



BEDFORD PUBLIC SCHOOLS

COVID-19 Preparedness and Response Plan

Name of District: Bedford Public Schools

Address of District: 1623 West Sterns Road, Temperance, MI 48182

District Code Number: 58030

Web Address of the District: www.bedford.k12.mi.us

Name of Intermediate School District: Monroe County ISD



Bedford Public Schools Preparedness Plan Introduction

Governor Whitmer's [Executive Order 2020-142](#) "provides a structure to support all schools in Michigan as they plan for a return of pre-K-12 education in the fall. Under the order, school districts must adopt a COVID-19 Preparedness and Response Plan laying out how they will cope with the disease across the various phases of the [Michigan Safe Start Plan](#). In turn, the accompanying Michigan Return to School Roadmap offers a guide to the types of safety protocols appropriate during each phase. There's no one-size-fits-all solution: What works in Lansing may not work in Sault Sainte Marie. Districts will retain the flexibility to tailor their instruction to their particular needs and to the disease conditions present in their regions." (EO-2020-142)

Each district (public, public school academy (PSA), nonpublic, and intermediate school district (ISD) that educates pre-K-12 students) shall submit a single completed Assurance Document and Preparedness Plan to its Board in time for approval by August 15 or seven days before the first day of school, whichever comes first. This template, when completed, serves as a single Assurance Document and Preparedness Plan.

The Preparedness Plan will be collected by the Intermediate School District for public school districts, the authorizing body for public school academies, or the chief/designated school administrator for nonpublic schools for transmission to the State Superintendent of Public Instruction and State Treasurer by August 17, 2020. Additionally, this Preparedness Plan must be posted on the district's/PSA's, or nonpublic school's public website home page no later than August 17, 2020. A single application should be filed by the district rather than multiple applications for individual schools within a district.

Bedford Public Schools Preparedness Plan Assurances

Bedford Public Schools agrees to meet all of the following requirements of Executive Order 2020-142:

- ✓ Bedford Public Schools assures that when it provides in-person instruction to its students without disabilities, the district must also provide in-person instruction to its students with disabilities, consistent with their individualized education programs (IEPs).
- ✓ Bedford Public Schools, in conjunction with the Monroe County ISD, assures that when schools are closed to in-person instruction, districts must strive in good faith and to the extent practicable, based upon available resources, technology, training, and curriculum, as well as the circumstances presented by COVID-19, to provide equal access to any alternative modes of instruction to students with disabilities from birth through age 26. This assurance includes the provision of auxiliary services under section 1296 of the Revised School Code, MCL 380.1296.
- ✓ Bedford Public Schools, in conjunction with the Monroe County ISD, assures that while any state of emergency or disaster related to the COVID-19 pandemic continues, it shall comply with guidance from the United States Department of Education, including its Office of Civil Rights and Office of Special Education and Rehabilitative Services, and the Michigan Department of Education concerning the delivery of alternative modes of instruction to students with disabilities in light of the impact of COVID-19.
- ✓ Bedford Public Schools, in conjunction with the Monroe County ISD assures that it shall, to the extent practicable and necessary, make individualized determinations whether and to what extent compensatory services may be needed for students with disabilities in light of the school closures during the 2019–2020 school year.
- ✓ Bedford Public Schools assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will close its buildings to anyone except: (a) District employees or contractors necessary to conduct minimum basic school operations consistent with a Preparedness Plan, including those employers or contractors necessary to facilitate alternative modes of instruction, such as distributing materials and equipment or performing other necessary in-person functions. (b) Food-service workers preparing food for distribution to students or their families. (c) Licensed child-care providers and the families that they serve, if providers follow all emergency protocols identified by the state.
- ✓ Bedford Public Schools assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will suspend athletics, after-school activities, inter-school activities, and busing.
- ✓ Bedford Public Schools assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will provide for the continued pay of school employees while redeploying staff to provide meaningful work in the context of the Preparedness Plan, subject to any applicable requirements of a collective bargaining agreement.
- ✓ Bedford Public Schools assures that in **Phases 1, 2, or 3** of the *Michigan Safe Start Plan* it will provide for the continuation of food distribution to eligible students.
- ✓ Bedford Public Schools assures that during **Phase 4** of the *Michigan Safe Start Plan* it will prohibit indoor assemblies that bring together students from more than one classroom.
- ✓ Bedford Public Schools assures cooperation with the Monroe County Health Department if a confirmed case of COVID-19 is identified, and agrees to collect the contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present in school.

