

**DOLGEVILLE CENTRAL SCHOOL**  
**Dolgeville, NY 13329**

**Approved 2-11-2020**

Tuesday, January 21, 2020

Regular Meeting

James A. Green School

**PRESENT:**

S. Hongo, President  
J. Williams  
J. Schmid  
J. Izzo  
R. Maxwell  
M. Huddleston (*via video-conferencing*)

**ABSENT:**

T. Prestigiacomio

**OTHERS PRESENT:**

L. Rhone  
C. Chrisman  
R. Leavitt  
J. Radley  
Hannah Stack (Student BOE member)

**PRESIDING OFFICER:**

Scott Hongo, President

The regular meeting was called to order at 6:00 p.m. in the high school cafeteria.

Call to Order

Mr. Hongo asked everyone to rise and recite the Pledge of Allegiance.

Pledge to the  
Flag

The following government student was in attendance: Abigail Brent

Government  
Student

**MINUTES**

Motion by Mrs. Williams, second by Mr. Schmid, to approve the minutes of December 17, 2019 (regular meeting) as presented.

Appr. Min.  
12/17/19

Ayes All – Motion Carried 6:0

**CORRESPONDENCE - None**

Correspond.

**FINANCIAL**

Motion by Mr. Maxwell, second by Mrs. Williams, to approve the following financial items:

Approve  
Financial  
Items

That General Fund Schedule #A-27 in the sum of \$28,383.14; General Fund Schedule #A-29 in the sum of \$77,923.00; General Fund Schedule #A-31 in the sum of \$7,239.93; General Fund Schedule #A-32 in the sum of 76,663.04; School Lunch Fund Schedule #C-7 in the sum of \$17,957.57 and Capital Fund Schedule #HA-2 in the sum of \$102.75 to approved and ordered paid pursuant to review of claims auditor, Jacqueline Hill.

Approve  
Payment of  
Warrants

To accept the Treasurer's Report for December, 2019 as presented.

Acpt. Treas.  
Report  
12/2019

Ayes All – Motion Carried 6:0

**PRESENTATION - Recognition - Mrs. Nash**

Recognition  
Mrs. Nash  
Nat. Bd.  
Certification

The Board of Education recognized Mrs. Nash's accomplishment of achieving National Board Certification for Professional Teaching and presented her with a certificate in honor of same.

**PRESENTATION – Maintenance Department – Mr. David Redmond**

Presentation  
Maintenance  
Department

- Mr. Redmond updated the BOE on the following items:
- The tractor is over 5 years old. A new tractor w/blower would cost between \$65,000 to \$70,000.
- There are 3 floor machines. Parts no longer available for older machines. A new floor machine would cost \$14,000.
- Plow truck is 2011. Can still use, but need to consider replacing. Also discussed pro/cons of gas vs. diesel
- Replacing gym lights would cost \$10,000. if done in-house
- Genie lift is obsolete and cannot be used
- Bathroom partitions needed in the elementary – very expensive - \$12,000 to \$15,000 for girls’ rooms

Mrs. Izzo left meeting at 6:16 p.m.

Mrs. Izzo returned to meeting at 6:18 p.m.

**PRESENTATION – Transportation Department – Mr. Joseph Stack**

Presentation  
Transportation  
Department

- Mr. Stack updated the BOE on the following items:
- Need to fill one bus driver position – continue to adjust runs to cover lack of driver
- Continue to adjust routes after flooding
- Still waiting for Leonard Bus to present 5/7 year bus replacement plan and trade-in values
- There are 15 buses for 13 bus runs
- Bus garage roof is on the 5 year building survey plan
- Bus garage doors need renovation

**REPORTS**

Elementary School Report – Mrs. Chrisman – Attached

Reports  
Elem. Rept.

High School Report – Mrs. Leavitt - Attached

HS Rept.

Dean of Students/Athletic Director Report – Mr. Zilkowski – Attached

Dean/AD  
Report

Buildings & Grounds Report – Mr. Redmond - Attached

Build/Grounds

Transportation Report – Mr. Stack - Attached

Transport.

Motion by Mrs. Williams, second by Mr. Schmid to accept the above reports as presented.

Ayes All – Motion Carried 6:0

Revenue Analysis/Expenditure Analysis Report for December 2019 – Mrs. Radley – Attached

Rev/Expend.

Special Education Report – Mrs. Primeau – Attached  
Special Education Written Policy (Updated 1/15/2020)  
Special Education Plan (Updated 1/15/2020)

Approve  
Special Ed.  
Written  
Policy and  
Plan for  
2019-2020

Motion by Mr. Schmid, second by Mrs. Williams, to approve the Special Education Written Policy for 2019-2020 (as attached) and to approve the Special Education Plan for 2019-2020 (as attached).

