



# Santee School District

## SCHOOLS:

Cajon Park  
Carlton Hills  
Carlton Oaks  
Chet F. Harritt STEAM  
Hill Creek  
Pepper Drive  
PRIDE Academy  
at Prospect Avenue  
Rio Seco  
Sycamore Canyon  
Alternative  
Success Program

## BOARD OF EDUCATION REGULAR MEETING AGENDA June 21, 2022

### District Mission

*Providing an extraordinary education in an inspiring environment with caring people*

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### A. OPENING PROCEDURES – 6:00 p.m.

1. Call to Order and Welcome
2. District Mission
3. Pledge of Allegiance
4. Approval of Agenda

### B. REPORTS AND PRESENTATIONS

1. SSD Proud Moments 6
2. Superintendent's Report  
  - 2.1. Developer Fees and Collection Report 7
  - 2.2. Enrollment Report 11
3. Presentation of Classified School Employees Association and its Chapter #557 (CSEA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and CSEA 12

### C. PUBLIC COMMUNICATION

*During this time, citizens are invited to address the Board of Education about any item not on the agenda. Requests-to-speak should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to three (3) minutes. Meetings are recorded.*

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### D. PUBLIC HEARINGS

1. Use of Education Protection Account Funds for 2022-23 16
2. Proposed Increase to Level 1 Developer Fees 17
3. Public Hearing for Classified School Employees Association and its Chapter #557 (CSEA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and CSEA 19

### E. CONSENT ITEMS

*Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.*

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#### Superintendent

#### 1.1. Approval of Minutes

It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

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**Business Services**

- 2.1. Approval/Ratification of Travel Requests** 30  
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. Approval/Ratification of Expenditure Warrants** 32  
It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of May 2022.
- 2.3. Approval/Ratification of Purchase Orders** 34  
It is recommended that the Board of Education approve and ratify purchase orders for the month of May 2022 as presented in the item.
- 2.4. Approval/Ratification of General Services Agreements** 54  
It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.
- 2.5. Adoption of Resolution No. 2122-25 Designating Use of Education Protection Account Funds for 2022-23** 56  
It is recommended that the Board of Education adopt Resolution No. 2122-25 Designating Use of Education Protection Account funds for 2022-23 to pay a portion of unrestricted certificated teacher salaries.
- 2.6. Adoption of Resolution No. 2122-26 of the Santee School District Board of Education Authorizing the Transfer of Budgetary Funds Between Expenditure Classifications After June 30, 2022 for the 2021-22 Fiscal Year** 61  
It is recommended that the Board of Education adopt Resolution No. 2122-26 of the Santee School District Board of Education Authorizing the Transfer of Budgetary Funds Between Expenditure Classifications After June 30, 2022 for the 2021-22 fiscal year.
- 2.7. Authorization to Award Bid #2022-23-090-02 For Commodities, Non-Commodities, Grocery, and Snack Foods** 63  
It is recommended that the Board of Education award Bid #2022-23-090-02: Commodities, Non-Commodities, Grocery, and Snack Foods bid to Gold Star Foods, KB Foods, and Newport Farms with an option to extend the contract annually for up to two additional years.
- 2.8. Adoption of Resolution No. 2122-23 Increasing Level 1 Fees on Development Projects** 64  
It is recommended that the Board of Education adopt Resolution No. 2122-23 increasing the Level 1 Fee for development projects in Santee School District to \$2.97/square foot for residential projects and \$0.48/square foot for commercial projects to be effective August 20, 2022, 60 days after adoption.
- 2.9. Authorization to Sell/Dispose of Surplus Items** 69  
It is recommended that the Board of Education declare the described items as surplus with an estimated value of Zero Dollars (\$0) and authorize the sale or disposal of them in accordance with the recommended terms.

**Educational Services**

- 3.1. Approval of Affiliation Agreement with Purdue University for College of Education Students** 72  
It is recommended that the Board of Education approve the Affiliation Agreement with Purdue University for College of Education Students.
- 3.2. Approval of Individual Service Agreement with The Institute for Effective Education (TIEE) for Nonpublic School Services** 79  
It is recommended that the Board of Education approve the Individual Service Agreement with The Institute for Effective Education (TIEE) for Nonpublic School Services.

**3.3. Approval to Increase the Agreement with San Joaquin County Office of Education to Provide Claims Administration Services for the Medi-Cal Billing Option Program** 80  
It is recommended that the Board of Education approve to Increase the Agreement with San Joaquin County Office of Education to Provide Claims Administration Services for the Medi-Cal Billing Option Program.

**3.4 Approval of Transitional Kindergarten/Early Admission to Kindergarten Curriculum** 81  
It is recommended that the Board of Education approve the Transitional Kindergarten/Early Admission to Kindergarten Curriculum.

**3.5 Approval of Increase to Nonpublic School Master Contract with Community School of San Diego for Nonpublic School Services** 83  
It is recommended that the Board of Education approve the increase to Nonpublic School Master Contract with Community School of San Diego for Nonpublic School Services.

#### **Human Resource/Pupil Services**

**4.1. Personnel, Regular** 84  
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.

**4.2. Approval of Field Education Affiliation Agreement with California State University San Marcos** 86  
It is recommended that the Board of Education approve the Field Education Affiliation Agreement with California State University San Marcos for the placement of social worker interns.

**4.3. Approval of Memorandum of Understanding with San Diego Youth Services – East County Behavioral Health Clinic** 94  
It is recommended that the Board of Education approve the Memorandum of Understanding with San Diego Youth Services – East County Behavioral Health Clinic.

**4.4. Approval of Agreement for School-Based Services of Counseling Consultant between Wellness Together, Inc. and Santee School District** 96  
It is recommended that the Board of Education approve the agreement for school-based services of counseling consultant between Wellness Together, Inc. and Santee School District.

**4.5. Approval of Contract Agreement between San Diego County Superintendent of Schools and Santee School District for Improving Chronic Absence Network Cohort Three** 111  
It is recommended that the Board of Education approve the contract agreement between San Diego County Superintendent of Schools and Santee School district for Improving Chronic Absence Network Cohort Three.

**4.6. Approval of Short-Term Positions** 116  
It is recommended that the Board of Education approve the short-term positions.

**F. DISCUSSION AND/OR ACTION ITEMS** 117  
*Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.*

#### **Superintendent**

**1.1. Appointment of Vice Principal** 118  
It is recommended that the Board approve the appointment of Monica Farren, as Vice Principal, effective July 1, 2022.

#### **Educational Services**

**2.1. 2022-2023 California Schools Dashboard** 119  
This is an information item.

<b>2.2.</b>	<b><u>Adoption of the Second Year of the Three-Year Local Control Accountability Plan for 2022-23</u></b>	120
	It is recommended that the Board adopt the Second year of the Three-Year Local Control Accountability Plan for 2022-2023.	
	<b>Business Services</b>	
<b>3.1.</b>	<b><u>Adoption of 2022-23 Budget</u></b>	121
	It is recommended that the Board of Education adopt the budget for the 2022-23 fiscal year as presented. Revisions to the budget will be brought back to the Board periodically throughout the year as the State's budget is adopted and assumptions or expenditures change.	
<b>G.</b>	<b>BOARD POLICIES AND BYLAWS</b>	124
<b>1.1.</b>	<b><u>Second Reading: Board Bylaws (BB)/Revised Board Policies (BP)/Administrative Regulation (AR):</u></b>	125
	<ul style="list-style-type: none"><li>• <b>BB 9270 – Conflict of Interest, Biennial Review</b></li><li>• <b>BP/AR 4119.2 – Professional Adult to Student Boundaries</b></li></ul>	
	It is recommended that the Board of Education adopt revised BB 9270 and BP/AR 4119.2, being presented in a second reading.	
<b>1.2.</b>	<b><u>First Reading: Revised Board Policies (BP)/Administrative Regulation (AR):</u></b>	145
	<ul style="list-style-type: none"><li>• <b>BP 3515.1 – Safety During School Hours – Securing Gates</b></li></ul>	
	Revised Board Policies/Administrative Regulations are being presented for a First Reading. Action, if any, is at the discretion of the Board of Education.	
<b>H.</b>	<b>EMPLOYEE ASSOCIATION COMMUNICATION</b>	147
<b>I.</b>	<b>ORGANIZATIONAL BUSINESS</b>	147
<b>J.</b>	<b>BOARD COMMUNICATION</b>	147
<b>K.</b>	<b>CLOSED SESSION</b>	147
<b>1.</b>	<b><u>Conference with Labor Negotiator</u></b> (Gov't. Code § 54957.6) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent</i> <i>Employee Organizations: Santee Teachers Association (STA); and Classified School Employees Association (CSEA)</i>	
<b>2.</b>	<b><u>Public Employee Performance Evaluation</u></b> (Gov't. Code § 54957) <i>Superintendent</i>	
<b>L.</b>	<b>RECONVENE TO PUBLIC SESSION</b>	147
<b>M.</b>	<b>ADJOURNMENT</b>	147

**Please note:** Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. As of this posting, the next regular meeting of the Board of Education will be held in-person on July 19, 2022, at 6:00 p.m. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

- Levens-Craig
- El-Hajj
- Fox
- Burns
- Ryan

**ITEM A. OPENING PROCEDURES – 6:00 P.M.**

1. Call to Order and Welcome
2. District Mission
  - *Providing an extraordinary education in an inspiring environment with caring people*
3. Pledge of Allegiance
4. Approval of Agenda for the June 21, 2022, regular meeting

Agenda Item A.

## **Item B. REPORTS AND PRESENTATIONS**

The following items are presented for Board information:

1. SSD Proud Moments
2. Superintendent's Report
  - 2.1. Developer Fees and Collection Report
  - 2.2. Enrollment Report
3. Presentation of the Board of Education's Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and Classified School Employees Association and its Chapter #557
4. Presentation of Santee Teachers Association's (STA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Classified School Employees Association and its Chapter #557

**DEVELOPER FEES COLLECTION REPORT**  
**2021-22**  
**CUMULATIVE THROUGH JUNE 21, 2022**

Residential Rate: \$3.38 per square foot - effective 3/18/20; \$2.53 per square foot - effective 3/18/2021  
Commercial Rate: \$0.38 per square foot - effective 6/20/18; \$0.41 per square foot - effective 5/17/2020  
Self Storage Rate: \$0.07 per square foot - effective 6/20/18; \$0.03 per square foot - effective 5/17/2020

COM	RES	SS ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	8615 Placid View Dr	08/24/21	895	\$3,025.10	CFH
	X	313, 317, 321, 325, 329 Brookside Way & 312, 316, 320, 324, 328 Canoe Court	09/01/21	20,388	\$68,911.44	RS
	X	8531 S Slope Dr	09/07/21	687	\$2,322.06	CFH
	X	10963 Columbus St	09/07/21	1,312	\$4,434.95	HC
X		8617 Cuyamaca St	09/13/21	4,127	\$1,692.07	PA
	X	8874 Ellsworth Circle	09/17/21	994	\$3,359.72	PA
	X	401, 405, 409, 413 Lake Shore Way	11/03/21	8,208	\$27,743.04	RS
	X	313, 317, 321, 325, 329 Canoe Ct & 312, 316, 320, 324, 328 Paddle Ct	11/03/21	20,388	\$68,911.44	RS
	X	312, 316, 320, 324, 328 Waverunner Ct & 313, 317, 321, 325, 329 Paddle Ct	11/03/21	20,388	\$68,911.44	RS
	X	421, 425, 429 Lake Shore Way	11/03/21	6,238	\$21,084.44	RS
X		8701 Cuyamaca St	11/22/21	969	\$397.29	PA
	X	9223 Dalehurst Rd	11/24/21	715	\$2,416.70	SC
	X	1341 Clove St	12/02/21	510	\$1,723.80	PD
	X	10653 Holborn Ct.	12/03/21	749	\$2,531.62	HC
	X	10723 Valor Pl	12/21/21	522	\$1,764.36	HC
	X	8657 Rumson Dr	01/10/22	769	\$2,599.22	CO
	X	11305 Canyon Park Dr.	01/13/22	1,000	\$3,380.00	PD
	X	9369 Prospect Ave	01/14/22	1,000	\$3,380.00	PA
	X	9756 Domer Rd	01/25/22	623	\$2,105.74	SC
	X	11537 Woodside Terrace	01/26/22	1,924	\$6,503.12	PD
	X	10009 Beck Dr	01/31/22	568	\$1,919.84	RS
X		9310 Dalehurst Rd	02/15/22	2,500	\$1,025.00	SC
	X	303, 307, 311 Lagoon Way	02/16/22	6,238	\$21,084.44	RS
	X	312, 316, 320, 324, 328 Lagoon Way & 313, 317, 321, 325, 329 Waverunner Ct	02/16/22	20,388	\$68,911.44	RS
	X	1251 1/2 Bates Ln Adu	03/21/22	1,200	\$4,056.00	PD
	X	9388 Painted Trails Way	03/21/22	2,016	\$6,814.08	HC
	X	9372 Painted Trails Way	03/21/22	2,226	\$7,523.88	HC
	X	9356 Painted Trails Way	03/21/22	2,384	\$8,057.92	HC
	X	9340 Painted Trails Way	03/21/22	2,016	\$6,814.08	HC
	X	9324 Painted Trails Way	3/21/2022	2,226	\$7,523.88	HC
	X	9308 Painted Trails Way	03/21/22	2,016	\$6,814.08	HC
	X	9335 Painted Trails Way	03/21/22	2,016	\$6,814.08	HC
<b>TOTAL PAGE 1</b>					<b>\$444,556.27</b>	

