



# Santee School District

## SCHOOLS:

Cajon Park  
Carlton Hills  
Carlton Oaks  
Chet F. Harritt STEAM  
Hill Creek  
Pepper Drive  
PRIDE Academy  
at Prospect Avenue  
Rio Seco  
Sycamore Canyon  
Alternative  
Success Program

## BOARD OF EDUCATION REGULAR MEETING AGENDA August 2, 2022

### District Mission

*Providing an extraordinary education in an inspiring environment with caring people*

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### A. OPENING PROCEDURES – 6:00 p.m.

1. Call to Order and Welcome
2. District Mission
3. Pledge of Allegiance
4. Approval of Agenda

### B. REPORTS AND PRESENTATIONS

1. SSD Proud Moment
2. Superintendent's Report
  - 2.1. Developer Fees and Collection Report

### C. PUBLIC COMMUNICATION

*During this time, citizens are invited to address the Board of Education about any item not on the agenda. Requests-to-speak should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to three (3) minutes. Meetings are recorded.*

### D. CONSENT ITEMS

*Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.*

#### Superintendent

#### 1.1. Approval of Minutes

It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

#### Business Services

#### 2.1. Approval/Ratification of Travel Requests

It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.

#### 2.2. Approval/Ratification of Revolving Cash Report

It is recommended that the Board of Education approve/ratify revolving cash checks as listed.

- 2.3. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)** 22  
It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of June 2022.
- 2.4. Approval of Agreement with StudioWC Architecture & Engineering for Design of Exterior Partial Wall Enclosure for Area Around Pepper Drive School Elevator** 26  
It is recommended that the Board of Education approve the agreement with StudioWC Architecture & Engineering to design an exterior partial wall enclosure for the area around the Pepper Drive School Junior High Building elevator.

### **Educational Services**

- 3.1. Approval of Community Partnership and Purchase of Services with Mad Science of San Diego County** 28  
It is recommended that the Board of Education approve the Community Partnership and Purchase of Services with Mad Science of San Diego County.
- 3.2. Approval of Memorandum of Understanding with Azusa Pacific University for Placement of Practicum Students and Interns, Student Teachers, School Counseling and School Psychology Field Program** 29  
It is recommended that the Board of Education approve the Memorandum of Understanding with Azusa Pacific University for Placement of Practicum Students and Interns, Student Teachers, School Counseling and School Psychology Field Program

### **Human Resource/Pupil Services**

- 4.1. Personnel, Regular** 45  
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. Approval of 2022-2023 Service Agreement with EdJoin** 48  
It is recommended that the Board of Education approve the Service Agreement with EdJoin for the 2022-2023 school year.
- 4.3. Approval of Memorandum of Understanding with Rady Children's Hospital – San Diego, Children's Outpatient Psychiatry** 51  
It is recommended that the Board of Education approve the Memorandum of Understanding with Rady Children's Hospital – San Diego, Children's Outpatient Psychiatry for the 2022-2023 school year.
- 4.4. Approval of Agreement for Mandated Student Health Screenings (Vision, Hearing, and Scoliosis) with Rady Children's Hospital – San Diego** 54  
It is recommended that the Board of Education approve the agreement with Rady Children's Hospital for conducting mandated student health screenings for the 2022-2023 school year.
- 4.5. Ratification of Side Letter Agreements Between Santee School District and Classified School Employees Association and Its Chapter #557** 58
- District COVID Leave
  - Personalized Learning Plan
  - Reclassification of Instructional Assistant Special Education I Employees
  - Out-of-School Time Reorganization

It is recommended that the Board of Education approve the side letter agreements between Santee School District and Classified School Employees Association and Its Chapter #557.

- E. DISCUSSION AND/OR ACTION ITEMS** 86
- Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.*
- Superintendent**
- 1.1. **Appointment of Coordinator, Out-of-School Time Programs** 87
- It is recommended that the Board approve the appointment of Davina Hale, as Coordinator, Out-to-School Time Program, effective August 17, 2022.
- Business Services**
- 2.1. **Approval of Agreement with Sage Energy Consulting to Prepare and Submit Interconnection Applications to SDG&E on Behalf of the District for a Possible Solar Installation at the District Office** 88
- It is recommended that the Board of Education approve the agreement with Sage Energy Consulting to prepare and submit interconnections applications to SDG&E for the District Office.
- F. EMPLOYEE ASSOCIATION COMMUNICATION** 95
- G. ORGANIZATIONAL BUSINESS** 95
- H. BOARD COMMUNICATION** 95
- I. CLOSED SESSION** 95
1. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
- Purpose: Negotiations*  
*Agency Negotiators: Tim Larson, Assistant Superintendent*  
*Employee Organizations: Santee Teachers Association (STA); and*  
*Classified School Employees Association (CSEA)*
2. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
- Superintendent*
- J. RECONVENE TO PUBLIC SESSION** 95
- K. ADJOURNMENT** 95

**Please note:** Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. As of this posting, the next regular meeting of the Board of Education will be held in-person on August 16, 2022, at 6:00 p.m. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

\_\_\_ Levens-Craig  
\_\_\_ El-Hajj  
\_\_\_ Fox  
\_\_\_ Burns  
\_\_\_ Ryan

**ITEM A. OPENING PROCEDURES – 6:00 P.M.**

1. Call to Order and Welcome
2. District Mission
  - *Providing an extraordinary education in an inspiring environment with caring people*
3. Pledge of Allegiance
4. Approval of Agenda for the August 2, 2022, regular meeting

Agenda Item A.

## **Item B. REPORTS AND PRESENTATIONS**

The following items are presented for Board information:

1. SSD Proud Moment
2. Superintendent's Report
  - 2.1. Developer Fees Collection Report

**CUMULATIVE THROUGH JULY 19, 2022**

Residential Rate: \$3.38 per square foot - effective 3/18/20; \$2.53 per square foot - effective 3/18/2021  
Commercial Rate: \$0.38 per square foot - effective 6/20/18; \$0.41 per square foot - effective 5/17/2020  
Self Storage Rate: \$0.07 per square foot - effective 6/20/18; \$0.03 per square foot - effective 5/17/2020

[illegible]

\*\*\*\* Fee Exempt - Religious Facility

## **Item C. PUBLIC COMMUNICATION**

*During this time, citizens are invited to address the Board of Education about any item not on the agenda. The Board has a policy limiting any speaker to three (3) minutes. The Board may not take action on any item presented. Requests-to-speak, should be submitted in advance. Meetings are recorded.*

#### **Item D. CONSENT ITEMS**

*Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Requests-to-speak should be submitted in advance.*

Agenda Item E.

Consent Item D.1.1.  
Prepared by Dr. Kristin Baranski  
August 2, 2022

Approval of Minutes

**BACKGROUND:**

Presented for Board approval –

- June 15, 2022, special meeting minutes
- July 19, 2022, regular meeting minutes

**RECOMMENDATION:**

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ Item D.1.1.

**SANTEE SCHOOL DISTRICT  
SPECIAL MEETING  
OF THE BOARD OF EDUCATION**

June 15, 2022  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

The meeting was called to order at 6:00 p.m. by President Levens-Craig.

**B. PUBLIC COMMUNICATION**

There was no public communication.

**C. CLOSED SESSION**

1. Consideration of Student Matter (Ed. Code § 48918) Student #: 9-2122

The Board entered closed session at 6:09 p.m. to discuss student discipline hearings for student #: 9-2122. This matter was heard by the Santee School Board Members Dianne El-Hajj, Ken Fox, Dustin Burns, and Barbara Ryan in closed session. Oral and documentary evidence was received. Following the presentation of evidence, Vice President El-Hajj announced the Board members would deliberate and all other persons were asked to leave the room.

**D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT**

The Board reconvened to public session at 7:26 p.m.

**ACTION TAKEN BY BOARD**

It was motioned by Member Burns to expel student #9-2122 from the Santee School District for violation of California Education Code Sections 48900(a)(1), (a)(2), (b), (e), (k), and (.4) Caused, attempted to cause, or threatened to cause physical injury, willfully used force or violence on another, except in self-defense, possessed, sold, or otherwise furnished a weapon (firearm, knife, explosive, or other dangerous object of no reasonable use to the pupil at school or at a school activity off school grounds), attempted/Committed robbery or extortion, disrupted school activities or defied authority of school personnel, and engaged in intimidation against students or staff (Gr. 4-8), and Santee School District Board Policy 5144.1: Students: Suspension & Expulsion/Due Process & Administrative Regulations 5144.1.

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- For the beginning of the 2022-2023 school year, student will transfer to Santee Success Program and may transfer to another school as determined by administration after the first reporting period.
- Achieve and maintain a 2.0 (or better) GPA for scholarship, effort and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Perform 20 hours of community service by October 7, 2022 and provide written verification.
- Complete a counseling program for anger management, decision-making and peer pressure, and intimidation and harassment.
- Complete all elements of this Rehabilitation Plan by October 7, 2022 and present documentation to verify completion.

A parent must meet with the Director of Pupil Services by June 22, 2022, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action.

**Motion:** Burns  
**Second** Fox  
**Vote:** 4-0

**Levens-Craig** Not Present  
**El-Hajj** Aye  
**Fox** Aye

**Burns** Aye  
**Ryan** Aye

**E. ADJOURNMENT**

The June 15, 2022 special meeting was adjourned at 7:31 p.m.

\_\_\_\_\_  
Ken Fox, Clerk

\_\_\_\_\_  
Dr. Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

July 19, 2022  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

**1. Call to Order and Welcome**

President Levens-Craig called the meeting to order at 6:00 p.m., and shared Member Ryan was unable to attend the meeting.

Members present:

Elana Levens-Craig, President  
Dianne El-Hajj, Vice President  
Ken Fox, Clerk  
Dustin Burns, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board  
Karl Christensen, Assistant Superintendent, Business Services  
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services  
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services  
Stephanie Borden, Administrative Secretary, Educational Services

**2. District Mission**

President Levens-Craig welcomed those present and invited the audience to recite the District Mission.

**3. Pledge of Allegiance**

Hailey Ramirez, 4<sup>th</sup> grade student at Hill Creek School, led members, staff, and audience, in the Pledge of Allegiance.

**4. Approval of Agenda**

President Levens-Craig presented the agenda for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Not Present</u>
<i>Vote:</i>	<u>4-0</u>	<i>Fox</i>	<u>Aye</u>		

**B. REPORTS AND PRESENTATIONS**

**1. BOE Proud Moment**

President Levens-Craig shared this is usually the time she reads a school's proud moment. Because school is not in session, she invited Board members to share a proud and/or happy moment.

Member Burns shared his son was completing the District's summer school program and shared the students' and staff's excitement on having free time. He noted the summer school program was outstanding and commended staff that were working this summer.

Member Fox shared his grandson had broken his collarbone while playing soccer. He shared being happy that the doctor had released him to play soccer again.

Member El-Hajj shared spending her day at the beach with her grandchildren and daughter. She shared it was a great summer day. Member Fox noted it was Member El-Hajj's birthday on Monday.

President Levens-Craig shared her birthday is on Friday and her excitement that her family was going to be together. She also shared the City of Santee had received federal funds, through the American Rescue Plan, and opened an application process to community non-profit organization that provide services to the community and/or were not able to fundraise because of COVID. President Levens-Craig shared the Santee School District Foundation was the recipient of a \$20,000 grant.

**2. Superintendent's Report**

- 2.1. Developer Fees Collection Report 2021-22
- 2.2. Developer Fees Collection Report 2022-23
- 2.3. Use of Facilities Report

Superintendent Baranski addressed the return to indoor masking at San Diego Unified School District and Sweetwater Union School District. She noted that since the beginning, Santee School District has been consistent with following California Department of Public Health (CDPH) guidance and mandates. Superintendent Baranski shared Santee School District has never followed San Diego Unified's or Sweetwater Union's lead and will continue to be its own leader. She noted that the District continues to be mask-choice. Superintendent Baranski shared there are some students currently attending summer school that choose to wear a mask and shared that it is her hope that the District will continue with mask-choice for the upcoming school year. Superintendent Baranski shared that when the District transitioned to mask-choice in March, there were about 10% of students that continued to wear masks in the classroom. The numbers decreased by the end of the year. Superintendent Baranski noted the District would continue with mask-choice, unless it became a CDPH mandate again. She shared the District has great conditions in place and the ability to mitigate safety procedures.

President Levens-Craig clarified the District would not be requiring masks for summer school nor would it be requiring masks at the beginning of the year. Superintendent Baranski confirmed that was accurate, unless there was guidance from CDPH that required them again.

Member Burns agreed that unless it is a mandate, it should be parent choice. He explained that the District received guidance from legal counsel that it was required to follow the State's guidance/mandates. Member Burns shared the District received notice from insurance providers that required the District to follow State guidance, or it would not be liable for lawsuits, workers' compensation, etc. He noted the risk and financial implications to the District.

**C. PUBLIC COMMUNICATION**

President Levens-Craig invited members of the audience to address the Board about any item not on the agenda. There were three (3) requests to speak.

Monique Silver, parent of a Santee student, asked that the Board consider implementing an indoor mask mandate at schools to protect everyone in the District, if the numbers continue to increase.

Ben Richards, San Diego Unified parent and founder of Southern California Parent Advocates, noted that although there were no issues in Santee School District, he wanted to make the Board aware that parents were being vigilant on topics such as critical race theory, LGBTQ, and masking in the schools.

Susan Powell, former student, asked that Board not reinstate the mask mandate.

**D. CONSENT ITEMS**

President Levens-Craig invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Report
- 2.5. Approval/Ratification of General Services Agreements
- 2.6. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.7. Authorization to Sell/Dispose of Surplus Items
- 2.8. Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement
- 2.9. Approval/Ratification of Contract with Office Savvy to Inventory, Remove, and Reorganize Classroom Furniture in Storage Containers at Nine District Schools
- 3.1. Approval of Memorandum of Understanding with San Diego County Office of Education for Data Sharing Services
- 3.2. Approval of Individual Service Agreement with The Winston School for Nonpublic School Services
- 4.1. Personnel, Regular
- 4.2. Approval of Memorandum of Understanding with Jewish Family Services to Provide Positive Parenting Program
- 4.3. Approval of Short-Term Services Agreements
- 4.4. Approval to Revise Out-of-School Time Programs Job Descriptions
  - Out-of-School Time Regional Leader
  - Out-of-School Time Site Leader
  - Out-of-School Time Assistant Site Leader
  - Out-of-School Time Group Leader
  - Early Childhood Group Leader II
  - Early Childhood Group Leader I
  - Early Childhood Assistant II
- 4.5. Ratification of Side Letter Agreements between Santee School District and Santee Teachers Association
  - District COVID Leave
  - Personalized Learning Plan

Member Burns moved approval.

President Levens-Craig noted Consent Item 4.4. Approval to Revise Out-of-School Time Programs Job Descriptions had various positions listed and asked Assistant Superintendent, Tim Larson for a brief explanation. Mr. Larson explained the Expanded Learning Opportunities Program (ELOP), which funds after school enrichment programs, requires a higher level of certification among employees. This required the reorganization of the District's Out-of-School Time program. Job descriptions were updated to reflect these changes. He noted the biggest provision is that now many employees must meet California Paraprofessional proficiency requirements; either an Associate Degree, 48 units of college credit, and/or pass the District paraprofessional proficiency test. Mr. Larson noted that with these changes, the District is now compliant with the new requirements. He shared the District worked collaboratively with the classified union on the reorganization.

<b>Motion:</b>	<u>Burns</u>	<b>Levens-Craig</b>	<u>Aye</u>	<b>Burns</b>	<u>Aye</u>
<b>Second:</b>	<u>El-Hajj</u>	<b>El-Hajj</b>	<u>Aye</u>	<b>Ryan</b>	<u>Not Present</u>
<b>Vote:</b>	<u>4-0</u>	<b>Fox</b>	<u>Aye</u>		

## F. DISCUSSION AND/OR ACTION ITEMS

### Superintendent

#### 1.1. Appointment of Vice Principal

Superintendent Baranski introduced Amanda Ramirez, her recommendation for appointment as Vice Principal. She noted, if approved, Ms. Ramirez would be replacing Melynda Pezone, who had recently accepted a principal position with La Mesa/Spring Valley District. Superintendent Baranski shared Ms. Ramirez was a Dean of Students at Bancroft Elementary in La Mesa/Spring Valley District. She noted Ms. Ramirez was highly regarded by her Superintendent and Principal who were sad to see her leave, but proud of her. Superintendent Baranski noted Ms. Ramirez was accompanied by her husband, Rudy Ramirez, a Special Academic Instructor in the District, and their daughter Haley, a Hill Creek student.

Member El-Hajj moved approval. She noted previously working at La Mesa/Spring Valley for 20 years and knew a few people who thought highly of Ms. Ramirez.

Ms. Ramirez expressed her gratitude for the opportunity. She noted being a product of Santee School District, attending Hill Creek from kindergarten through eighth grade.

<i>Motion:</i>	<u><i>El-Hajj</i></u>	<i>Levens-Craig</i>	<u><i>Aye</i></u>	<i>Burns</i>	<u><i>Aye</i></u>
<i>Second:</i>	<u><i>Burns</i></u>	<i>El-Hajj</i>	<u><i>Aye</i></u>	<i>Ryan</i>	<u><i>Not Present</i></u>
<i>Vote:</i>	<u><i>4-0</i></u>	<i>Fox</i>	<u><i>Aye</i></u>		

### Business Services

#### 2.1. Approval of Monthly Financial Report

Karl Christensen, Assistant Superintendent of Business Services, reported the monthly financial report was for cash and budget revision transactions posted through May 2022; and shared the District ended the month with a cash balance in the General Fund of approximately \$25 million sufficient to pay the District's financial obligations for the fiscal year. Member Ryan moved approval.

<i>Motion:</i>	<u><i>Burns</i></u>	<i>Levens-Craig</i>	<u><i>Aye</i></u>	<i>Burns</i>	<u><i>Aye</i></u>
<i>Second:</i>	<u><i>Fox</i></u>	<i>El-Hajj</i>	<u><i>Aye</i></u>	<i>Ryan</i>	<u><i>Not Present</i></u>
<i>Vote:</i>	<u><i>4-0</i></u>	<i>Fox</i>	<u><i>Aye</i></u>		

#### 2.2. Approval of Agreements with San Joaquin Valley Unified Air Pollution Control District for Grants to Purchase Two Electric School Busses through the Volkswagen Mitigation Trust Fund

Karl Christensen, Assistant Superintendent of Business Services, explained the need for an agreement with San Joaquin Valley Unified Air Pollution Control District, project administrators overseeing the use of the Volkswagen Mitigation Trust Fund (VMTF), to apply for a grant to procure electric school busses.

Mr. Christensen noted funds were available through the Volkswagen Mitigation Trust Fund (VMTF) and explained the VMTF established to settle a lawsuit brought against Volkswagen for violation of emission standards. One of the allowed projects through the VMTF is the Zero-Emission Transit, School and Shuttle Bus Project. Santee School District qualifies for receiving up to \$800,000 for purchase of two electric school busses under this grant in accordance with submitted applications. He shared that although the timeline may be accelerated, it is currently expected that these busses would not be available to the District for 12 to 18 months.

Mr. Christensen explained Administration would return with ideas on funding for the infrastructure. He shared the District would be working with a consultant to assist with the process.