Preparedness Plan

Every district must develop and adopt a COVID-19 Preparedness and Response Plan (“Preparedness Plan”) that is informed by [Michigan’s 2020-21 Return to School Roadmap](#) (“Return to School Roadmap”) from the COVID-19 Task Force on Education and Return to School Advisory Council.

In accordance with Executive Order 2020-142 a plan must include all the following parts:

- A. The policies and procedures that the District will follow when the region in which the district is located is in **Phase 1, 2, or 3** of the *Michigan Safe Start Plan*.
 1. Describe how the district will offer alternative modes of instruction other than in-person instruction and a summary of materials each student and the student’s parents or guardians will need to meaningfully access the alternative modes of instruction included in the Preparedness Plan. If the Preparedness Plan relies on electronic instruction, the Preparedness Plan must consider how the district will aid students who lack access to computers or to the internet. This is also in the Continuity of Learning and COVID-19 Response Plan submitted in April. You may want to update and link to this plan in your response below.

District and Building Implementation Plan for Phases 1-3:

The district plans to use a model of instruction using online learning platforms as the primary mode of instruction, accessed through our Schoology Learning Management System. For those students that do not have a device, the district will provide devices in grades 2-12 through December 2020, and for students in grades K-12 thereafter.

Elementary students without devices or internet access will have access to instructional materials through a weekly instructional packet. Instructional materials (i.e. paper, pencils, etc) will be made available to families that do not have them. All students will have access to grade-level/course textbooks/resources as needed to complete their work. Secondary students without internet access will be helped to obtain it. Students will not be penalized for inability to fully participate provided families stay engaged with school personnel in developing personalized and realistic education plans for their child. The district will do everything it can to meet student/family needs and allow for full participation. All students will be instructed and assessed toward the attainment of appropriate learning standards and will be issued grades.

Teachers/Staff will be expected to make daily contact with students and have regular two-way communication. This may be done through the use of computer technology (Zoom meetings, email) or through weekly phone calls. For students with technology access, teachers will also communicate multiple times each week through the instructional platform (Schoology) with an emphasis on continuing to build relationships and maintain connections. If students do not have access to technology, teachers will provide instructional packets that focus on essential content, building relationships, and maintaining connections. We will encourage relationships between students through technology (virtual meetings, email), by phone or text, or through writing activities and assignments.

For students with technology access, content will be delivered through the online platform (Schoology). Teachers will be accessible for a combination of synchronous instruction (virtual meetings/office hours) and asynchronous instruction through pre-made videos/lessons multiple times per week. For those students without technology, the main mode of delivery will be through hard copy instructional packets. This will be supplemented with phone

conferencing to support instruction. The instructional packets will be provided during meal distribution or other distribution schedules.

For students with technology access, teachers will monitor student access and assignment completion on a regular basis within the instructional platform (Schoology). Teachers will provide feedback to students on assignments through the instructional platform in a timely manner, as they are completed. Teachers will differentiate instruction within the platform to meet each student's needs. For students without technology access, instructional packets will be collected at regular intervals during meal distribution or other scheduled times. Teachers will review the instructional packet and provide feedback to the student during their weekly communication (phone call, virtual meeting, or email). Feedback from the teacher will include differentiated work as needed, along with examples to support student learning. An example of this may be providing a student that is struggling with double-digit subtraction additional practice and several written examples with the steps. A phone call would also be used as a follow-up if needed.

The plan will be communicated through our School Messenger communication platform, according to the preferences our parents/guardians have chosen in that system. Parents will receive an email with the plan attached, and/or a voice message and/or text message directing them to our district website where they can access the plan. The plan will be posted in a prominent location on our district website, and a link will also be posted on our district and building Facebook pages.

