

BEDFORD PUBLIC SCHOOLS
Julie Campbell
Director of Business Services
1623 W. Sterns Road
Temperance, MI 48182
Tel: 734.850.6011
Email:
Julie.Campbell@mybedford.us



Employee Access Center Help Sheet

The Employee Access Center (EAC) is a web-enhanced application for employees to access and track pertinent information regarding paychecks, leave banks, demographics, etc.

You can access the EAC two ways. Open a web browser and enter the following web address:
<https://eac.lisd.us/eac>

Using the drop down menu, change the District to Bedford School District. The Profile field will automatically update.

Your User ID will be your 9-digit employee number with no spaces or dashes in the format of "58030____".

Initially, your Password is your social security number with no spaces or dashes. You may follow the prompts to change your password after the first time you log in.

For help with password reset, please contact the Payroll office at 734.850.6014.

Once logged in to the EAC, a menu of options will appear down the left side panel. Some of these areas offer the option to update employee information. Please be advised that any tax withholding changes will not take effect until a signed W-4 form is received in the Business Services department. The form must be a 2020 version or later and may take up to two weeks for implementation.

Please contact the payroll office at 734.850.6014 with any questions.