\*Additional square footage (total is over 500 square feet)  
\*\* Fee Exempt - Senior / Elder Care Facility  
\*\*\* Fee Exempt - Less than 500 square feet  
\*\*\*\* Fee Exempt - Religious Facility

**DEVELOPER FEES COLLECTION REPORT**  
**2021-22**  
**CUMULATIVE THROUGH JUNE 21, 2022**

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Commercial Rate: \$0.38 per square foot - effective 6/20/18; \$0.41 per square foot - effective 5/17/2020  
Self Storage Rate: \$0.07 per square foot - effective 6/20/18; \$0.03 per square foot - effective 5/17/2020

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
X		9351 Painted Trails Way	03/21/22	2,384	\$8,057.92	HC
X		9367 Painted Trails Way	03/21/22	2,226	\$7,523.88	HC
X		9383 Painted Trails Way	03/21/22	2,384	\$8,057.92	HC
X		9384 Walker Way	03/21/22	2,016	\$6,814.08	HC
X		9368 Walker Way	03/21/22	2,226	\$7,523.88	HC
X		9352 Walker Way	03/21/22	2,384	\$8,057.92	HC
X		10315 Park Ave	04/18/22	995	\$3,363.10	HC
X		8657 Rumson Dr (refunded-City voided bldg permit)	05/11/22	(769)	(\$2,599.22)	CO
X		9315 Woodruff Way	05/24/22	729	\$1,844.37	CH
X		1362 Roxanne Dr ADU	06/03/22	767	\$1,940.51	PD
X		9369 Remuda Ct	06/10/22	550	\$1,391.50	SC
X		10430 Park Ave	06/13/22	999	\$2,527.47	HC
X		1338 Somermont Dr ADU	06/15/22	732	\$1,851.96	PD
X		1251 1/2 Bates Ln ADU Refund for overpmt	06/14/22	1,200	(\$1,020.00)	PD
X		10653 Holborn Ct Refund for overpmt	06/14/22	749	(\$636.65)	HC
X		9223 Dalehurst Rd Refund for overpmt	06/14/22	715	(\$607.75)	SC
X		10963 Columbia St Refund for overpmt	06/14/22	1,312	(\$1,115.59)	HC
X		8055 Rancho Fanita Dr Refund for overpmt	06/14/22	1,260	(\$1,071.00)	CFH
X		6237 Monticello St Refund for overpmt	06/14/22	858	(\$729.30)	PD
X		8541 Carlton Oaks Dr Refund for overpmt	06/14/22	850	(\$722.50)	CP
X		9258 Carita Rd Refund for overpmt	06/14/22	735	(\$624.75)	SC
X		401, 405, 409, 413 Lake Shore Way Refund for overpmt	06/14/22	8,208	(\$6,976.80)	RS
X		313, 317, 321, 325, 329 Brookside Way & 312, 316, 320, 324, 328 Canoe Court Refund for overpmt	06/14/22	20,388	(\$17,329.80)	RS
X		300, 301, 304, 305, 308, 309 Cricket Ct & 316, 320, 324, 328 Millstream Ct Refund for overpmt	06/14/22	20,684	(\$17,581.40)	RS
X		332, 336, 340, 344, 348 Canal Ct & 333, 337, 341, 345, 349 Millstream Ct Refund for overpmt	06/14/22	20,388	(\$17,329.80)	RS
X		336, 340, 344, 348 Millstream Ct Refund for overpmt	06/14/22	5,880	(\$4,998.00)	RS
X		349, 345, 341, 337, 333 Canal Ct & 332, 336, 340, 344, 348 Stillwater Ct Refund for overpmt	06/14/22	20,388	(\$17,329.80)	RS
X		313, 317, 321, 325, 329 Canoe Ct & 312, 316, 320, 324, 328 Paddle Ct Refund for overpmt	06/14/22	20,388	(\$17,329.80)	RS
X		312, 316, 320, 324, 328 Waverunner Ct & 313, 317, 321, 325, 329 Paddle Ct Refund for overpmt	06/14/22	20,388	(\$17,329.80)	RS
<b>TOTAL</b>					<b>\$378,178.82</b>	

\*Additional square footage (total is over 500 square feet)  
\*\*Fee Exempt - Senior / Elder Care Facility  
\*\*\*Fee Exempt - Less than 500 square feet  
\*\*\*\*Fee Exempt - Non-Habitable

**DEVELOPER FEES COLLECTION REPORT**  
**2021-22**  
**CUMULATIVE THROUGH JUNE 21, 2022**

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Commercial Rate: \$0.38 per square foot - effective 6/20/18; \$0.41 per square foot - effective 5/17/2020  
Self Storage Rate: \$0.07 per square foot - effective 6/20/18; \$0.03 per square foot - effective 5/17/2020

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	421, 425, 429 Lake Shore Way Refund for overpmt	06/14/22	6,238	(\$5,302.30)	RS
	X	312, 316, 320, 324, 328 Lagoon Way & 313, 317, 321, 325, 329 Waverunner Ct Refund for overpmt	06/14/22	20,388	(\$17,329.80)	RS
	X	11305 Canyon Park Dr Refund for overpmt	06/14/22	1,000	(\$850.00)	PD
	X	9372 Painted Trails Way Refund for overpmt	06/14/22	2,226	(\$1,892.10)	HC
	X	9388 Painted Trails Way Refund for overpmt	06/14/22	2,016	(\$1,713.60)	HC
	X	10336 Sandy Cove Way Refund for overpmt	06/14/22	2,466	(\$2,096.10)	HC
	X	10324 Sandy Cove Way Refund for overpmt	06/14/22	2,770	(\$2,354.50)	HC
	X	10312 Sandy Cove Way Refund for overpmt	06/14/22	2,839	(\$2,413.15)	HC
	X	9356 Painted Trails Way Refund for overpmt	06/14/22	2,384	(\$2,026.40)	HC
	X	9340 Painted Trails Way Refund for overpmt	06/14/22	2,016	(\$1,713.60)	HC
	X	9324 Painted Trails Way Refund for overpmt	06/14/22	2,226	(\$1,892.10)	HC
	X	9308 Painted Trails Way Refund for overpmt	06/14/22	2,016	(\$1,713.60)	HC
	X	9335 Painted Trails Way Refund for overpmt	06/14/22	2,016	(\$1,713.60)	HC
	X	9351 Painted Trails Way Refund for overpmt	06/14/22	2,384	(\$2,026.40)	HC
	X	9367 Painted Trails Way Refund for overpmt	06/14/22	2,226	(\$1,892.10)	HC
	X	9383 Painted Trails Way Refund for overpmt	06/14/22	2,384	(\$2,026.40)	HC
	X	9384 Walker Way Refund for overpmt	06/14/22	2,016	(\$1,713.60)	HC
	X	9368 Walker Way Refund for overpmt	06/14/22	2,226	(\$1,892.10)	HC
	X	9352 Walker Way Refund for overpmt	06/14/22	2,384	(\$2,026.40)	HC
	X	1341 Clove St Refund for overpmt	06/14/22	510	(\$433.50)	PD
	X	10315 Park Ave Refund for overpmt	06/14/22	995	(\$845.75)	HC
	X	8874 Ellsworth Circle Refumd for overpmt	06/14/22	994	(\$844.90)	PA
	X	9756 Domer Rd Refund for overpmt	06/14/22	623	(\$529.55)	SC
	X	10267 Mast Blvd Refund for overpmt	06/14/22	5,738	(\$4,877.30)	RS
	X	9751 Castaic Ct Refund for overpmt	06/14/22	988	(\$839.80)	RS
	X	9353 Willowgrove Ave Refund for overpmt	06/14/22	988	(\$839.80)	CH
	X	2083 Farrington Dr Refund for overpmt	06/14/22	673	(\$572.05)	PA
	X	10009 Beck Dr Refund for overpmt	06/14/22	568	(\$482.80)	RS
	X	8351 S Slope Dr Refund for overpmt	06/14/22	687	(\$583.95)	CFH
	X	10200 Noble Way Refund for overpmt	06/14/22	17,166	(\$14,591.10)	CP
<b>TOTAL</b>					<b>\$298,150.47</b>	

\*Additional square footage (total is over 500 square feet)

\*\*Fee Exempt - Senior / Elder Care Facility

\*\*\*Fee Exempt - Less than 500 square feet



**Santee School District  
ENROLLMENT REPORT  
6/9/2022  
Month 11 Week 4  
School Week 43**

SCHOOL	REGULAR ED														SPECIAL ED										Total All								
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	06/09/22	06/11/21	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	06/09/22	06/11/21	# Diff	% Diff	06/09/22	06/03/22	# Diff	
Cajon Park		8	72	70	82	87	94	103	100	94	113	823	886	-63	-7.1%	10	6	6	6	6	11	6	9	6		66	68	-2	-2.9%	889	889	0	
Carlton Hills	23	24	46	59	49	54	59	56	60	73	68	571	648	-77	-11.9%	10	8	4	8	5	4	3	2	4		48	34	14	41.2%	619	619	0	
Carlton Oaks			86	78	71	83	80	83	100	85	89	755	784	-29	-3.7%	7	6	7	7	11	7	10	8	4		67	73	-6	-8.2%	822	821	1	
Chet F. Harritt	23	12	59	66	69	69	69	50	77	47	46	587	591	-4	-0.7%	0	0	0	0	0	8	4	7	3		22	14	8	0.0%	609	610	-1	
Hill Creek	23	22	69	78	78	77	79	67	58	52	58	661	727	-66	-9.1%	1	5	4	6	6	6	0	0	0	0		28	26	2	7.7%	689	689	0
Pepper Drive	24		58	71	63	84	90	95	85	82	124	776	797	-21	-2.6%	0	0	0	0	0	0	0	0	0	0		0	11	-11	-100.0%	776	776	0
Pride Academy	22		72	77	78	43	49	70	65	55	51	582	522	60	11.5%	0	0	0	0	0	0	0	0	0	0		0	0	0	0.0%	582	582	0
Rio Seco			96	95	86	83	98	113	88	113	103	875	873	2	0.2%	7	10	9	4	6	10	9	8	6		69	46	23	50.0%	944	944	0	
Sycamore Canyon	20		47	54	57	39	53	37	26	0	0	333	340	-7	-2.1%	0	0	0	0	0	0	0	0	0	0		0	9	-9	0.0%	333	333	0
<b>SUBTOTAL</b>	<b>93</b>	<b>108</b>	<b>605</b>	<b>648</b>	<b>633</b>	<b>619</b>	<b>671</b>	<b>674</b>	<b>659</b>	<b>601</b>	<b>652</b>	<b>5963</b>	<b>6168</b>	<b>-205</b>	<b>-3.3%</b>	<b>1</b>	<b>39</b>	<b>34</b>	<b>32</b>	<b>31</b>	<b>34</b>	<b>40</b>	<b>32</b>	<b>34</b>	<b>23</b>	<b>300</b>	<b>281</b>	<b>19</b>	<b>6.8%</b>	<b>6263</b>	<b>6,263</b>	<b>0</b>	
Alternative School		1	7	4	8	6	8	2	7	5	4	52	27	25	92.6%												1				53	53	0
Santee Success									1	2	4	7	5	2	40.0%												0	0	0	0.0%	7	8	-1
NPS												0	0			0	0	1	0	1	1	2	2	6		13	14	-1	-7.1%	13	13	0	
<b>SUBTOTAL</b>	<b>7</b>	<b>4</b>	<b>8</b>	<b>6</b>	<b>8</b>	<b>2</b>	<b>8</b>	<b>7</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>59</b>	<b>32</b>	<b>27</b>	<b>84.4%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>7</b>	<b>14</b>	<b>14</b>	<b>0</b>	<b>0.0%</b>	<b>73</b>	<b>74</b>	<b>-1</b>	
<b>TOTAL</b>	<b>93</b>	<b>108</b>	<b>612</b>	<b>652</b>	<b>641</b>	<b>625</b>	<b>679</b>	<b>676</b>	<b>667</b>	<b>608</b>	<b>660</b>	<b>6022</b>	<b>6,200</b>	<b>-178</b>	<b>-2.9%</b>	<b>1</b>	<b>39</b>	<b>34</b>	<b>33</b>	<b>31</b>	<b>35</b>	<b>41</b>	<b>34</b>	<b>36</b>	<b>30</b>	<b>314</b>	<b>295</b>	<b>19</b>	<b>6.4%</b>	<b>6336</b>	<b>6337</b>	<b>-1</b>	