For our students in dual enrollment courses we will be working with the provider to determine next steps. We will ensure that the students have the appropriate materials and support to complete these courses. The students will be given a grade or credit based on the agreement the student made and with consideration of the local university decisions. For students enrolled in CTE programs we will work with the CTE Director to ensure our students have the ability to complete these courses, if and when it is safe to do so based on industry and state health and safety standards. The district will ensure the student has the necessary resources.

If a student has access to technology, teachers will use the instructional platform to monitor student wellness, engagement, and completion of assignments. They will also keep a log of communication with students and families. If a student does not have access to technology, teachers will keep track of which students are completing the instructional packets. They will also need to keep a log of all communication with students and families. Inconsistent completion and/or communication with a parent or student will be raised to the principal or counselor level to develop a plan to connect with the student and family. Additional support agencies may be sought to make these connections (Monroe County Mental Health Team, Family Medical Center)

The district will screen all students (Tikit Health for Grades 6-12/My SAEBRS for K-5) to determine current mental health needs and provide an online form for parents/students to request support. Based on the screener results or form requests, counselors (school counselor, community, or ISD supports) will reach out to individual students and families to determine what they may need. The counselors will help connect the family to outside agencies, if needed, to help meet their needs. Teachers will monitor and assess the needs of students and families through their weekly communications. If a need is identified, the teacher will elevate that need to the principal or counselor to make the necessary follow-up. Teachers and mental health support staff will notify the principal of any additional student needs.

- B. The policies and procedures that the District will follow when the region in which the District is located is in **Phase 4** of the Michigan Safe Start Plan.

Supplementary Document: [BPS Return to Learn Guide](#)

1. **Face coverings** (p. 22)

- a. Please describe how the district will implement **requirements** for facial coverings that at a minimum require the wearing of face coverings, except during meals and unless face coverings cannot be medically tolerated, for:
- i) All staff and all students in grades preK-12 when on a school bus.
 - ii) All staff and all students in grades preK-12 when in indoor hallways and common areas.
 - iii) All staff when in classrooms.
 - iv) All students in grades 6 and up when in classrooms.
 - v) All students in grades kindergarten through grade 5 unless students remain with their classes throughout the school day and do not come into close contact with students in another class.

District and Building Implementation Plan: (Face Coverings):

- The expectations for the wearing of face coverings will be included in all district to parent communications, all student orientations, and all staff orientations. (August 24-September 8)
- Students and parents will be notified by every means possible (Schoology, Facebook, email, letter, signage) (By September 8)
- Building, grounds, and transportation signage will be prominent throughout all school facilities and clearly identify who is required to wear face coverings in each designated area of the building, grounds, or bus. (Completed by August 21)
- Fabric and clear face coverings will be provided to Pre K-5 teachers with the requirement to wear the mask during instruction unless they are teaching virtually in their classrooms.
- Individuals (staff or students) who claim medical exemption will need to document with the district Principal and School Nurse to provide a letter from a medical doctor that they are medically exempt from wearing a mask. (Begins September 8 and continues throughout the school year)
- Exempted individuals will be recorded in a master database and issued a pass to display indicating this exemption.
- PreK-5 students will not be required to wear a face covering once they are situated in the classroom.
- Students who are capable of wearing a face covering and refuse to do so in an area where a face covering is required will be issued a face covering by a school official (teacher, paraprofessional, administrator, school safety staff, playground aid, etc.) and asked to put the face covering on. The instance will be documented as a log entry in ESchool.
- Students showing patterns of non-compliance will be removed from the school building and placed into remote instruction until the student agrees to comply with this safety protocol. Parents will be notified of each instance of non-compliance by the administration or school safety officer. Continued removals from the school building will result in permanent placement into remote instruction with the student being banned from coming to the school site.
- Staff who are capable of wearing a face covering and refuse to do so will be addressed by the school administrator and could face progressive disciplinary measures up to and including termination.