Ayes All – Motion Carried 6:0

**PRIVILEGE OF THE FLOOR**

Privilege of  
the Floor

Mr. Hongo invited the government students to introduce themselves and share something that they learned at tonight’s meeting.

Helen Neet complimented and thanked Mrs. Rhone, Mrs. Radley, Mr. Maxwell and Mr. Schmid for conducting the town hall meeting in Stratford on January 15th with regard to the upcoming capital project vote.

**OLD BUSINESS**

Old Business

a. Update – SRO Contract

Update  
SRO  
Contract

Mrs. Rhone and the Village of Dolgeville Mayor continue to work to finalize the SRO Contract.

b. Update on Capital Project

Update  
Capital  
Project

Mrs. Rhone reported that two “Town Hall” meetings have been conducted in Dolgeville and in Stratford and have been well received. The third will be held at the Salisbury Fire Department on January 23rd. The Capital Project newsletter is scheduled to be mailed January 29th.

c. Adopt BOE Policies

Adopt  
BOE  
Policies

Motion by Mrs. Williams, second by Mr. Maxwell, to adopt the following board policies:

- 1) Information Security Breach Policy
- 2) Flag Display
- 3) Fingerprinting and Criminal History Record Checks for Prospective Employees
- 4) Reporting Possible Child Abuse or Maltreatment
- 5) Education Records
- 6) Grade Level Placement, Retention and Promotion
- 7) Limited English Proficiency Instruction English Language Learners
- 8) Selection of Textbooks and Resource Materials
- 9) Preschool Special Education
- 10) Parent and Family Engagement in Title Programs
- 11) Prereferral and Declassification Teams
- 12) Selection, Appointment and Compensation of Impartial Hearing Officers
- 13) Parent and Family Engagement Plan

Ayes All – Motion Carried 6:0

**NEW BUSINESS**

New  
Business

a. Memorandum of Understanding with CABVI

Approve  
MOU  
CABVI

Motion by Mrs. Williams, second by Mrs. Izzo, to approve the Memorandum of Understanding between The Central Association for the Blind and Visually Impaired (CABVI) and the Dolgeville Central School District to facilitate a Preschool Vision Screening Program for the district as attached.

Ayes All – Motion Carried 6:0

b. Resolution – Cooperative Purchasing Resolution – Water Testing

Adopt  
Resolution  
Water Test

Motion by Mr. Maxwell, second by Mrs. Izzo, to adopt the following resolution:

**WHEREAS**, the Madison-Oneida BOCES renders services to its component and other school districts and BOCES which include the provision of certain cooperative purchasing services, and

**WHEREAS**, it is the plan of a number of school districts and BOCES to participate in a joint request for proposals (“RFP”) to secure services to test and analyze for lead in water at school facilities in order to comply with NY State regulatory requirements; and

**WHEREAS**, the Madison-Oneida BOCES agrees to administrate and facilitate the joint proposal process on behalf and for the benefit of the participating school districts and BOCES; and

**WHEREAS**, the participating school districts BOCES will utilize a Committee, comprised of an appointed representative of each, to assume the oversight responsibility for drafting specifications, advertising for the RFP, accepting and opening vendor responses to the RFP, tabulating and analyzing vendor responses to RFP, and make recommendations to the Madison-Oneida BOCES for award or rejection of the proposals; and

**WHEREAS**, this Board of Education wishes to participate in this joint RFP and appoint a district administrator as a member of the Committee, all in accordance with the Board of Education’s powers and as authorized by General Municipal Law, Section 119-o and other relevant laws, and pursuant to the terms of a participation agreement; now therefore, it is hereby

**RESOLVED**, that the Dolgeville Central School Board of Education hereby agrees to participate in the joint RFP to secure services to test and analyze for lead in water at school facilities in order to comply with NY State regulatory requirements for the fiscal years 2019-20 and 2020-21, and it is further

**RESOLVED**, that Adam Hutchins, Coordinator of Safety Services, Herkimer-Fulton-Hamilton-Otsego BOCES, is hereby appointed as representative on the Committee in all matters relative to the joint RFP; and it is further

**RESOLVED**, that the Dolgeville Central School Board of Education hereby authorizes an agreement to participate in the joint RFP and for the Madison-Oneida BOCES to administer the process for the joint RFP, and specifically authorizes the Madison-Oneida BOCES to 1) receive and review vendor proposals, 2) award the proposal according to the recommendations of the Committee, unless all proposals are rejected, and 3) to take such action as deemed necessary on behalf of the participants to secure the successful proposal terms for use by the participants during fiscal years 2019-20 and 2020-21; and it is further

**RESOLVED**, that this resolution shall take effect immediately.

Vote: S. Hongo – Aye                      T. Prestigiacomio – Absent  
J. Williams – Aye  
J. Schmid – Aye  
M. Huddleston – Aye  
J. Izzo – Aye  
R. Maxwell – Aye

Motion Carried.