Please note: Special Ed, PK, & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Cajon Park	0	0	889
Carlton Hills	0	1	620
Carlton Oaks	0	0	822
Chet F Harritt	0	0	609
Hill Creek	0	1	690
Pepper Dr	0	0	776
Pride Academy	0	0	582
Rio Seco	0	0	944
Sycamore Canyon	114	0	447
<b>Total PK/EAK</b>	<b>114</b>	<b>2</b>	<b>116</b>

<b>Total Enrollment Including PK</b>
<b>6452</b>

Reports and Presentations Item B.4.  
Prepared by Tim Larson  
June 21, 2022

Presentation of Classified School  
Employees Association and its Chapter  
#557 (CSEA) Initial Proposal to Modify  
Articles of the Collective Bargaining  
Agreement Between Santee School  
District and CSEA

Tonight, CSEA's initial proposal to modify articles of the collective bargaining agreement between the Santee School District and CSEA are presented. Copies of the attached CSEA proposal have been posted for the public to read at the Santee Chamber of Commerce, Santee City Hall, District Education Center and all District site offices.

Section 3547 of the Government Code requires that the District hold a public hearing in matters of employee organization negotiations proposals. The public hearing on the proposal will be held at tonight's meeting.

Agenda Item B.4.

**PLEASE POST UNTIL  
June 21, 2022**

**INITIAL PROPOSAL**

**FROM THE**

**CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION  
AND ITS CHAPTER #557**

**to the**

**SANTEE SCHOOL DISTRICT  
BOARD OF EDUCATION**

**June 21, 2022**

**It is the District's intention to modify articles of the  
Current Collective Bargaining Agreement  
Between  
Santee School District  
and**

**Classified School Employees Association and its Chapter #557**

**Classified School Employees Association and its Chapter #557 opens the following articles  
for substantive changes:**

<b>Article 13</b>	<b>Layoff, Reemployment, Involuntary Reduction in Hours and the Impacts &amp; Effects of Such Matters</b>
<b>Article 14</b>	<b>Holidays</b>
<b>Article 16</b>	<b>Transfers</b>
<b>Article 18</b>	<b>Leave Provisions</b>
<b>Article 19</b>	<b>Compensation</b>
<b>Article 20</b>	<b>Health &amp; Welfare</b>
<b>Article 24</b>	<b>Term</b>

**The public hearing will be held at the regular Board of  
Education meeting on June 21, 2022**

## **Item C. PUBLIC COMMUNICATION**

*During this time, citizens are invited to address the Board of Education about any item not on the agenda. The Board has a policy limiting any speaker to three (3) minutes. The Board may not take action on any item presented. Requests-to-speak, should be submitted in advance. Meetings are recorded.*

Agenda Item C.

**Item D. PUBLIC HEARINGS**

Agenda Item D.

**BACKGROUND:**

Proposition 30, *The Schools and Local Public Safety Protection Act of 2012*, approved by the voters on November 6, 2012, temporarily increases the state’s sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers. The revenues generated by Proposition 30 were instrumental in avoiding further cuts to State Aid for K-14 public education but did not provide additional revenue for school districts.

The revenues generated from Proposition 30 are deposited into a state account called the Education Protection Account (EPA). School districts, county offices of education, and charter schools (LEAs) will receive funds from the EPA based on their proportionate share of the statewide revenue limit amount, which includes charter school general purpose funding. A corresponding reduction is made to an LEA’s revenue limit or charter school general purpose state aid equal to the amount of their EPA entitlement.

Proposition 30 specifies that EPA funds may not be used for salaries and benefits of administrators or any other administrative costs. In accordance with the provisions of Proposition 30, each LEA must hold a public hearing signifying the use of EPA funds.

The Santee School District estimates that it will receive \$12,360,734 in EPA funds for the 2022-23 fiscal year. Since certificated non-management teacher salaries represent the largest portion of the District’s unrestricted general fund budget, the District has determined to expend the EPA funds on this expenditure category as more fully described below:

Description	Fiscal Year:	2022-23	
	Estimate as of:	Adopted Budget	
		Sources	Uses
Estimated Total LCFF Funding		66,500,980	
Less: Estimated Property Tax Funded Portion of LCFF Funding		20,021,234	
Estimated Total State Aid Portion of LCFF Funding		46,479,746	
Less: Estimated Amount to be Received from Education Protection Account		12,360,734	
<b>Difference</b>		<b>34,119,012</b>	
Total Unrestricted Certificated Teacher Salaries (Object 1100-000, Function 1000)			20,185,395
Less: Amount to be paid from Education Protection Account Proceeds			12,360,734
<b>Amount to be paid from other Unrestricted General Fund Sources</b>			<b>7,824,661</b>

The fiscal impact of \$12,360,734 in EPA funds to be offset by a commensurate reduction in LCFF State Aid. The public hearing should convene and permit any interested citizens to raise questions or to provide input about the proposed use of Educational Protection Account Funds in 2022-23.

Agenda Item D.1.

**BACKGROUND:**

Government Code 65995 regulates the collection of Developer Fees under various circumstances. There are 3 levels of fees, each requiring certain documentation and conditions before the fee can be levied.

- Level 1 fees are the current statutory fees (also referred to as “Stirling Fees”) allowed under Education Code section 17620.
- Level 2 fees are outlined in Government Code section 65995.5, and allow school districts to impose higher fees on residential construction if certain conditions are met. This level of developer fees is subject to a School Facility Needs Analysis (“SFNA”) based on Government Code section 65995.6.
- Level 3 developer fees are outlined in Government Code section 65995.7, and may be implemented by a district if the State certifies that there is no money available for facilities.

In 2020, the District completed an SFNA. Based on calculations outlined in Government Code section 65995.5, the SFNA concluded that the Santee School District met the necessary requirements and was justified in collecting Level 2 developer fees in the amount of \$3.38 per square foot of residential construction. Specifically, the District met the following criteria:

1. Make a timely application to the State School Facility Program for new construction funding for which it is eligible and be determined by the State Allocation Board to meet the eligibility requirements
  - a. The District submitted for eligibility funding on July 2, 1999. SAB forms 50-01, 50-02 and 50-03 were approved by the State Allocation Board on October 27, 1999. The District made subsequent updates to its new construction grant eligibility, thus met this requirement.
2. Conduct and adopt a School Facilities Needs Analysis
3. Satisfy at least two of the four following criteria:
  - a. Operate with Multi-Track Year Round Enrollment
    - i. The District did not meet this criterion
  - b. Local general obligation bond measure placed on the ballot in the past four years which received at least 50% plus one vote cast
    - i. **The District met this requirement with passage of Measure S in November 2018**
  - c. Issued debt or incurred obligations for capital outlay totaling 15% of the local bonding capacity, including indebtedness repaid from property taxes, parcel taxes, general fund, special taxes, Mello-Roos funds approved by registered voters, Mello-Roos funds approved by landowners prior to November 4, 1998. If Mello-Roos funds approved by landowners after

November 4, 1998 are included, the debt percentage increases from 15% to 30%.

**i. The District met this criterion**

- d. At least 20% of the teaching stations are relocatable
  - i. The District did not meet this criterion

Level 2 fees were levied beginning March 18, 2020 and expired as of March 18, 2021. As of March 19, 2021, the District reverted to the Level 1 fee contained in the 2020 School Facilities Needs Analysis.

The State Allocation Board (SAB) revises the Level 1 fee every other year. In February 2022, the SAB increased the statutory Level 1 fees for residential and commercial developments to \$4.79 per square foot and \$0.78 per square foot, respectively. In order for the District to levy the revised fee, it must prepare a Fee Justification Study, conduct a public hearing, and adopt the new fees. A Fee Justification Study was completed in June 2022. The District shares the Level 1 fee with Grossmont in a 62% Santee/38% Grossmont sharing arrangement. The District can begin levying the new Level 1 fee 60 days after Board adoption.

Below is a summary of the various fee levels:

<b>Fee Type</b>	<b>Residential</b>	<b>Commercial</b>
Previous Level 2 Fee <i>(levied March 18, 2020 through March 18, 2021)</i>	\$3.38	N/A
Previous Level 1 Fee	\$4.08	\$0.66
Santee share (62%) of previous Level 1 Fee <i>(allowed to be levied as of March 19, 2021)</i>	\$2.53	\$0.41
New Level 1 Fee	\$4.79	\$0.78
Santee share (62%) of new Level 1 Fee <u>to be levied starting August 20, 2022</u>	\$2.97	\$0.48*

\*Except Rental Self Storage Facilities which will be charged \$0.02 per square foot.

Notice of the proposed fee increase and the public hearing have been published in The San Diego Daily Transcript on June 11, and June 16, 2022. The public hearing for the proposed implementation of the developer fee adjustment is scheduled for tonight. After the hearing has been concluded, this item will be presented to the Board of Education for approval.

Agenda Item D.2.

Public Hearing Item D.3.  
Prepared by Tim Larson  
June 21, 2022

Public Hearing for Classified School  
Employees Association and its Chapter  
#557 (CSEA) Initial Proposal to Modify  
Articles of the Collective Bargaining  
Agreement Between Santee School  
District and CSEA

Copies of the CSEA proposal have been posted for the public to read at the Santee Chamber of Commerce, Santee City Hall, District Education Center, and all District site offices.

Section 3547 of the Government Code requires that the District hold a public hearing in matters of employee organization negotiation proposals.

Agenda Item D.3.

## **Item E. CONSENT ITEMS**

*Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Requests-to-speak should be submitted in advance.*

Agenda Item E.

Consent Item E.1.1.  
Prepared by Dr. Kristin Baranski  
June 21, 2022

Approval of Minutes

**BACKGROUND:**

Presented for Board approval –

- June 1, 2022, special meeting minutes
- June 7, 2022, regular meeting minutes

**RECOMMENDATION:**

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ Item E.1.1.

**SANTEE SCHOOL DISTRICT  
SPECIAL MEETING  
OF THE BOARD OF EDUCATION**

June 1, 2022  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

The meeting was called to order at 4:00 p.m. by President Levens-Craig.

**B. PUBLIC COMMUNICATION**

There was no public communication.

**C. CLOSED SESSION**

1. Public Employment

The Board met regarding the public employment of a principal. No action was taken.

2. Consideration of Student Matter (Ed. Code § 48918) Student #: 8-2122

The Board entered closed session at 5:03 p.m. to discuss student discipline hearings for student #: 8-2122. This matter was heard by the Santee School Board Members Elana Levens-Craig, Dianne El-Hajj, Ken Fox, Dustin Burns, and Barbara Ryan in closed session. Oral and documentary evidence was received. Following the presentation of evidence, President Levens-Craig announced the Board members would deliberate and all other persons were asked to leave the room.

**D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT**

The Board reconvened to public session at 7:08 p.m. The hearing for student #: 9-2122 was postponed was postponed to a future date.

**ACTION TAKEN BY BOARD**

It was motioned by Member El-Hajj to expel student #8-2122 from the Santee School District for violation of California Education Code Sections 48900 (.7) Made terroristic threats against school officials/school property, and Santee School District Board Policy 5144.1: Students: Suspension and Expulsion/Due Process and Administrative Regulations 5144.1.

