

DOLGEVILLE CENTRAL SCHOOL
Dolgeville, NY 13329

Approved 5-20-2020

Tuesday, April 21, 2020

Regular Meeting
Virtual

James A. Green School

PRESENT:
S. Hongo, President
T. Prestigiacomio
J. Williams
J. Schmid
M. Huddleston
R. Maxwell
J. Izzo

ABSENT:
None

OTHERS PRESENT:
L. Rhone
C. Chrisman
R. Leavitt
J. Radley
Hannah Stack (Student BOE member)

PRESIDING OFFICER:
Scott Hongo, President

In light of the Coronavirus (COVID-19) Outbreak and while adhering to the Governor's guidelines, this meeting was conducted using Google Meet.

The special meeting was called to order at 6:00 p.m. on Google Meet.

Call to Order

Mr. Hongo asked everyone to rise and recite the Pledge of Allegiance, followed by a Roll Call.

Pledge to
the Flag

TENURE APPOINTMENTS

Mrs. Chrisman outlined the accomplishments of Mrs. Erika Seery and Mrs. Dionne Patrei and made recommendations to the Board of Education for the granting of tenure.

Tenure
Appts.

Upon the recommendation of the Superintendent, a motion was made by Mrs. Williams, second by Mrs. Izzo, to grant tenure to Erika Seery as Elementary Teacher effective September 1, 2020. (Tenure Certificate mailed).

Grant Tenure
E. Seery

Ayes All – Motion Carried 7:0

Upon the recommendation of the Superintendent, a motion was made by Mrs. Huddleston, second by Mrs. Izzo, to grant tenure to Dionne Patrei as Remedial Reading Teacher effective September 1, 2020. (Tenure Certificate mailed).

Grant Tenure
D. Patrei

Ayes All – Motion Carried 7:0

MINUTES

Motion by Mr. Maxwell, second by Mrs. Izzo, to approve the minutes of March 17, 2020 (regular meeting) as presented.

Approve
Minutes
3/17/2020

Ayes All – Motion Carried 7:0

Motion by Mrs. Izzo, second by Mrs. Huddleston, to approve the minutes of April 15, 2020 (special meeting) as presented.

Approve
Minutes
4/15/2020

Ayes All – Motion Carried 7:0

Motion by Mrs. Prestigiacomio, second by Mrs. Huddleston, to accept the Finance Committee meeting minutes of April 16, 2020, as attached.

Finance
Committee
Minutes
4/16/2020

Ayes All – Motion Carried 7:0

CORRESPONDENCE - None

Correspond.

FINANCIALApprove
Financial
Items

Motion by Mr. Schmid, second by Mrs. Williams, to approve the following financial items:

That General Fund Schedule #A-43 in the sum of \$60,020.96; General Fund Schedule #A-44 in the sum of \$340,333.40; School Lunch Fund Schedule #C-10 in the sum of \$17,523.69; and Special Aid Fund Schedule #F-3 in the sum of \$2,000.00 be approved and ordered paid pursuant to review of claims auditor, Jacqueline Hill

Approve
Payment
Of
Warrants

To accept the Treasurer's Report for March 2020, as presented.

Acpt. Treas.
Rept. 3/2020

Ayes All – Motion Carried 7:0

2020-2021 BUDGET REVIEW - Mrs. RadleyBudget
Review

Mrs. Radley announced that she will be looking to the Board for further direction on the budget. With the COVID-19 pandemic situation, the district's state aid has been reduced significantly from the previous estimate back in March and the district should consider cutting between \$400,000 and \$500,000 from that budget figure. The Governor has advised that quarterly adjustments will be made to our state aid as well. Mrs. Rhone also reminded the board that the district will be looking at significant increases for the Teachers' Retirement System and the Employees' Retirement System. Our state aid will probably remain flat for the next 4 to 5 years and it is a dire situation.

After lengthy discussion, a motion was made by Mr. Schmid to authorize Mrs. Radley to develop a plan for the district and revisit that plan as necessary as we move through the school year. There was no second on the motion and no vote taken.

The discussion continued with the board to revise the budget figure presented in March based on the new information received and to schedule a special meeting to adopt a budget before May 5, 2020.

REPORTSReports
Elem. Rept.

Elementary School Report – Mrs. Chrisman – Attached

High School Report – Mrs. Leavitt - Attached

HS Rept.