<b>Motion:</b>	<u>El-Hajj</u>	<b>Levens-Craig</b>	<u>Aye</u>	<b>Burns</b>	<u>Aye</u>
<b>Second:</b>	<u>Burns</u>	<b>El-Hajj</b>	<u>Aye</u>	<b>Ryan</b>	<u>Not Present</u>
<b>Vote:</b>	<u>4-0</u>	<b>Fox</b>	<u>Aye</u>		

## Human Resources

### 3.1. Ratification of Declaration of Need for Fully Qualified Educators

Tim Larson, Assistant Superintendent of Human Resources, explained the Declaration of Need for Fully Qualified Educators was submitted annually in anticipation for the number of teachers requiring an emergency credential. Mr. Larson noted the increase in numbers is in preparation for elevated hiring, if needed. Member El-Hajj moved approval.

<b>Motion:</b>	<u>El-Hajj</u>	<b>Levens-Craig</b>	<u>Aye</u>	<b>Burns</b>	<u>Aye</u>
<b>Second:</b>	<u>Burns</u>	<b>El-Hajj</b>	<u>Aye</u>	<b>Ryan</b>	<u>Not Present</u>
<b>Vote:</b>	<u>4-0</u>	<b>Fox</b>	<u>Aye</u>		

## G. BOARD POLICIES AND BYLAWS

### 1.1. Third Reading: Board Bylaws (BB)/Revised Board Policies (BP)/Administrative Regulation (AR):

#### • **BP/AR 4119.2 – Professional Adult to Student Boundaries**

Superintendent Baranski noted BP/AR 4119.2, Professional Adult to Student Boundaries, was being presented for a third reading. She shared the Board Policy's language was finalized, but wording still needed to be finalized on the Administrative Regulation. Superintendent Baranski explained it was not the District's practice to bring forth Administrative Regulations for approval, but in this case, training was being developed around this specific topic. She provided an overview of the changes and explained the changes were consistent with the Boards' discussion and Santee Teacher Association input from the previous meeting. Superintendent Baranski noted as previously mentioned by Member El-Hajj, the Administrative Regulation will evolve as the District implements and establishes best practices. She noted any changes to the Administrative Regulation would be brought forth for the Board's review.

The Board stressed the importance of the having the proper training for staff. Member Burns moved approval.

<b>Motion:</b>	<u>Burns</u>	<b>Levens-Craig</b>	<u>Aye</u>	<b>Burns</b>	<u>Aye</u>
<b>Second:</b>	<u>Fox</u>	<b>El-Hajj</b>	<u>Aye</u>	<b>Ryan</b>	<u>Not Present</u>
<b>Vote:</b>	<u>4-0</u>	<b>Fox</b>	<u>Aye</u>		

Superintendent Baranski stressed the importance of positively communicating the intent of the policy and administrative regulation. She shared working with Dr. Bobbi Burkett, from with the San Diego County Office of Education (SDCOE), on training for our employees. She noted SDCOE adopted a similar policy and provided training for their employees. Superintendent Baranski noted Site Administrators will be trained on August 8, and certificated staff on August 18. She shared training will include implementation and addressing concerns that may arise, upon implementation.

Superintendent Baranski noted she will work with Dr. Burkett to make sure the presentation incorporates educational purpose, how to communicate with parents, etc. She explained the training will be beneficial, as social media continues to evolve as a communication platform. Superintendent Baranski noted the Administrative Regulation will be updated and brought back for review if any changes emerge after the training is implemented.

Superintendent Baranski noted she needed to address staff that is absent and classified staff training. She shared the possibility of recording a session and making it one of the required annual trainings.

**1.2. Second Reading: Revised Board Policies (BP)/Administrative Regulation (AR):**

• **BP 3515.1 – Safety During School Hours – Securing Gates**

President Levens-Craig presented BP 3515.1 – Safety During School Hours – Securing Gates for approval. She noted a request to speak card had been submitted, but the speaker retracted the request. Member El-Hajj moved approval.

<b>Motion:</b>	<u>El-Hajj</u>	<b>Levens-Craig</b>	<u>Aye</u>	<b>Burns</b>	<u>Aye</u>
<b>Second:</b>	<u>Burns</u>	<b>El-Hajj</b>	<u>Aye</u>	<b>Ryan</b>	<u>Not Present</u>
<b>Vote:</b>	<u>4-0</u>	<b>Fox</b>	<u>Aye</u>		

**H. EMPLOYEE ASSOCIATION COMMUNICATION**

Melanie Hirahara, Santee Teachers Association (STA) President, was present but had nothing to share with the Board.

**I. BOARD COMMUNICATION**

Member Burns asked to see how each school will be implementing and addressing the new board policy/administrative regulation practices and expectations. Superintendent Baranski noted this year's professional development included working on action steps using the academic and safety data. Member Burns noted the importance of communication to parents. Superintendent Baranski shared the data on the Local Control Accountability Plan stressed the need for parent involvement and communication.

President Levens-Craig noted the Capital Advisors' webinar mentioned the new budget bill has different expectations and requirements for independent study and asked that those changes be incorporated into the District's Board policy. Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, shared attending the training and noted some of the changes included less accountability for the teachers (i.e., not having to do synchronous learning, allowing up to 10 days after an independent study contract has been in place to obtain a signature, etc.). Dr. Pierce noted the California School Boards Association (CSBA) was currently working on updating the policy.

President Levens-Craig noted the webinar also noted grant opportunities and inquired if the District would be applying. Karl Christensen, Assistant Superintendent of Business Services, explained the pre-K planning grant is available to districts based on their Kindergarten and Transitional Kindergarten (TK) counts, and anticipates the District would receive an estimated \$50,000 that will go towards the cost of starting up the TK expansion. He explained the facility funds are for districts that do not have sufficient facilities and need to build new classrooms that meet the 1,300 square feet requirement.

**J. ORGANIZATIONAL BUSINESS**

Karl Christensen, Assistant Superintendent of Business Services, shared a letter from the EideBailly, CPAs & Business Advisors, describing their process in the audit.

Superintendent Baranski noted upcoming events.

**J. CLOSED SESSION**

President Levens-Craig announced that the Board would meet in closed session for:

**1. Conference with Labor Negotiator (Gov't. Code § 54957.6)**

*Purpose:* Negotiations

*Agency Negotiators:* Tim Larson, Assistant Superintendent

*Employee Organizations:* Santee Teachers Association (STA); and  
 Classified School Employees Association (CSEA)

**2. Public Employee Performance Evaluation (Gov't. Code § 54957)**

*Superintendent*

- The Board entered closed session at 7:10 p.m.
- K. RECONVENE TO OPEN SESSION**  
The Board reconvened to public session at 8:50 p.m. and reported no action was taken.
- L. ADJOURNMENT**  
With no further business, the regular meeting of July 19, 2022, was adjourned at 8:50 p.m.

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Ken Fox, Clerk

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Dr. Kristin Baranski, Secretary

Consent Item D.2.1. Approval/Ratification of Travel Requests  
Prepared by Karl Christensen  
August 2, 2022

**BACKGROUND:**

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Staff Development	Implement a staff development plan as the cornerstone of employee performance and growth.

**FISCAL IMPACT:**

The estimated travel expenses are \$1,208.00 as disclosed on the following page.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.1.

Board Travel Report - July 19, 2022												
Travel Dates			Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel	District Goal	
					(NONE)							
Travel Requests That Require Airfare; Overnight Stay; and/or Travel Outside of the State of California												
Mon-Wed,	09/26/22	-	09/28/22	Tim Larson	Human Resources	ACSA Personnel Institute 2022	Sacramento	\$0	\$1,208	Human Resources	Training on Human Resources updates in public education.	1

District Goals:

1. Raise mastery of reading and writing grade level literacy standards with annual, incremental growth of at least five percentage points resulting in 90% mastery by June 2023.
2. Raise percentage of students feeling safe or very safe at school with annual, incremental growth of at least seven percentage points resulting in 100% of students feeling safe by June 2023.

Consent Item D.2.2.  
Prepared by Karl Christensen  
August 2, 2022

## Approval/Ratification of Revolving Cash Report

### **BACKGROUND:**

The Revolving Cash Fund of \$20,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

### **RECOMMENDATION:**

It is recommended that the Board of Education approve checks #22738 through #22741 on the \$20,000 Revolving Cash Account.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

### **FISCAL IMPACT:**

The fiscal impact is \$270.64 as disclosed on the following report.

### **STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.2.

**SANTEE SCHOOL DISTRICT  
REVOLVING CASH REPORT- \$20,000**

Date	Number	Name	Memo	Amount
07/13/22	22738	VOIDED	VOIDED	\$0.00
07/13/22	22739	Mission Federal Credit Union	Mission Capt Maint Charge - June 2022	\$209.64
07/18/22	22740	California Dept of Tax & Fee Administration	Acct# 057-415694 Period End Date 6/30/2022	\$31.00
07/19/22	22741	Walmart	Lorraine Foster Fund-No alcohol or tobacco	\$30.00

Total Checks Written

**\$270.64**

Amount to be reimbursed by SDCOE

Total to be Reimbursed

**\$270.64**

Total to Deduct from Future Reimbursement

**\$0.00**

Consent Item D.2.3. Approval/Ratification of Expenditure Transactions  
Prepared by Karl Christensen Charged to District Issued Purchasing Cards (P-Cards)  
August 2, 2022

**BACKGROUND:**

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period June 1, 2022 through June 30, 2022.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

There were 145 transactions totaling \$32,345.31 charged to various funds.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.3.

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20220601	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ABBEY PARTY RENTS EL C	404.43	Supplies for Salute to Excellence event.
20220602	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMAZON.COM*CH7W37KX3	36.51	Miscellaneous office supplies.
20220608	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SANDWICH BAGS DELI & C	92.27	Board meeting supplies.
20220608	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	CSBA.ORG	4,960.00	Registration/Housing for CSBA Conference in December.
20220608	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALS SPORT SHOP	38.75	PLT Name badges.
20220609	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	36.34	Board meeting supplies.
20220612	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	45.93	Board meeting supplies.
20220619	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	USPS PO 0570200071	3.56	Postage for agenda packet.
20220622	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SANDWICH BAGS DELI & C	85.78	Board meeting supplies.
20220622	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALS SPORT SHOP	19.37	PLT name badge.
20220623	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	12.10	Board meeting supplies.
				5,735.04	
20220601	AVILA,EVONN	BUSINESS SERVICES	BRUSTEIN & MANASEVIT	150.00	CA Procurement Workshop (T. Killpack).
				150.00	
20220608	BENEDETTO,LINDSAY	CHET F. HARRITT	KIRKLAND PRINTING & MA	64.65	8th grade promotion materials.
20220613	BENEDETTO,LINDSAY	CHET F. HARRITT	LOWES #01661*	315.90	Storage shelves.
				380.55	
20220609	BONSER,KRISTEN	PRIDE ACADEMY	EINSTEIN BROS BAGELS33	32.12	Promotion parent treats.
20220612	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*5W27T1KU3	17.23	Tech supplies.
20220612	BONSER,KRISTEN	PRIDE ACADEMY	AMZN MKTP US*WJ7W62YH3	102.30	Tech supplies.
				151.65	
20220605	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	CE*SPEECHPATHOLOGY.COM	99.00	Annual Speech Pathology membership for Sarah Montgomery.
20220605	BORDEN,STEPHANIE	EDUCATIONAL SERVICES	SPEECH TIME FUN, INC.	97.00	Speech Retreat - Summer Recharge PD for Sarah Montgomery.
				196.00	
20220626	BROGAN-BARANSKI,KRISTIN	SUPERINTENDENT'S OFFICE	ZOOM.US 888-799-9666	29.98	Teleconferencing service.
				29.98	
20220609	CARRILLO,JESSICA	OST PROGRAMS	SAN DIEGO ZOO WEB STR	132.00	Staff Appreciation.
20220609	CARRILLO,JESSICA	OST PROGRAMS	SMART AND FINAL 929	31.47	Staff/Professional Development.
20220610	CARRILLO,JESSICA	OST PROGRAMS	FH* FLAGSHIP CRUISES	135.00	Incentive (gift card) for staff appreciation.
20220610	CARRILLO,JESSICA	OST PROGRAMS	WAL-MART #1917	25.00	Incentive (gift card) for Staff appreciation.
20220610	CARRILLO,JESSICA	OST PROGRAMS	SMART AND FINAL 929	3.99	Oreos for staff PD.
20220612	CARRILLO,JESSICA	OST PROGRAMS	SANDIEGOPADRES	130.00	Summer Camp field trip.
20220612	CARRILLO,JESSICA	OST PROGRAMS	TARGET 00014852	13.24	Camp supplies.
20220612	CARRILLO,JESSICA	OST PROGRAMS	SEAWORLD SAN DIEGO	189.97	Incentive (gift cards) for staff appreciation.
20220612	CARRILLO,JESSICA	OST PROGRAMS	DISNEYLAND TICKETS	328.00	Incentive (gift card) for staff appreciation.
20220617	CARRILLO,JESSICA	OST PROGRAMS	SEAWORLD PARKS & ENT	84.98	Sesame Place Field Trip Deposit.
20220619	CARRILLO,JESSICA	OST PROGRAMS	SEAWORLD PARKS & ENT	3,299.52	Sesame Place Field Trip Balance.
20220627	CARRILLO,JESSICA	OST PROGRAMS	DOLLAR TREE	54.38	Classroom art supplies.
20220629	CARRILLO,JESSICA	OST PROGRAMS	WALMART.COM AA	96.72	Sunscreen.
				4,524.27	
20220601	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*OZ1S04I33	43.08	Staff incentives.
20220603	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*GK9Q115V3	31.23	8th grade luncheon supplies.
20220603	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*KW3QZ0353	38.58	8th grade luncheon supplies.
20220603	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*HN8DP6YV3	11.24	8th grade luncheon supplies.
20220605	FORSTER,CHASITY	HILL CREEK	MICHAELS STORES 3256	3.88	Promotion supplies.
20220605	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*J345Z8Q53	35.27	8th grade luncheon supplies.
20220605	FORSTER,CHASITY	HILL CREEK	SMART AND FINAL 929	30.77	8th grade luncheon supplies.
20220605	FORSTER,CHASITY	HILL CREEK	DOLLARTREE	25.69	8th grade luncheon supplies.
20220606	FORSTER,CHASITY	HILL CREEK	PARTY CITY 441	56.03	Promotion.
20220607	FORSTER,CHASITY	HILL CREEK	AMAZON.COM*2T6VY3JX3 A	43.62	Resource materials for teachers.
20220607	FORSTER,CHASITY	HILL CREEK	SMART AND FINAL 929	12.92	Promotion supplies.
20220617	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*IT5A30CM3	27.01	Office supplies- walkie talkie holder.
20220617	FORSTER,CHASITY	HILL CREEK	STAPLES DIRECT	16.17	Office supplies.
20220619	FORSTER,CHASITY	HILL CREEK	IKEA SAN DIEGO	91.28	Office table/supplies.
20220619	FORSTER,CHASITY	HILL CREEK	AMZN MKTP US*IS1NI7A53	48.47	PBIS trophies.
20220627	FORSTER,CHASITY	HILL CREEK	STAPLES DIRECT	(8.11)	Office supplies refund.
				507.13	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20220603	GREEN,CHRISHAUN	OST PROGRAMS	SQ *CATERING & BANQUET	504.27	Staff recognition event.
20220609	GREEN,CHRISHAUN	OST PROGRAMS	AMZN MKTP US*L42KP6ES3	23.88	Gift tags and twine Staff appreciation.
					2 Echo Dots smart speakers Organic Kettle Corn.
20220609	GREEN,CHRISHAUN	OST PROGRAMS	AMAZON.COM*X51WO3R13	89.21	Staff appreciation
20220610	GREEN,CHRISHAUN	OST PROGRAMS	WAL-MART #1917	15.77	Folders for staff PD.
20220612	GREEN,CHRISHAUN	OST PROGRAMS	VONS #1897	80.74	Flowers for staff appreciation event.
20220612	GREEN,CHRISHAUN	OST PROGRAMS	PARTY CITY 441	72.84	Staff appreciation event supplies.
20220614	GREEN,CHRISHAUN	OST PROGRAMS	SANTEE LAKES RECREATIO	44.00	Summer Camp field trip (memo receipt only).
20220622	GREEN,CHRISHAUN	OST PROGRAMS	GROSSMONT CINEMA	168.00	Field trip snacks.
20220622	GREEN,CHRISHAUN	OST PROGRAMS	GROSSMONT CINEMA	161.00	Summer camp field trip.
20220623	GREEN,CHRISHAUN	OST PROGRAMS	SANDIEGOPADRES	87.00	Summer camp field trip (balance due).
20220630	GREEN,CHRISHAUN	OST PROGRAMS	CSP* SPEED CIRCUIT EAS	900.00	Field Trip Go-carts PSafe Summer Camp.
				2,146.71	
20220602	HICKS,TYLENE	SYCAMORE CANYON	1181 ROUND TABLE PIZZA	141.34	Student Incentive - Pizza with the Principal.
				141.34	
20220617	HOHIMER,KAREN	CAJON PARK	USPS PO 0501440901	8.95	Postage.
				8.95	
20220607	HOOKS,TED A	CHET F. HARRITT	AMZN MKTP US*MC8QV56E3	56.22	Promotion supplies.
20220609	HOOKS,TED A	CHET F. HARRITT	IMPACT VISUAL ARTS	635.00	PBIS signage.
20220616	HOOKS,TED A	CHET F. HARRITT	RESTROOM DIRECT HAND D	2,800.00	Split - Water Fountain (Maintenance Supplies Budget) (53.97%).
20220616	HOOKS,TED A	CHET F. HARRITT	RESTROOM DIRECT HAND D	2,387.87	Split - Water Fountain (CFH Outdoor Education Budget) (46.03%).
20220617	HOOKS,TED A	CHET F. HARRITT	BUILDASIGN.COM	217.05	PBIS signage.
				6,096.14	
20220616	JOHNSTON,ANDREW	CARLTON OAKS	OFFICE DEPOT #846	67.22	Moving expenses.
				67.22	
20220601	LOCKE,SUMMER	PEPPER DRIVE	AMZN MKTP US*QU13A79M3	38.76	Ribbon for Spring Festival Family Performance.
20220602	LOCKE,SUMMER	PEPPER DRIVE	SECRETSTORIES-	120.99	Reading Intervention Materials.
20220603	LOCKE,SUMMER	PEPPER DRIVE	READ NATURALLY INC	176.63	Reading Intervention Materials.
20220610	LOCKE,SUMMER	PEPPER DRIVE	PAYPAL *DOORBLOK	622.26	Door latches-Safety.
20220624	LOCKE,SUMMER	PEPPER DRIVE	AMZN MKTP US*7O8PK0PA3	784.84	Materials for Classroom Calm Down Kits (Counseling).
20220626	LOCKE,SUMMER	PEPPER DRIVE	AMZN MKTP US*37OK34H83	20.12	Materials for Classroom Calm Down Kits (Counseling).
20220629	LOCKE,SUMMER	PEPPER DRIVE	AMZN MKTP US*OF0SQ4013	215.48	Calm Down Kit boxes. Supplies for SEL (Counseling) classroom lessons.
				1,979.08	
20220609	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*IS57T0JX3	36.75	Label supplies.
20220614	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WAL-MART #1917	27.95	Video adapters - iPad Project.
20220615	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*OR99R0SQ3	150.80	Barcode scanners - iPad project.
20220615	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM*SU77K1UJ3 A	129.29	Replacement hard drive.
20220616	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	BESTBUYCOM806654774761	544.74	Transportation Display.
20220619	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	SIMPLISAFE	24.99	Security System.
20220620	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	BESTBUYCOM806654774761	32.31	Technology supplies.
20220622	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*Y505V5NL3	32.28	Glass screen protectors for iPhones.
20220623	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	THE HOME DEPOT #0673	331.87	Tarps for Maintenance Department.
20220624	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*O42FY6GU3	32.31	Charger for MacBook Pro.
				1,343.29	
20220602	MCGINTY,MIMI	SPECIAL EDUCATION	AWL*PEARSON EDUCATION	99.00	Protocols.
20220602	MCGINTY,MIMI	SPECIAL EDUCATION	SP MHS: MULTI HEALTH	212.50	Protocols.
20220602	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*AB43G0G73	21.52	Item for SDC class.
20220603	MCGINTY,MIMI	SPECIAL EDUCATION	AMAZON.COM*UV0BY5Z33 A	28.39	Item for SDC teacher.
20220606	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*773EE2L23	76.10	ESY items.
20220606	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*YR6YS6HW3	167.57	Toner for SDC classes.
20220606	MCGINTY,MIMI	SPECIAL EDUCATION	AMAZON.COM*Y72YZ0HF3	41.58	ESY item.
20220612	MCGINTY,MIMI	SPECIAL EDUCATION	WESTERN PSYCHOLOGICAL	107.64	Protocols.
20220613	MCGINTY,MIMI	SPECIAL EDUCATION	AMZN MKTP US*2M0SK8RE3	302.35	ESY items.
20220614	MCGINTY,MIMI	SPECIAL EDUCATION	SUNRISE RIVER PRESS	99.00	Subscription for Holly.
20220626	MCGINTY,MIMI	SPECIAL EDUCATION	LEARNING ALLY	135.00	Annual app subscription for student - G May.
				1,290.65	
20220603	MINUTELLI,DAWN	EDUCATIONAL SERVICES	CRUMBL	13.50	New CRT Welcome Meeting.
20220603	MINUTELLI,DAWN	EDUCATIONAL SERVICES	TARGET 00033191	78.66	Supplies for PD and CRT Welcome Meeting.
20220603	MINUTELLI,DAWN	EDUCATIONAL SERVICES	SMART AND FINAL 725	64.95	Supplies for PD and CRT Welcome Meeting.
20220612	MINUTELLI,DAWN	EDUCATIONAL SERVICES	LAKESHORE LEARNING MAT	159.78	ELA Summer School supplies.
20220615	MINUTELLI,DAWN	EDUCATIONAL SERVICES	LAKESHORE LEARNING MAT	289.40	Summer School supplies.
				606.29	
20220612	MURPHY,GRETCHEN	CARLTON OAKS	THE UPS STORE 4287	6.60	Certified mail to return unused Knott's tickets (8th grade field trip).
				6.60	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20220601	NELSON,REBECCA	HILL CREEK	TAQUIZAS JOSE	101.50	8th grade luncheon meal.
20220607	NELSON,REBECCA	HILL CREEK	TAQUIZAS JOSE FT	561.50	8th grade luncheon meal.
				663.00	
20220602	OGDEN,LINDSAY	PRIDE ACADEMY	AMZN MKTP US*1X4U73XY0	24.62	Promotion supplies.
20220608	OGDEN,LINDSAY	PRIDE ACADEMY	THE HOME DEPOT #0673	37.60	Custodial supplies.
20220612	OGDEN,LINDSAY	PRIDE ACADEMY	THE HOME DEPOT #0673	144.04	Custodial supplies.
				206.26	
20220605	OLANDER,MICHAEL	PUPIL SERVICES	SMARTSIGN	257.86	Health Clerk signs.
				257.86	
20220603	PARKER,HEIDI MARIA	PEPPER DRIVE	WWW.ROCKRENTAL.COM	829.40	End of year middle school student activity.
20220608	PARKER,HEIDI MARIA	PEPPER DRIVE	KNOTT'S BERRY FARM ADM	3,024.00	8th grade end of year field trip.
20220608	PARKER,HEIDI MARIA	PEPPER DRIVE	KNOTT'S BERRY FARM PAR	25.00	8th grade end of year field trip.
20220617	PARKER,HEIDI MARIA	PEPPER DRIVE	AMAZON.COM*PM0JE9KY3	75.37	Literature for professional learning.
20220617	PARKER,HEIDI MARIA	PEPPER DRIVE	AMZN MKTP US*C27JO4OK3	117.34	Literature for professional learning.
20220617	PARKER,HEIDI MARIA	PEPPER DRIVE	AMAZON.COM*390NL8EN3	6.45	Literature for professional learning.
				4,077.56	
20220612	PEABODY,LESLIE	TRANSPORTATION	AMTRAK .COM	26.25	TLA Meeting in Santa Ana.
20220613	PEABODY,LESLIE	TRANSPORTATION	AMTRAK .COM	28.65	TLA conference return.
20220613	PEABODY,LESLIE	TRANSPORTATION	DOUBLETREE	169.79	TLA Hotel Conference.
20220628	PEABODY,LESLIE	TRANSPORTATION	USPS PO 0570200071	178.75	Zonar equipment return- Sped.
20220628	PEABODY,LESLIE	TRANSPORTATION	USPS PO 0570200071	214.85	Zonar equipment return- reg ed.
20220628	PEABODY,LESLIE	TRANSPORTATION	USPS PO 0570200071	60.00	Zonar equipment return- sped.
				678.29	
20220601	PEZONE,MELYNDA	CARLTON HILLS	SLICE*GIANTPIZZAKING	68.68	Appreciation Party for Safety Patrol.
20220609	PEZONE,MELYNDA	CARLTON HILLS	AMAZON.COM*Z967S7PT3 A	80.75	Stuffed Jaguars for Assembly Behavior Rewards.
				149.43	
20220603	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*D885R8A33	4.12	Materials for science pilot.
20220603	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*Z06SQ0MD3	22.62	Materials for science pilot.
20220605	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*2A19C5123	5.49	Materials for science pilot.
20220606	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*814PF4HZ3	21.44	Materials for science pilot.
20220608	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*FC2NC4FU3	6.87	Materials for science pilot.
20220608	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*118T41TO2	22.78	Materials for science pilot.
20220608	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMZN MKTP US*TS7DO5B43	272.03	Materials for science pilot.
				355.35	
20220624	ROGERS,CHRISTOPHER	RIO SECO	SMART AND FINAL 930	35.98	Staff breakfast for Summer Academy prep day.
20220624	ROGERS,CHRISTOPHER	RIO SECO	SMART AND FINAL 930	46.06	Staff breakfast for Summer Academy prep day.
				82.04	
20220601	SALCIDO,DELIA M	OST PROGRAMS	OFFICE DEPOT #846	11.92	Design paper for graduation.
20220601	SALCIDO,DELIA M	OST PROGRAMS	DOLLARTREE	28.38	Pre K graduation supplies.
20220603	SALCIDO,DELIA M	OST PROGRAMS	VONS #1897	35.95	Snacks for YALE.
20220608	SALCIDO,DELIA M	OST PROGRAMS	WAL-MART #1917	89.97	Supplies for Kinder academy.
20220608	SALCIDO,DELIA M	OST PROGRAMS	WAL-MART #1917	36.26	Craft beads.
20220610	SALCIDO,DELIA M	OST PROGRAMS	DOLLAR TREE	13.47	Staff Appreciation event.
20220612	SALCIDO,DELIA M	OST PROGRAMS	SMART AND FINAL 929	21.95	YALE Summer camp supplies (non-food).
				237.90	
20220616	SOUTHCOTT,STEPHANIE	RIO SECO	AMZN MKTP US	(36.62)	2nd Grade Rainforest play backdrop refund.
				(36.62)	
20220608	STARKEY,MARK	INFORMATION TECHNOLOGY	THE HOME DEPOT #0673	36.64	Extreme velcro for Apple TV mount.
20220626	STARKEY,MARK	INFORMATION TECHNOLOGY	THE HOME DEPOT #0673	73.27	Extreme velcro for Apple TV mounts.
				109.91	
20220619	STORM,BRYCE	FACILITIES, MAINTENANCE & OPERATIONS	UBER TRIP	30.95	Travel.
20220620	STORM,BRYCE	FACILITIES, MAINTENANCE & OPERATIONS	SDIA AIRPORT PARKING	64.00	Travel.
20220620	STORM,BRYCE	FACILITIES, MAINTENANCE & OPERATIONS	LIONS GATE HOTEL	108.49	Lodging.
				203.44	
				32,345.31	