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- If students stays enrolled in the Santee School District, student will remain at Alternative School through June 8, 2022. Student may not return to his previous school. For the beginning of the 2022-2023 school year, student will transfer to Santee Success Program and may transfer to another school determined by administration after the first reporting period.
- Achieve and maintain a 2.0 (or better) GPA for academic, effort, and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Perform 20 hours of community service by 10/7/22 and provide written verification.
- Adhere to a student behavior plan developed by school administration.
- Complete a counseling program by 10/7/22 for decision-making/peer pressure and intimidation/harassment.
- Complete all elements of this Rehabilitation Plan by October 7, 2022 and present documentation to verify completion.

A parent must meet with the Director of Pupil Services by June 8<sup>th</sup>, 2022, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action.

**Motion:** El-Hajj  
**Second** Ryan  
**Vote:** 5-0

**Levens-Craig** Aye  
**El-Hajj** Aye  
**Fox** Aye

**Burns** Aye  
**Ryan** Aye

**E. ADJOURNMENT**

The June 1, 2022 special meeting was adjourned at 7:11 p.m.

\_\_\_\_\_  
Ken Fox, Clerk

\_\_\_\_\_  
Dr. Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

June 7, 2022  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

**1. Call to Order and Welcome**

Vice President El-Hajj called the meeting to order at 6:00 p.m., and shared President Levens-Craig was unable to attend the meeting.

Members present:

Dianne El-Hajj, Vice President  
Ken Fox, Clerk  
Dustin Burns, Member  
Barbara Ryan, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board  
Karl Christensen, Assistant Superintendent, Business Services  
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services  
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services  
Lisa Arreola, Executive Assistant and Recording Secretary

**2. District Mission**

Vice President El-Hajj welcomed those present and invited the audience to recite the District Mission.

**3. Pledge of Allegiance**

Lisa Arreola, Executive Assistant to the Board and Superintendent, led members, staff, and audience, in the Pledge of Allegiance.

**4. Approval of Agenda**

Vice President El-Hajj presented the agenda for approval. Member Fox moved approval.

<i>Motion:</i>	<u>Fox</u>	<i>Levens-Craig</i>	<u>Not Present</u>	<i>Burns</i>	<u>Aye</u>
<i>Second:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>Fox</i>	<u>Aye</u>		

**B. REPORTS AND PRESENTATIONS**

**1. SSD Proud Moments**

Vice President El-Hajj shared the following slide for those in attendance and read the following highlights from Sycamore Canyon, provided by Principal Tylen Hicks.

- My favorite moments include completing the DoDEA Grant and reflecting on the tremendous resources we received through this grant, especially our beautiful mural.
- Starting some of our Outdoor Learning areas. We took the time to poll the staff and the students to figure out what would be most needed/wanted on our campus. We have completed a couple items and look forward to completing the rest next year.

- Resiliency of our staff and students. We have gone through so many changes this year, and everyone has rolled with it. I am very proud of all of them!
- Having families back on campus. So excited to have families back! We had Lunch on the Lawn, Kindergarten Field Day, Garden Volunteers, and soon we will have 2<sup>nd</sup> and 3<sup>rd</sup> graders going on a walking field trip to the Lakes.



Vice President El-Hajj expressed her gratitude towards Principal Hicks for sharing their proud moments.

**2. Superintendent's Report**

- 2.1. Developer Fees and Collection Report
- 2.2. Enrollment Report

**3. Board of Education Proclamation: Cathy Abel**

Vice President El-Hajj read a proclamation in honor of Mrs. Cathy Abel for her retirement and years of service to Santee School District employees and students. Vice President El-Hajj shared Mrs. Abel served on the Board from November 1992 to November 2004; and as Director of Child Nutrition Services for the last 18 years. Mrs. Abel expressed her gratitude for being allowed to serve in both capacities.

**4. Spotlight: Santee Kiwanis Club – Junior Olympics**

Superintendent Baranski shared the Santee Kiwanis Club has provided the Junior Olympics event for Santee School District students for over 35 years. Vice President El-Hajj presented the Santee Kiwanis Club with a plaque and expressed the Board's gratitude for their outstanding contribution to Santee School District students in sponsoring and orchestrating the annual Junior Olympics event; as well as honoring an 8<sup>th</sup> grade student at each school with the Hope of America award. Kiwanis President, Dan Bickford and other club members present, expressed their appreciation for the recognition.

**5. Spotlight: Home Base Ranch**

Superintendent Baranski expressed her gratitude towards Home Base Ranch for the experiences, expertise, and generosity in helping Santee students overcome challenges with equine therapy. Vice President El-Hajj presented Rio Bethune, Founder/Owner, Mark Anderson, Chief Financial Officer, and Maggie Anderson, Ranch Manager, with a plaque and expressed the Board's gratitude.

**C. PUBLIC COMMUNICATION**

Vice President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no requests to speak.

## D. PUBLIC HEARING

### 1. **2022-23 Local Control Accountability Plan (LCAP)**

Vice President El-Hajj opened the public hearing for the 2022-23 Local Control Accountability Plan (LCAP) and explained the District is required by law to hold an official public hearing to review the District's proposed Local Control Accountability Plan (LCAP). She explained the proposed LCAP has been available for public review on the District's website and shared the Board of Education will consider the LCAP for approval at its June 21, 2022 Regular Meeting. Vice President El-Hajj noted there were no public comments. The public hearing was closed.

### 2. **2022-23 Santee School District Adopted Budget**

Vice President El-Hajj opened the hearing on the 2022-23 Santee School District Budget. She explained the proposed budget had been available for public inspection at the District Office and the District website. Vice President El-Hajj shared that in accordance with Senate Bill 858, the District must also report on certain elements pertaining to its projected reserves as follows:

- The District's calculated minimum required reserve for 2022-23 is \$2,686,387
- The amount of the assigned and unassigned fund balances that exceed the minimum required reserve amount is \$6,104,657
- The reasons for the district maintaining an assigned and unassigned fund balance in excess of the minimum required reserve amount are:
  - To provide an economic uncertainty reserve that ensures adequate cash flow and cushions against state revenue declines
  - To provide a reserve for projected and potential cost increases

A listing of the specific amounts set-aside for each of the aforementioned items was available for public inspection at the meeting. Vice President El-Hajj noted there were no public comments. The public hearing was closed.

## E. CONSENT ITEMS

President Levens-Craig invited comments from the public on any item listed under Consent. There were no public comments.

### 1.1. **Approval of Minutes**

### 2.1. **Approval/Ratification of Travel Requests**

### 2.2. **Approval/Ratification of Revolving Cash Report**

### 2.3. **Acceptance of Donations, Grants, and Bequests**

### 2.4. **Approval/Ratification of General Services Agreements**

### 2.5. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)**

### 2.6. **Adoption of Resolution No. 2122-24, to Establish Temporary Interfund Transfers**

### 2.7. **Approval/Ratification of Annual Agreements for 2022-23**

### 2.8. **Approval of 2022-23 Student Accident Insurance**

### 2.9. **Authorization to Reject All Bids for Frozen Commodities, Non-Commodities, Grocery and Snack Foods**

### 3.1. **Approval of Curriculum Purchase with LitArt Reading Comprehension in STEAM and Social Emotional Learning Instruction**

### 3.2. **Approval of Memorandum of Agreement (MOA) between Santee School District's After School Education and Safety Program (ASES) and San Diego County Superintendent of Schools for Fiscal Year 2021-2022**

### 3.3. **Approval of Mystery Science K-5 Curriculum**

### 4.1. **Personnel, Regular**

### 4.2. **Renewal of Memorandum of Understanding with San Diego Youth Services for Here Now Program**

### 4.3. **Approval of Short-Term Services Agreement**

Member Burns moved approval.

<b>Motion:</b>	<u>Burns</u>	<b>Levens-Craig</b>	<u>Not Present</u>	<b>Burns</b>	<u>Aye</u>
<b>Second:</b>	<u>Ryan</u>	<b>El-Hajj</b>	<u>Aye</u>	<b>Ryan</b>	<u>Aye</u>
<b>Vote:</b>	<u>4-0</u>	<b>Fox</b>	<u>Aye</u>		

**F. DISCUSSION AND/OR ACTION ITEMS**

**Superintendent**

**1.1. Appointment of Principal**

Superintendent Baranski shared that with the upcoming retirement of a principal, administration recommended the appointment of Dr. Nona Richard, as Principal. She explained Dr. Richard is an experienced elementary school principal, serving San Diego Unified in this capacity since 2016. She received her Ph.D. in May 2021 from Claremont Graduate University and San Diego State University and was an elementary school teacher for 10 years. Superintendent Baranski noted, pending approval of Dr. Richard's appointment, she will begin her career at Carlton Oaks School. Member Ryan moved approval.

Dr. Richard introduced her parents in attendance and expressed her excitement and gratitude for the opportunity to serve the Santee School District community.

<b>Motion:</b>	<u>Ryan</u>	<b>Levens-Craig</b>	<u>Not Present</u>	<b>Burns</b>	<u>Aye</u>
<b>Second:</b>	<u>Burns</u>	<b>El-Hajj</b>	<u>Aye</u>	<b>Ryan</b>	<u>Aye</u>
<b>Vote:</b>	<u>4-0</u>	<b>Fox</b>	<u>Aye</u>		

**1.2. Appointment of Vice Principal**

Superintendent Baranski shared that with the recent resignation of a vice principal Administration recommended the appointment of Mr. Nathan Horner, as Vice Principal. She noted Mr. Horner is an experienced vice principal, serving Sweetwater Union School District in this capacity since 2018, taught high school English for six years, and served as an intervention specialist. Superintendent Baranski noted, pending approval of Mr. Horner's appointment, he will begin his career at Pepper Drive School.

Mr. Horner introduced his wife in attendance and expressed his gratitude for the opportunity. He shared being a Santee resident and parent in the District.

<b>Motion:</b>	<u>Fox</u>	<b>Levens-Craig</b>	<u>Not Present</u>	<b>Burns</b>	<u>Aye</u>
<b>Second:</b>	<u>Burns</u>	<b>El-Hajj</b>	<u>Aye</u>	<b>Ryan</b>	<u>Aye</u>
<b>Vote:</b>	<u>4-0</u>	<b>Fox</b>	<u>Aye</u>		

**Business Services**

**2.1. Approval of Monthly Financial Report**

Karl Christensen, Assistant Superintendent of Business Services, reported the monthly financial report was for cash and budget revision transactions posted through April 30, 2022; and shared the District is projected to meet all financial obligations with internal cash. He shared the District ended the month with a cash balance in the General Fund of approximately \$27,521,647. Mr. Christensen explained the reserve percentages are currently outdated and shared the most updated information would be presented during the second meeting in June, during the 2022-23 budget adoption. Member Ryan moved approval.

<b>Motion:</b>	<u>Ryan</u>	<b>Levens-Craig</b>	<u>Not Present</u>	<b>Burns</b>	<u>Aye</u>
<b>Second:</b>	<u>Burns</u>	<b>El-Hajj</b>	<u>Aye</u>	<b>Ryan</b>	<u>Aye</u>
<b>Vote:</b>	<u>4-0</u>	<b>Fox</b>	<u>Aye</u>		

## G. BOARD POLICIES AND BYLAWS

### 1.1. First Reading: New/Revised Board Bylaw (BB)/Board Policies (BP)/Administrative Regulation (AR)

- BB 9270 – Conflict of Interest, Biennial Review
- BP/AR 4119.2 – Professional Adult to Student Boundaries

Vice President El-Hajj presented BB 9270 and BP/AR 4119.2 as first readings. The Board agreed to discuss professional development and implementation around BP/AR 4119.2 at the next meeting.

## H. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, Santee Teachers Association President, agreed with the need for professional development around BP/AR 4119.2 – Professional Adult to Student Boundaries. The Board asked that Mrs. Hirahara provide Administration with concerns and/or questions prior to the next meeting to help with the communication, discussion, and planning. She expressed her appreciation of the Board for their support this school year and shared looking forward to a “normal” school year in the fall.

## I. BOARD COMMUNICATION

Member Ryan shared attending the Rio Seco’s promotion and commended the students for being so courteous; and noted the regulations had changed to allow usage of home tests for unvaccinated staff.