Dean of Students/Athletic Director Report – Mr. Zilkowski – Attached

Dean/AD
Report

Buildings & Grounds Report – Mr. Redmond - Attached

Build/Grounds

Transportation Report – Mr. Stack - Attached

Transport.

Revenue Analysis/Expenditure Analysis Reports for March, 2020 – Mrs. Radley – Attached

Rev/Expend.

Motion by Mr. Maxwell, second by Mrs. Huddleston, to accept the above reports as presented.

Accept
Bldg.
Reports

Ayes All – Motion Carried 7:0

OLD BUSINESS

Old Business

- a. 2020-2021 District Calendar
Motion by Mrs. Izzo, second by Mrs. Prestigiacomo, to adopt the 2020-2021 district calendar as attached.

Adopt
Calendar

Ayes All – Motion Carried 7:0

- b. Veterans’ Exemption - Discussion
Mrs. Radley has requested information from Herkimer County and Fulton County as to the number of properties within our school district currently receiving a VA exemption. The deadline for the district to apply for this exemption for 2020-21 school taxes has expired and Mrs. Radley will check the deadline date for 2021-22 school taxes. Mrs. Radley will also check to see if this item can be presented for public vote.
- c. Social Worker through Neighborhood Center
Due to the COVID-19 pandemic, this item of discussion will resume during the next school year.

Veterans’
Exemption
for school
taxes

NEW BUSINESS

New
Business

- a. Adopt Cooperative Bidding Resolution – RIC Bids – Technology – 2020-2021
Motion by Mr. Maxwell, second by Mr. Schmid, to adopt the following resolution:

Cooperative
Bidding
Resolution

WHEREAS, it is the plan of a number of Public School Districts and the Madison-Oneida BOCES (the “BOCES”) during the 2020-2021 school year to bid jointly for the purchase of various types of computers and technology commodities (the “Commodities”); and

WHEREAS, the Dolgeville Central School District (“the School District”) is desirous of participating in the joint bidding of the Commodities, as authorized by General Municipal Law, Article 5-G; and

WHEREAS, this Board of Education has received and reviewed the Cooperative Bid Procedures (the “Procedures”) governing its right and responsibilities should it elect to participate in the joint bidding of commodities; and

BE IT FURTHER RESOLVED, that in accordance with Cooperative Bid Procedures, the Board of Education agrees to award bid purchase item purchases according to the recommendation of the BOCES if such award is in the best interest of the school district.

Ayes All – Motion Carried 7:0

- b. Health and Welfare Services Contract – South Colonie Central School
This item was tabled for review during executive session.

Health &
Welfare Serv.
S. Colonie

c. SEI Design Group Architects AgreementSEI Design
Agreement

Motion by Mrs. Prestigiaco, second by Mr. Maxwell, to adopt the following resolution:

WHEREAS, the Board of Education has determined that it is in the best interest of the District to retain an Architect/Engineer to provide Architectural, Engineering, project management, and related professional services in connection with its 2020 Capital Improvement Project and for other services (the "Project"); and

WHEREAS, the Board of Education has determined that it is in the best interest of the District to continue its professional relationship with SEI Design Group Architects, DPC ("SEI") for the purposes of providing Architectural, Engineering, project management and related professional services for the Project; and

WHEREAS, the District's legal counsel, Ferrara Fiorenza, PC and SEI have jointly prepared a contract for Architectural, Engineering, project management, and related professional services relative to the Project (a copy of which has been shared with the Board);

NOW, THEREFORE, be it resolved as follows:

- 1) The Board of Education approves the retention of SEI to provide Architectural, Engineering, project management, and related professional services and proceed with the Project in accordance with the terms and conditions of the contract approved by legal counsel and previously shared with the Board of Education.
- 2) The Board of Education hereby authorizes the President of the Board or the Superintendent of Schools to enter into the approved contract with SEI on behalf of the Board of Education and take all steps necessary or convenient to proceed under the contract in connection with the Project.
- 3) This resolution shall take effect immediately.

Duly put to a vote as follows:

Vote: S. Hongo – Aye
T. Prestigiaco – Aye
J. Williams – Aye
J. Schmid – Aye
M. Huddleston – Aye
J. Izzo – Aye
R. Maxwell – Aye

Motion Carried.

d. Building Condition Survey ProposalBuilding
Condition
Survey
Proposal

Motion by Mrs. Izzo, second by Mr. Schmid, to approve the SEI Design Group 2020 Building Condition Survey Proposal dated April 20, 2020 as attached.