- Guests to the school buildings will be significantly limited (substitute teachers, contractors, etc) and will be issued a disposable face covering upon signing in at the main office and will be instructed to wear the face covering at all times. Instances of non-compliance will result in the guest being escorted from the building by the school safety officer or building administrator.
- In instances of uncertainty about individuals not wearing face coverings, these matters will be relayed to the building administration for review and decisive action.

2. Hygiene

Please describe how you will implement the **requirements** for hygiene protocols from the *Return to School Roadmap* (p. 22-23).

District and Building Implementation Plan (Hygiene):

- Supplies (paper towels, soap, hand sanitizer, tissues, trash receptacles) will be checked by the custodial staff daily and restocked in the classroom.
- Teachers will contact the office immediately if supplies run out during the school day.
- Each classroom will have a hygiene protocol with timelines that are posted and communicated via newsletters, web pages, bulletin boards, and the like. It will include
 - Hand-washing schedule
 - Room and materials cleaning schedule
- Teacher or school nurse will teach the following to students on the first day of school and reinforce weekly or more often as needed (this may be done via video)
 - proper handwashing on the first day of school and reinforce weekly or more often if needed
 - how to cough and sneeze into their elbows, or to cover with a tissue and dispose of it in the trash
- Proper mitigation strategies including hand washing and sneezing will be communicated to families via newsletters, web pages, bulletin boards, and the like. Parents and caregivers will be asked to review and reinforce with their students.
- Custodial staff will
 - Procure adequate soap, hand sanitizer, paper towels, tissues by August 1, November 20, February 20, and May 20
 - Post signage related to cleaning and hygiene strategies in each room, restroom, throughout the hallways by August 28
 - Monitor hygiene supplies and refill as needed three times daily
 - Procure hand sanitizing stations as deemed necessary during walk-through with building leader by August 28
- Sharing school supplies will be limited, and each student will have their own supply bag for materials.
- A list of these supplies will be generated as appropriate for each grade level and or specific middle school or high school course and posted to the school website.

3. Cleaning

Please describe how you will implement the cleaning **requirements** for cleaning protocols from the *Return to School Roadmap* (p. 27).

District and Building Implementation Plan:

- District Level Administrators and Facilities will meet to review all guidance related to cleaning and disinfecting of buildings and to review the Building Operations the MI Safe Schools: Michigan's 2020-21 Return to School Roadmap. These reference materials will be readily available.
- An inventory related to all cleaning supplies that are in compliance with the EPA-approved related to COVID will be taken and orders will be made to address increased cleaning protocols and the ordering process communicated.
- All classrooms will be provided with EPA-approved disinfectant, paper towels, face shield and gloves in order to address new disinfecting protocols. Staff must wear gloves, a mask and face shield when disinfecting.
- The Facilities Director will tour each building and identify areas of frequent usage throughout the building. A map will be created and kept secure and readily accessible for reference in the head custodian room for both permanent, substitute and office staff to ensure compliance for their building.
- Custodial staff will walk the buildings frequently throughout the day wiping all high frequency usage areas and following any evening activities in the building.
- The terms and conditions of employment covered by the teachers collective bargaining agreement are being modified to direct all classroom teachers to disinfect all the students desks everytime their students exit the room at the elementary level or after every period at the secondary level with EPA-approved disinfectant. All classrooms will have the appropriate EPA-approved disinfectant in their rooms.
- Training on disinfectant materials and protocols will be provided to the staff through a virtual meeting the first week of school. Attendance will be taken and retained. This training will show the use of PPE when cleaning, protocols for the classroom and storage of disinfectant materials.

4. Athletics and Extra Curricular Activities

Please describe how you will implement the **requirements** for athletics protocols from the *Return to School Roadmap* (p. 27).

District and Building Implementation Plan (Athletics and Activities):

- If otherwise eligible, students learning in person or virtually are eligible to participate in extracurricular activities.
- Per the [MI Safe Schools Return to Schools Roadmap](#), in Phases 1-3 all inter-school activities are discontinued and after-school and athletic activities are suspended.
- In Phase 4, we will be following the [MI Safe Schools Return to Schools Roadmap](#), Michigan High School Athletic Association (MHSAA) and National Federation of State High School Associations (NFHS) guidance.