Member Burns noted Hill Creek’s promotion was well organized and being impressed with the students’ firm handshakes. He shared being in support of law enforcement presence at school sites and asked that this item be added as a topic for discussion at the next meeting. Superintendent Baranski shared she would be meeting with a Lieutenant, from the San Diego County Sheriff’s Department, to discuss emergency response protocols and would bring the item back for discussion at the July 19 meeting.

Member Fox shared attending the Sycamore Canyon 6<sup>th</sup> grade celebration prior to the Board meeting and commended the students for their handshakes and attire. He noted attending his grandson’s kindergarten promotion at Cajon Park and would be attending the Cajon Park 8<sup>th</sup> grade promotion along with Member Burns.

Vice President El-Hajj shared attending the Chet F. Harritt promotion ceremony and noted the event was well organized.

## J. ORGANIZATIONAL BUSINESS

Superintendent Baranski expressed her gratitude towards the Board and staff for their commitment to providing a safe, welcoming, and productive learning environment for the students of Santee this past year; and shared being proud to be part of the District.

Superintendent Baranski shared the Board had been registered to attend the California School Boards Association (CSBA) Annual Education Conference was December 1 – 3, in San Diego.

## J. CLOSED SESSION

Vice President El-Hajj announced that the Board would meet in closed session for:

1. Conference with Labor Negotiator (Gov’t. Code § 54957.6)  
*Purpose:* Negotiations  
*Agency Negotiators:* Tim Larson, Assistant Superintendent  
*Employee Organizations:* Santee Teachers Association (STA); and  
Classified School Employees Association (CSEA)
2. Public Employee Performance Evaluation (Gov’t. Code § 54957)  
*Superintendent*

The Board entered closed session at 6:55 p.m.

**K. RECONVENE TO OPEN SESSION**

The Board reconvened to public session at 8:43 p.m. and reported no action was taken.

**L. ADJOURNMENT**

With no further business, the regular meeting of June 7, 2022, was adjourned at 8:43 p.m.

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Ken Fox, Clerk

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Dr. Kristin Baranski, Secretary

Consent Item E.2.1. Approval/Ratification of Travel Requests  
 Prepared by Karl Christensen  
 June 21, 2022

**BACKGROUND:**

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

A list of travel and professional staff events is presented for the Board’s review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Staff Development	Implement a staff development plan as the cornerstone of employee performance and growth.

**FISCAL IMPACT:**

The estimated travel expenses are \$856.00 as disclosed on the following page.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.1.

Board Travel Report - June 21, 2022											
Travel Dates		Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel	District Goal	
Saturday,	07/16/22		Sarah Montgomery	Rio Seco School	Speech Retreat	Online	\$0	\$97	Special Education	Strategies for interactive & mixed group therapy & data collection.	1, 2
Saturday,	08/06/22	Zoe Barry	Rio Seco School	Greater San Diego Math Council	San Diego	\$0	\$69	DoDEA - Project Resilience	Pandemic lessons to reimagine effective mathematics instruction.	1	
Saturday,	08/06/22	Mario Carrillo	Rio Seco School	Greater San Diego Math Council	San Diego	\$0	\$69	DoDEA - Project Resilience	Pandemic lessons to reimagine effective mathematics instruction.	1	
Saturday,	08/06/22	Mary Gillespie	Carlton Oaks School	Greater San Diego Math Council	San Diego	\$0	\$69	DoDEA - Project Resilience	Pandemic lessons to reimagine effective mathematics instruction.	1	
Saturday,	08/06/22	Karli Marino	Rio Seco School	Greater San Diego Math Council	San Diego	\$0	\$69	DoDEA - Project Resilience	Pandemic lessons to reimagine effective mathematics instruction.	1	
Saturday,	08/06/22	Sherril Oliver	Carlton Oaks School	Greater San Diego Math Council	San Diego	\$0	\$69	DoDEA - Project Resilience	Pandemic lessons to reimagine effective mathematics instruction.	1	
Saturday,	08/06/22	Brittney Price	Rio Seco School	Greater San Diego Math Council	San Diego	\$0	\$69	DoDEA - Project Resilience	Pandemic lessons to reimagine effective mathematics instruction.	1	
Saturday,	08/06/22	Kelsie Rich	Carlton Oaks School	Greater San Diego Math Council	San Diego	\$0	\$69	DoDEA - Project Resilience	Pandemic lessons to reimagine effective mathematics instruction.	1	
Saturday,	08/06/22	Michele Ross	Carlton Hills School	Greater San Diego Math Council	San Diego	\$0	\$69	DoDEA - Project Resilience	Pandemic lessons to reimagine effective mathematics instruction.	1	
Saturday,	08/06/22	Kelsey Smith	Carlton Hills School	Greater San Diego Math Council	San Diego	\$0	\$69	DoDEA - Project Resilience	Pandemic lessons to reimagine effective mathematics instruction.	1	
Saturday,	08/06/22	Trisha Stergios	Rio Seco School	Greater San Diego Math Council	San Diego	\$0	\$69	DoDEA - Project Resilience	Pandemic lessons to reimagine effective mathematics instruction.	1	
Saturday,	08/06/22	Susan White	Rio Seco School	Greater San Diego Math Council	San Diego	\$0	\$69	DoDEA - Project Resilience	Pandemic lessons to reimagine effective mathematics instruction.	1	
Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California											
(NONE)											

District Goals:

1. Raise mastery of reading and writing grade level literacy standards with annual, incremental growth of at least five percentage points resulting in 90% mastery by June 2023.
2. Raise percentage of students feeling safe or very safe at school with annual, incremental growth of at least seven percentage points resulting in 100% of students feeling safe by June 2023.

Consent Item E.2.2.  
 Prepared by Karl Christensen  
 June 21, 2022

Approval/Ratification of Expenditure Warrants

**BACKGROUND:**

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of May 2022:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
0100 General	14-896281 TO 14-899840	\$1,025,984.77
0900	N/A	N/A
1200	14-895019 TO 03801	\$14,211.25
1300	14-896282 TO 03317	\$107,715.66
1400	14-891112	\$260.00
2109	N/A	N/A
2139 / 2108	N/A	N/A
2518	N/A	N/A
2538	14-893675	\$752.50
3500	N/A	N/A
4000	03322	\$23,212.82
6300	14-895019 TO 14-893685	\$4,606.29
TOTAL:		<b>\$1,176,743.29</b>

Student Body Warrants issued for the period of May 2022:

<b>\$1,861.05</b>
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Payroll Warrants issued for the period of May 2022:

<u>Fund #/Name</u>	<u>Amount</u>
01 00	\$5,980,777.90
12 00	\$31,875.21
13 00	\$148,961.91
14 00	\$0
25 18	\$0
63 00	\$211,769.69
<b>\$6,373,384.71</b>	

**RECOMMENDATION:**

It is recommended that the Board of Education approve the expenditure warrants for the month of May 2022 as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$7,551,989.05 and is disclosed above.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.2.

**BACKGROUND:**

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. The table below is a summary of total purchase orders by location for the month of May 2022:

AMOUNT	LOCATION
\$6,496.00	CHET F. HARRITT SCH
\$5,507.58	DISTRICT LIBRARY
\$2,698.22	EDUCATIONAL SERVICES
\$1,201.27	FACILITIES MODERNIZATION
\$41,832.94	HILL CREEK SCHOOL
\$54.61	HUMAN RESOURCES
\$10,886.03	MAINTENANCE
\$5,438.95	OPERATIONS/CUSTODIAL
\$45,087.02	PEPPER DRIVE SCHOOL
\$6,382.09	PROJECT SAFE
\$9,501.05	PROSPECT AVENUE SCH
\$730.40	PUBLICATIONS
\$16,663.58	PUPIL SERVICES
\$21,182.84	RIO SECO SCHOOL
\$45,168.58	SPECIAL EDUCATION
\$4,500.00	STATE PRE-SCHOOL
\$255.00	SUPERINTENDENT DEPT
\$1,676.59	SYCAMORE CANYON SCH
\$53,233.07	TECHNOLOGY SERVICES
\$8,857.06	TRANSPORTATION
\$104,041.63	WAREHOUSE
\$461,037.41	Grand Total

**RECOMMENDATION:**

Administration recommends approval of purchase orders #0000013654 through 0000013905 issued May 1, 2022 through May 31, 2022.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact of \$461,037.41 is disclosed on the following pages.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.3.

**LOCATION LIST 2021-22**

01	Santee School
02	Pepper Drive School
03	Carlton Hills School
04	Sycamore Canyon School
05	Prospect Avenue School
06	Cajon Park School
07	Chet F. Harritt School
08	Carlton Oaks School
09	Rio Seco School
10	Hill Creek School
11	Cajon Park Annex
12	Prospect Avenue Annex
26	Cajon Park Junior High
60	Board of Education
62	Superintendent
64	Business Services
65	Personnel
66	Educational Services
67	Special Education, Centralized
68	Special Projects, Centralized
69	Professional Development
70	Student Support Services
71	Library Media Services
72	Project SAFE
73	Technology
74	Operations
75	Maintenance

M = Monthly Blanket  
A = Annual Blanket  
L = Lottery

76	Transportation
78	Warehouse
90	Central Kitchen
92	Publications
97	District Wide
100	Summer School
108	Carlton Oaks Summer School
110	Hill Creek Summer School

Fund Numbers

03 00	General - Unrestricted
06 00	General - Restricted
12 06	Child Development Fund
13 00	Cafeteria Fund
14 00	Deferred Maintenance Fund
17 42	Special Reserve - Other Than Cap/Out
21 09	Other Building Fund
21 10	Building Fund
25 18	Capital Facilities Account Fund
25 24	Capital Projects Fund
25 38	Capital Facilities Redevelopment
30 00	State School Building Fund (Modernization) and Lease/Purchase
40 00	Special Reserve Fund - Capital Projects
53 26	Tax Override Fund - SSBF
67 30	Deductible Ins Loss Fund

**PURCHASE ORDER EXCEEDED BY 10%  
FOR THE MONTH OF MAY 2022**

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
12647		0100	RUPE CONSULTING	075	ERATE SERVICES	\$ 6,150.00
					INCREASED ANNUAL AMOUNT	\$ 2,429.00
					<b>NEW TOTAL</b>	<b>\$ 8,579.00</b>

