

DOLGEVILLE CENTRAL SCHOOL
Dolgeville, NY 13329

Approved 7-7-2020

Wednesday, June 17, 2020

Regular Meeting
Virtual

James A. Green School

PRESENT:
S. Hongo, President
T. Prestigiacomo, VP
J. Williams
J. Schmid
M. Huddleston
R. Maxwell
J. Izzo

ABSENT:
None

OTHERS PRESENT:
L. Rhone
C. Chrisman
R. Leavitt
J. Radley

PRESIDING OFFICER:
Scott Hongo, President

In light of the Coronavirus (COVID-19) Outbreak and while adhering to the Governor's guidelines, this meeting was conducted using Google Meet.

The regular Tuesday, June 16, 2020 meeting was rescheduled to Wednesday, June 17, 2020 due to the Budget Vote/Board Election being changed from June 9, 2020 to June 16, 2020 per Executive Order.

The regular meeting was called to order at 6:00 p.m. on Google Meet.

Call to Order

Mr. Hongo asked everyone to rise and recite the Pledge of Allegiance, followed by a Roll Call.

Pledge to
the Flag

MINUTES

Motion by Mr. Maxwell, second by Mrs. Williams, to approve the minutes of May 20, 2020 (regular meeting) as presented, to approve the minutes of May 28, 2020 (special meeting – budget hearing) as presented, and to approve the minutes of June 16, 2020 (special meeting – budget vote/board election) as presented.

Approve
Minutes
5/20/20
5/28/20
6/16/20

Ayes All – Motion Carried 7:0

CORRESPONDENCE

The Board of Education recognized Mrs. Prestigiacomo for her dedication and service to the Board of Education for the past five years and wished her well as her term of office will end on June 30, 2020.

Correspond.

FINANCIAL

Motion by Mrs. Prestigiacomo, second by Mr. Maxwell, to approve payment of the following warrants:

That General Fund Schedule #A-51 in the sum of \$527.43; General Fund Schedule #A-53 in the sum of \$623,931.10; School Lunch Fund Schedule #C-12 in the sum of \$14,692.63 and Special Aid Fund Schedule #F-4 in the sum of \$2,508.75 be approved and ordered paid pursuant to review of claims auditor, Jacqueline Hill.

Approve
Financial

Approve
Payment
of Warrants

To accept the Treasurer's Report for May 2020 as presented.

Treas. Rept.
5/2020

Ayes All – Motion Carried 7:0

Motion by Mrs. Williams, second by Mrs. Huddleston, to authorize the business manager and superintendent to approve payment of warrants and make the necessary appropriation transfers to close the books on June 30, 2020.

Auth. Supt.
Bus. Mgr.
Approve
Bills

Ayes All – Motion Carried 7:0

REPORTS

	Reports
<u>Elementary School Report</u> – Mrs. Chrisman – Attached Congratulations to our retirees.	Elem. Rept.
<u>High School Report</u> – Mrs. Leavitt - Attached Outside graduation ceremonies may now be conducted with no more than 150 people in attendance.	HS Rept.
<u>Commencement List for 2020</u> – Mrs. Leavitt – Attached	Commence. List 2020
<u>Dean of Students/Athletic Director Report</u> – Mr. Zilkowski – Attached	Dean/AD Report
<u>Buildings & Grounds Report</u> – Mr. Redmond - Attached	Build/Grounds
<u>Transportation Report</u> – Mr. Stack – Attached	Transport.
<u>Revenue Analysis/Expenditure Analysis Reports for May, 2020</u> – Mrs. Radley – Attached	Rev/Expend.
Motion by Mr. Schmid, second by Mrs. Williams, to accept the above reports as presented.	Accept Bldg. Reports
Ayes All – Motion Carried 7:0	

OLD BUSINESS

- | | |
|--|--|
| a. <u>Veterans' Exemption - Discussion</u>
After additional discussion, the board decided that in light of the COVID-19 pandemic and the district's current financial situation, the district cannot, unfortunately, consider offering a Veterans' Exemption at this time and a letter will be sent to Joseph J. Novak concerning same. | Old Business
Veterans'
Exemption |
| b. <u>Adopt Amended 2019-2020 School Calendar</u>
Motion by Mrs. Williams, second by Mrs. Izzo, to adopt the revised 2019-2020 school calendar as attached. | Amend
2019-2020
Calendar |
| Ayes All – Motion Carried 7:0 | |
| c. <u>Board Policy for Adoption</u>
Motion by Mrs. Prestigiacomo, second by Mrs. Huddleston, to adopt the board policy, "Procurement: Uniform Grant Guidance for Federal Awards." | Adopt Bd.
Policy
Procurement
Uniform
Grant Guid. |
| Ayes All – Motion Carried 7:0 | |
| d. <u>Federal Funds Procedural Document</u>
Motion by Mr. Maxwell, second by Mrs. Prestigiacomo, to approve the Federal Funds Procedural document as presented by Business Manager, Mrs. Radley. | Approve
Federal Funds
Procedural |
| Ayes All – Motion Carried 7:0 | |
| e. <u>BOE Meeting Calendar for 2020-2021</u>
Motion by Mr. Schmid, second by Mrs. Izzo, to adopt the following BOE meeting dates for 2020-2021 with locations for meetings to be adjusted as needed due to the COVID-19 pandemic: | BOE Mtg.
Dates
2020-2021 |