5. Screening

Please describe how you will implement the **requirements** for screening protocols from the *Return to School Roadmap* (p. 24).

District and Building Implementation Plan (Screening):

- Each school building will identify a remote and secluded room, no smaller than 100 square feet to serve as an isolation area. This room will be outfitted with appropriate PPE including gowns, face shields, N95 Masks, gloves, sanitizing wipes, portable two-way radios, an internet-connected computer, and log sheets.
- Each building will have an identified and trained staff person and alternate to serve as the “quarantine officer”. These individuals will be readily identified in the building.
- From the time of identification of potential infection, the student will not be left unattended by the quarantine officer or designee and a log sheet of activity will be maintained at 5-minute intervals until the student or staff member is safely removed from the building.
- Parent communication will be made immediately with clear and concise directions on where and how to pick up the student and where to report for testing.
- A designated person (office staff) will contact the student/family each day after removal until test results are provided and verified before the student can return to school.
- During the time of quarantine, the student will be asked to self identify the location and individuals they came into contact with for the past 48 hours to the best of their recollection. Priority will be placed on those individuals that they were in close contact with for a sustained 15 minutes or more.
- The health department will be contacted after parents have been contacted to assist in contact tracing and notification of vulnerable individuals.
- All school staff will be required to conduct a health safety self assessment at home prior to coming to work and verifying through a Google (electronic) form that they are safe to work.

- Staff who are unable to work due to displaying COVID-19 symptoms will be required to report this to the school through the Google form as well. The school health official or Human Resources will monitor this form daily and follow up with any symptomatic person to direct where, when, and how to get tested and to report those results back to the school as soon as available.
- Positive tests for staff members will result in a required quarantine away from school for 14 calendar days. Days of quarantine for COVID-19 positive results will NOT count against employee sick time allocations in accordance with applicable statutory or other approved guidelines.

6. Testing

Please describe how you will implement the **requirements** for testing protocols from the *Return to School Roadmap* (p. 25).

District and Building Implementation Plan (Testing):

Bedford Public Schools is collaborating with the Monroe County Health Department regarding implementing [protocols](#) for screening students and staff.

- Every Bedford Public Schools building has identified and designated a quarantine area and will designate a staff person and alternate to care for students who become ill at school.
- Students who become ill with symptoms of COVID-19 will be placed in the identified quarantine area with a surgical mask in place until they can be picked up.
- Staff members are expected to conduct daily self-examinations, including a temperature check, prior to coming to work. If they exhibit any respiratory or gastrointestinal symptoms, or have a temperature of 100.4 or greater, they should stay home and notify their supervisor.
- A monitoring form (electronic) for self screening by employees has been developed and will be retained and checked as required by supervisory staff
- Families will be encouraged to check their child's temperature at home every morning using oral, tympanic, or temporal scanners; students with temperature of 100.4 or greater should stay home, notify the school, and consider coronavirus testing if symptoms of COVID-19 are present.
- Families will be encouraged to monitor their children for symptoms of COVID-19. The presence of any symptoms, including cough or shortness of breath, should prompt the family to keep the student home from school and to follow up with a primary care provider.

7. Busing and Student Transportation

Please describe how you will implement the **requirements** for busing and student transportation protocols from the *Return to School Roadmap* (p. 28).

District and Building Implementation Plan (Transportation):