**PURCHASE ORDER LISTING  
MAY 2022  
REPORT BY SITE**

PO Number	DATE	VENDOR	DESCRIPTION	FUND	AMOUNT	LOC	LOCATION
0000013705	5/6/2022	ZOOLOGICAL SOCIETY OF SAN DIEGO	FIELD TRIP - ALT SCHOOL	0100	990.00	015	ALTERNATIVE SCHOOL
0000013898	5/31/2022	AMAZON.COM SERVICES, INC.	ALTERNATIVE SCHOOL SUPPLIES	0100	11.46	015	ALTERNATIVE SCHOOL
0000013898	5/31/2022	AMAZON.COM SERVICES, INC.	ALTERNATIVE SCHOOL SUPPLIES	0100	5.38	015	ALTERNATIVE SCHOOL
0000013898	5/31/2022	AMAZON.COM SERVICES, INC.	ALTERNATIVE SCHOOL SUPPLIES	0100	13.88	015	ALTERNATIVE SCHOOL
					<b>1020.72</b>		<b>ALTERNATIVE SCHOOL Total</b>
0000013687	5/5/2022	THE HON COMPANY LLC	CHAIR REPAIR - ERC	0100	406.65	060	BOARD OF EDUCATION
					<b>406.65</b>		<b>BOARD OF EDUCATION Total</b>
0000013666	5/3/2022	ULINE	IMT LAPTOP CARTS	0100	1739.44	064	BUSINESS SERVICES
0000013684	5/4/2022	SUNBELT RENTALS	COVID TESTING GENERATOR	0100	4530.82	064	BUSINESS SERVICES
0000013689	5/5/2022	OFFICE DEPOT INC	SCHOOL SITE ORDERS	0100	59.51	064	BUSINESS SERVICES
0000013706	5/6/2022	MOBILE MINI STORAGE SOLUTIONS	HVAC SERVICES - COVID SITE	0100	619.56	064	BUSINESS SERVICES
0000013750	5/10/2022	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	963.00	064	BUSINESS SERVICES
0000013794	5/12/2022	VIRCO MANUFACTURING CORP	TEACHER DESKS - CH	0100	2769.18	064	BUSINESS SERVICES
0000013794	5/12/2022	VIRCO MANUFACTURING CORP	TEACHER DESKS - CH	0100	8303.65	064	BUSINESS SERVICES
0000013844	5/18/2022	LOPEZ, JULIE	RELEASE OF CLAIMS	0100	324.40	064	BUSINESS SERVICES
0000013856	5/20/2022	INTERNATIONAL E-Z UP, INC.	CANOPIES - PD	0100	1985.79	064	BUSINESS SERVICES
0000013866	5/20/2022	AMERICAN AIR FILTER COMPANY, INC.	COVID FILTERS	0100	509.83	064	BUSINESS SERVICES
					<b>21805.18</b>		<b>BUSINESS SERVICES Total</b>
0000013668	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	9.69	006	CAJON PARK SCHOOL
0000013668	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	5.90	006	CAJON PARK SCHOOL
0000013668	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	82.57	006	CAJON PARK SCHOOL
0000013668	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	10.76	006	CAJON PARK SCHOOL
0000013668	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	20.46	006	CAJON PARK SCHOOL
0000013668	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	11.84	006	CAJON PARK SCHOOL
0000013668	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	19.78	006	CAJON PARK SCHOOL
0000013668	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	13.80	006	CAJON PARK SCHOOL
0000013668	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	8.18	006	CAJON PARK SCHOOL
0000013669	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	18.08	006	CAJON PARK SCHOOL
0000013669	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	36.10	006	CAJON PARK SCHOOL
0000013669	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	14.43	006	CAJON PARK SCHOOL
0000013669	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	10.11	006	CAJON PARK SCHOOL
0000013669	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	10.12	006	CAJON PARK SCHOOL
0000013669	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	16.52	006	CAJON PARK SCHOOL
0000013669	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	16.15	006	CAJON PARK SCHOOL
0000013671	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	102.11	006	CAJON PARK SCHOOL
0000013671	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	429.92	006	CAJON PARK SCHOOL
0000013672	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	145.03	006	CAJON PARK SCHOOL
0000013673	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	603.36	006	CAJON PARK SCHOOL
0000013689	5/5/2022	OFFICE DEPOT INC	SCHOOL SITE ORDERS	0100	316.18	006	CAJON PARK SCHOOL
0000013707	5/6/2022	AMAZON.COM SERVICES, INC.	SCHOOL SITE ORDERS - CP	0100	96.91	006	CAJON PARK SCHOOL
0000013707	5/6/2022	AMAZON.COM SERVICES, INC.	SCHOOL SITE ORDERS - CP	0100	64.61	006	CAJON PARK SCHOOL
0000013707	5/6/2022	AMAZON.COM SERVICES, INC.	SCHOOL SITE ORDERS - CP	0100	86.16	006	CAJON PARK SCHOOL
0000013707	5/6/2022	AMAZON.COM SERVICES, INC.	SCHOOL SITE ORDERS - CP	0100	122.24	006	CAJON PARK SCHOOL
0000013707	5/6/2022	AMAZON.COM SERVICES, INC.	SCHOOL SITE ORDERS - CP	0100	84.01	006	CAJON PARK SCHOOL
0000013707	5/6/2022	AMAZON.COM SERVICES, INC.	SCHOOL SITE ORDERS - CP	0100	86.15	006	CAJON PARK SCHOOL
0000013707	5/6/2022	AMAZON.COM SERVICES, INC.	SCHOOL SITE ORDERS - CP	0100	74.32	006	CAJON PARK SCHOOL
0000013707	5/6/2022	AMAZON.COM SERVICES, INC.	SCHOOL SITE ORDERS - CP	0100	134.63	006	CAJON PARK SCHOOL
0000013707	5/6/2022	AMAZON.COM SERVICES, INC.	SCHOOL SITE ORDERS - CP	0100	12.39	006	CAJON PARK SCHOOL
0000013707	5/6/2022	AMAZON.COM SERVICES, INC.	SCHOOL SITE ORDERS - CP	0100	72.34	006	CAJON PARK SCHOOL
0000013708	5/6/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	215.49	006	CAJON PARK SCHOOL

0000013726	5/6/2022 LAKESHORE LEARNING MATERIALS	SCHOOL SUPPLIES - CP	0100	57.30	006	CAJON PARK SCHOOL
0000013726	5/6/2022 LAKESHORE LEARNING MATERIALS	SCHOOL SUPPLIES - CP	0100	0.01	006	CAJON PARK SCHOOL
0000013729	5/6/2022 SCHOOL OUTFITTERS LLC	SCHOOL SUPPLIES - CP	0100	1597.52	006	CAJON PARK SCHOOL
0000013729	5/6/2022 SCHOOL OUTFITTERS LLC	SCHOOL SUPPLIES - CP	0100	386.27	006	CAJON PARK SCHOOL
0000013731	5/6/2022 TWO WAY DIRECT	SCHOOL SUPPLIES - CP	0100	161.63	006	CAJON PARK SCHOOL
0000013731	5/6/2022 TWO WAY DIRECT	SCHOOL SUPPLIES - CP	0100	8.62	006	CAJON PARK SCHOOL
0000013743	5/10/2022 MAINTEX INC	CUSTODIAL ORDER - CP	0100	36.27	006	CAJON PARK SCHOOL
0000013743	5/10/2022 MAINTEX INC	CUSTODIAL ORDER - CP	0100	15.00	006	CAJON PARK SCHOOL
0000013786	5/12/2022 AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES -CP	0100	31.26	006	CAJON PARK SCHOOL
0000013786	5/12/2022 AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES -CP	0100	31.26	006	CAJON PARK SCHOOL
0000013786	5/12/2022 AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES -CP	0100	32.21	006	CAJON PARK SCHOOL
0000013792	5/12/2022 AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	18.31	006	CAJON PARK SCHOOL
0000013792	5/12/2022 AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	9.69	006	CAJON PARK SCHOOL
0000013792	5/12/2022 AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	12.92	006	CAJON PARK SCHOOL
0000013792	5/12/2022 AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	12.92	006	CAJON PARK SCHOOL
0000013792	5/12/2022 AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	23.69	006	CAJON PARK SCHOOL
0000013793	5/12/2022 AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	123.80	006	CAJON PARK SCHOOL
0000013793	5/12/2022 AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	101.24	006	CAJON PARK SCHOOL
0000013797	5/16/2022 AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	301.32	006	CAJON PARK SCHOOL
0000013797	5/16/2022 AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	259.84	006	CAJON PARK SCHOOL
0000013798	5/16/2022 LAKESHORE LEARNING MATERIALS	SCHOOL SUPPLIES - CP	0100	163.76	006	CAJON PARK SCHOOL
0000013798	5/16/2022 LAKESHORE LEARNING MATERIALS	SCHOOL SUPPLIES - CP	0100	163.76	006	CAJON PARK SCHOOL
0000013798	5/16/2022 LAKESHORE LEARNING MATERIALS	SCHOOL SUPPLIES - CP	0100	122.79	006	CAJON PARK SCHOOL
0000013798	5/16/2022 LAKESHORE LEARNING MATERIALS	SCHOOL SUPPLIES - CP	0100	0.01	006	CAJON PARK SCHOOL
0000013799	5/16/2022 AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	164.70	006	CAJON PARK SCHOOL
0000013799	5/16/2022 AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	88.25	006	CAJON PARK SCHOOL
0000013799	5/16/2022 AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	189.94	006	CAJON PARK SCHOOL
0000013799	5/16/2022 AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	349.02	006	CAJON PARK SCHOOL
0000013803	5/17/2022 LAKESHORE LEARNING MATERIALS	SCHOOL SUPPLIES - CP	0100	61.41	006	CAJON PARK SCHOOL
0000013803	5/17/2022 LAKESHORE LEARNING MATERIALS	SCHOOL SUPPLIES - CP	0100	40.93	006	CAJON PARK SCHOOL
0000013803	5/17/2022 LAKESHORE LEARNING MATERIALS	SCHOOL SUPPLIES - CP	0100	61.41	006	CAJON PARK SCHOOL
0000013803	5/17/2022 LAKESHORE LEARNING MATERIALS	SCHOOL SUPPLIES - CP	0100	61.41	006	CAJON PARK SCHOOL
0000013803	5/17/2022 LAKESHORE LEARNING MATERIALS	SCHOOL SUPPLIES - CP	0100	61.41	006	CAJON PARK SCHOOL
0000013803	5/17/2022 LAKESHORE LEARNING MATERIALS	SCHOOL SUPPLIES - CP	0100	0.01	006	CAJON PARK SCHOOL
0000013805	5/17/2022 LAKESHORE LEARNING MATERIALS	SCHOOL SUPPLIES - CP	0100	203.70	006	CAJON PARK SCHOOL
0000013805	5/17/2022 LAKESHORE LEARNING MATERIALS	SCHOOL SUPPLIES - CP	0100	0.01	006	CAJON PARK SCHOOL
0000013806	5/17/2022 AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	294.67	006	CAJON PARK SCHOOL
0000013829	5/18/2022 AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	123.48	006	CAJON PARK SCHOOL
0000013830	5/18/2022 YMCA - SANTEE	FIELD TRIP - CP	0100	625.00	006	CAJON PARK SCHOOL
0000013841	5/18/2022 AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - CP	0100	247.81	006	CAJON PARK SCHOOL
0000013889	5/27/2022 ULINE	OUTDOOR LEARNING - CP	0100	2723.67	006	CAJON PARK SCHOOL
0000013889	5/27/2022 ULINE	OUTDOOR LEARNING - CP	0100	16397.46	006	CAJON PARK SCHOOL
0000013890	5/31/2022 SUNDANCE STAGE LINES	TRANSPORTATION - CP	0100	1515.00	006	CAJON PARK SCHOOL
				<b>29831.03</b>		<b>CAJON PARK SCHOOL Total</b>
0000013689	5/5/2022 OFFICE DEPOT INC	SCHOOL SITE ORDERS	0100	381.27	003	CARLTON HILLS SCHOOL
0000013721	5/6/2022 SCHOLASTIC CLASSRM MAGAZINES	SUBSCRIPTION - CH	0100	2992.21	003	CARLTON HILLS SCHOOL
0000013727	5/6/2022 NEARPOD INC	SCHOOL SUPPLIES - CH	0100	4700.00	003	CARLTON HILLS SCHOOL
0000013730	5/6/2022 LAKELAND HOLDINGS, LLC	FIELD TRIP - CH	0100	2625.00	003	CARLTON HILLS SCHOOL
0000013734	5/9/2022 ROCHESTER 100 INC	SCHOOL SUPPLIES - CH	0100	624.95	003	CARLTON HILLS SCHOOL
0000013741	5/10/2022 BERKOWITZ, KELLY	PROMOTION SUPPLIES - CH	0100	380.00	003	CARLTON HILLS SCHOOL
0000013820	5/18/2022 MAINTEX INC	CUSTODIAL SUPPLIES - CH	0100	58.31	003	CARLTON HILLS SCHOOL
0000013843	5/18/2022 ULINE	MOVING BOXES - CH	0100	147.08	003	CARLTON HILLS SCHOOL
0000013845	5/18/2022 JONES SCHOOL SUPPLY CO INC	AWARDS - CH	0100	200.14	003	CARLTON HILLS SCHOOL
0000013846	5/18/2022 BARRON, DANIEL	SCHOOL SUPPLIES - CH	0100	700.00	003	CARLTON HILLS SCHOOL
				<b>12808.96</b>		<b>CARLTON HILLS SCHOOL Total</b>