Consent Item D.2.4.  
Prepared by Karl Christensen  
August 2, 2022

Approval of Agreement with StudioWC Architecture &  
Engineering for Design of Exterior Partial Wall  
Enclosure for Area Around Pepper Drive School Elevator

**BACKGROUND:**

Over the last several years, the elevator servicing the Junior High building at Pepper Drive has malfunctioned multiple times causing the elevator to be shut down until a technician from the District's elevator maintenance vendor could service the unit. Staff and the District's Architect have identified the root cause to be dirt and debris that blows into the elevator shaft and accumulates in and around the cylinders, triggering the unit to shut down due to balance distortion.

To remedy this situation, it is necessary to construct two partial walls around the entrance area at ground level to prevent dirt and debris from entering the shaft. StudioWC presented a proposal for designing this remedy.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the agreement with StudioWC Architecture & Engineering to design an exterior partial wall enclosure for the area around the Pepper Drive School Junior High Building elevator.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact is \$17,800 from Deferred Maintenance Fund 14.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.4.

July 22, 2022

Santee School District  
9625 Cuyamaca St  
Santee, CA 92071  
Attn: Mr. Bryce Storm, Director of Facilities

Re: Pepper Drive Elevator Enclosure

Dear Mr. Storm:

Please accept the following proposal for the design and construction document for an entry enclosure at Pepper Drive 10 Classroom Building. Based on several site visiting and studying the site, we are recommending construction of two partial walls, a store front to match the existing Admin store front. We believe the scope will be as follows:

1. Site Visit(s) to confirm existing conditions with electrical engineer and structural engineer.
2. Provide a preliminary scoping document and estimate.
3. Provide a rendering for board review/approval.
4. Provide final design documents for construction
5. Provide electrical and low voltage design
6. Provide structural design
7. Provide cost estimate – 1 with a revision if necessary.
8. Project qualifies for DSA exemption under IR A-22. The threshold is approximately \$120,000.

Items exempt from scope:

1. Hazardous Materials survey, report, and specifications.
2. Survey
3. Fees associated with DSA, city or any other agency.

COMPENSATION:

1. Architectural Design Fee -	\$14,000
2. Electrical Design Fee -	\$2,000
3. Structural Design Fee -	\$800
4. Cost Estimates -	<u>\$1,000</u>
<b>Total Proposed Fee</b>	<b>\$17,800</b>

Should you have any questions, please do not hesitate to contact me or Rebecca Ibarra.  
Thank you for the opportunity to work with Santee School District.

Sincerely,



Debra Vaughan-Cleff,  
President

StudioWC ARCHITECTURE + ENGINEERING

515 Encinitas Boulevard, Suite 201 | Encinitas, CA 92024 | 760.753.6800 | studiowc.net

Consent Item D.3.1.

Approval of Community Partnership and  
Purchase of Services with Mad Science of San  
Diego County

Prepared by Dr. Stephanie Pierce  
August 2, 2022

### **BACKGROUND:**

Santee School District has an opportunity to partner with Mad Science of San Diego to provide STEM enrichment for Out-of-School Time programs. Partnership with Mad Science of San Diego will allow us to meet the California Afterschool Quality Standards of Active and Engaged Learning as students gather evidence to support their ideas and understand other perspectives. The purpose of the partnership is to teach students with hands-on, fun STEM experiences to form a lifelong love of science, technology, engineering, and math. This helps to ensure student success in problem solving, academics, and creativity. The goals of the Mad Science program:

- Inspire students through science inspiring lifelong imagination and curiosity
- Provide STEM learning afterschool
- Build connection and community among educational partners
- Provide culminating STEM events for our families

### **RECOMMENDATION:**

Administration recommends that the Mad Science partnership with the Santee School District be approved by the Board of Education.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students
- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning

### **FISCAL IMPACT:**

The total cost of Mad Science is \$72,000 funds will be allocated from the Expanded Learning Opportunities Program grant.

### **STUDENT ACHIEVEMENT IMPACT:**

Providing the Mad Science program supports student learning by teaching STEM standards through creativity and problem solving which will improve their academic, personal, and professional lives.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.3.1.

Consent Item D.3.2.

Approval of Memorandum of Understanding with Azusa Pacific University for Placement of Practicum Students and Interns; Student Teachers, School Counseling and School Psychology Field Program

Prepared by Dr. Stephanie Pierce  
August 2, 2022

**BACKGROUND:**

Santee School District has entered into cooperative agreements with various universities in the past to provide field laboratory classroom placement for practicum students, student teachers, and interns. Santee School District has received a Memorandum of Understanding with Azusa Pacific University for this purpose in the Teacher Credential, School Counseling and School Psychology Program. The terms of the agreement shall commence on August 2, 2022 and continue through June 30, 2027.

**RECOMMENDATION:**

Administration recommends that the proposed Memorandum of Understanding with Azusa Pacific University for teacher, school counseling and school psychologist fieldwork be approved by the Board of Education.

This recommendation supports the following District goal:

- Implement a staff development plan as the cornerstone of employee performance and growth.

**FISCAL IMPACT:**

There is no fiscal impact to the district.

**STUDENT ACHIEVEMENT IMPACT:**

This agreement supports student learning by placing a practicum student, student teacher or intern in the classroom and provides students with an additional instructional resource.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.3.2.



## MEMORANDUM OF UNDERSTANDING

**THIS AGREEMENT** entered into by and between **Azusa Pacific University**, hereinafter called the **UNIVERSITY** and Santee School District, hereinafter called the **DISTRICT**:

### WITNESSETH

**WHEREAS**, the governing board of a school district may enter into agreements with a college or university approved by the Commission on Teacher Credentialing (CTC) as a teacher education institution (Ed. Code Section 44227), to provide educational field experiences as may be called for in the requirements of the various authorized credentials for public school service; and

**WHEREAS**, any such agreement may provide for the payment in money or in services for the services rendered by the school district of an amount not to exceed the actual cost to the school district of the services rendered; and

**WHEREAS**, the University operates fully accredited educational programs for its candidates; and

**WHEREAS**, it is to the mutual benefit of the University and the District to make a program of educational fieldwork experiences available to the University's candidates at the District's facilities.

**NOW, THEREFORE**, it is mutually agreed upon between the parties as follows:

### GENERAL TERMS AND CONDITIONS

1. **Term.** The term of this agreement shall commence on **July 13, 2022** and terminate on **June 30, 2027**.
2. **Termination.** Notwithstanding anything herein contained to the contrary, either party may terminate this agreement with thirty (30) days written notice to the undersigned. In the event of early termination of this agreement, candidates who have not yet completed their K-12 Educational field experience assignment in the District may complete their assignment at the discretion of the University. Nothing in this agreement shall limit the right of the University, acting in its sole discretion, to remove a candidate from the K-12 setting at any time.

3. **Amendments.** The provisions of this agreement may be altered, changed, or amended, by mutual written consent of the parties hereto.

4. **Execution.** This agreement may be executed in one or more counterparts, all of which shall constitute one and the same document. Counterparts may be exchanged by facsimile or email. Each counterpart, whether an original signature or a facsimile copy, shall be deemed an original as against any Party who signed it.

5. **Insurance.**

a. The District shall maintain minimum insurance coverage for Workers' Compensation, including Employer's Liability, covering its employees. The University shall maintain minimum insurance coverage for Workers' Compensation, including Employer's Liability, covering its employees and candidates.

b. The District shall carry professional liability insurance coverage in the amount of \$1,000,000 per limit and \$3,000,000 in the aggregate, for its employees and agents. The University shall carry professional liability insurance coverage in the amount of \$1,000,000 per limit and \$3,000,000 in the aggregate, for its employees, agents, and candidates. The District shall maintain general liability insurance coverage in the amount of \$1,000,000 per incident and \$3,000,000 in the aggregate, covering its employees and agents. The University shall maintain general liability insurance coverage in the amount of \$1,000,000 per incident and \$3,000,000 in the aggregate, covering its employees, agents, and candidates.

c. The District maintains proof of all insurance coverage and will provide said proof to the University upon request. The University maintains proof of all insurance coverage and will provide said proof to the District upon request.

d. The employment status of candidates and the responsibility for insurance coverage for candidate activities depends upon the status of the candidates as set forth below:

i. Candidates Participating in Unpaid TK-12 Educational Field Experience not at Candidate's Place of Employment: If the University's candidates are participating in an unpaid TK-12 educational field experience not at his or her place of employment, it is understood that the University's candidates are fulfilling specific requirements for field experiences as part of a degree or credential program requirement, and therefore, the University's candidates do not thereby become employees of the District by virtue of their field experience. The University shall be responsible for providing insurance coverage for such candidates, pursuant to Sections 5.a and 5.b of this agreement.

ii. Candidates Participating in Unpaid TK-12 Educational Field Experience at Candidate's Place of Employment: If the University's candidates are participating in an

unpaid internship or field experience at his or her place of employment, it is understood by that the University and the District shall keep the field experience and work duties of the University's candidates strictly separate. The University shall be responsible for providing insurance coverage for such candidates' field experience pursuant to Section 5.a and 5.b of this agreement. The District shall be responsible for providing insurance coverage for such candidates' activities as a District employee pursuant to Section 5.a and 5.b of this agreement.

iii. Candidates Participating in Paid TK-12 Educational Field Experience: If the University's candidates are provided with a nominal stipend from the District intended to reimburse them for estimated expenses related to their field experience, the University's candidates do not thereby become employees of the District, and the University shall be responsible for providing insurance coverage for such candidates pursuant to Sections 5.a and 5.b of this agreement; however, the District shall be responsible for issuing a Form 1099 reporting the stipend to the Internal Revenue Service. If, however, the University's candidates are paid by the District for their services, then they become employees of the District, and the District is responsible for all employee obligations and for insuring the activities of such candidates under Section 5.a and 5.b of this agreement.

## **6. Confidentiality.**

a. All verbal and written information exchanges, as well as proprietary information relating to business practices, procedures or methods of the District or the project shall remain strictly confidential and shall not be disclosed without consent of the District. The University agrees to notify candidates that they are responsible for respecting and maintaining the confidentiality of all information with respect to all students of the District.

b. The University and the District agree to comply with the Family Educational Rights and Privacy Act (FERPA) of 1974, and all requirements imposed by or pursuant to regulation of the Department of Education to the end that the rights and privacy of the students enrolled in the District and of their parents are not violated or invaded. This assurance is given to obtain access to individual student data for the purpose of using said data to fulfill assignments or contractual obligations with the District. The provisions of the Family Educational Rights and Privacy Act of 1974 include, but are not limited to ensuring that (a) no identification of students or their parent(s)/guardian(s) by persons other than representatives of the University and required persons performing activities mandated by the California Department of Education, California Commission on Teacher Credentialing (i.e. auditors) is permitted; (b) the individual student data will be destroyed when no longer needed for the purpose(s) for which they were obtained; (c) no access to individual student data shall be granted by the University to any other persons, agency, or organization without the written consent of the pupil's parent/guardian, except for sharing with other persons within the District or representatives of the University, so long as those

persons have a legitimate interest in the information; (d) the District will not disclose the candidate records of the University's candidates except to University and District officials who have a legitimate need for the information consistent with their official responsibilities.

7. **Data Sharing.** The University and the District agree to collaborate and share non-personally identifiable information related to hiring needs and recruitment efforts that contribute to an educator workforce that reflects the skills, dispositions, subject areas, grade levels, and demographics desired by the District. The University and the District agree to collaborate and share non-personally identifiable information related to the employment, retention, attitudinal, observational, and outcomes measures of recent graduates of the University employed in the District.