DATE	TYPE MEETING	LOCATION	PRESENTATION
July 7, 2020	Reorganization Mtg.	HS Library	
July 21, 2020	Regular Meeting	HS Library	
August 18, 2020	Regular Meeting	HS Library	COVID-19 - Health/Safety Instructional Plans Transportation Plans
September 15, 2020	Audit Comm. Mtg.	Conf. Room 173	5:30
September 15, 2020	Regular Meeting	HS Cafeteria	New Faculty/Staff Dinner
October 20, 2020	Audit Comm. Mtg.	Conf. Room 173	5:30
October 20, 2020	Regular Meeting	HS Cafeteria	Music Department
November 17, 2020	Regular Meeting	HS Cafeteria	Industrial Technology
December 15, 2020	Regular Meeting	HS Cafeteria	21 st Century Team
January 19, 2021	Regular Meeting	HS Cafeteria	Safety Committee Update
February 9, 2021	Audit Comm. Mtg.	Conf. Room 173	5:30 pm
February 9, 2021	Regular Meeting	Elem. Library	Budget Presentation
March 16, 2021	Regular Meeting	HS Cafeteria	Budget Review/Direction
Wed. April _ 2021*	Special Meeting	HS Cafeteria	Top Senior Reception BOCES Budget Vote
April 20, 2021	Regular Meeting	HS Cafeteria	Tenure Celebration
May 11, 2021	Special Meeting	HS Cafeteria	Budget Hearing
May 18, 2021	Special Meeting	HS Cafeteria	Budget Vote / Results
Wed. May 19, 2021	Regular Meeting	HS Cafeteria	
June 15, 2021	Audit Comm. Mtg.	Conf. Room 173	5:30 pm
June 15, 2021	Regular Meeting	HS Cafeteria	
July 2021			

Ayes All - Motion Carried 7:0

NEW BUSINESS

New
Business

a. Dugout Project - Type II SEQRA Resolution

Dugout
Project

Motion by Mrs. Williams, second by Mrs. Prestigiacomio, to adopt the following resolution:

Resolution Regarding State Environmental Quality Review Capital Project

SEQRA
Resolution

WHEREAS, the Board of Education of the Dolgeville Central School District (the "Board") has considered the effect upon the environment of proposed work, including, but not limited to the following:

Installation of two new dugouts, in place of, and in the location of, where the previous dugouts originally stood.

WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR Part 617.5(c), now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617, State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action as a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

Vote: Mrs. Williams – Aye
Mrs. Prestigiacomio – Aye
Mr. Hongo – Aye
Mrs. Izzo – Aye
Mrs. Huddleston – Aye
Mr. Maxwell – Aye
Mr. Schmid – Aye

Motion Carried.

b. Bus Purchase Resolution – Tabled due to defeat of Buses Purchase Proposition on June 16, 2020. Bus Purchase Resolution Tabled

c. Approve CASDA Agreement Approve
Motion by Mr. Maxwell, second by Mrs. Prestigiacomio to approve the Agreement between the Capital Area School Development Association (CASDA) and the Dolgeville Central School District for the period June 1, 2020 – June 30, 2021 – Dolgeville School Improvement and Curriculum Support, as attached – Contract #CO 07-20-21.

Ayes All – Motion Carried 7:0

d. Equipment Disposal Equipment Disposal
Motion Mrs. Williams, second by Mrs. Huddleston, to declare music equipment (Bells – Serial No. G00793) as excess and to be disposed of at the discretion of the district as attached.