0000013783	5/12/2022	DISCOUNT SCHOOL SUPPLY	OSTP SUPPLIES	6300	11.64	072	PROJECT SAFE
0000013783	5/12/2022	DISCOUNT SCHOOL SUPPLY	OSTP SUPPLIES	6300	10.31	072	PROJECT SAFE
0000013783	5/12/2022	DISCOUNT SCHOOL SUPPLY	OSTP SUPPLIES	6300	4.27	072	PROJECT SAFE
0000013783	5/12/2022	DISCOUNT SCHOOL SUPPLY	OSTP SUPPLIES	6300	5.87	072	PROJECT SAFE
0000013783	5/12/2022	DISCOUNT SCHOOL SUPPLY	OSTP SUPPLIES	6300	1.36	072	PROJECT SAFE
0000013783	5/12/2022	DISCOUNT SCHOOL SUPPLY	OSTP SUPPLIES	6300	4.78	072	PROJECT SAFE
0000013783	5/12/2022	DISCOUNT SCHOOL SUPPLY	OSTP SUPPLIES	6300	8.90	072	PROJECT SAFE
0000013783	5/12/2022	DISCOUNT SCHOOL SUPPLY	OSTP SUPPLIES	6300	3.10	072	PROJECT SAFE
0000013783	5/12/2022	DISCOUNT SCHOOL SUPPLY	OSTP SUPPLIES	6300	4.85	072	PROJECT SAFE
0000013783	5/12/2022	DISCOUNT SCHOOL SUPPLY	OSTP SUPPLIES	6300	3.77	072	PROJECT SAFE
0000013783	5/12/2022	DISCOUNT SCHOOL SUPPLY	OSTP SUPPLIES	6300	22.95	072	PROJECT SAFE
0000013783	5/12/2022	DISCOUNT SCHOOL SUPPLY	OSTP SUPPLIES	6300	2.52	072	PROJECT SAFE
0000013783	5/12/2022	DISCOUNT SCHOOL SUPPLY	OSTP SUPPLIES	6300	3.61	072	PROJECT SAFE
0000013783	5/12/2022	DISCOUNT SCHOOL SUPPLY	OSTP SUPPLIES	6300	4.68	072	PROJECT SAFE
0000013783	5/12/2022	DISCOUNT SCHOOL SUPPLY	OSTP SUPPLIES	6300	4.93	072	PROJECT SAFE
0000013783	5/12/2022	DISCOUNT SCHOOL SUPPLY	OSTP SUPPLIES	6300	5.82	072	PROJECT SAFE
0000013783	5/12/2022	DISCOUNT SCHOOL SUPPLY	OSTP SUPPLIES	6300	11.24	072	PROJECT SAFE
0000013783	5/12/2022	DISCOUNT SCHOOL SUPPLY	OSTP SUPPLIES	6300	25.59	072	PROJECT SAFE
0000013784	5/12/2022	SMART & FINAL	FOOD SUPPLIES - YALE	6300	300.00	072	PROJECT SAFE
0000013785	5/12/2022	SMART & FINAL	FOOD SUPPLIES - PROJECT SAFE	6300	50.00	072	PROJECT SAFE
0000013789	5/12/2022	AMAZON.COM SERVICES, INC.	KINDER CAMP - OSTP	0100	4.96	072	PROJECT SAFE
0000013789	5/12/2022	AMAZON.COM SERVICES, INC.	KINDER CAMP - OSTP	0100	12.90	072	PROJECT SAFE
0000013789	5/12/2022	AMAZON.COM SERVICES, INC.	KINDER CAMP - OSTP	0100	21.54	072	PROJECT SAFE
0000013789	5/12/2022	AMAZON.COM SERVICES, INC.	KINDER CAMP - OSTP	0100	8.61	072	PROJECT SAFE
0000013789	5/12/2022	AMAZON.COM SERVICES, INC.	KINDER CAMP - OSTP	0100	15.07	072	PROJECT SAFE
0000013789	5/12/2022	AMAZON.COM SERVICES, INC.	KINDER CAMP - OSTP	0100	19.38	072	PROJECT SAFE
0000013789	5/12/2022	AMAZON.COM SERVICES, INC.	KINDER CAMP - OSTP	0100	30.84	072	PROJECT SAFE
0000013789	5/12/2022	AMAZON.COM SERVICES, INC.	KINDER CAMP - OSTP	0100	9.69	072	PROJECT SAFE
0000013789	5/12/2022	AMAZON.COM SERVICES, INC.	KINDER CAMP - OSTP	0100	10.28	072	PROJECT SAFE
0000013789	5/12/2022	AMAZON.COM SERVICES, INC.	KINDER CAMP - OSTP	0100	6.14	072	PROJECT SAFE
0000013789	5/12/2022	AMAZON.COM SERVICES, INC.	KINDER CAMP - OSTP	0100	11.83	072	PROJECT SAFE
0000013789	5/12/2022	AMAZON.COM SERVICES, INC.	KINDER CAMP - OSTP	0100	14.00	072	PROJECT SAFE
0000013789	5/12/2022	AMAZON.COM SERVICES, INC.	KINDER CAMP - OSTP	0100	10.76	072	PROJECT SAFE
0000013789	5/12/2022	AMAZON.COM SERVICES, INC.	KINDER CAMP - OSTP	0100	4.30	072	PROJECT SAFE
0000013789	5/12/2022	AMAZON.COM SERVICES, INC.	KINDER CAMP - OSTP	0100	18.74	072	PROJECT SAFE
0000013789	5/12/2022	AMAZON.COM SERVICES, INC.	KINDER CAMP - OSTP	0100	16.99	072	PROJECT SAFE
0000013789	5/12/2022	AMAZON.COM SERVICES, INC.	KINDER CAMP - OSTP	0100	8.18	072	PROJECT SAFE
0000013789	5/12/2022	AMAZON.COM SERVICES, INC.	KINDER CAMP - OSTP	0100	64.65	072	PROJECT SAFE
0000013789	5/12/2022	AMAZON.COM SERVICES, INC.	KINDER CAMP - OSTP	0100	8.61	072	PROJECT SAFE
0000013789	5/12/2022	AMAZON.COM SERVICES, INC.	KINDER CAMP - OSTP	0100	3.50	072	PROJECT SAFE
0000013789	5/12/2022	AMAZON.COM SERVICES, INC.	KINDER CAMP - OSTP	0100	14.00	072	PROJECT SAFE
0000013790	5/12/2022	AMAZON.COM SERVICES, INC.	YALE SUPPLIES	6300	84.48	072	PROJECT SAFE
0000013804	5/17/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	6300	16.99	072	PROJECT SAFE
0000013804	5/17/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	6300	12.60	072	PROJECT SAFE
0000013804	5/17/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	6300	14.00	072	PROJECT SAFE
0000013804	5/17/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	6300	14.86	072	PROJECT SAFE
0000013804	5/17/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	6300	23.71	072	PROJECT SAFE
0000013804	5/17/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	6300	39.86	072	PROJECT SAFE
0000013804	5/17/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	6300	12.60	072	PROJECT SAFE
0000013804	5/17/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	6300	10.76	072	PROJECT SAFE
0000013804	5/17/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	6300	8.88	072	PROJECT SAFE
0000013816	5/18/2022	AMAZON.COM SERVICES, INC.	SUMMER CAMP SUPPLIES - PA/OSTP	0100	8.97	072	PROJECT SAFE
0000013816	5/18/2022	AMAZON.COM SERVICES, INC.	SUMMER CAMP SUPPLIES - PA/OSTP	0100	4.30	072	PROJECT SAFE
0000013816	5/18/2022	AMAZON.COM SERVICES, INC.	SUMMER CAMP SUPPLIES - PA/OSTP	0100	3.02	072	PROJECT SAFE
0000013816	5/18/2022	AMAZON.COM SERVICES, INC.	SUMMER CAMP SUPPLIES - PA/OSTP	0100	10.33	072	PROJECT SAFE



0000013817	5/18/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	0100	10.76	072	PROJECT SAFE
0000013817	5/18/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	0100	18.41	072	PROJECT SAFE
0000013817	5/18/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	0100	14.80	072	PROJECT SAFE
0000013817	5/18/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	0100	20.46	072	PROJECT SAFE
0000013817	5/18/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	0100	15.06	072	PROJECT SAFE
0000013817	5/18/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	0100	32.30	072	PROJECT SAFE
0000013817	5/18/2022	AMAZON.COM SERVICES, INC.	CLASSROOM SUPPLIES - OSTP	0100	10.75	072	PROJECT SAFE
0000013838	5/18/2022	AMAZON.COM SERVICES, INC.	SPECIALTY SUMMER CAMP - OSTP	6300	8.61	072	PROJECT SAFE
0000013838	5/18/2022	AMAZON.COM SERVICES, INC.	SPECIALTY SUMMER CAMP - OSTP	6300	9.69	072	PROJECT SAFE
0000013838	5/18/2022	AMAZON.COM SERVICES, INC.	SPECIALTY SUMMER CAMP - OSTP	6300	7.53	072	PROJECT SAFE
0000013838	5/18/2022	AMAZON.COM SERVICES, INC.	SPECIALTY SUMMER CAMP - OSTP	6300	7.53	072	PROJECT SAFE
0000013838	5/18/2022	AMAZON.COM SERVICES, INC.	SPECIALTY SUMMER CAMP - OSTP	6300	11.84	072	PROJECT SAFE
0000013838	5/18/2022	AMAZON.COM SERVICES, INC.	SPECIALTY SUMMER CAMP - OSTP	6300	29.52	072	PROJECT SAFE
0000013838	5/18/2022	AMAZON.COM SERVICES, INC.	SPECIALTY SUMMER CAMP - OSTP	6300	15.07	072	PROJECT SAFE
0000013838	5/18/2022	AMAZON.COM SERVICES, INC.	SPECIALTY SUMMER CAMP - OSTP	6300	12.92	072	PROJECT SAFE
0000013838	5/18/2022	AMAZON.COM SERVICES, INC.	SPECIALTY SUMMER CAMP - OSTP	6300	35.55	072	PROJECT SAFE
0000013838	5/18/2022	AMAZON.COM SERVICES, INC.	SPECIALTY SUMMER CAMP - OSTP	6300	17.21	072	PROJECT SAFE
0000013838	5/18/2022	AMAZON.COM SERVICES, INC.	SPECIALTY SUMMER CAMP - OSTP	6300	22.14	072	PROJECT SAFE
0000013838	5/18/2022	AMAZON.COM SERVICES, INC.	SPECIALTY SUMMER CAMP - OSTP	6300	9.32	072	PROJECT SAFE
0000013838	5/18/2022	AMAZON.COM SERVICES, INC.	SPECIALTY SUMMER CAMP - OSTP	6300	16.15	072	PROJECT SAFE
0000013838	5/18/2022	AMAZON.COM SERVICES, INC.	SPECIALTY SUMMER CAMP - OSTP	6300	38.79	072	PROJECT SAFE
0000013838	5/18/2022	AMAZON.COM SERVICES, INC.	SPECIALTY SUMMER CAMP - OSTP	6300	5.48	072	PROJECT SAFE
0000013838	5/18/2022	AMAZON.COM SERVICES, INC.	SPECIALTY SUMMER CAMP - OSTP	6300	7.53	072	PROJECT SAFE
0000013838	5/18/2022	AMAZON.COM SERVICES, INC.	SPECIALTY SUMMER CAMP - OSTP	6300	10.76	072	PROJECT SAFE
0000013838	5/18/2022	AMAZON.COM SERVICES, INC.	SPECIALTY SUMMER CAMP - OSTP	6300	18.41	072	PROJECT SAFE
0000013838	5/18/2022	AMAZON.COM SERVICES, INC.	SPECIALTY SUMMER CAMP - OSTP	6300	20.46	072	PROJECT SAFE
0000013838	5/18/2022	AMAZON.COM SERVICES, INC.	SPECIALTY SUMMER CAMP - OSTP	6300	10.75	072	PROJECT SAFE
0000013842	5/18/2022	SMART & FINAL	FOOD SUPPLIES - SUMMER CAMP CO	0100	75.00	072	PROJECT SAFE
0000013842	5/18/2022	SMART & FINAL	FOOD SUPPLIES - SUMMER CAMP CO	6300	75.00	072	PROJECT SAFE
					<b>6382.09</b>		<b>PROJECT SAFE Total</b>
0000013686	5/4/2022	ZOVARGO	SCHOOL SUPPLIES - PA	0100	954.00	005	PROSPECT AVENUE SCH
0000013692	5/5/2022	INLAND PACIFIC RESOURCE	WOOD CHIPS - MULTIPLE SIGHTS	0100	688.75	005	PROSPECT AVENUE SCH
0000013699	5/5/2022	MAD SCIENCE OF SAN DIEGO	SCIENCE AGREEMENT - PA	0100	1985.00	005	PROSPECT AVENUE SCH
0000013720	5/6/2022	LIVING COAST DISCOVERY CTR	ANIMAL SCIENCE BOOTH - PA	0100	225.00	005	PROSPECT AVENUE SCH
0000013722	5/6/2022	ROCHESTER 100 INC	SCHOOL SUPPLIES - PA	0100	156.24	005	PROSPECT AVENUE SCH
0000013732	5/6/2022	AWARDS BY NAVAJO	AWARDS - PA	0100	91.63	005	PROSPECT AVENUE SCH
0000013746	5/10/2022	APPLE INC	TECHNOLOGY EQUIPMENT	0100	5400.43	005	PROSPECT AVENUE SCH
					<b>9501.05</b>		<b>PROSPECT AVENUE SCH Total</b>
0000013901	5/31/2022	SPIRAL BINDING CO INC	ADDITIONAL ANNUAL USEAGE	0100	730.40	092	PUBLICATIONS
					<b>730.40</b>		<b>PUBLICATIONS Total</b>
0000013664	5/3/2022	COPY LINK, INC.	TECHNOLOGY EQUIPMENT - DODEA	0100	610.94	070	PUPIL SERVICES
0000013664	5/3/2022	COPY LINK, INC.	TECHNOLOGY EQUIPMENT - DODEA	0100	2259.52	070	PUPIL SERVICES
0000013667	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - DODEA	0100	269.27	070	PUPIL SERVICES
0000013667	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - DODEA	0100	256.23	070	PUPIL SERVICES
0000013667	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - DODEA	0100	25.83	070	PUPIL SERVICES
0000013667	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - DODEA	0100	445.12	070	PUPIL SERVICES
0000013667	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - DODEA	0100	70.40	070	PUPIL SERVICES
0000013667	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - DODEA	0100	388.65	070	PUPIL SERVICES
0000013667	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - DODEA	0100	441.67	070	PUPIL SERVICES
0000013667	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - DODEA	0100	452.20	070	PUPIL SERVICES
0000013667	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - DODEA	0100	51.69	070	PUPIL SERVICES
0000013667	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - DODEA	0100	193.84	070	PUPIL SERVICES
0000013667	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - DODEA	0100	45.09	070	PUPIL SERVICES
0000013667	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - DODEA	0100	190.61	070	PUPIL SERVICES
0000013667	5/3/2022	AMAZON.COM SERVICES, INC.	SCHOOL SUPPLIES - DODEA	0100	76.14	070	PUPIL SERVICES