8. **Non-Discrimination.** The University and the District agree to make no distinction among candidates covered by this agreement on the basis of race, color, religion, national origin, gender, age, disability, or status as a veteran.

9. **Transportation of Students.** Neither the University nor the District will provide transportation for candidates between the University and the District school. Each candidate shall be responsible for his or her transportation.

10. **Scope of Authority.** The District shall exercise exclusive control over the administration, operation, maintenance and management of the District and its schools, and the University's candidates while they are in residence at the District. Subject thereto, the University shall exercise control and supervision over the operation, curriculum, faculty and candidates of the University within the prescribed framework.

11. **Indemnification.**

a. The University shall indemnify, save and hold harmless the District, its officers, directors, and employees from and against all obligations, claims and liabilities of any kind under state or federal law (including costs and attorney's fees) that may arise out of negligent acts or omissions of the University, and its trustees, officers, directors, candidates and employees during the course and scope of a University candidate's clinical training.

b. The District shall indemnify, save and hold harmless the University, its officers, directors, and employees from and against all obligations, claims and liabilities of any kind under state or federal law (including costs and attorney's fees) that may arise out of negligent acts or omissions of the District, and its trustees, officers, directors, or employees during the course and scope of a University candidate's clinical training.

## 12. Scope of Work.

### **TEACHER EDUCATION FIELD EXPERIENCE**

“Field Experience” as used herein refers to eight-week periods in which a Teacher Candidate, enrolled in Field Experience-embedded courses in the university teacher preparation program, observes and interacts with students individually and in small group settings and may have limited whole class involvement under the direct supervision and instruction of one or more classroom Host Teachers.

Field Experience is to be completed under the direct supervision of a Host Teacher(s) who currently hold(s) a valid Clear Teaching Credential in the content area for which they are providing supervision with a minimum of three years of content area TK-12 teaching experience.

With the guidance of the classroom Host Teacher, the Teacher Candidate will be required to teach no fewer than one and no more than four independent lessons to individual TK-12 students and/or in a small group setting of no more than 10 students. With the guidance of the classroom Host Teacher, the Teacher Candidate will be required to administer informal and formal assessments to individual TK-12 students and/or small groups of no more than 10 students during their Field Experience in an effort to fulfill course assignment purposes only. The Teacher Candidate may be required to observe in a variety of TK -12 settings to meet course expectations and will document a minimum of 15 hours of Field Experience per each Field Experience-embedded course. Field Experience is not commensurate with Student Teaching or culminating Clinical Practice.

It is the expectation that the classroom in which Teacher Candidates complete Field Experience will consist of TK-12 students and include students who are English Learners, students on an IEP or 504 Plan, students who qualify for GATE, and/or students from an underserved group. The classroom curriculum must align with California’s adopted content standards and frameworks. During Field Experience, the Host Teacher may be asked to review and provide feedback on course assignments (e.g., lesson plans). At the conclusion of the Field Experience, the Host Teacher(s) may be asked to complete a short disposition rating scale on the Teacher Candidate's disposition and performance during the Field Experience hours, and a form verifying the hours completed by the Teacher Candidate within the Host Teacher’s classroom.

The University will ensure that Teacher Candidates who participate in Field Experience have (a) met the California Basic Skills requirement, (b) possess a valid certificate of clearance or other valid CTC document, and (c) are currently enrolled in a Field Experience-embedded course.

The University will provide support to the Teacher Candidate through the direction and discussion provided within the Field Experience-embedded course. Assignments directly related

to the Teacher Candidate's Field Experience (e.g., lesson plans, reflections) will be required and evaluated by the University course instructor.

### **TEACHER EDUCATION STUDENT TEACHING**

“Student teaching” as used herein and elsewhere in this agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of a Master/Cooperating Teacher. A Master/Cooperating Teacher is an employee of the District who (a) holds a valid Clear Teaching Credential in the content area for which they are providing supervision and (b) has a minimum of three years of content area TK-12 teaching experience. The district-employed supervisor (“Master/Cooperating Teacher”) must have demonstrated exemplary teaching practices as determined by the District and University. It is preferable that the district-employed supervisor not have additional district or school based assignments that may cause them to be absent from the classroom for extended periods of time.

The University shall provide district-employed supervisors a minimum of 2 hours of initial orientation to the program curriculum, and access to a minimum of 8 hours of training related to effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices. The University is responsible for requesting documentation of these training hours.

The District agrees to provide a supported teaching experience in District classrooms for Teacher Candidates who are assigned by the University to student teaching. Classrooms in which Teacher Candidates complete student teaching must include TK-12 students who are English Learners, on an IEP or 504 Plan, qualify for GATE, and/or students from an underserved group. The District will provide Education Specialist Teacher Candidates opportunities for guided observations, co-planning, co-teaching, and guided teaching in both general education and special education classrooms during the first eight weeks of the student teaching experience (i.e., Clinical Practice I). Special education classroom experience will include the full range of services provided by the District's placement school. Student teaching shall be provided in such schools and classes of the District and under the direct supervision and instruction of such employees of the District, as the District and the University through their duly authorized representatives may agree upon. It is understood that the matching of a Teacher Candidate and a district-employed supervisor must be a collaborative process between the School District and the University.

The University shall ensure student teacher placement in locations where the Teacher Candidate is able to video capture his/her teaching with TK-12 students for the purposes of implementing the video requirement for the California Teaching Performance Assessment (CalTPA), observations, and instructional reflection. The University requires Teacher Candidates to affirm

that they follow all applicable video policies of the District. The District recognizes the importance of facilitating placements that allow Teacher Candidates to complete the California Teaching Performance Assessment (CalTPA), and has necessary policies and procedures in place related to the appropriate use of video for instruction and assessment. The District recognizes that the Teacher Candidate may use video capture to record their classroom instruction and submit it in a FERPA-compliant platform for review as part of the University Coach/Mentor observation and formative feedback process, and University instructional reflection.

The District may, for good cause, refuse to accept any Teacher Candidate of the University assigned to student teaching in the District. Upon request of the District, made with good cause, the University shall terminate the student teaching assignment of said Teacher candidate.

The University will ensure that Teacher Candidates who participate in student teaching (a) meet the California Basic Skills requirement, (b) demonstrate Subject Matter Competence (or 4/5 of subject matter competence for undergraduates in an approved Subject Matter Preparation Program), (c) meet the U.S. Constitution requirement, (d) possess a valid certificate of clearance or other valid CTC document, and (e) have a negative TB test within 2 years of the end date of the student teaching assignment.

“Full-time student teaching” is an assignment for the regular school day (at least seven hours) for 16 weeks and includes all duties normally performed by a teacher. The 16-week period aligns with the University’s Fall and Spring semesters.

At the elementary level, a full-time assignment is a full school day (at least seven hours) for eight weeks in a lower elementary (TK-3) classroom and eight weeks in an upper elementary (4-6) classroom. The University will pay the District for performance by the district-employed supervisor of all services required at a rate of one hundred dollars (\$100) per eight-week term for each full-time student teacher placed within the District.

At the secondary level (grades 7-12), a full-time assignment is a full school day (at least seven hours) with a minimum of four periods of student teaching, one period of planned observation, and one preparation period for 16 weeks. The University will pay the District for performance by the district-employed supervisor of all services required at the rate of two hundred dollars (\$200) per sixteen-week term for each full-time student teacher placed within the District.

For special education, a full-time assignment is a full school day (at least seven hours) in an appropriate Mild to Moderate Support Needs (MMSN) and Extensive Support Needs (ESN) setting for 16 weeks. The University will pay the District for performance by the district-employed supervisor of all services required at the rate of two hundred dollars (\$200) per sixteen-week term for each full-time student teacher placed within the District.

An assignment of a Teacher Candidate to student teaching in schools or classes of the District shall be, at the discretion of the University for approximately one semester with a Fall semester occurring approximately from the end of August to the middle of December and a Spring semester occurring approximately from the beginning of January to the beginning of May.

Within a reasonable time following the close of each assignment, the University will send a Master Teacher Stipend Summary Sheet to the District and the District shall submit an invoice, to the University for payment, at the rate provided herein, for all student teaching assignments provided by the District under and in accordance with this agreement during said semester.

### **TEACHER EDUCATION INTERN TEACHING**

“Intern teaching” as used herein and elsewhere in this agreement means active participation in a teacher internship program (i.e. Intern Program) pursuant to California Education Code Section 44450 whereby University Teacher Candidates may be placed as Intern Teacher Candidates (i.e., Interns) in District Schools, working under an Intern Credential. An Intern is authorized to assume the functions authorized by the appropriate Multiple Subject, Single Subject, or Education Specialist Credential provided that the Intern’s services meet the instructional needs of the participating district, the Intern does not displace other certificated employees in the participating district, and this agreement meets with the District’s contractual specifications with certificated employees. The District shall ensure no Intern will have his/her salary reduced by more than one-eighth of the total contracted pay to cover costs of site supervision. The salary of the Intern shall not be less than the minimum base salary paid a regularly certificated teacher in similar positions.

The District will assign each Intern a mentor/support provider (i.e. district-employed supervisor) who will be responsible for overseeing and offering support to the Intern throughout the Intern teaching period. The District agrees to provide to the University the name of the district-employed supervisor for each term. The district-employed supervisor must (a) hold a valid corresponding Clear or Life credential, (b) have completed a minimum of three years of successful teaching experience, and (c) have EL Authorization if he/she is providing supervision and support to an Intern who does not have EL Authorization.

The University shall provide district-employed supervisors a minimum of two hours of initial orientation to the program curriculum, and access to a minimum of eight hours of training related to effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices. The University is responsible for requesting documentation of these training hours.

The District must ensure sufficient resources are provided including dedicated time for district-employed mentor/support providers to work with the Interns within the school day. This

dedicated time is to 1) assess necessary support for the Intern, 2) deliver appropriate support/mentoring and supervision for the Intern and 3) provide feedback to APU (e.g. Midpoint and Final Surveys).

The District will provide Education Specialist Teacher Candidates opportunities for guided observations, co-planning, co-teaching, and guided teaching in both general education and special education classrooms to include the full range of services provided by the District's placement school during the first eight weeks of the student teaching experience (i.e., Clinical Practice I).

The University will ensure Teacher Candidates in the Intern Program hold a Baccalaureate degree or higher from a regionally accredited institution of higher education and (a) meet the California Basic Skills requirement, (b) demonstrate Subject Matter Competence, (c) meet the U.S. Constitution requirement, (d) possess a valid certificate of clearance or other valid CTC document, (e) have completed the required Pre-service Training, and (f) have a negative TB test within two years of the end date of the student teaching assignment.

The University will assign a University program supervisor (i.e., University Coach/Mentor) to support the Intern who will work cooperatively with the district personnel designated above. The University Coach/Mentor will confer with both the site administrator and the district-employed mentor/support provider for the Intern. The University Coach/Mentor will meet the following minimum qualifications of (a) current knowledge in the content area of the candidate; (b) the ability to model best professional practices in teaching learning, scholarship, and service; (c) knowledge about diverse abilities, cultural, language, ethnic, and gender diversity; and (d) understand the context of public schools and have a thorough grasp of the academic standards, frameworks, and accountability systems that drive the curriculum of public schools.

The employing district will develop and implement a Professional Development Plan for the Intern, which will include an annual evaluation. For Interns teaching in inclusive kindergarten through 6th grade settings, the Professional Development Plan must include instruction during the first semester of service, which includes child development and teaching methods, as well as, special education programs for pupils with mild and moderate support needs. The University will make available the description of the courses to be completed by the Intern. The Intern will be requested to provide a copy of the Professional Development Plan to the University via the Intern Coordinator.

The District and the University will work in partnership to provide a minimum of 144 hours of support/mentoring and supervision to each Intern each school year. Interns without an EL authorization will also be provided 45 hours of EL support in addition to the 144 hours. The District will provide approximately 2/3 of the support/mentoring and supervision to include but

not limited to the following: content specific coaching; grade level or department meetings; new teacher orientation; coaching from an administrator; co-planning with a special educator or English learner expert to address special needs or English learner students; demonstration lessons or co-teaching activities with a mentor/support provider, coach or supervisor; Intern observation of other teachers and classrooms; editing work-related writing; professional learning communities activities addressing issues in the Intern's classroom; OR other support and supervision activities. The University will provide approximately 1/3 of the support/mentoring and supervision to include but not limited to the following: University Coach/Mentor support, seminars, peer/faculty support; classroom observations and coaching; Intern observation of other teachers and classrooms; email, phone, and/or video conferencing support related to observations, problem-solving, planning curriculum, and/or instruction; professional literature/research discussion groups facilitated by appropriately credentialed program faculty; OR other support and supervision activities. The University is responsible for documentation of support/mentoring and supervision.

The District and the University agree to the allocation of additional personnel, time, and resources for individuals who have not yet earned an English Learner authorization. The participating District will identify an individual who is immediately available to assist Interns with planning lessons that are appropriately designed and differentiated for ELs, for assessing language needs and progress, and to support language accessible instruction. This District employee must have an EL authorization.

The University shall ensure Intern assignments take place in locations where the Intern is able to video capture his/her teaching with TK-12 students for the purposes of implementing the video requirement for the California Teaching Performance Assessment (CalTPA), observations, and instructional reflection. The University requires Interns to affirm that they follow all applicable video policies of the District.

The District recognizes the importance of facilitating placements that allow Interns to complete the California Teaching Performance Assessment (CalTPA), and maintains necessary policies and procedures in place related to the appropriate use of video for instruction and assessment. The District recognizes that the Intern may use video capture to record their classroom instruction and submit it in a FERPA-compliant platform for review as part of the University Coach/Mentor observation and formative feedback process, and University instructional reflection.

The District and the University agree to share information, as needed, on the performance of the Intern in order to provide additional support or supervision.

## **SCHOOL COUNSELING & SCHOOL PSYCHOLOGY PRACTICUM**

“Practicum” as used herein refers to the hours that a candidate, enrolled in practicum-embedded course(s) in the University program, develops skills learned in previous and current courses under the supervision of a Site Supervisor working in a K-12 setting.

Practicum is to be completed under the direct supervision of a District employee who currently holds a Pupil Personnel Services (PPS) Credential with an authorization in school psychology or school counseling and has a minimum of three years full time experience as a School Counselor, Clinical Counselor, or School Psychologist.

School counseling practicum includes a minimum of one hundred (100) clock hours in a practicum experience, including but not limited to: (a) peer counseling related to a university or college program practicum course; (b) personal and career assessments; (c) personal counseling experience in either an individual or group context; (d) school-based programs serving parents and family members; (e) community service programs serving children and families; (f) school related experience such as “shadowing” a school counselor, observing classroom instruction, attending district and school-based meetings, and mapping school-based community resources. Practica experiences must be completed prior to the field experience.

School psychology practicum includes a minimum of four hundred and fifty (450) clock hours total with a minimum of three hundred (300) clock hours in a preschool to grade 12 school setting providing direct and indirect student services. For School Psychology candidates, it is the expectation that candidates are required to observe the administration of and practice the administration of psychoeducational assessments, as well as, participate in the writing of reports and IEP meetings.

The University will ensure candidates who participate in practicum have met the requirements of (a) proof of completion of Mandated Reporter training; (b) proof of negative TB testing; and (c) a valid CTC document, which includes a fingerprint and background check. Candidates will be informed that a District has the authorization to require additional documentation before beginning their practicum assignment.

The District recognizes the importance of facilitating Practicum placements that will enhance the candidates’ confidence as a professional counselor or psychologist. Settings for School Counselors should build basic counseling skills which include body language, listening, and development of trust with clients. Settings for School Psychologists should build basic assessment, counseling, and consultation skills.

The University agrees to appoint a faculty member as a University Supervisor to administer the University's responsibilities related to the Program and oversee the candidates' Practicum experience at the District. The University Supervisor shall be responsible for ongoing communication with the District.

The District agrees to assume ultimate responsibility for the counseling services provided to students and the psycho-educational assessments administered to students, as well as, the delivery of results through reports and IEP meetings.

### **SCHOOL COUNSELING & SCHOOL PSYCHOLOGY FIELDWORK**

"Fieldwork" as used herein refers to the hours that a candidate, enrolled in fieldwork course(s) in the University program, develops and practices skills learned in previous and current courses under the supervision of a University Supervisor and a Site Supervisor working in a K-12 setting.

The District agrees to appoint a District employee as a District Representative to administer the District's responsibilities related to the Program and collaborate with the Fieldwork and Internship Coordinator for School Counseling and School Psychology in implementing the candidate's fieldwork at the District.

The District Representative shall be responsible for on-going communication with the University, as well as the designation of District employees to serve as Site Supervisors responsible for direct supervision of assigned candidates. District employees designated as Site Supervisors shall meet the CTC criteria for supervising students. School Psychology Site Supervisors must have a current Pupil Personnel Services (PPS) credential with an authorization in school psychology and a minimum of three years full-time experience as a school psychologist and is accessible to the school psychology candidate at all times while the candidate is accruing fieldwork hours. School Counseling Site Supervisors must have a current PPS credential with an authorization in school counseling and a minimum of three years full-time experience as a school counselor and is accessible to the school counseling candidate at all times while the candidate is accruing fieldwork hours.

The District Representative and Site Supervisors shall be granted with sufficient time to supervise, plan and implement the fieldwork including, when feasible, time to attend relevant meetings and conferences. School Counseling Site Supervisors shall be granted with sufficient time to (1) undergo training in models of supervision, the School Counseling Performance Expectations, and APU school counseling program fieldwork requirements, (2) share responsibility in the quality of the field experience, design of the field experience, quality of clinical progress, and assessment and verification of candidate competence.

The District shall (a) support continuing education and professional growth and development of those staff members of the District responsible for supervision of assigned candidates; (b) provide the physical facilities and equipment necessary to conduct the fieldwork; (c) provide assigned candidates, whenever possible, with the use of library facilities, reasonable study and storage space; (d) make available to the University a written description of the planned educational program (including objectives) to be followed during fieldwork; (e) advise the University of any changes in its personnel, operations or policies which may affect the fieldwork; (f) permit inspection by the University of the facilities, services available for learning experiences, candidate records, and other items pertaining to the fieldwork; (g) determine the number of candidates which the District can accommodate during a given period of time and accept only the number of students which the District can accommodate; and (h) provide access to the University and its candidates the applicable District rules and regulations with which they are expected to comply.

The University will provide a valid and reliable assessment that the District will use to assess the candidate's competence at the conclusion of fieldwork. Notice will be provided to the University, as soon as practical and at least by mid-term of a candidate's fieldwork, of any serious deficiency noted in the ability of the candidate to progress toward achievement of the stated objectives of the field experience. The District shall otherwise have the right to terminate any candidate whose health or performance is a detriment to any student's well-being or to achievement of the stated objectives of the candidate's field experience. Prior to such termination, the District shall notify the University's Fieldwork and Internship Coordinator.

The University agrees to appoint a faculty member as Fieldwork and Internship Coordinator to administer the University's responsibilities related to the Program and oversee the candidates' fieldwork at the District. The Fieldwork and Internship Coordinator shall be responsible for ongoing communication with the District. The University also agrees to appoint University Supervisors who will support candidates during the fieldwork experience and collaborate with the Site Supervisor. The University Supervisors for School Counseling candidates will provide one-and-one-half (1.5) hours per week of group supervision throughout the field experience.

The University agrees to assume responsibility for assuring compliance with applicable educational standards established by the California Commission on Teacher Credentialing (CTC), Council for the Accreditation of Educator Preparation (CAEP), and National Association of School Psychologists (NASP).