- A weekly meeting will be held with district transportation supervisors or contracted transportation departments to review the criteria required for Level 4 and discuss concerns or issues arising.
- The Transportation Master Agreement is being modified to address the cleaning, sanitizing and professional development that is needed for the fleet since it is a change to their working conditions from years past.
- Signage will be added to each bus to address the use of face masking of all students and drivers, use of hand sanitizers and cleaning protocols.
- We will assess the number of buses that may be on the road and re-evaluate weekly based on student participation rates.
- We have ordered hand sanitizer and supplies in which to brace/mount the hand sanitizer at the entrance of each bus.
- An ordering plan and schedule to obtain cleaning supplies in compliance with the CDC that can be utilized in the cleaning of the bus between routes and the wiping down of frequent areas of contact has been developed.
- Busses will be properly cleaned after the departure of the last child from each run once the bus has returned to the transportation garage. Logs and video will be maintained for a period of 90 days.
- Face masks will be available at the entrance of the bus in the event that a student does not come to the bus equipped with the necessary item.
- Communication will be sent out weekly to families related to the mandatory nature of wearing a face mask on the bus and that all staff and students, if medically feasible, must wear it in order to be transported, unless "It is determined on a case by case basis that it is not safe for the bus driver to wear a facial covering."
- Appropriate safety, compliance and instructions will be developed to enable the drivers of the buses to know what the safety plans are for any specific students and who for medical reasons will not be wearing a face mask.
- Professional development will be required for all bus drivers related to the changes including the appropriate usage of face masks and policies regarding the requirement of their usage on the bus, hand sanitizing, and cleaning protocols to address the cleaning and disinfecting of the bus before and after every route. A check sheet with time and date of each cleaning will be provided to staff to complete each time the bus is cleaned.
- Bus drivers, weather permitting, will keep windows open on the bus both in route and when stopped.
- On those buses with specialized transportation and equipment needs, bus aides or drivers will wipe down the equipment upon entrance to the bus. This will be noted in the cleaning log.

C. Describe the policies and procedures that the district will follow when the region in which the district is located is in Phase 5 of the Michigan Safe Start Plan.

Bedford Public Schools will retain the policies and procedures of Phase 4 in Phase 5 of the Michigan Safe Start Plan, with these exceptions:

- Students would return to in-person learning, with the exception of any students who are unable to for some reason.
- Students in Grades 6-12 would not be required to wear masks in their classrooms.
- All other mask protocols would remain in place in Phase 5.

1. Indicate which highly recommended protocols from the *Return to School Roadmap* the district will include in its Preparedness Plan when the region in which the district is located is in **Phase 5** of the *Michigan Safe Start Plan*.

Personal Protective Equipment:

Facial coverings should always be worn by staff except for meals. Facial coverings may be homemade or disposable level-one (basic) grade surgical masks. Any staff member who cannot medically tolerate a facial covering should not wear one. Any staff member that is incapacitated or unable to remove the facial covering without assistance, should not wear a facial covering.

Facial coverings should always be worn in hallways and common areas by preK-12 students in the building except for during meals. Any student that is unable to medically tolerate a facial covering should not wear one. Any student that is incapacitated or unable to remove the facial covering without assistance, should not wear one.

Hygiene:

Provide adequate supplies to support healthy hygiene behaviors (including soap, hand sanitizer with at least 60% alcohol for safe use by staff and students, paper towels, tissues, and signs reinforcing proper handwashing techniques).

Teach and reinforce handwashing (with appropriate signage) with soap and water for at least 20 seconds and/or the safe use of hand sanitizer that contains at least 60% alcohol.

Educate staff and students to cough and sneeze into their elbows, or to cover with a tissue. Used tissues should be thrown in the trash and hands washed immediately using proper hand hygiene techniques.

Students should wash their hands or use hand sanitizer after changing any classroom; teachers in the classroom should wash their hands or use sanitizer every time a new group of students enters their room.

Screening Students, Staff, and Guests:

Every school should identify and designate a quarantine area, a staff person, and an alternate to care for children who become ill at school.

Students who become ill with symptoms of COVID-19 at school should be placed in an identified quarantine area with a surgical mask in place until they can be picked up.

Symptomatic students sent home from school should be kept home until they have tested negative or have completely recovered according to [Monroe County Health Department guidelines](#).

Strict records, including complete name, phone number, date, and time, should be kept of non-school

employees or other visitors entering and exiting the building.

Testing Protocols/Positive Cases/Response to Positive Tests:

Bedford Public Schools will work closely with and follow the [Monroe County Health Department guidelines](#).

Food Service, Gathering, and Extracurricular Activities:

Serving and cafeteria staff should use barrier protection including gloves, face shields, and surgical masks.

Students, teachers, and cafeteria staff wash hands before and after every meal.

All gatherings, including those that occur outdoors (e.g., graduations) should comply with current and future executive orders that set caps on congregations of people.