Ayes All – Motion Carried 7:0

e. Abolish Teaching Assistant Positions Approve Abolition of Positions
Motion by Mr. Schmid, second by Mr. Maxwell, to adopt the following resolution:

Resolved, that upon the recommendation of the Superintendent as attached, the Board of Education abolish the following positions effective June 30, 2020, and that the services of the Teaching Assistants with the least seniority within that tenure area be terminated effective as of that date:

7 Teaching Assistant positions (least senior in the tenure area of Teaching Assistant)

- e. Resolved, that upon the abolition of the positions and the termination of services of the Teaching Assistants in the tenure area above mentioned, their names shall be placed on the preferred eligibility list of candidates for appointment to a vacancy that may occur thereafter in a position similar to the one which he/she previously occupied.

Vote: Mr. Schmid – Aye Mrs. Williams – Nay
Mr. Maxwell – Aye Mrs. Izzo – Nay
Mrs. Prestigiacomo – Aye
Mrs. Huddleston – Aye
Mr. Hongo – Aye

Motion Carried.

- f. Abolish Elementary Teacher Position

Approve
Abolition of
Position

Motion by Mr. Maxwell, second by Mr. Schmid, to adopt the following resolution:

Resolved, that upon the recommendation of the Superintendent as attached, the Board of Education abolish the following position effective June 30, 2020, and that the services of the Teacher with the least seniority within that tenure area be terminated effective as of that date:

1 Teacher position (least senior in the tenure area of Elementary)

Resolved, that upon the abolition of the position and the termination of services of a Teacher in the tenure area above mentioned, their name shall be placed on the preferred eligibility list of candidates for appointment to a vacancy that may occur thereafter in a position similar to the one which he/she previously occupied.

Vote: Mr. Maxwell – Aye Mrs. Huddleston – Abstain
Mr. Schmid – Aye
Mrs. Prestigiacomo – Aye
Mr. Hongo – Aye
Mrs. Williams – Aye
Mrs. Izzo – Aye

Motion Carried

- g. Create Part Time Teaching Assistant Positions

Motion by Mrs. Williams, second by Mrs. Huddleston, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the creation of three (3) Part Time Teaching Assistant positions, effective July 1, 2020.

Create
3 PT TA
Positions

Ayes All – Motion Carried 7:0

- h. Create Director of Facilities and Grounds Stipend

Motion by Mr. Maxwell, second by Mrs. Huddleston, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the creation of a stipend for Director of Facilities and Grounds as attached, effective July 1, 2020.

Create
Stipend
Dir. of
Fac.&
Grounds

No Vote Taken – Item Tabled

INFORMATION ONLY

- a. Letter from Mrs. Chrisman, Elementary Principal, to F.M. Kirby Foundation requesting financial support for the Dolgeville prekindergarten program.

Information
Only

BOARD FORUM

Board Forum

The board members offered the following comments during Board Forum:

- A huge congratulation to the Class of 2020! It has been an unprecedented senior year!
- Thank you to the parents and teachers for all of their hard work this past year!
- Thank you to our business manager and superintendent for the hard work on the budget.
- Thank you to the election inspectors for their assistance with the budget vote/board election.
- Thank you to Mr. Jonathan Fredericks and Mr. Craig Spofford for running for school board.
- Congratulations to Mr. Craig Spofford in being elected to the school board.
- Congratulations to our BOCES students.
- Thank you to DESPTO and STPA for their support all year long!
- Congratulations to our athletes and the athletic records that have been broken this year.
- Congratulations to our retirees and for their service to the district.
- Mrs. Prestigiaco congratulated the seniors and thanked her fellow board members, administrators, teachers, staff, and parents for all of their hard work. Mrs. Prestigiaco also thanked her family for their support and thanked this year's board candidates for running. Mrs. Prestigiaco will continue to support the district.
- Mr. Hongo thanked Mrs. Prestigiaco for her dedication and service to the board.

EXECUTIVE SESSIONEnter
Executive
Session

Motion by Mrs. Prestigiaco, second by Mrs. Izzo, to enter executive session at 7:05 p.m. to discuss items related to the medical, financial, credit or employment history of a particular person(s) or matters leading to the appointment, employment, promotion, demotion, discipline suspension, dismissal or removal of a particular person(s).

Ayes All – Motion Carried 7:0

Motion by Mrs. Williams, second by Mr. Maxwell, to return to regular session at 8:16 p.m.

Return to
Regular
Session

Ayes All - Motion Carried 7:0

CSE/CPSE MINUTES AND RECOMMENDATIONSCSE/CPSE
Min. & Rec.
5/14/20 -
6/11/20

Motion by Mrs. Williams, second by Mr. Maxwell, to approve the CSE/CPSE Minutes and recommendations covering the period 5/14/20 through 6/11/20 as attached, with correction, removing student's name.