The University agrees to notify the District, at a time mutually agreed upon, of its planned schedule of candidate assignments, including each candidate's name, level of academic preparation, and length and date of the fieldwork. The University shall refer to the District only

those candidates who have satisfactorily completed the prerequisite didactic portion of the curriculum.

The University agrees to advise assigned candidates regarding appropriate health and professional liability insurance. All candidates will be covered by the University's group professional liability insurance as required by the terms of this agreement.

The University shall ensure candidates who participate in fieldwork have met the requirements of (a) proof of completion of Mandated Reporter training; (b) proof of negative TB testing; and (c) a valid CTC document, which includes a fingerprint and background check. Candidates will be informed that a District has the authorization to require additional documentation before beginning their fieldwork assignment.

The University agrees to require assigned candidates to comply with existing pertinent rules and regulations of the District and all reasonable directions given by qualified District personnel during periods of fieldwork assignment and while on District premises.

The University and the District agree to establish the educational objectives for the Program, devise methods for their implementation, and continually evaluate the Program to determine its effectiveness.

### **SCHOOL COUNSELING & SCHOOL PSYCHOLOGY INTERN**

The Intern School Counselor or School Psychologist is approved to assume the functions authorized by the Pupil Personnel Services School Counseling or School Psychology Intern Credential provided that the Intern's services meet the needs of the participating district, the Intern does not displace other certificated employees in the participating district, and this agreement meets with the District's contractual specifications with certificated employees.

The University shall ensure candidates in the Intern Program hold a Baccalaureate degree or higher from a regionally accredited institution of higher education and have satisfied the additional requirement of meeting the California Basic Skills requirement, have proof of completion of Mandated Reporter training, have proof of negative TB testing, and are enrolled in internship courses in the University program.

The University shall provide a University Supervisor to work cooperatively with the Intern School Counselor or School Psychologist and Site Supervisor. The University Supervisors for School Counseling candidates will provide one-and-one-half (1.5) hours per week of group supervision throughout the internship.

The University will provide a valid and reliable assessment that the District will use to assess the Intern's competence at the conclusion of the internship. Notice will be provided by the District

to the University, as soon as practical and at least by mid-term of a candidate's internship, of any serious deficiency noted in the ability of the Intern to progress toward achievement of the stated objectives of the internship.

The District shall authorize a District employee who currently holds a Pupil Personnel Services (PPS) Credential with an authorization in school psychology or school counseling and has a minimum of three years full time experience as a School Counselor or School Psychologist to supervise the Intern candidate. The Site Supervisor shall be granted with sufficient time to supervise, plan, and implement the internship, including, when feasible, time to attend relevant meetings and conferences. School Counseling Site Supervisors shall be granted with sufficient time to (1) undergo training in models of supervision, the School Counseling Performance Expectations, and APU school counseling program internship requirements, (2) share responsibility in the quality of the internship, design of the internship, quality of clinical progress, and assessment and verification of candidate competence.

The District shall (a) support continuing education and professional growth and development of staff members of the District responsible for supervision of assigned Interns; (b) provide the physical facilities and equipment necessary to conduct the internship; (c) advise the University of any changes in its personnel, operations, or policies which may affect the internship; (d) permit inspection by the University of the facilities, services available for learning experiences, candidate records, and other items pertaining to the internship; and (e) provide access to the University and its candidates the applicable District rules and regulations with which they are expected to comply.

The District agrees that the Intern School Counselor or School Psychologist will remain an employee of the District for the term of the issued Intern Credential or completion of the program, whichever occurs first.

The District shall ensure that the Intern School Counselor or School Psychologist does not displace other certificated Pupil Personnel Services employees in the District.

The following signatures hereby indicate approval of this agreement:

Azusa Pacific University

By \_\_\_\_\_

Name: Anita Fitzgerald Henck

Title: Dean, School of Education

Date: \_\_\_\_\_

Azusa Pacific University

School of Education

P.O. Box 7000

Santee School District

Signature \_\_\_\_\_

Printed Name: Dr. Stephanie Pierce

Title: Assistant Superintendent, Educational Services

Date: \_\_\_\_\_

Address: 9619 Cuyamaca  
Santee, CA 92071

Phone Number: (619) 258-2350

Prepared by Tim Larson  
August 2, 2022

**BACKGROUND:**

The following personnel appointments, changes of status, leave requests, resignations, dismissals, and consultant requests are submitted for Board consideration. Italicized information indicates a change.

**Certificated Staff****A. New Appointments:**

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Behrouzi, Neshteman	Hill Creek	VI-06 #10321351	\$0.00	\$75,222.00	08-17-22
2. Brown, Karen	Carlton Hills	V-11 #30019930	\$0.00	\$82,516.00	08-17-22
3. Cole, Emily	Pepper Drive	VI-03 #30015822	\$0.00	\$67,016.00	08-17-22
4. Farmer, Sarah	Hill Creek/Carlton Hills/Pride Academy	V-01 #30020404	\$0.00	\$57,442.00	08-17-22
5. Laughlin, Jenna	Rio Seco	V-06 #10324253	\$0.00	\$69,979.00	08-17-22
6. Rappleyea, Monique	Special Education	V-11 #10324225	\$0.00	\$82,516.00	08-17-22
7. Sherman, Jessica	Pride Academy	IV-11 #10321505	\$0.00	\$76,590.00	08-17-22
8. Thompson, Rebecca	Carlton Oaks	V-07 #30017543	\$0.00	\$72,487.00	08-17-22

**B. Temporary Rehires:**

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Bristol, Erik	PRIDE Academy	IV-01 to IV-02 #10321513	\$54,794.00	\$56,074.00	08-17-22
2. Brumley, Karly	Pepper Drive	III-01 to IV-02 #30019913	\$54,794.00	\$56,074.00	08-17-22
3. Gallivan, Sheyenne	Rio Seco	IV-01 to IV-02 #30019913	\$54,794.00	\$56,074.00	08-17-22
4. George, Jennifer	Carlton Oaks	V-01 to V-02 #30017249	\$57,442.00	\$59,950.00	08-17-22
5. Glover-Fanucchi, Dandridge	Cajon Park	IV-01 to IV-02 #10324260	\$54,794.00	\$56,074.00	08-17-22
6. Hobbs, Trina	Rio Seco	VI-03 to VI-04 #10321456	\$67,106.00	\$69,751.00	08-17-22
7. Kim, Shirley	Pepper Drive	IV-01 to IV-02 #10321531	\$54,794.00	\$56,074.00	08-17-22
8. Lindsey, Denna	Rio Seco	IV-01 to IV-02 #30017982	\$54,794.00	\$56,074.00	08-17-22
9. Marino, Karli	Rio Seco	IV-01 to IV-02 #30017822	\$54,794.00	\$56,074.00	08-17-22
10. Marr, Sierra	Pepper Drive	IV-03 to IV-04 #10321373	\$67,016.00	\$69,751.00	08-17-22
11. McLean-Simma, Courtney	Cajon Park	IV-01 to IV-02 #10324501	\$54,794.00	\$56,074.00	08-17-22
12. Nelson, Taylor	Pepper Drive	V-01 to V-02 #10321534	\$57,442.00	\$59,950.00	08-17-22
13. Northup, Katie	Rio Seco	V-01 to V-02 #10321481	\$57,442.00	\$59,950.00	08-17-22
14. Purcell, Jenavieve	Rio Seco	V-05 to VI-06 #30018162	\$67,472.00	\$75,222.00	08-17-22
15. Rich, Kelcie	Carlton Oaks	III-02 to III-03 #30015274	\$54,794.00	\$54,794.00	08-17-22
16. Shepard, Jessica	Pepper Drive	IV-03 to IV-04	\$58,354.00	\$60,633.00	08-17-22

		#30017629			
17. Shinsky, Maria	Carlton Oaks	IV-01 to IV-01 #10321202	\$54,794.00	\$54,794.00	08-17-22
18. Smith, Kelsey	Cajon Park	IV-11 to IV-12 #30017643	\$76,590.00	\$78,869.00	08-17-22
19. Stergios, Trisha	Rio Seco	V-01 to V-02 #30002022	\$57,442.00	\$59,950.00	08-17-22
20. Sullivan, Leah	Pepper Drive	IV-02 to IV-03 #10321358	\$56,074.00	\$58,354.00	08-17-22
21. Werner, Lauren	Rio Seco	IV-01 to IV-02 #30017143	\$54,794.00	\$56,074.00	08-17-22

C. Change of Status/Location:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Bates, Carly	Rio Seco to <i>Sycamore Canyon</i>	V-18 #10321453 to #10321560	\$94,825.00	\$94,825.00	08-17-22
2. Cydell, Haley	Pepper Drive to <i>Educational Resource Center</i>	IV-06 #10321535 to #30020179	\$65,192.00	\$65,192.00	08-17-22
3. Dubnicka, Kathleen	Pepper Drive	VI-14 #30015303 to #30018124	\$97,105.00	\$97,105.00	08-17-22
4. Koch, Sean	Chet F. Harritt to <i>Chet F. Harritt / Carlton Hills Split</i>	VI-28 #30017970	\$108,956.00	\$108,956.00	08-17-22
5. Ramirez, Rodolfo	Chet F. Harritt to <i>Hill Creek / Pride Academy Split</i>	IV-09 #10324264 to #30012029	\$72,031.00	\$72,031.00	08-17-22
6. Register, Celina	Cajon Park to <del>Sycamore Canyon</del> <i>Carlton Oaks</i>	VI-15 #30017643 to #10321223	\$99,840.00	\$99,840.00	08-17-22
7. Towne, Deborah	Pepper Drive	VI-30 #10321534 to #10324252	\$111,235.00	\$111,235.00	08-17-22
8. Zobel, Emily	Sycamore Canyon to <i>Chet F. Harritt</i>	V-04 #30015254 to #30020258	\$64,964.00	\$64,964.00	08-17-22

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date
1. Harris, Emily	Rio Seco	VI-05	Resignation	08-31-22

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

## Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

I. Rehires:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Hoye, Leslie	Cajon Park	Instructional Assistant Special Education II	Resignation	07-22-22
2. Karosa, Natalie	Sycamore Canyon	Instructional Assistant Special Education II	Resignation	07-20-22
3. Murray, Diane	Hill Creek	Early Childhood Group Leader II	Retirement	07-29-22

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date
1. Jorden, Tristan	Transportation	Assistant Mechanic	07-25-22

**RECOMMENDATION:**

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.4.1.

Consent Item D.4.2.  
Prepared by Tim Larson  
August 2, 2022

Approval of 2022-2023 Service  
Agreement with EdJoin

**BACKGROUND:**

EdJoin is an online recruitment and Applicant Tracking Service used by Santee School District and most other school districts around San Diego County. EdJoin is the industry standard for recruitment of both Certificated and Classified employees.

The service is renewed on an annual basis. Fees are based on ADA / Enrollment. Below is a breakdown of the rate structure for 2022-2023:

**Rate Structure**  
Annual fee: \$0.25 per ADA  
\$800 minimum  
\*based on 2019-2020 CDE P2 Report

**RECOMMENDATION:**

It is recommended that the Board of Education approve the Service Agreement with EdJoin for the 2022-2023 school year.

**FISCAL IMPACT:**

The EdJoin applicant tracking service will cost \$1,641.50 for the 2022-2023 school year.

**STUDENT ACHIEVEMENT IMPACT:**

Using the EdJoin applicant tracking service will assist with recruiting highly qualified personnel and may have an impact on student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.4.2.

# FY 22/23 EDJOIN Service Agreement

This EDJOIN Service Agreement (hereinafter "Agreement") is by and between Santee School District which seeks to use EDJOIN services (hereinafter "Employer") whose name, address and other information appears herein this Agreement, and CodeStack, (hereinafter "SJCOE/CodeStack"), a department of the San Joaquin County Office of Education with its principle place of business at 2901 Arch-Airport Road, Stockton, CA 95206.

WHEREAS, upon subscribing to the EDJOIN service, in accordance with the terms of this Agreement, the Employer will be able to post jobs on the EDJOIN web site, accept online applications via the EDJOIN web site, use EDJOIN Applicant Tracking features, and search the EDJOIN applicant bank.

NOW, THEREFORE, In consideration of the foregoing premises and the promises herein contained, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged by the parties, SJCOE/CodeStack and Employer, intending to be legally bound, hereby agree as follows:

## Section 1: Employer's Duties

Employer agrees that it will not perform or fail to perform any act which would violate federal, state, or local law. Employer also agrees NOT TO MAKE UNSOLICITED contact to EDJOIN applicants to promote any services or products. This action is grounds for immediate termination of your account. You will also be in violation of this Agreement and subject to legal action.

## Section 2: Service Fees and Charges

In addition to Employer's other duties set forth in this Agreement, Employer shall pay all fees and charges - as set forth in the invoice below

## Section 3: Payment Policy

Employer shall pay to SJCOE/CodeStack the total fees, as defined in Section 2 above, upon signing this Agreement. Employer agrees that SJCOE/CodeStack shall terminate service if SJCOE/CodeStack does not receive payment for the total fees within sixty (60) days from the signing of this Agreement.

## Section 4: Service Cancellation

Employer may at any time cancel this contract upon written notice to SJCOE/CodeStack. The service fee is not refundable upon any such notice of termination.

## Section 5: Service Term

The Service Period shall begin the date the Employer accepts the terms of the Agreement and Generates the Invoice and shall continue for the remainder of the fiscal year. The term of this Agreement shall continue until the end of the Service Period or Employer is terminated by SJCOE/CodeStack under any provisions of this Agreement. SJCOE/CodeStack reserves the right to immediately terminate this Agreement upon: (i) A breach of Employer duties provided for under this Agreement including, but not limited to, Employer's failure to pay any amounts when they become due; or (ii) Making unsolicited contact to EDJOIN applicants to promote any services or products; or (iii) A requirement by law or regulatory act; or (iv) Employer becomes insolvent or commits any act of bankruptcy, or a petition for involuntary bankruptcy is filed against Employer, or Employer makes a general assignment for the benefit of creditors under the bankruptcy or insolvency laws.

## **Section 6: Regulatory Compliance**

Employer represents and warrants that it will conform to any and all laws, rules, regulations, requirements and/or other standards that are established by regulatory agencies. Employer specifically acknowledges and agrees that SJCOE/CodeStack has not and is not expected to provide Employer with any analysis, interpretation or advice regarding compliance with any aspect of any such laws, regulations, or guidelines.

## **Section 7: Limitations of Damages**

SJCOE/CodeStack shall not be held liable for any indirect, incidental, special or consequential damages or loss of revenue or profits arising under or with respect to this Agreement, even if SJCOE/CodeStack has been advised of the possibility of such damages.

## **Section 8: Indemnification**

SJCOE/CodeStack agrees to indemnify, defend and hold harmless Employer for and against any and all actions, claims, complaints, formal or informal, caused by or the result of negligence of SJCOE/CodeStack.

Employer agrees to indemnify, defend and hold harmless SJCOE/CodeStack for and against any and all actions, claims, complaints, formal or informal, caused by the result of negligence of Employer.

## **Section 9: Relationship of the Parties**

This Agreement is between two independent parties and is not intended to and shall not be construed to create a relationship of agent, servant, employee, partnership, joint venture or association.

## **Section 10: Entire Agreement**

This Agreement constitutes the entire agreement between the parties and supersedes all prior representations, proposals, discussions, and communications, whether oral or in writing. No change, waiver, or discharge hereof shall be valid unless it is in writing and is executed by the party against whom such change, waiver, or discharge is sought to be enforced.

## **Section 11: Binding Effect**

This Agreement shall be binding upon and inure to the benefit of the heirs, successors and assigns of the parties hereto.

**Person Signing Service Agreement:** Katie Borts

**Date Signed:** 7/22/2022

Consent Item D.4.3.  
Prepared by Tim Larson  
August 2, 2022

Approval of Memorandum of  
Understanding with Rady Children's  
Hospital – San Diego, Children's  
Outpatient Psychiatry

**BACKGROUND:**

Santee School District participates in the Early, Periodic Screening, Diagnosis and Treatment (EPSDT) program to support mental health services for Medi-Cal eligible students. Rady Children's Hospital – San Diego, Children's Outpatient Psychiatry is a community organization certified to provide EPSDT-funded mental health services. Rady Children's Hospital – San Diego, Children's Outpatient Psychiatry professionals have provided these services to students since the program's inception.

**RECOMMENDATION:**

Administration recommends the Board of Education approve this Memorandum of Understanding with Rady Children's Hospital – San Diego, Children's Outpatient Psychiatry for the 2022-23 school year.

**FISCAL IMPACT:**

There is no cost to Santee School District. San Diego, Children's Outpatient Psychiatry receives reimbursement for services provided directly from the State Department of Health for Medi-Cal eligible children.

**STUDENT ACHIEVEMENT IMPACT:**

Students who need and receive mental health support services are more likely to succeed academically in school.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.4.3.

## MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding ("MOU") is entered into and executed as of **July 1, 2022**, by and between **Rady Children's Hospital – San Diego, Children's Outpatient Psychiatry** ("Provider"); and **Santee School District** ("District"), with respect to the following matters:

- A. The parties to this MOU desire to provide mental health services, including individual, collateral, family and group psychotherapy services, medication support, case management, and rehabilitative services under the Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) Funded Mental Health Services to Medi-Cal eligible children/youth and under the Mental Health Services Act (MHSA) to eligible Seriously Emotionally Disturbed (SED) children/youth as per MHSA target population criteria.
- B. The parties desire to enter into this MOU to set forth their respective responsibilities with respect to the delivery of EPSDT and MHSA services.

This agreement shall be effective from **July 1, 2022** through **June 30, 2023**.

NOW, THEREFORE, the parties agree as follows:

- 1. Program Description. The EPSDT and MHSA Services shall be provided in accordance with the following:
  - a) PROVIDER shall deliver services to children/youth who meet the eligibility criteria pursuant to Federal and State law governing EPSDT and MHSA Mental Health Funded Services and the Provider's Contract with County for the provision of EPSDT and MHSA Funded services.
  - b) EPSDT and MHSA Funded Services may include individual, collateral, family and group psychotherapy services, medication support, case management, and rehabilitative services, as authorized by Federal and State law and specified by the Contract County holds with the Provider.
- 2. Termination. This MOU may be terminated at any time upon the mutual agreement of the parties or upon thirty (30) days prior written notice from any party. Those authorized to receive notice for the parties are the signatories of this MOU.
- 3. District Responsibilities. The District's responsibilities shall include the following:
  - a) Designation of consistent location within each school or other mutually agreed upon locations to be used for EPSDT and MHSA Services.
  - b) Dates and times to be agreed upon by the parties including year-round service location when school is not in session.
  - c) Promotion of EPSDT and MHSA Funded services in the District schools and community.
  - d) Assist in identification and referral of eligible students to Provider for EPSDT and MHSA funded services.
  - e) Designation of staff to act as a liaison with County Liaison and Provider to assist in the implementation of EPSDT and MHSA Funded services.
  - f) Notification to County Liaison upon any change in district designated contact.
  - g) Facilitation and participation in cross-system training.
  - h) Facilitation of family member's access to family treatment on campus when indicated.
  - i) Notify the County when issues arise between the District and the Provider that cannot be resolved.
- 4. Provider Responsibilities. Provider's responsibilities shall include the following:
  - a) Provider shall provide EPSDT and MHSA funded services to eligible children/youth referred by the District by employing qualified staff, per state and federal regulations governing such, and as set forth in Provider's Contract with County.