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| <p>c. <u>Memorandum of Agreement</u><br/>Motion by Mrs. Williams, second by Mr. Schmid, to approve the Memorandum of Agreement by and between the Dolgeville Central School District and the Dolgeville Teachers' Association and Erika Seery for school year 2019-2020 as attached. This Memorandum of Agreement will expire on June 30, 2020.</p> | <p>Memo of Agreement<br/>DCSD<br/>DTA<br/>E. Seery</p> |
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Ayes All – Motion Carried 6:0

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| <p>d. <u>Accept Donations</u><br/>Motion by Mrs. Izzo, second by Mr. Maxwell, to accept the donation of 20 winter jackets from Steet Ponte Auto Group – Estimated value: \$350.00.</p> | <p>Accept Donations</p> |
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Ayes All – Motion Carried 6:0

<p>Motion by Mrs. Izzo, second by Mrs. Williams, to accept the donation of \$250.00 from the Dolgeville Football Club to be added to the funds in support of restroom facilities on the school athletic fields as per attached letter.</p>	<p>Steet Ponte Auto Group  Dolgeville Football Club</p>
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Ayes All – Motion Carried 6:0

<p>Motion by Mrs. Williams, second by Mrs. Izzo, to accept grant monies received from The Edwin J. Wadas Foundation to be used to replace the softball dugouts and soccer scoreboard as per attached letter.</p>	<p>Edwin J. Wadas Foundation</p>
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Ayes All – Motion Carried 6:0

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| <p>e. <u>Discussion – DCS Facebook Page</u><br/>Mrs. Rhone and the board discussed ways to best utilize the school's Facebook Page.</p> | <p>DCS Facebook Page</p> |
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**INFORMATION ONLY**

Information Only

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| <p>a. Building Use Requests approved by Superintendent</p> <ol style="list-style-type: none"> <li>1) Amber Kraszewski – Use Gym 1 and 2 - Youth Basketball – 12/29/19 – Charge: \$420.00</li> <li>2) Amber Kraszewski – Use Gym 1 and 2 – Youth Basketball – 4 Sundays in Jan/Feb. – Charge: \$1,680.00</li> <li>3) Amber Kraszewski – Use Gym 1 and 2 – Youth Basketball game – 1/19/2020 – Charge: \$315.00</li> <li>4) Wayne Congdon (CSEA) – Use HS Cafeteria – CSEA Meeting – 1/13/2020 - \$2.50</li> </ol> <p>b. Information – US Department of Transportation – Drug &amp; Alcohol Clearing House</p> |  |
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**BOARD FORUM**

Board Forum

The board members offered the following comments during Board Forum:

- The information presented at the Stratford "Town Hall" meeting was well received.
- SBI will be holding a "Legislative Forum" on January 30th. Mr. Maxwell will be posing a question on the supermajority vote requirement.
- Thank you to the administrators for their hard work.
- Thank you to the various donors acknowledged at tonight's meeting.
- Congratulations to Mrs. Nash on her achievement of National Board Certification.
- Thank you to Mr. Zilkowski for securing a grant from the Edwin J. Wadas Foundation.

- Thank you to Mrs. Rhone and Mrs. Radley for organizing the three “Town Hall” meetings (Dolgeville, Salisbury and Stratford) for the capital project.
- Thank you to the custodians, nurses and attendance offices in dealing with the sickness in the building.
- Encourage voters to come to the BOCES Vote on the Remington Building purchase.
- Congratulations to the student athletes and accomplishments as outlined in Mr. Zilkowski’s report and congratulations to the coaches and parents for their continual support.
- Thank you for attending tonight’s meeting – government students / teachers / community members

**EXECUTIVE SESSION**

Motion by Mrs. Williams, second by Mrs. Izzo, to enter executive session at 7:50 p.m. to discuss items related to the medical, financial, credit or employment history of a particular person or matters leading to the appointment, employment, promotion, demotion, discipline suspension, dismissal or removal of a particular person and to discuss student issues.

Enter  
Executive  
Session

Ayes All – Motion Carried 6:0

Motion by Mr. Maxwell, second by Mrs. Izzo, to return to regular session at 9:28 p.m.

