12/19

Ayes All – Motion Carried 6:0

**PERSONNEL**

Personnel  
Actions

Motion by Mr. Schmid, second by Mrs. Prestigiacomo, upon the recommendation of the Superintendent of Schools, to accept and approve the following personnel items:

To approve the leave request of Michelle Primeau, Supervisor of Special Education, for the period approximately August 26, 2019 through December 1, 2019.

Appr. Leave  
M. Primeau

To approve the appointment of Nicholas Coffin as unpaid boys' varsity assistant soccer coach for 2019-2020 (Step 2).

Appr. Appt.  
N. Coffin  
Unpd. Soccer

To approve the appointment of Joseph Stack to the following additional duty for 1 Year:

Name: .....**Joseph Stack**  
Position: .....leaner Supervisor (*Previously performed by N. Petkovsek*)  
Type: ..... 12 Month  
Effective Date: ..... 7/1/19 – 6/30/20  
Probationary Period: ..... NA  
Certification: ..... NA  
Salary: ..... Supervisor 10% (*negotiated amount*): \$8,000.00

Appr. Appt.  
J. Stack  
Cleaner  
Supervisor  
1 Yr.

To approve the appointment of Carden Smith to the following summer duty:

Name: .....**Carden Smith**  
Position: .....Micro-Computer Audio-Visual Equipment Repair Technician  
Type: ..... 11 Month  
Effective Date: ..... 8/1/19 – 8/31/19  
Probationary Period: ..... 6 Month Probation - 1/1/20  
Provisional until Civil Service Test is offered, taken and passed  
Certification: ..... NA  
Salary: ..... Rate for 12<sup>th</sup> Month \$3,965.00  
Supervisor 10% - 11<sup>th</sup>/12<sup>th</sup> month \$793.00  
\$4,758.00

Appr. Appt.  
Audio-Visual  
Equip. Rep.  
Tech.  
Summer  
2019

To approve the appointment of Jessica Bladdek to the following position:

Name: .....**Jessica Bladdek**  
Position: ..... Long Term Substitute Teacher  
Reason: ..... Fill leave of J. Sullivan  
Tenure Area: ..... NA  
Certification: ..... Uncertified  
Effective Date: ..... 9/1/19 through 10/11/19  
Rate of Pay: ..... 1/200<sup>th</sup> of Step 1 of the DTA Salary Schedule (\$215.54/day) plus  
other DTA benefits as eligible

Appr. Appt.  
J. Bladdek  
LT Sub.  
Teacher

Ayes All – Motion Carried 6:0

**FUTURE MEETINGS**

Future  
Meetings

Special Meeting – Monday, July 29, 2019  
Regular Meeting – August 20, 2019  
Regular Meeting – September 17, 2019  
Regular Meeting – October 15, 2019

**ADJOURNMENT**

Adjournment

Motion by Mrs. Prestigiacomio, second by Mrs. Huddleston, to adjourn at 9:20 p.m.

Ayes All – Motion Carried 6:0

*Sandra L. Allen*

\_\_\_\_\_  
District Clerk