- b) Submission of quarterly reports to the District specifying the number of students referred for services, the number of students served, and such additional information as agreed upon by the parties.
  - c) Designation of staff to keep in close communication with and meet with school site referral teams (SST) to facilitate appropriate referrals to provider and open communication between provider and school site staff.
  - d) Provider will conduct thorough initial background checks, along with yearly update background checks, searching the County Criminal and National Sexual offender data bases per hospital policy, for each staff member providing services on any of District's schools or agreed upon locations.
  - e) Designation of staff to act as a liaison with District and County to assist in the implementation of EPSDT and MHSA Funded services.
  - f) Provider shall notify the County when issues arise between the Provider and the District.
5. Confidentiality. The parties agree that all information and records obtained in the course of providing services pursuant to this agreement shall be subject to confidentiality and disclosure provisions of applicable Federal and State statutes and regulations including but not limited to California Welfare and Institutions Code Section 5328.
6. Indemnification. Provider agrees to defend, indemnify, and save free and harmless the District, its officers, agents, and employees against any and all losses, injuries, claims, actions, causes of action, judgment, and liens arisen from, or alleged to have arisen from provider's performance or lack thereof under this agreement.

District agrees to defend, indemnify, and save free and harmless the Provider, its officers, agents and employees, against any and all losses, injuries, claims, actions, causes of action, judgment, and liens arisen from or alleged to have arisen from District's performance or lack thereof, under this agreement.

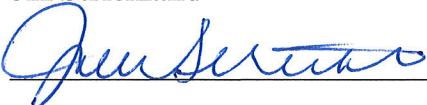
The parties entering into this MOU furthermore agree that the District shall not assume any financial liability for any of the services rendered by Provider under terms of this agreement regardless of whether or not those services are reimbursed by County.

IN WITNESS WHEREOF, the parties have executed this MOU as of the date first set forth above.

PROVIDER: **Rady Children's Hospital-San Diego**

Name: **Jill Strickland**

Date 7/11/22

Signature: 

Title: **Senior Vice President/Chief Administrative Officer**

DISTRICT: **Santee School District**

Name: **Tim Larson**

Date \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Consent Item D.4.4.  
Prepared by Tim Larson  
August 2, 2022

Approval of Agreement for Mandated  
Student Health Screenings (Vision,  
Hearing, and Scoliosis) with Rady  
Children's Hospital – San Diego

**BACKGROUND:**

State law requires that school districts conduct both near and far vision, colorblindness, hearing, and scoliosis screenings of all students at specified grade levels. In past years, the District has contracted Ray Children's Hospital to perform this screening service. The current agreement ends June 30, 2022. The district receives excellent service from the Hospital.

Current district nursing staff would be unable to conduct the volume of mandated student health screenings required and Rady Children's Hospital is the only organization interested and capable of providing this service.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the Agreement with Rady Children's Hospital – San Diego for conducting mandated student health screenings for the 2022-2023 school year.

**FISCAL IMPACT:**

Cost per student screening, as indicated in the attached agreement, is charged to the general fund. The maximum annual cost will depend on the actual number of students screened. The anticipated cost for 2022-2023 is \$41,960.00.

**STUDENT ACHIEVEMENT:**

Students must be healthy to learn optimally. This program helps assure that student health problems are identified early and appropriate referrals are communicated to parents and medical professionals.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.4.4.



July 13, 2022

Santee School District  
Holly Chisholm  
9625 Cuyamaca Street  
Santee, CA 92071

Dear Holly,

Thank you for your ongoing partnership with Rady Children's Screening Program.

I have attached the rate sheet for the 2022-2023 rates, including the per-screening cost and the hourly rate.

If you have questions or would like to meet with me to discuss these changes or any other screening issues, please call me. I can be reached at 858-966-7542. My email address is [jah.earn@rchsd.org](mailto:jah.earn@rchsd.org)

If the rates and terms are acceptable to you, please sign and return this letter to me. Confirmation of our engagement is appreciated so I may plan for staffing.

Again, thank you for allowing Rady Children's Hospital - San Diego to assist your district in providing mandated screening services.

Sincerely,

Jackie Ahearn, MSN, RN  
Supervisor, School Health Screening

**Agreed and Accepted:**

By: [Signature] Date: 7/14/22  
Title: Director of Special Education

**Santee School District**  
**2022-2023 School Screening Services Rates**

<b>School Screening Services</b>	<b>Rate*</b>
Initial screening of threshold of hearing:	\$3.55
Initial screening of far vision:	\$3.55
Initial screening of near vision:	\$3.55
Initial screening of color perception:	\$3.55
Initial screening of difficult to test students/per screening:	\$7.05
Rescreens of hearing, vision, and color/Hourly rate-per screener:	\$75.50
Initial screening or retest of hearing or vision for Special Education students/Hourly rate-per screener:	\$75.50
School Nurse Hourly Rate (special education, IEP's, etc.) minimum of 2 hours:	\$75.50

*\*All rates are per screening unless otherwise indicated.*

**Rady Children's Hospital – San Diego ("Children's") will provide:**

- Assurance that all personnel who provide the screening services have the necessary licensure and credentials, annual TB screening, and clearance of a criminal background check
- Equipment necessary for testing, including disposable eye covers for vision screening.
- Documentation of results on A – Z class lists and a complete tally for each screening date in a format that can be translated for state reports.
- Staff to provide rescreens for students that fail initial screening.
- Monthly invoicing that includes itemization of screenings provided. Payment is due within thirty (30) days of receipt of the invoice.

**Santee School District ("District") will provide:**

- The start time for each school in the district.
- The number of students enrolled in each grade to be screened at each school.
- The schedule for the students for each day of screening.
- **A – Z class lists** for each screener on the day of screening.
- **Adequate and appropriate space** for the screenings.
- Tables, chairs, and easy access to electrical outlets.
- **Appropriate individuals** to assist with the supervision of students being brought to the screening, during the screening, and return to class.

**Compliance with Laws Governing Confidentiality and Privacy.** DISTRICT acknowledges that CHILDREN'S is a Covered Entity as defined by the Health Insurance Portability and Accountability Act of 1996 (42 U.S.C. 1320d-1329d-8; 42 U.S.C. 1320d-2) ("HIPAA") and regulations promulgated thereunder ("HIPAA Regulations"). CHILDREN'S and DISTRICT shall use reasonable efforts to preserve the confidentiality of Protected Health Information, as that term is defined by HIPAA Regulations. DISTRICT acknowledges and agrees that CHILDREN'S is permitted to use and disclose such information to the extent that such use and disclosure is required or permitted by HIPAA, HIPAA Regulations and applicable state laws. DISTRICT and CHILDREN'S shall amend this Agreement as necessary to comply with any amendments to such laws or regulations and to comply with any regulations promulgated pursuant to such laws.

**Liability.** The parties shall indemnify, defend, and hold each other harmless against any loss, cost, damage, liability, action, claims, cause of action, allegation, order, judgment, settlement, obligation or expense (including court costs, attorney's and consultant's fees) incurred by a party because of the negligent and/or unintentional acts or omissions of the other party, its employees, agents, and/or representatives.

Consent Item D.4.5.  
Prepared by Tim Larson  
August 2, 2022

Ratification of Side Letter Agreements  
Between Santee School District and  
Classified School Employees Association  
and its Chapter #557

### **BACKGROUND:**

Santee School District and Classified School Employees Association and its Chapter #557 (CSEA) have negotiated a side letter regarding leave provisions for COVID-19 related employee absences.

Santee School District and CSEA have negotiated a Side Letter Agreement regarding the negotiable impacts and effects of providing a stipend to classified employees who participate in a professional development learning activity outside of their contractual work hours.

- Stipend of \$160 for classified employees participating in professional development activities outside of their contractual work hours.

Santee School District and CSEA have negotiated a Side Letter Agreement regarding the reclassification of Instructional Assistant Special Education I employees who work in Special Day Classrooms to Instructional Assistant Special Education II employees.

Santee School District and CSEA have negotiated a Side Letter Agreement regarding a reorganization of the Out-of-School Time Programs Department. This reorganization includes the reclassifications of Project SAFE Assistants to Out-of-School Time Group Leaders and change of work year and/or work hours for some employees.

CSEA leadership approved the side letter agreements on June 9, 2022. The negotiated language is attached for your consideration.

### **RECOMMENDATION:**

It is recommended that the Board of Education ratify the Side letter Agreements between Santee School District and Classified School Employees Association and its Chapter #557 (CSEA).

### **FISCAL IMPACT:**

The Disclosures of Collective Bargaining Agreement are attached. The fiscal impacts of the agreements for the 2022 – 2023 school year are:

- District COVID Leave – There is no fiscal impact associated with this item.
- Personalized Learning Plans - \$34,667.52
- Instructional Assistant Special Education I Reclassification - \$20,675.71
- Out-of-School Time Reorganization - \$47,708.47

**STUDENT ACHIEVEMENT IMPACT:**

This is a personnel item.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.4.5.

**Disclosure of Collective Bargaining Agreement**

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213);  
GC § 3547.5 (Statutes of 2004, Chapter 52)

**Santee School District**

Name of Bargaining Unit: \_\_\_\_\_ Classified School Employees Associatn (CSEA) Certificated: \_\_\_\_\_ Classified: x

The proposed agreement covers the period: Beginning: 7/1/2022 Ending: 6/30/2023

This agreement will be acted upon by the Governing Board at its meeting on: 8/2/2022  
Date

**A. Proposed Change in Compensation**

Compensation	Cost Prior to Proposed Agreement (a) \$	Fiscal Impact of Proposed Agreement					
		Current Year 2022-23		Year 2 2023-24		Year 3 2024-25	
		(b) \$	(c) %	(b) \$	(c) %	(b) \$	(c) %
1. <b>Step &amp; Column</b> - Increase (Decrease) due to movement plus any changes due to settlement	\$11,005,547.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
2. <b>Salary Schedule</b> - Increase (Decrease)	\$11,005,547.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
3. <b>Other Compensation</b> - Increase (Decrease) in Stipends, Bonuses, etc.	\$11,005,547.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
4. <b>Statutory Benefits</b> - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.	\$3,721,890.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
5. <b>Health/Welfare Benefits</b> - Increase (Decrease)	\$1,321,146.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
6. <b>Total Compensation</b> - Increase (Decrease) Total Lines 1(a) thru 5(a)	\$16,048,583.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
7. <b>Total Number of Represented Employees</b>	493.00	493.00	493.00	493.00	493.00	493.00	493.00
8. <b>Total Compensation Cost for Average Employee</b> - Increase (Decrease)	\$32,552.91	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%

Impact on other Funds: None

**A. Provide a brief narrative of the proposed change in compensation, including percentage change(s), effective date(s), and comments and explanations as necessary:**

None

**B. Proposed Negotiated Changes in Non-Compensation Items (class size adjustments, staff development days, teacher prep time, etc.)**

Provide COVID District Leave to employees who are restricted from work due to testing positive and who cannot work from home through June 30, 2023.

**C. What are the specific impacts on instructional/support programs to accommodate the settlement? Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations.**

None

**D. What contingency language is included in the proposed agreement?** Include specific areas identified for reopeners, applicable fiscal years, and specific contingency language.

None

**E. Source of Funding for Proposed Agreement**

**1. Current Year**

Not applicable - no compensation increase

**2. How will the ongoing cost of the proposed agreement be funded in future years?**

No fiscal impact in future years

**3. If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? (Remember to include compounding effects in meeting obligations)**

One-time agreement for 2022-23

**F. Impact of Proposed Agreement on Current Year Unrestricted Reserves**

Page 4 of 7

## 1. State Reserve Standard

a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$89,418,982
b. State Standard Minimum Reserve Percentage for this District	3.00%
c. Projected P-2 ADA	5,770.65
d. State Standard Minimum Reserve Amount for this District (Line 1a times Line 1b, or \$50,000, whichever is greater, for a district with less than 1,001 ADA)	\$2,682,569.46

## 2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a. General Fund Budgeted Unrestricted Designated for Economic Uncertainties	\$2,682,569.46
b. General Fund Budgeted Unrestricted Unappropriated Amount	\$6,235,728.14
c. Special Reserve Fund 17-Budgeted Designated for Economic Uncertainties	
d. Special Reserve Fund 17-Budgeted Unappropriated Amount	
e. Total District Budgeted Unrestricted Reserves	\$8,918,297.60

3. Do unrestricted reserves meet the state standard minimum reserve amount?

☒ Yes

No

**G. Certification**

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement in accordance with the requirements of AB 1200 and Government Code § 3547.5.

We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.



District Superintendent  
(Signature)

7-14-2022

Date



Chief Business Official  
(Signature)

7-14-22

Date

Contact Person: KARL CHRISTENSEN

Telephone No.: 619-259-2321

## Supplement

### H. Impact of Proposed Agreement on Current Year Operating Budget

Date of governing board approval of budget revisions in Col. 2: 8/2/2022  
in accordance with Education Code § 42142 and Government Code § 3547.5

Provide a copy of board-approved budget revisions and board minutes. In addition, provide two expenditure reports generated by the district's financial system: one showing the budget by major object before the changes and a second showing the budget by major object after the changes.

If the board-approved revisions are different from the proposed budget adjustments in Col. 2, provide a revised report upon approval of the district governing board.

	(Col. 1) Latest Board- Approved Budget Before Settlement as of	(Col. 2) Adjustments as a Result of Settlement  Included in	(Col. 3)  Other Revisions  As Of:	(Col. 4) (Cols. 1 + 2 + 3) Total Impact on Budget
2022-23 Adopted Budget	6/21/2022		6/21/2022	
<b>REVENUES:</b>				
LCFF Sources (8010-8099)	66,968,305			66,968,305
Remaining Revenues (8100-8799)	31,034,368			31,034,368
<b>TOTAL REVENUES</b>	98,002,673	0	0	98,002,673
<b>EXPENDITURES:</b>				0
1000 Certificated Salaries	37,049,974		0	37,049,974
2000 Classified Salaries	13,665,927	0	0	13,665,927
3000 Employee Benefits	22,218,680	0	0	22,218,680
4000 Books and Supplies	4,453,353			4,453,353
5000 Services and Operating Expenses	7,464,377			7,464,377
6000 Capital Outlay	180,000			180,000
7000 Other	650,448			650,448
<b>TOTAL EXPENDITURES</b>	85,682,759	0	0	85,682,759
OPERATING SURPLUS (DEFICIT)	12,319,914	0	0	12,319,914
OTHER SOURCES AND TRANSFERS IN	0		0	0
OTHER USES AND TRANSFERS OUT	3,736,223		0	3,736,223
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	8,583,691	0	0	8,583,691
BEGINNING BALANCE	25,930,668			25,930,668
CURRENT YEAR-ENDING BALANCE	34,514,359			34,514,359
<b>COMPONENTS OF ENDING BALANCE:</b>				
Nonspendable (9711-9719)	517,886		0	517,886
Restricted (9740)	3,200,980		0	3,200,980
Committed (9750/9760)	21,877,196		0	21,877,196
Assigned (9780)	0		0	0
Reserve Economic Uncertainties (9789)	2,682,569	0	0	2,682,569
Unassigned/Unappropriated (9790)	6,235,728			6,235,728

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown on page 1, please explain:

Step and Column costs already included in Latest Board-Approved Budget Before Settlement.

Column 2 revisions were already included in the Adopted Budget shown in Column 1. Therefore, Column 3 reverses these changes to maintain the same budget as in Column 1

**Disclosure of Collective Bargaining Agreement**

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213);  
GC § 3547.5 (Statutes of 2004, Chapter 52)

**Santee School District**

Name of Bargaining Unit: \_\_\_\_\_ Classified School Employees Associatn (CSEA) Certificated: \_\_\_\_\_ Classified: x

The proposed agreement covers the period: Beginning: 7/1/2022 Ending: 6/30/2023

This agreement will be acted upon by the Governing Board at its meeting on: 8/2/2022  
Date

**A. Proposed Change in Compensation**

Compensation	Cost Prior to Proposed Agreement (a) \$	Fiscal Impact of Proposed Agreement					
		Current Year 2022-23		Year 2 2023-24		Year 3 2024-25	
		(b) \$	(c) %	(b) \$	(c) %	(b) \$	(c) %
1. <b>Step &amp; Column</b> - Increase (Decrease) due to movement plus any changes due to settlement	\$10,979,947.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
2. <b>Salary Schedule</b> - Increase (Decrease)	\$10,979,947.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
3. <b>Other Compensation</b> - Increase (Decrease) in Stipends, Bonuses, etc.	\$10,979,947.00	\$25,600.00	0.23%	\$0.00	0.00%	\$0.00	0.00%
4. <b>Statutory Benefits</b> - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.	\$3,712,822.48	\$9,067.52	0.24%	\$0.00	0.00%	\$0.00	0.00%
5. <b>Health/Welfare Benefits</b> - Increase (Decrease)	\$1,321,146.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
6. <b>Total Compensation</b> - Increase (Decrease) Total Lines 1(a) thru 5(a)	\$16,013,915.48	\$34,667.52	0.22%	\$0.00	0.00%	\$0.00	0.00%
7. <b>Total Number of Represented Employees</b>	493.00	493.00	493.00	493.00	493.00	493.00	493.00
8. <b>Total Compensation Cost for Average Employee</b> - Increase (Decrease)	\$32,482.59	\$70.32	0.22%	\$0.00	0.00%	\$0.00	0.00%

Impact on other Funds: None

**A. Provide a brief narrative of the proposed change in compensation, including percentage change(s), effective date(s), and comments and explanations as necessary:**

\$160 stipend for each classified employee completing approximately 5 hours of professional learning outside their normal work day.

**B. Proposed Negotiated Changes in Non-Compensation Items (class size adjustments, staff development days, teacher prep time, etc.)**

None

**C. What are the specific impacts on instructional/support programs to accommodate the settlement? Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations.**

None

- D. What contingency language is included in the proposed agreement?** Include specific areas identified for reopeners, applicable fiscal years, and specific contingency language.

None

**E. Source of Funding for Proposed Agreement**

**1. Current Year**

Local Control Funding Formula funds

**2. How will the ongoing cost of the proposed agreement be funded in future years?**

No fiscal impact in future years

**3. If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? (Remember to include compounding effects in meeting obligations)**

One-time agreement for 2022-23

**F. Impact of Proposed Agreement on Current Year Unrestricted Reserves**

Page 4 of 7

## 1. State Reserve Standard

a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$89,418,982
b. State Standard Minimum Reserve Percentage for this District	3.00%
c. Projected P-2 ADA	5,770.65
d. State Standard Minimum Reserve Amount for this District (Line 1a times Line 1b, or \$50,000, whichever is greater, for a district with less than 1,001 ADA)	\$2,682,569.46

## 2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a. General Fund Budgeted Unrestricted Designated for Economic Uncertainties	\$2,682,569.46
b. General Fund Budgeted Unrestricted Unappropriated Amount	\$6,235,728.14
c. Special Reserve Fund 17-Budgeted Designated for Economic Uncertainties	
d. Special Reserve Fund 17-Budgeted Unappropriated Amount	
e. Total District Budgeted Unrestricted Reserves	\$8,918,297.60

3. Do unrestricted reserves meet the state standard minimum reserve amount?

☒ Yes

No

**G. Certification**

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement in accordance with the requirements of AB 1200 and Government Code § 3547.5.

We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.