Ayes All – Motion Carried 7:0

BOARD FORUM

Board Forum

The board members offered the following comments during Board Forum:

- Be prepared for lost tax revenues from properties on North Main Street as result of flooding
- Thank you to everyone for their hard work during this COVID-19 pandemic. It is difficult to work full time and teach your children. We are so grateful for everything the school does to support our families and children.

- Congratulations to our teachers receiving tenure this evening.
- Thank you to our doctors, nurses, EMTs and all others working on the frontlines during this pandemic.
- Thank you for the Teacher Parade for our families in Dolgeville, Salisbury and Stratford.
- Thank you to Mrs. Chrisman and Mrs. Leavitt and the faculty for keeping our students engaged in learning during this school shutdown.
- Congratulations to our top seniors. Unfortunately, were we unable to hold our top senior dinner.
- Thank you to the cafeteria staff, transportation staff and teachers/teaching assistants.
- Thank you to the administration and technology department for supplying teachers and students with the tools needed for online learning.
- During times of difficulty, we tend to see the best in everyone.

EXECUTIVE SESSION

Enter
Executive
Session

Motion by Mr. Schmid, second by Mrs. Prestigiacomio, to enter executive session at 7:48 p.m. to discuss items related to the medical, financial, credit or employment history of a particular person(s) or matters leading to the appointment, employment, promotion, demotion, discipline suspension, dismissal or removal of a particular person(s).

Ayes All – Motion Carried 7:0

Motion by Mr. Maxwell, second by Mrs. Izzo, to return to regular session at 10:08 p.m.

Return to
Regular
Session

Ayes All - Motion Carried 7:0

PERSONNEL

Personnel
Actions

Motion by Mrs. Izzo, second by Mr. Maxwell, upon the recommendation of the Superintendent of Schools, to accept and approve the following retirements, resignations, terminations and leaves:

To accept the retirement of Cynthia Siegle as Reading Teacher effective June 26, 2020.

Acpt. Retire
C. Siegle

To accept the retirement of Charlotte Frasier as Teaching Assistant effective June 30, 2020.

Acpt. Retire
C. Frasier

To accept the retirement of Charles Goldstein as Groundskeeper effective August 24, 2020.

Acpt. Retire
C. Goldstein

To accept the resignation of Joseph Stack as Cleaner Supervisor for 1 Year effective April 6, 2020.

Acpt. Resign
J. Stack
Clean. Superv

To accept the resignation of Chante Willis as Part Time Food Service Worker effective March 18, 2020.

Acpt. Resign
C. Willis

To approve the request of Ellen Lewandowski to withdraw her request for unpaid leave covering the period 3/29/2020 - 4/3/2020.

Appr.
Withdraw
Unpd. Leave
E. Lewandowski

Motion by Mr. Schmid, second by Mr. Maxwell, to approve the appointment of Wayne Congdon to the following additional duty:

Appr. Appt.
Add. Duty
W. Congdon
Cleaner
Supervisor

Name: **Wayne Congdon**
Position: Cleaner Supervisor (*Previously performed by N. Petkovsek, then Joseph Stack*)
Type: 12 Month
Effective Date: 4/6/2020
Probationary Period: NA
Certification: NA
Salary: Supervisor 10%: \$3,720.00

Ayes All – Motion Carried 7:0

NON RESIDENT STUDENT REQUESTS FOR 2020-2021

Approve
Non Res.
2020-2021

Motion by Mrs. Izzo, second by Mrs. Williams, to approve the non-resident student requests for 2020-2021 as attached.

Ayes All – Motion Carried 7:0

FUTURE MEETINGS

Future
Meetings

Mr. Hongo announced that the board will add two additional meetings to the board meeting schedule.

All meetings are listed below:

- Additional Meeting: Special Meeting – Friday, April 24, 2020 – 5:00 p.m. – Budget Review
- Additional Meeting: Special Meeting – Tuesday, April 28, 2020 – Budget Review and Budget Adoption
- Special Meeting – Tuesday, May 12, 2020 – Budget Hearing – TBD
- Budget Vote/Board Election – TBD
- Regular Meeting – Wednesday, May 20, 2020
- Regular Meeting – Tuesday, June 16, 2020
- Graduation – Saturday, June 27, 2020 – 10:00 a.m.

ADJOURNMENT

Adjournment

Motion by Mrs. Williams, second by Mr. Schmid, to adjourn at 10:18 p.m

Ayes All – Motion Carried 7:0

Sandra L. Allen
District Clerk