Ayes All – Motion Carried 7:0

PERSONNELPersonnel
Actions

Motion by Mr. Maxwell, second by Mr. Schmid, upon the recommendation of the Superintendent of Schools, to accept and approve the following retirements, resignations, terminations and leaves:

To approve the termination of employment of Joanne Zilkowsk as Teaching Assistant effective June 30, 2020.

Appr. Term.
J. Zilkowski

To approve the termination of employment of Sabrina Edick as Teaching Assistant effective June 30, 2020.

Appr. Term.
S. Edick

To approve the termination of employment of Ellen Lewandowski as Teaching Assistant effective June 30, 2020.

Appr. Term.
E.Lewandowski

To approve the termination of employment of Fredricka Johnson as Teaching Assistant effective June 30, 2020.

Appr. Term.
F. Johnson

To approve the termination of employment of Julie Castor as Teaching Assistant effective June 30, 2020.

Appr. Term.
J. Castor

To approve the termination of employment of Pia Nichols as Teaching Assistant effective June 30, 2020 Appr. Term.
P. Nichols

To approve the termination of employment of Jennifer Countryman as Teaching Assistant effective June 30, 2020. Appr. Term.
J. Countryman

Vote: Mr. Maxwell – Aye Mrs. Williams – Nay Mrs. Prestigiacomo – Abstain
Mr. Schmid – Aye Mrs. Izzo – Nay
Mrs. Huddleston – Aye
Mr. Hongo – Aye

Motion Carried.

Motion by Mr. Schmid, second by Mr. Maxwell, upon the recommendation of the Superintendent of Schools, to approve the termination of employment of Megan Williams as Elementary Teacher effective June 30, 2020. Appr. Term.
M. Williams

Vote: Mr. Schmid – Aye Mrs. Izzo – Nay Mrs. Huddleston - Abstain
Mr. Maxwell – Aye
Mr. Hongo – Aye
Mrs. Prestigiacomo – Aye
Mrs. Williams – Aye

Motion Carried.

Motion by Mrs. Izzo, second by Mrs. Williams, to approve the leave request of Karen Hopsicker, Elementary Teacher, for the period approximately September 2, 2020 through September 18, 2020. Appr. Lv.
K. Hopsicker

Ayes All – Motion Carried 7:0

Motion by Mrs. Williams, second by Mrs. Huddleston, to accept the resignation of Wanda Johnson as part time cleaner effective June 30, 2020. Accpt. Resign
W. Johnson
PT Clean.

Ayes All – Motion Carried 7:0

Create Director of Facilities and Grounds Stipend

Create
Stipend
Dir. of
Fac. &
Grounds

Motion by Mrs. Prestigiacomo, second by Mrs. Williams, upon the recommendation of the Superintendent of Schools, the Board of Education does hereby approve the creation of a stipend for Director of Facilities and Grounds as attached, effective July 1, 2020.

Ayes All – Motion Carried 7:0

Motion by Mrs. Prestigiacomo, second by Mr. Maxwell, upon the recommendation of the Superintendent of Schools, to approve the following appointments: Approve
Appts.

To approve the appointment of Christopher Lee to the following position, replacing E. Meeker:
(This position was filled by T. Zaleski as LTS for 2019-2020)

C. Lee
HS Math
Teacher

Name:..... **Christopher Lee**
Position:..... HS Mathematics Teacher
Tenure Area:..... 7-12 Mathematics
Type: 10 Month
Effective Date:..... 9/1/20
Probationary Period: 4 Year – 9/1/24
Certification:..... Permanent Certificate – Mathematics 7-12 – 9/1/1997
Salary:..... Step 10 DTA Salary Schedule - \$54,918.00