District Superintendent  
(Signature)

7-14-2022

Date



Chief Business Official  
(Signature)

7-14-22

Date

Contact Person:

KARL CHRISTENSEN

Telephone No.:

619-258-2321

## Supplement

### H. Impact of Proposed Agreement on Current Year Operating Budget

Date of governing board approval of budget revisions in Col. 2: 8/2/2022  
in accordance with Education Code § 42142 and Government Code § 3547.5

Provide a copy of board-approved budget revisions and board minutes. In addition, provide two expenditure reports generated by the district's financial system: one showing the budget by major object before the changes and a second showing the budget by major object after the changes.

If the board-approved revisions are different from the proposed budget adjustments in Col. 2, provide a revised report upon approval of the district governing board.

	(Col. 1) Latest Board- Approved Budget Before Settlement as of	(Col. 2) Adjustments as a Result of Settlement  Included in	(Col. 3)  Other Revisions  As Of:	(Col. 4) (Cols. 1 + 2 + 3) Total Impact on Budget
2022-23 Adopted Budget	6/21/2022		6/21/2022	
<b>REVENUES:</b>				
LCFF Sources (8010-8099)	66,968,305			66,968,305
Remaining Revenues (8100-8799)	31,034,368			31,034,368
<b>TOTAL REVENUES</b>	98,002,673	0	0	98,002,673
<b>EXPENDITURES:</b>				0
1000 Certificated Salaries	37,049,974		0	37,049,974
2000 Classified Salaries	13,665,927	25,600	(25,600)	13,665,927
3000 Employee Benefits	22,218,680	9,068	(9,068)	22,218,680
4000 Books and Supplies	4,453,353			4,453,353
5000 Services and Operating Expenses	7,464,377			7,464,377
6000 Capital Outlay	180,000			180,000
7000 Other	650,448			650,448
<b>TOTAL EXPENDITURES</b>	85,682,759	34,668	(34,668)	85,682,759
OPERATING SURPLUS (DEFICIT)	12,319,914	(34,668)	34,668	12,319,914
OTHER SOURCES AND TRANSFERS IN	0		0	0
OTHER USES AND TRANSFERS OUT	3,736,223		0	3,736,223
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	8,583,691	(34,668)	34,668	8,583,691
BEGINNING BALANCE	25,930,668			25,930,668
CURRENT YEAR-ENDING BALANCE	34,514,359			34,514,359
<b>COMPONENTS OF ENDING BALANCE:</b>				
Nonspendable (9711-9719)	517,886		0	517,886
Restricted (9740)	3,200,980		0	3,200,980
Committed (9750/9760)	21,877,196		0	21,877,196
Assigned (9780)	0		0	0
Reserve Economic Uncertainties (9789)	2,682,569	1,040	(1,040)	2,682,569
Unassigned/Unappropriated (9790)	6,235,728			6,235,728

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown on page 1, please explain:

Step and Column costs already included in Latest Board-Approved Budget Before Settlement.

Column 2 revisions were already included in the Adopted Budget shown in Column 1. Therefore, Column 3 reverses these changes to maintain the same budget as in Column 1

**Disclosure of Collective Bargaining Agreement**

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213);  
GC § 3547.5 (Statutes of 2004, Chapter 52)

**Santee School District**

Name of Bargaining Unit: \_\_\_\_\_ Classified School Employees Associatn (CSEA) Certificated: \_\_\_\_\_ Classified: x

The proposed agreement covers the period: Beginning: 7/1/2022 Ending: 6/30/2023

This agreement will be acted upon by the Governing Board at its meeting on: 8/2/2022  
Date

**A. Proposed Change in Compensation**

Compensation	Cost Prior to Proposed Agreement (a) \$	Fiscal Impact of Proposed Agreement					
		Current Year 2022-23		Year 2 2023-24		Year 3 2024-25	
		(b) \$	(c) %	(b) \$	(c) %	(b) \$	(c) %
1. <b>Step &amp; Column</b> - Increase (Decrease) due to movement plus any changes due to settlement	\$10,990,279.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
2. <b>Salary Schedule</b> - Increase (Decrease)	\$10,990,279.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
3. <b>Other Compensation</b> - Increase (Decrease) in Stipends, Bonuses, etc.	\$10,990,279.00	\$15,267.84	0.14%	\$15,267.84	0.14%	\$15,267.84	0.14%
4. <b>Statutory Benefits</b> - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.	\$3,721,890.00	\$5,407.87	0.15%	\$5,397.18	0.14%	\$5,320.84	0.14%
5. <b>Health/Welfare Benefits</b> - Increase (Decrease)	\$1,321,146.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
6. <b>Total Compensation</b> - Increase (Decrease) Total Lines 1(a) thru 5(a)	\$16,033,315.00	\$20,675.71	0.13%	\$20,665.03	0.13%	\$20,588.69	0.13%
7. <b>Total Number of Represented Employees</b>	12.00	12.00	12.00	12.00	12.00	12.00	12.00
8. <b>Total Compensation Cost for Average Employee</b> - Increase (Decrease)	\$1,336,109.58	\$1,722.98	0.13%	\$1,722.09	0.13%	\$1,715.72	0.13%

Impact on other Funds: None

**A. Provide a brief narrative of the proposed change in compensation, including percentage change(s), effective date(s), and comments and explanations as necessary:**

Reclassification of 12 Special Ed Instructional Assistant I positions to Special Ed Instructional Assistant II positions

**B. Proposed Negotiated Changes in Non-Compensation Items (class size adjustments, staff development days, teacher prep time, etc.)**

None

**C. What are the specific impacts on instructional/support programs to accommodate the settlement? Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations.**

None

**D. What contingency language is included in the proposed agreement?** Include specific areas identified for reopeners, applicable fiscal years, and specific contingency language.

None

**E. Source of Funding for Proposed Agreement**

**1. Current Year**

AB602 and LCFF funds

**2. How will the ongoing cost of the proposed agreement be funded in future years?**

AB602 and LCFF funds

**3. If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? (Remember to include compounding effects in meeting obligations)**

Agreement is for 2022-23 as an on-going cost

## F. Impact of Proposed Agreement on Current Year Unrestricted Reserves

### 1. State Reserve Standard

a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$89,418,982
b. State Standard Minimum Reserve Percentage for this District	3.00%
c. Projected P-2 ADA	5,770.65
d. State Standard Minimum Reserve Amount for this District (Line 1a times Line 1b, or \$50,000, whichever is greater, for a district with less than 1,001 ADA)	\$2,682,569.46

### 2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a. General Fund Budgeted Unrestricted Designated for Economic Uncertainties	\$2,682,569.46
b. General Fund Budgeted Unrestricted Unappropriated Amount	\$6,235,728.14
c. Special Reserve Fund 17-Budgeted Designated for Economic Uncertainties	
d. Special Reserve Fund 17-Budgeted Unappropriated Amount	
e. Total District Budgeted Unrestricted Reserves	\$8,918,297.60

3. Do unrestricted reserves meet the state standard minimum reserve amount?

☒ Yes

No

## G. Certification

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement in accordance with the requirements of AB 1200 and Government Code § 3547.5.

We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.



District Superintendent  
(Signature)

7-14-2022

Date



Chief Business Official  
(Signature)

7-14-22

Date

Contact Person: KARL CHRISTENSEN

Telephone No.: 619-258-2321

## Supplement

### H. Impact of Proposed Agreement on Current Year Operating Budget

Date of governing board approval of budget revisions in Col. 2: 8/2/2022  
in accordance with Education Code § 42142 and Government Code § 3547.5

Provide a copy of board-approved budget revisions and board minutes. In addition, provide two expenditure reports generated by the district's financial system: one showing the budget by major object before the changes and a second showing the budget by major object after the changes.

If the board-approved revisions are different from the proposed budget adjustments in Col. 2, provide a revised report upon approval of the district governing board.

	(Col. 1) Latest Board- Approved Budget Before Settlement as of	(Col. 2) Adjustments as a Result of Settlement  Included in	(Col. 3)  Other Revisions  As Of:	(Col. 4) (Cols. 1 + 2 + 3) Total Impact on Budget
2022-23 Adopted Budget	6/21/2022		6/21/2022	
<b>REVENUES:</b>				
LCFF Sources (8010-8099)	66,968,305			66,968,305
Remaining Revenues (8100-8799)	31,034,368			31,034,368
<b>TOTAL REVENUES</b>	98,002,673	0	0	98,002,673
<b>EXPENDITURES:</b>				0
1000 Certificated Salaries	37,049,974		0	37,049,974
2000 Classified Salaries	13,665,927	15,268	(15,268)	13,665,927
3000 Employee Benefits	22,218,680	5,408	(5,408)	22,218,680
4000 Books and Supplies	4,453,353			4,453,353
5000 Services and Operating Expenses	7,464,377			7,464,377
6000 Capital Outlay	180,000			180,000
7000 Other	650,448			650,448
<b>TOTAL EXPENDITURES</b>	85,682,759	20,676	(20,676)	85,682,759
OPERATING SURPLUS (DEFICIT)	12,319,914	(20,676)	20,676	12,319,914
OTHER SOURCES AND TRANSFERS IN	0		0	0
OTHER USES AND TRANSFERS OUT	3,736,223		0	3,736,223
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	8,583,691	(20,676)	20,676	8,583,691
BEGINNING BALANCE	25,930,668			25,930,668
CURRENT YEAR-ENDING BALANCE	34,514,359			34,514,359
<b>COMPONENTS OF ENDING BALANCE:</b>				
Nonspendable (9711-9719)	517,886		0	517,886
Restricted (9740)	3,200,980		0	3,200,980
Committed (9750/9760)	21,877,196		0	21,877,196
Assigned (9780)	0		0	0
Reserve Economic Uncertainties (9789)	2,682,569	620	(620)	2,682,569
Unassigned/Unappropriated (9790)	6,235,728			6,235,728

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown on page 1, please explain:

Step and Column costs already included in Latest Board-Approved Budget Before Settlement.

Column 2 revisions were already included in the Adopted Budget shown in Column 1. Therefore, Column 3 reverses these changes to maintain the same budget as in Column 1

**Disclosure of Collective Bargaining Agreement**

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213);  
GC § 3547.5 (Statutes of 2004, Chapter 52)

**Santee School District**

Name of Bargaining Unit: \_\_\_\_\_ Classified School Employees Associatn (CSEA) Certificated: \_\_\_\_\_ Classified: x

The proposed agreement covers the period: Beginning: 7/1/2022 Ending: 6/30/2023

This agreement will be acted upon by the Governing Board at its meeting on: 8/2/2022  
Date

**A. Proposed Change in Compensation**

Compensation	Cost Prior to Proposed Agreement (a) \$	Fiscal Impact of Proposed Agreement					
		Current Year 2022-23		Year 2 2023-24		Year 3 2024-25	
		(b) \$	(c) %	(b) \$	(c) %	(b) \$	(c) %
1. <b>Step &amp; Column</b> - Increase (Decrease) due to movement plus any changes due to settlement	\$10,970,317.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
2. <b>Salary Schedule</b> - Increase (Decrease)	\$10,970,317.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
3. <b>Other Compensation</b> - Increase (Decrease) in Stipends, Bonuses, etc.	\$10,970,317.00	\$35,230.00	0.32%	\$35,230.00	0.32%	\$35,230.00	0.32%
4. <b>Statutory Benefits</b> - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.	\$3,709,411.53	\$12,478.47	0.34%	\$12,453.81	0.33%	\$12,277.66	0.33%
5. <b>Health/Welfare Benefits</b> - Increase (Decrease)	\$1,321,146.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
6. <b>Total Compensation</b> - Increase (Decrease) Total Lines 1(a) thru 5(a)	\$16,000,874.53	\$47,708.47	0.30%	\$47,683.81	0.30%	\$47,507.66	0.30%
7. <b>Total Number of Represented Employees</b>	32.00	32.00	32.00	32.00	32.00	32.00	32.00
8. <b>Total Compensation Cost for Average Employee</b> - Increase (Decrease)	\$500,027.33	\$1,490.89	0.30%	\$1,490.12	0.30%	\$1,484.61	0.30%

Impact on other Funds: None

**Disclosure of Collective Bargaining Agreement**

In Accordance with AB 1200 (Statutes of 1991, Chapter 1213);  
GC § 3547.5 (Statutes of 2004, Chapter 52)

**Santee School District**

Name of Bargaining Unit: \_\_\_\_\_ Classified School Employees Associatn (CSEA) Certificated: \_\_\_\_\_ Classified: x

The proposed agreement covers the period: Beginning: 7/1/2022 Ending: 6/30/2023

This agreement will be acted upon by the Governing Board at its meeting on: 8/2/2022  
Date

**A. Proposed Change in Compensation**

Compensation	Cost Prior to Proposed Agreement (a) \$	Fiscal Impact of Proposed Agreement					
		Current Year 2022-23		Year 2 2023-24		Year 3 2024-25	
		(b) \$	(c) %	(b) \$	(c) %	(b) \$	(c) %
1. <b>Step &amp; Column</b> - Increase (Decrease) due to movement plus any changes due to settlement	\$850,847.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
2. <b>Salary Schedule</b> - Increase (Decrease)	\$850,847.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
3. <b>Other Compensation</b> - Increase (Decrease) in Stipends, Bonuses, etc.	\$850,847.00	\$23,487.00	2.76%	\$23,487.00	2.69%	\$23,487.00	2.62%
4. <b>Statutory Benefits</b> - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.	\$287,399.00	\$8,319.10	2.89%	\$8,302.65	2.81%	\$8,185.22	2.69%
5. <b>Health/Welfare Benefits</b> - Increase (Decrease)	\$123,705.00	\$0.00	0.00%	\$0.00	0.00%	\$0.00	0.00%
6. <b>Total Compensation</b> - Increase (Decrease) Total Lines 1(a) thru 5(a)	\$1,261,951.00	\$31,806.10	2.52%	\$31,789.65	2.46%	\$31,672.22	2.39%
7. <b>Total Number of Represented Employees</b>	32.00	32.00	32.00	32.00	32.00	32.00	32.00
8. <b>Total Compensation Cost for Average Employee</b> - Increase (Decrease)	\$39,435.97	\$993.94	2.52%	\$993.43	2.46%	\$989.76	2.39%

Impact on other Funds: None

**A. Provide a brief narrative of the proposed change in compensation, including percentage change(s), effective date(s), and comments and explanations as necessary:**

None

**B. Proposed Negotiated Changes in Non-Compensation Items (class size adjustments, staff development days, teacher prep time, etc.)**

Provide COVID District Leave to employees who are restricted from work due to testing positive and who cannot work from home through June 30, 2023.

**C. What are the specific impacts on instructional/support programs to accommodate the settlement? Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations.**

None

**D. What contingency language is included in the proposed agreement?** Include specific areas identified for reopeners, applicable fiscal years, and specific contingency language.

None

**E. Source of Funding for Proposed Agreement**

**1. Current Year**

Not applicable - no compensation increase

**2. How will the ongoing cost of the proposed agreement be funded in future years?**

No fiscal impact in future years

**3. If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? (Remember to include compounding effects in meeting obligations)**

One-time agreement for 2022-23

**F. Impact of Proposed Agreement on Current Year Unrestricted Reserves**

Page 4 of 7

## 1. State Reserve Standard

a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$89,418,982
b. State Standard Minimum Reserve Percentage for this District	3.00%
c. Projected P-2 ADA	5,770.65
d. State Standard Minimum Reserve Amount for this District (Line 1a times Line 1b, or \$50,000, whichever is greater, for a district with less than 1,001 ADA)	\$2,682,569.46

## 2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a. General Fund Budgeted Unrestricted Designated for Economic Uncertainties	\$2,682,569.46
b. General Fund Budgeted Unrestricted Unappropriated Amount	\$6,235,728.14
c. Special Reserve Fund 17-Budgeted Designated for Economic Uncertainties	
d. Special Reserve Fund 17-Budgeted Unappropriated Amount	
e. Total District Budgeted Unrestricted Reserves	\$8,918,297.60

3. Do unrestricted reserves meet the state standard minimum reserve amount?

**Yes**

No

**G. Certification**

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement in accordance with the requirements of AB 1200 and Government Code § 3547.5.

We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.



District Superintendent  
(Signature)

7-14-2022

Date



Chief Business Official  
(Signature)

7-14-22

Date

Contact Person: KARL CHRISTENSEN Telephone No.: 619-258-2321

**H. Impact of Proposed Agreement on Current Year Operating Budget**

Date of governing board approval of budget revisions in Col. 2: 8/2/2022  
 in accordance with Education Code § 42142 and Government Code § 3547.5

Provide a copy of board-approved budget revisions and board minutes. In addition, provide two expenditure reports generated by the district's financial system: one showing the budget by major object before the changes and a second showing the budget by major object after the changes.

If the board-approved revisions are different from the proposed budget adjustments in Col. 2, provide a revised report upon approval of the district governing board.

	(Col. 1) Latest Board- Approved Budget Before Settlement as of 2022-23 Adopted Budget	(Col. 2) Adjustments as a Result of Settlement  Included in	(Col. 3)  Other Revisions  As Of: 6/21/2022	(Col. 4) (Cols. 1 + 2 + 3) Total Impact on Budget
<b>REVENUES:</b>				
LCFF Sources (8010-8099)	66,968,305			66,968,305
Remaining Revenues (8100-8799)	31,034,368			31,034,368
<b>TOTAL REVENUES</b>	98,002,673	0	0	98,002,673
<b>EXPENDITURES:</b>				0
1000 Certificated Salaries	37,049,974		0	37,049,974
2000 Classified Salaries	13,665,927	35,230	(35,230)	13,665,927
3000 Employee Benefits	22,218,680	12,478	(12,478)	22,218,680
4000 Books and Supplies	4,453,353			4,453,353
5000 Services and Operating Expenses	7,464,377			7,464,377
6000 Capital Outlay	180,000			180,000
7000 Other	650,448			650,448
<b>TOTAL EXPENDITURES</b>	85,682,759	47,708	(47,708)	85,682,759
OPERATING SURPLUS (DEFICIT)	12,319,914	(47,708)	47,708	12,319,914
OTHER SOURCES AND TRANSFERS IN	0		0	0
OTHER USES AND TRANSFERS OUT	3,736,223		0	3,736,223
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	8,583,691	(47,708)	47,708	8,583,691
BEGINNING BALANCE	25,930,668			25,930,668
CURRENT YEAR-ENDING BALANCE	34,514,359			34,514,359
<b>COMPONENTS OF ENDING BALANCE:</b>				
Nonspendable (9711-9719)	517,886		0	517,886
Restricted (9740)	3,200,980		0	3,200,980
Committed (9750/9760)	21,877,196		0	21,877,196
Assigned (9780)	0		0	0
Reserve Economic Uncertainties (9789)	2,682,569	1,431	(1,431)	2,682,569
Unassigned/Unappropriated (9790)	6,235,728			6,235,728

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown on page 1, please explain:

Step and Column costs already included in Latest Board-Approved Budget Before Settlement.

Column 2 revisions were already included in the Adopted Budget shown in Column 1. Therefore, Column 3 reverses these changes to maintain the same budget as in Column 1

## Supplement

### H. Impact of Proposed Agreement on Current Year Operating Budget

Date of governing board approval of budget revisions in Col. 2: 8/2/2022  
in accordance with Education Code § 42142 and Government Code § 3547.5

Provide a copy of board-approved budget revisions and board minutes. In addition, provide two expenditure reports generated by the district's financial system: one showing the budget by major object before the changes and a second showing the budget by major object after the changes.

If the board-approved revisions are different from the proposed budget adjustments in Col. 2, provide a revised report upon approval of the district governing board.