Return to  
Regular  
Session

Ayes All - Motion Carried 6:0

**CSE/CPSE MINUTES AND RECOMMENDATIONS**

Motion by Mr. Schmid, second by Mrs. Williams, to approve the CSE/CPSE Minutes and Recommendations covering the period 12/13/19 through 1/15/20 as attached.

CSE/CPSE  
Min. & Rec,  
12/13/19 -  
1/15/20

Ayes All – Motion Carried 6:0

**PERSONNEL**

Personnel  
Actions

Motion by Mr. Maxwell, second by Mrs. Izzo, upon the recommendation of the Superintendent of Schools, to accept the following resignations and leaves:

To accept the resignation of Eileen Dutcher, English Teacher, effective February 7, 2020.

Accpt. Resign  
E. Dutcher

To grant to Pia Nichols, Teaching Assistant, two days of unpaid leave on February 25, 2020 and February 26, 2020.

Grant Unpd.  
Leave  
P.Nichols

To approve the leave request of Stephanie Lamphere, Cleaner, for the period December 19, 2019, through January 6, 2020.

Approve Lv.  
S. Lamphere

To grant to Frederick Herringshaw, Bus Driver, five days of unpaid leave for the period January 6, 2020 through January 10, 2020.

Grant Unpd.  
Leave  
F. Herringshaw

Ayes All – Motion Carried 6:0

Motion by Mrs. Williams, second by Mr. Schmid, upon the recommendation of the Superintendent of Schools, to approve the following appointments:

Appr. Appt.  
Z. Smith  
LT Sub.  
Teacher

To approve the appointment of Zoey Smith to the following position:

Name: .....**Zoey Smith**  
 Position: ..... Long Term Substitute Teacher  
 Reason: ..... Fill leave of T. Fredericks  
 Tenure Area: ..... NA  
 Certification: ..... Uncertified, BS Inclusive Early Childhood Education pending  
 Effective Date: ..... Approx. 1/10/2020 – 2/7/2020  
 Rate of Pay: ..... 1/200<sup>th</sup> of Step 1 of the DTA Salary Schedule (\$215.54/day) plus other DTA benefits as eligible

To approve the appointment of Chelsea Bennett as substitute Teacher/TA.

Appr. Appt.  
C. Bennett

To approve the appointment of the following coaches for school year 2019-2020:

Appr. Appt.  
Spring 2020  
Coaches

Tyler Bellen	Varsity Baseball Coach	Step 2
Dustin Cool	Modified Baseball Coach	Step 2
Skip Gehring	Unpaid Baseball Coach	Step 2
Sarah Flint-Rados	Softball Coach	Step 10
Matthew Randall	Boys' Varsity Track Coach	Step 9
Ashley Randall	Girls' Varsity Track Coach	Step 7
John Huddleston	Assistant Track Coach	Step 19
Carden Smith	Boys' Modified Track Coach	Step 8
Arianna Marucci	Girls' Modified Track Coach	Step 7
Kathryn Bilinski	Unpaid Track Coach	Step 6

Ayes All – Motion Carried 6:0

**FUTURE MEETINGS**

Future Meetings

Town Hall Meeting on Capital Project	January 23, 2020 6:00 p.m.	Salisbury Fire Department
Capital Project Public Hearing	February 11, 2020 6:00 p.m.	Elementary Library
Regular Meeting	February 11, 2020 (After Hearing)	Elementary Library BOCES Budget/Remington Purchase Presentations DCS Budget Presentation
Capital Project Vote and Special Meeting	February 25, 2020 2:00-8:00 p.m.	HS Cafeteria Will hold meeting following counting of ballots to accept results of vote
Regular Meeting	March 17, 2020 6:00 p.m.	HS Cafeteria Music Department & Budget Discussion
BOCES Remington Vote	March 31, 2020 12:00-8:00 p.m.	HS Lobby
Special Meeting	Wednesday April 15, 2020	HS Cafeteria Top Senior Dinner @5:00 p.m. BOCES Budget Vote & DCS Budget Adoption

Regular Meeting	April 21, 2020 6:00 p.m.	HS Cafeteria Tenure Celebration
Special Meeting	May 12, 2020 6:00 p.m.	HS Cafeteria Budget Hearing

**ADJOURNMENT**

Adjournment

Motion by Mr. Maxwell, second by Mrs. Williams, to adjourn at 9:29 p.m.

Ayes All - Motion Carried 6:0

*Sandra L. Allen*

\_\_\_\_\_  
District Clerk