<p>To approve the appointment of Jessica Radley to the following additional extraduty: Name:..... Jessica Radley Position:..... Director of Facilities & Grounds Type: 12 Month Effective Date:..... 7/1/2020 Probationary Period: NA Certification: NA Salary:..... Supervisor 10%: \$6,748.00</p>	<p>J. Radley Dir. of Fac. & Grounds</p>
<p>To approve the appointment of Deborah Bilger as substitute food service worker.</p>	<p>D. Bilger Sub. Café</p>
<p>To approve the appointment of Wanda Johnson as substitute food service worker.</p>	<p>W. Johnson Sub. Café</p>
<p>To approve the appointment of Sarah Williams-Herringshaw as substitute food service worker.</p>	<p>S.Wm.- Herringshaw</p>
<p>To approve the appointment of Donna Atkins as part time food service worker for the Summer Food Program effective 7/1/2020 – 8/31/2020 at the attached hourly rate.</p>	<p>D. Atkins PT Summer</p>
<p>To approve the appointment of Antonia Avery as part time food service worker for the Summer Food Program effective 7/1/2020 – 8/31/2020 at the attached hourly rate.</p>	<p>A. Avery PT Summer</p>
<p>To approve the appointment of Deborah Bilger as part time food service worker for the Summer Food Program effective 7/1/2020 – 8/31/2020 at the attached hourly rate.</p>	<p>D. Bilger PT Summer</p>
<p>To approve the appointment of Marcia Bowers as part time food service worker for the Summer Food Program effective 7/1/2020 – 8/31/2020 at the attached hourly rate.</p>	<p>M. Bowers PT Summer</p>
<p>To approve the appointment of Martha Eggleston as part time food service worker for the Summer Food Program effective 7/1/2020 – 8/31/2020 at the attached hourly rate.</p>	<p>M. Eggleston PT Summer</p>
<p>To approve the appointment of Lorraine Johnson as part time food service worker for the Summer Food Program effective 7/1/2020 – 8/31/2020 at the attached hourly rate.</p>	<p>L. Johnson PT Summer</p>
<p>To approve the appointment of Wanda Johnson as part time food service worker for the Summer Food Program effective 7/1/2020 – 8/31/2020 at the attached hourly rate.</p>	<p>W. Johnson PT Summer</p>
<p>To approve the appointment of Petra Moore as part time food service worker for the Summer Food Program effective 7/1/2020 – 8/31/2020 at the attached hourly rate.</p>	<p>P. Moore PT Summer</p>
<p>To approve the appointment of Kelly Purpura as part time food service worker for the Summer Food Program effective 7/1/2020 – 8/31/2020 at the attached hourly rate.</p>	<p>K. Purpura PT Summer</p>
<p>To approve the appointment of Sarah Williams-Herringshaw as part time food service worker for the Summer Food Program effective 7/1/2020 – 8/31/2020 at the attached hourly rate.</p>	<p>S. Wms.- Herringshaw PT Summer</p>
<p>To approve the appointment of Anthony Dupuis as Food Service Director I for the Summer Food Program effective 7/1/2020 – 8/31/2020 at the attached hourly rate for a maximum of 25hrs/week for 8 weeks.</p>	<p>A. Dupuis Summer</p>

Ayes All – Motion Carried 7:0

MEMORANDUM OF AGREEMENT

Motion by Mr. Maxwell, second by Mrs. Huddleston, to approve the Memorandum of Agreement between the Dolgeville Central School District Board of Education and the Superintendent of the Dolgeville Central School District dated June 17, 2020, for the period July 1, 2020 through June 30, 2021, as attached.

MOA
DCSD &
Supt.

Ayes All – Motion Carried 7:0

SUBSTITUTE RATES/PART TIME PAY RATES FOR 2020-2021

Motion by Mr. Maxwell, second by Mrs. Williams, to approve the substitute rates and part time pay rates for school year 2020-2021 as attached.

Sub Rates
PT Rates
2020-2021

Ayes All – Motion Carried 7:0

ADDITIONAL NON RESIDENT STUDENT REQUESTS FOR 2020-2021

Motion by Mrs. Izzo, second by Mr. Maxwell, to approve the following additional non resident Student requests for 2020-2021:

Additional
Non
Resident
Students
2020-2021

Kimberly Trumble for children:	Ian Smith	Grade 11	OESJ
	Hunter Smith	Grade 11	OESJ
	Brook Trumble	Grade 7	OESJ

Jamie Doyle for children:	Austin Guile	Grade 12	OESJ
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Ayes All – Motion Carried 7:0

NON PUBLIC TRANSPORTATION REQUEST FOR 2020-2021

Motion by Mrs. Williams, second by Mrs. Prestigiaco, to approve the following non public transportation request for 2020-2021:

Non Public
Transport.
2020-2021

Rachel Johnson for Eliza Johnson – Grade 1 – Mohawk Valley Christian Academy

Ayes All – Motion Carried 7:0

FUTURE MEETINGS

Graduation – Saturday, June 27, 2020
Rural Schools Conference – Cancelled
Reorganization Meeting – Tuesday, July 7, 2020
Regular Meeting – Tuesday, July 21, 2020
Regular Meeting – Tuesday, August 18, 2020

Future
Meetings

Mr. Hongo announced that the BOE will conduct a special meeting on Tuesday, June 30, 2020 at 6:00 p.m. to discuss possible 2020-2021 budget revote.

Announce
Special Mtg.
6/30/2020

ADJOURNMENT

Motion by Mrs. Prestigiaco, second by Mrs. Huddleston, to adjourn at 8:30 p.m.

Adjournment

Ayes All – Motion Carried 7:0

Sandra L. Allen

District Clerk