	(Col. 1) Latest Board- Approved Budget Before Settlement as of 6/21/2022	(Col. 2) Adjustments as a Result of Settlement  Included in	(Col. 3)  Other Revisions  As Of: 6/21/2022	(Col. 4) (Cols. 1 + 2 + 3) Total Impact on Budget
2022-23 Adopted Budget				
<b>REVENUES:</b>				
LCFF Sources (8010-8099)	0			0
Remaining Revenues (8100-8799)	1,768,457			1,768,457
<b>TOTAL REVENUES</b>	1,768,457	0	0	1,768,457
<b>EXPENDITURES:</b>				
1000 Certificated Salaries	0		0	0
2000 Classified Salaries	975,269	23,487	(23,487)	975,269
3000 Employee Benefits	463,675	8,319	(8,319)	463,675
4000 Books and Supplies	159,884			159,884
5000 Services and Operating Expenses	128,173			128,173
6000 Capital Outlay	0			0
7000 Other	0			0
<b>TOTAL EXPENDITURES</b>	1,727,001	31,806	(31,806)	1,727,001
OPERATING SURPLUS (DEFICIT)	41,456	(31,806)	31,806	41,456
OTHER SOURCES AND TRANSFERS IN	41,158		0	41,158
OTHER USES AND TRANSFERS OUT	0		0	0
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	82,614	(31,806)	31,806	82,614
BEGINNING BALANCE	917,765			917,765
CURRENT YEAR-ENDING BALANCE	1,000,379			1,000,379
<b>COMPONENTS OF ENDING BALANCE:</b>				
Nonspendable (9711-9719)	0		0	0
Restricted (9740)	0		0	0
Committed (9750/9760)	0		0	0
Assigned (9780)	0		0	0
Reserve Economic Uncertainties (9789)	0	0	0	0
Unassigned/Unappropriated (9790)	1,000,379			1,000,379

If the total amount of the adjustment in Column 2 does not agree with the amount of the total cost shown on page 1, please explain:

Step and Column costs already included in Latest Board-Approved Budget Before Settlement.

Column 2 revisions were already included in the Adopted Budget shown in Column 1. Therefore, Column 3 reverses these changes to maintain the same budget as in Column 1

**Santee School District**  
**and**  
**California School Employees Association and its Chapter #557**

**Side Letter Agreement**  
**District COVID Leave**

The California School Employees Association and its Chapter #557 (CSEA) and the Santee School District ("DISTRICT"), collectively referred to as "the PARTIES", hereby agree as follows:

- **RECITALS:**
  - The DISTRICT and CSEA wish to provide employees impacted by the COVID-19 virus continued leave specific to their own (employee) health or quarantine restrictions placed on them by the DISTRICT or other governmental agencies.
- **TERMS:**
  - Employees may submit for District COVID Leave (DCL) using a DISTRICT form when employee is unable to work due to testing positive for COVID.
  - Employees will adhere to COVID Return-to-Work criteria.
  - As a condition of using this leave employee will submit to COVID testing as required for the quarantine type.
  - The DISTRICT may require medical documentation regarding the reason for the leave request. Documentation is not required for an employee when the quarantine, or isolation order, is made by the DISTRICT.
  - Employees will receive full compensation while out for the COVID related reasons listed above.
  - The DISTRICT will provide COVID leave related to caregiver or childcare issues arising from COVID when required by state or federal law.
  - If Federal or state COVID related leave is made available, it shall be used prior to using DCL.
  - This agreement shall begin on July 1, 2022 and expire June 30, 2023. The parties agree to meet and discuss an extension 30 days prior to the agreement's expiration or upon request by either party.

CSEA  
  
CSEA President  
6/9/22  
Date

SANTEE SCHOOL DISTRICT  
  
District Representative  
6/9/22  
Date

  
Labor Relations Representative  
6/10/22  
Date

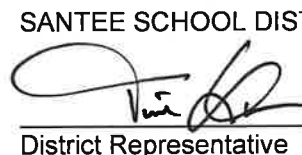
**Santee School District  
And  
California School Employees Association and its Chapter #557**

**Side Letter Agreement  
Stipends for Personalized Learning for Classified Employees**

The California School Employees Association and its Chapter #557 ("CSEA") and the Santee School District ("DISTRICT"), collectively referred to as "the PARTIES", hereby agree as follows:

- RECITALS:
  - The District wishes to provide a stipend to classified employees for participating in professional development activities outside their workday.
- TERMS:
  - The DISTRICT will pay a stipend of \$160 ("PD Stipend") to each classified employee that completes PD Learning Activities outside of work hours.
  - The PD Learning Activities shall only be assessed as to whether or not it is completed, not as to its qualitative merit.
  - At the completion of the PD Learning Activities, the employee will submit a listing of the learning they completed to their supervisor through TalentEd.
  - To qualify for the PD Stipend, each classified employee must participate in professional development related to school safety, student learning and supervision, or other topics specifically related to the duties of their position in the district.
  - The PD Stipend shall be paid to the classified employee when their PD Learning Activities are signed off by their supervisor verifying completion and submitted to Human Resources.
  - The PD Learning Activity must be completed by June 30, 2023, with supervisor verification in order to receive the PD Stipend.
  - The Parties agree that the stipend amount is equal to approximately five (5) hours of work outside contractual hours.
  - Each classified employee may receive one (1) PD Stipend.
  - Classified employees who receive a PD stipend may not use the same training for professional growth credit.
  - This Side Letter shall be in effect until June 30, 2023.

CSEA  
  
CSEA President                      Date

SANTEE SCHOOL DISTRICT  
 6/9/22  
District Representative                      Date

  
Labor Relations Representative                      Date

**Santee School District  
And  
California School Employees Association and its Chapter #557**

**Side Letter Agreement  
Special Education Instructional Assistant I (SDC) Reclassification**

The California School Employees Association and its Chapter #557 ("CSEA") and the Santee School District ("DISTRICT"), collectively referred to as "the PARTIES", hereby agree as follows:

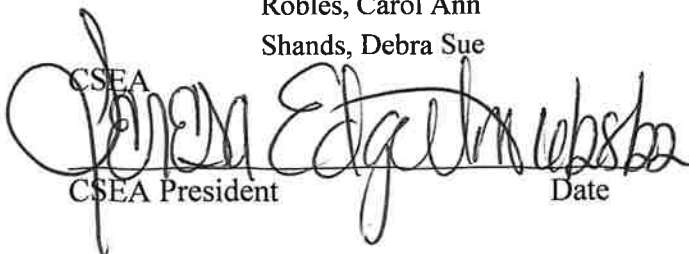
- **RECITALS:**
  - The district desires to reclassify all Special Education Instructional Assistant I's (SPED IA I) currently assigned to SDC.
  - The district believes SPED IA I's in SDC assignments need to perform duties consistent with the SPED IA II job description.
- **TERMS:**
  - The employees listed below shall be reclassified effective July 1, 2022 to the SPED IA II job classification without probation with an effective hire date in class of July 1, 2021:

Garrabrant, AnaMaria Fitzgerald  
Gribble, Deborah Lynn  
Low, Parker Neal  
Permetti, Victoria Lynn  
Pierce, Sharon D  
Vogel, Barbara J

- The employees listed below shall be reclassified effective their hire date into the SPED IA II job classification without probation with an effective hire date of their initial SPED IA II hire date:

Craft, Heather Anne  
Gaus, Brittany Jean  
Gimm, Anne Marie  
Jose, Kathleen A  
Robles, Carol Ann  
Shands, Debra Sue

SANTEE SCHOOL DISTRICT

  
CSEA President

Date

 6/28/22  
District Representative

Date

Labor Relations Representative

Date

**Santee School District  
And  
California School Employees Association and its Chapter #557  
Side Letter Agreement  
Out of School Time Reorganization**

The California School Employees Association and its Chapter #557 ("CSEA") and the Santee School District ("DISTRICT"), collectively referred to as "the PARTIES", hereby agree as follows:

• **RECITALS:**

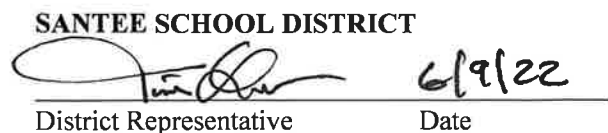
- The DISTRICT desires to reorganize the Out of School Time Program (OST) to better serve student needs and comply with the California Department of Education Early Learning Opportunities Program (ELOP).
- The District and CSEA desire to provide employees impacted by changes, opportunities to continue employment in the district with as little disruption as possible.

• **TERMS:**

- Employees required to take the Paraprofessional Proficiency Examination must complete the required testing with a passing score on or before June 30, 2022.
- Employees currently working in the Project SAFE Assistant position will be reclassified into the OST Group Lead position effective July 1, 2022 or upon completion of the Paraprofessional Proficiency Examination or providing official transcripts showing eligibility. Employees completing the requirements before July 1, 2022 may submit a timesheet for "out of class" pay.
- The OST Secretary I position which was previously reclassified from a Clerk Typist II position will be changed to 12 months, 8 hours/day.
- Employees required to take the Paraprofessional Proficiency Examination will be allowed to submit a timesheet for the time it takes to complete their first administration of the exam. Subsequent testing attempts are not eligible for timesheet.
- Permanent employees moving to a new classification as a result of the reorganization of OST will maintain permanent status and will not be subject to a new probationary period. This is not applicable to employees leaving their current position by applying for and earning a different position within the program.
- Employees being impacted by work year changes due to the reorganization who have planned vacations will work with their supervisor to accommodate the needs of the employee. Employees will need to use vacation time or adjust their start date in the new position. If employee adjusts their start date, their seniority date will match that date.
- Other positions within OST which may be impacted by the OST reorganization may be moved to another classification through mutual agreement between CSEA and SSD.

This agreement shall begin on upon agreement and shall only apply to this reorganization of the Out of School Time Program.

CSEA  
  
CSEA President                      Date      6/9/22

SANTEE SCHOOL DISTRICT  
  
District Representative                      Date      6/9/22

  
Labor Relations Representative                      Date      6/10/22

**Item E. DISCUSSION AND/OR ACTION ITEMS**

Agenda Item E.

Discussion and/or Action Item E.1.1.  
Prepared by Dr. Kristin Baranski  
August 2, 2022

Appointment of Out-of-School  
Time Program Coordinator

**BACKGROUND:**

With the resignation of the current Out-of-School Time Coordinator, administration recommends the appointment of Davina Hale, as Out-of-School Time Coordinator in Santee School District.

Ms. Hale has been serving as the Director of Expanded Learning for The Children's Initiative since November 2021. Prior that that, Ms. Hale served Lemon Grove School District since 2009 as an Expanded Learning Program Secretary and Expanded Learning Program Site Leader, and as a Child Care Supervisor for the East County Family YMCA.

**RECOMMENDATION:**

It is recommended the Board of Education approve the appointment of Davina Hale, as Out-of-School Time Coordinator, effective August 17, 2022.

**FISCAL IMPACT:**

Based on the salary schedule placement, this position will cost the General Fund, a combination of Unrestricted and Restricted Funds, \$113,096.

**STUDENT ACHIEVEMENT IMPACT:**

It is the District's intention to provide essential staffing to support the transitions in education for students, staff, and parents.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.1.1.

Discussion and/or Action Item E.2.1.  
Prepared by Karl Christensen  
August 2, 2022

Approval of Agreement with Sage Energy  
Consulting to Prepare and Submit  
Interconnection Applications to SDG&E  
on Behalf of the District for a Possible Solar  
Installation at the District Office

**BACKGROUND:**

At the December 7, 2021 meeting, the Board of Education approved a conceptual plan for transitioning some or all of the District's bus fleet to electric vehicles. In order to offset some of the increased electricity load created by installing electric vehicle charging infrastructure, Administration recommends researching the possibility of installing solar panels at the District office.

The Public Utilities Commission (PUC) is scheduled to rule on a transition from Net Energy Metering (NEM) version 2.0 to version 3.0 soon. Once NEM 3.0 is implemented and applicable to new projects, overall electricity cost savings generated by a photovoltaic system will be substantially reduced. Administration recommends submitting interconnection applications to SDG&E now to preserve the District's ability to install solar under NEM 2.0 provisions, if this turns out to be a feasible option.

Sage Energy Consulting has provided consulting and advisory services to numerous school districts in the areas of solar, battery storage, and fleet electrification. Administration recommends contracting with them to expedite submittal of interconnection applications for the District Office.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the agreement with Sage Energy Consulting to prepare and submit interconnections applications to SDG&E for the District Office.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact is not to exceed \$12,000 from the General Fund.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.1.

**Task Order** Interconnection Application Assistance  
**Project #** 22039.01

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This Task Order is pursuant to the Master Design Professional Agreement ("MDPA") between Sage Renewable Energy Consulting, Inc. ("SAGE"), an NV5 Company and Santee School District ("CLIENT") dated TBD.

This Task Order must be mutually executed before work is commenced.

**Project Name** Interconnection Application Assistance  
**Client** Santee School District  
**Physical Location** TBD  
**Estimated Start Date** August 1, 2022  
**Estimated End Date** September 31, 2022  
**Estimated Fees** Fixed Fee (Task 1): \$9,000  
T&M NTE Fee (Task 2): \$3,000

## Project Contacts

SAGE	Santee School District
Name: Brent Johnson, PE	Name: Karl Christensen
Title: Principal	Title: Assistant Superintendent
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Address: 101 Lucas Valley Road, Suite 302 San Rafael, CA 94903	Address: 9625 Cuyamaca St Santee, CA 92071

## Project Overview

Net Energy Metering (NEM) in California is currently scheduled to transition from the current scheme called NEM 2.0 to a new scheme called NEM 3.0 for customers of the three regulated utilities: PG&E, SCE, and SDG&E. NEM 3.0 is likely to result in a significant reduction in value of energy produced by

customer solar PV systems in these utility territories. Customers can lock in the current NEM 2.0 scheme for solar PV projects for an anticipated 15 to 20-year grandfathering period by submitting interconnection applications before NEM 3.0 is implemented.

Sage will prepare and submit 3 NEM interconnection applications for solar PV and a Battery Energy Storage Systems (BESS) connected to 3 utility meters at the District Office and will manage the applications and review and update them as needed with the intent of having the application “deemed complete” by the utility prior to the NEM 3.0 transition. Once this milestone has been reached this Task Order will be completed and any additional work will be completed under a new Task Order.

## Scope of Work

### **Task 1 Prepare and Submit Interconnection Application(s)**

- 1.1 Access customer utility service account to verify meter identification information and download the most recent 12-month history of electricity consumption data.
- 1.2 Review production targets and/or system designs provided by Schneider
- 1.3 Where needed, develop system designs sufficient for interconnection application requirements based on target system production, including system size, conceptual layout, equipment specification, and quantities.
- 1.4 Prepare Site Diagram, electrical single line diagrams, and any other required interconnection application materials.
- 1.5 Prepare all interconnection application documents, review for accuracy and submit to CLIENT for review and execution.
- 1.6 Submit executed interconnection application package via USPS or Express Mail.

Site visits: None; all work performed remotely.

### **Task 2 Manage Interconnection Application**

- 2.1 Manage coordination of any application changes required by utility to achieve “deemed complete” status. Assist in the transfer of application ownership to a selected solar PV contractor.

## Schedule and Deliverables

	Task	Start Date	End Date	Deliverables
1	Prepare and Submit Interconnection Application(s)	August 2022	September 2022	<ul style="list-style-type: none"> <li>– Application materials</li> <li>– Submitted interconnection application</li> </ul>
2	Manage Interconnection Application	September 2022	October 2022	<ul style="list-style-type: none"> <li>– Updated interconnection application (if needed)</li> </ul>

## Project Requirements and Assumptions

1. Interconnection Applications will be prepared for the number of CLIENT facilities with single utility company electrical service/meter using NEM, and CLIENT facilities with multiple aggregated utility company electrical services using NEMA as shown in the Fee Table below. Additional sites and/or utility electric meters will increase fees as defined in the Fee Structure.
2. All work to be performed remotely. No site visits are expected for this Task Order. If travel is required and requested by CLIENT, a separate Task Order will be required.
3. Site data will be made available as needed. SAGE will review available existing data and provide preliminary review of project constraints.
4. CLIENT staff will identify location of main utility electrical service meter and switchgear at each site, provide service ratings, and photos, if needed.
5. CLIENT will provide estimates of changes in electricity consumption at proposed sites based on energy efficiency measures, anticipated changes site usage, and new construction.
6. If SAGE pays the interconnection application fee on behalf of the CLIENT, SAGE will pass through the cost of the fee to the CLIENT with no markup. The interconnection application fees are not included in the Fee Table.
7. This Task Order is only for site review and interconnection application preparation, submittal and management. If additional work is required, it will be handled under a separate Task Order.
8. All work will be completed by December 31, 2022. If services are needed beyond this term, additional fees may apply.

## Fees and Payment Schedule

The total estimated Project fees listed in this section are based on creation of interconnection application(s) and any NEMA meter(s) as shown in the Fee Table below.

## Fee Structure

For Task 1, SAGE will charge a fixed fee per application and per each electrical meter. SAGE will charge \$2,500/application for up to 10 applications, \$2,000/application for more than 10 applications, \$500 per additional NEMA meter, \$500 additional for each application with BESS, and microgrid and/or complex generation assets to be discussed on a project specific basis.

For Task 2, application management, SAGE will provide services on a time and materials (T&M) basis with a not to exceed (NTE) limit per meter, billed at the hourly rates listed below. Many applications to not require updates to achieve “deemed complete” status, so T&M is used for this task. This also allows for ongoing application support which can last in some cases for multiple years. T&M travel time is billable at the full hourly rate. When working on a T&M basis, SAGE will not exceed NTE limits without consent of CLIENT.

## Fee Table

Task		Fixed Fee	T&M NTE Fee
1	Prepare and Submit Interconnection Application(s)	\$2,500 x 3 applications	\$7,500
		\$500 x 0 NEMA meters \$500 x 3 BESS	\$1,500
2	Manage Interconnection Application(s)	\$1,000 x 3 applications	N/A
<b>Totals</b>		<b>\$9,000</b>	<b>\$3,000</b>

## Hourly Fee Schedule

Title	2022	2023
Principal	\$295	\$310
Associate Principal	\$250	\$265
Subject Matter Expert	\$395	\$415
Senior Project Manager	\$245	\$260
Project Manager	\$215	\$225
Senior Engineer/Data Scientist	\$215	\$225
Construction Manager	\$200	\$210
Engineer/Data Scientist	\$185	\$195

Title	2022	2023
Senior Analyst/Technician	\$185	\$195
Analyst/Technician	\$155	\$160
Program Support Specialist	\$115	\$120
Energy Intern	\$115	\$120
Project Administrator	\$90	\$95

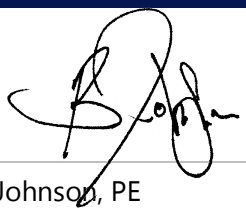
## Billing and Payment Terms

SAGE invoices monthly with terms of Net 30. For fixed fee billing, invoices are billed on percentage of task complete.

## Term of Fee Schedule

The Fee Schedule above is for project work completed through December 31, 2022.

IN WITNESS WHEREOF, authorized representatives of both SAGE and CLIENT have executed this agreement as of the date set forth above.

SAGE	Santee School District
	
Name: Brent Johnson, PE	Name:
Title: Principal	Title:
Date: 7/27/2022	Date:

**Item F. EMPLOYEE ASSOCIATION COMMUNICATION**

**Item G. ORGANIZATIONAL BUSINESS**

**Item H. BOARD COMMUNICATION**

**Item I. CLOSED SESSION**

**Item J. RECONVENE TO PUBLIC SESSION**

**Item K. ADJOURNMENT**

Agenda Items F, G, H, I, J, and K.