If field trips occur, they should comply with transportation guidelines within this document, including mandatory facial covering.

Cleaning:

Frequently touched surfaces including lights, doors, benches, and bathrooms will undergo disinfecting at least every four hours with an EPA approved disinfectant.

Libraries, computer labs, arts, and other hands-on classrooms will undergo disinfecting after every class period with an EPA-approved disinfectant. Efforts will be made to minimize sharing of materials between students, as able.

Student desks will be disinfected before each new user with an EPA-approved disinfectant.

Medically Vulnerable Students and Staff:

Systematically review all current plans (e.g., Individual Healthcare Plans, Individualized Education Programs, Individualized Family Service Plans, or 504 plans) for accommodating students with special healthcare needs and updating their care plans as needed to decrease their risk for exposure to COVID-19.

Create a process for students/families and staff to self-identify as high risk for severe illness due to COVID-19 and have a plan in place to address requests for alternative learning arrangements or work reassignments.

2. Indicate which highly recommended protocols from the *Return to School Roadmap* the district will not include in its Preparedness Plan when the region in which the district is located is in **Phase 5** of the *Michigan Safe Start Plan*.

Bedford Public Schools will follow the highly recommended protocols in all the areas identified above (Question 1).

- D. After considering all the protocols that are highly recommended in the *Return to School Roadmap*, please indicate if a school plans to exclude protocols that are highly recommended for any of the categories above in **Phase 4**.

Yes we DO plan to exclude these highly recommended protocols in Phase 4:

Personal Protective Equipment:

K-5 students will not wear facial coverings in classrooms during learning.

Pre K students will not wear facial coverings.

Spacing:

While 6 feet distance will be maintained when possible, it will not be possible at all times and locations in the Bedford Public Schools buildings.

Food Service:

Students will be eating in the cafeterias with a modified lunch schedule reducing the number of students to allow for social distancing to the extent possible.

Final Steps for Submission

Each district shall submit a single completed Assurance Document and Preparedness Plan to its Board of Education (in the case of a PSA, the Academy Board of Directors; in the case of a nonpublic school, the chief or designated school administrator) in time for approval by August 15 or seven days before the first day of school, whichever comes first.

Date of Approval by the District Board of Education, PSA Board of Directors, or nonpublic school chief/designated school administrator: August 6, 2020

Link to the Board Meeting Minutes or Signature of Board President, or signature of nonpublic school chief/designated school administrator:

Link to the approved Plan posted on the District/PSA/nonpublic school website:

BEDFORD PUBLIC SCHOOLS DISTRICT HOME PAGE:

<http://www.bedford.k12.mi.us/bhs/index.html>

BEDFORD PUBLIC SCHOOLS RETURN TO LEARN GUIDE:

https://docs.google.com/document/d/1nlfPoLRVThoTUH3uhfeYRc_4CFbGX-4MVJ2FRSnYb6Q/edit?usp=sharing

UPDATED "RETURN TO LEARN OUTLINE" PRESENTATION FROM AUGUST 6, 2020 BOARD MEETING:

http://www.bedford.k12.mi.us/files/COVID-19/8-6-2020_BACK-TO-LEARNING-BOARD-PRESENTATION.pdf

BEDFORD PUBLIC SCHOOLS GSRP PROPOSAL 2020-2021:

https://drive.google.com/file/d/1avFuHXhsesZuY_TfoHJpMx2twmaHs677/view?usp=sharing

The Preparedness Plan will be collected by the Intermediate School District for public school districts, the authorizing body for public school academies, or the chief/designated school administrator for nonpublic schools for transmission to the State Superintendent of Public Instruction and State Treasurer by August 17, 2020. Additionally, this Preparedness Plan must be posted on the district's/PSA's, or nonpublic school's public website home page no later than August 17, 2020.

Name of District/PSA/Nonpublic Leader Submitting Plan: Dr. Carl Shultz

Date Received by the ISD/Authorizing Body/Chief or designated School Administrator: August 12, 2020

Date Submitted to State Superintendent and State Treasurer: To be completed by ISD Superintendent