0000013678	5/3/2022	ULINE	OUTDOOR FURNITURE - PA	0100	2806.36	070	PUPIL SERVICES
0000013679	5/3/2022	ORIENTAL TRADING COMPANY INC	PUPIL SERVICES	0100	387.68	070	PUPIL SERVICES
0000013680	5/3/2022	SCHOOL SPECIALTY, INC	SCHOOL SUPPLIES - SC	0100	633.53	070	PUPIL SERVICES
0000013688	5/5/2022	TURING TUMBLE LLC	SCHOOL SUPPLIES - SC DODEA	0100	1058.81	070	PUPIL SERVICES
0000013884	5/25/2022	REGENTS OF THE UNIVERSITY	GSA - DR. HOWARD TARAS	0100	6000.00	070	PUPIL SERVICES
					<b>16663.58</b>		<b>PUPIL SERVICES Total</b>
0000013655	5/2/2022	COPY LINK, INC.	TECHNOLOGY EQUIPMENT	0100	3008.38	009	RIO SECO SCHOOL
0000013702	5/5/2022	CRABTREE PUBLISHING CO.	LIBRARY BOOKS - RS	0100	778.66	009	RIO SECO SCHOOL
0000013703	5/5/2022	BELLWETHER MEDIA, INC.	LIBRARY BOOKS - RS	0100	4608.84	009	RIO SECO SCHOOL
0000013827	5/18/2022	NEARPOD INC	SUBSCRIPTION - RS	0100	6000.00	009	RIO SECO SCHOOL
0000013828	5/18/2022	HEINEMANN	K-2 CURRICULUM - RS	0100	529.88	009	RIO SECO SCHOOL
0000013831	5/18/2022	SCHOLASTIC BOOK FAIRS - 10	SCHOLASTIC BOOK FAIR - RS	0100	6176.23	009	RIO SECO SCHOOL
0000013869	5/20/2022	GRAINGER	LIBRARY MIRROR - RS	0100	80.85	009	RIO SECO SCHOOL
					<b>21182.84</b>		<b>RIO SECO SCHOOL Total</b>
0000013674	5/3/2022	HOUGHTON MIFFLIN HARCOURT	SPECIAL ED SUPPLIES	0100	0.01	067	SPECIAL EDUCATION
0000013674	5/3/2022	HOUGHTON MIFFLIN HARCOURT	SPECIAL ED SUPPLIES	0100	1551.60	067	SPECIAL EDUCATION
0000013674	5/3/2022	HOUGHTON MIFFLIN HARCOURT	SPECIAL ED SUPPLIES	0100	0.01	067	SPECIAL EDUCATION
0000013674	5/3/2022	HOUGHTON MIFFLIN HARCOURT	SPECIAL ED SUPPLIES	0100	2693.75	067	SPECIAL EDUCATION
0000013675	5/3/2022	LAKESHORE LEARNING MATERIALS	SPECIAL EDUCATION SUPPLIES	0100	1010.32	067	SPECIAL EDUCATION
0000013676	5/3/2022	HOUGHTON MIFFLIN HARCOURT	SPECIAL ED SUPPLIES	0100	3879.00	067	SPECIAL EDUCATION
0000013676	5/3/2022	HOUGHTON MIFFLIN HARCOURT	SPECIAL ED SUPPLIES	0100	7395.96	067	SPECIAL EDUCATION
0000013676	5/3/2022	HOUGHTON MIFFLIN HARCOURT	SPECIAL ED SUPPLIES	0100	0.00	067	SPECIAL EDUCATION
0000013676	5/3/2022	HOUGHTON MIFFLIN HARCOURT	SPECIAL ED SUPPLIES	0100	0.00	067	SPECIAL EDUCATION
0000013677	5/3/2022	SCHOOL OUTFITTERS LLC	SPECIAL ED DIVIDERS	0100	1101.20	067	SPECIAL EDUCATION
0000013681	5/3/2022	SPECIALIZED ED OF CA. INC.	SPECIAL ED SERVICES	0100	11442.20	067	SPECIAL EDUCATION
0000013681	5/3/2022	SPECIALIZED ED OF CA. INC.	SPECIAL ED SERVICES	0100	9777.88	067	SPECIAL EDUCATION
0000013681	5/3/2022	SPECIALIZED ED OF CA. INC.	SPECIAL ED SERVICES	0100	83.00	067	SPECIAL EDUCATION
0000013757	5/10/2022	CDW GOVERNMENT INC	TECHNOLOGY EQUIPMENT	0100	50.80	067	SPECIAL EDUCATION
0000013800	5/16/2022	ATKINSON, ANDELSON, LOYA, RUUD	ATTORNEY FEES - SPED	0100	4112.00	067	SPECIAL EDUCATION
0000013807	5/17/2022	DIGITALBUYER	OFFICE FURNITURE - SPED	0100	365.48	067	SPECIAL EDUCATION
0000013883	5/25/2022	APPLE INC	TECHNOLOGY EQUIPMENT	0100	1701.37	067	SPECIAL EDUCATION
0000013883	5/25/2022	APPLE INC	TECHNOLOGY EQUIPMENT	0100	4.00	067	SPECIAL EDUCATION
					<b>45168.58</b>		<b>SPECIAL EDUCATION Total</b>
0000013724	5/6/2022	LAKESHORE LEARNING MATERIALS	STATE PRESCHOOL	1200	1500.00	012	STATE PRE-SCHOOL
0000013737	5/10/2022	LAKESHORE LEARNING MATERIALS	STATE PRESCHOOL	1200	1500.00	012	STATE PRE-SCHOOL
0000013739	5/10/2022	LAKESHORE LEARNING MATERIALS	STATE PRESCHOOL	1200	1500.00	012	STATE PRE-SCHOOL
					<b>4500.00</b>		<b>STATE PRE-SCHOOL Total</b>
0000013735	5/9/2022	SANTEE CHAMBER OF COMMERCE	CHAMBER AWARDS NIGHT	0100	255.00	062	SUPERINTENDENT DEPT
					255.00		<b>SUPERINTENDENT DEPT Total</b>
0000013689	5/5/2022	OFFICE DEPOT INC	SCHOOL SITE ORDERS	0100	680.81	004	SYCAMORE CANYON SCH
0000013692	5/5/2022	INLAND PACIFIC RESOURCE	WOOD CHIPS - MULTIPLE SIGHTS	0100	995.78	004	SYCAMORE CANYON SCH
					<b>1676.59</b>		<b>SYCAMORE CANYON SCH Total</b>
0000013751	5/10/2022	DATEL SYSTEMS	TECHNOLOGY EQUIPMENT	0100	2736.85	073	TECHNOLOGY SERVICES
0000013752	5/10/2022	DATEL SYSTEMS	TECHNOLOGY EQUIPMENT	0100	301.70	091	TECHNOLOGY SERVICES
0000013772	5/12/2022	DATEL SYSTEMS	FIBER OPTIC ERATE - HC	0100	7246.82	073	TECHNOLOGY SERVICES
0000013773	5/12/2022	DATEL SYSTEMS	FIBER OPTIC ERATE - RS	0100	7173.62	073	TECHNOLOGY SERVICES
0000013774	5/12/2022	DATEL SYSTEMS	FIBER OPTIC ERATE - CP	0100	7290.69	073	TECHNOLOGY SERVICES
0000013775	5/12/2022	DATEL SYSTEMS	FIBER OPTIC ERATE - CO	0100	7355.57	073	TECHNOLOGY SERVICES
0000013776	5/12/2022	DATEL SYSTEMS	FIBER OPTIC ERATE - CH	0100	7119.20	073	TECHNOLOGY SERVICES
0000013777	5/12/2022	DATEL SYSTEMS	FIBER OPTIC ERATE - SC	0100	4402.64	073	TECHNOLOGY SERVICES
0000013778	5/12/2022	DATEL SYSTEMS	FIBER OPTIC ERATE - PA	0100	4682.54	073	TECHNOLOGY SERVICES
0000013779	5/12/2022	DATEL SYSTEMS	FIBER OPTIC ERATE - CFH	0100	4923.44	073	TECHNOLOGY SERVICES
					<b>53233.07</b>		<b>TECHNOLOGY SERVICES Total</b>
0000013695	5/5/2022	MASON'S SAW & LAWNMOWER SERVICE, INC.	TRANSPORTATION SUPPLIES	0100	31.17	076	TRANSPORTATION
0000013696	5/5/2022	A-Z BUS SALES, INC.	TRANSPORTATION SUPPLIES	0100	238.38	076	TRANSPORTATION

0000013697	5/5/2022	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	29.62	076	TRANSPORTATION
0000013697	5/5/2022	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	9.88	076	TRANSPORTATION
0000013697	5/5/2022	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	17.28	076	TRANSPORTATION
0000013697	5/5/2022	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	30.15	076	TRANSPORTATION
0000013698	5/5/2022	GRAINGER	TRANSPORTATION SUPPLIES	0100	583.24	076	TRANSPORTATION
0000013821	5/18/2022	FLEET SERVICES, INC.	TRANSPORTATION SUPPLIES	0100	143.30	076	TRANSPORTATION
0000013821	5/18/2022	FLEET SERVICES, INC.	TRANSPORTATION SUPPLIES	0100	143.30	076	TRANSPORTATION
0000013822	5/18/2022	ABABA BOLT	TRANSPORTATION SUPPLIES	0100	23.99	076	TRANSPORTATION
0000013824	5/18/2022	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	96.97	076	TRANSPORTATION
0000013824	5/18/2022	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	96.97	076	TRANSPORTATION
0000013824	5/18/2022	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	8.22	076	TRANSPORTATION
0000013825	5/18/2022	CUSTOM AUTO WRAP	TRANSPORTATION SUPPLIES	0100	49.30	076	TRANSPORTATION
0000013826	5/18/2022	ROMAN'S TRUCK	TRANSPORTATION SUPPLIES	0100	5549.24	076	TRANSPORTATION
0000013891	5/31/2022	BORDER TIRE	TRANSPORTATION SUPPLIES	0100	410.41	076	TRANSPORTATION
0000013892	5/31/2022	INTERSTATE BATTERY OF SAN DIEGO INC	TRANSPORTATION SUPPLIES	0100	85.79	076	TRANSPORTATION
0000013893	5/31/2022	BOB STALL CHEVROLET	TRANSPORTATION SUPPLIES	0100	520.08	076	TRANSPORTATION
0000013894	5/31/2022	A-Z BUS SALES, INC.	TRANSPORTATION SUPPLIES	0100	643.31	076	TRANSPORTATION
0000013894	5/31/2022	A-Z BUS SALES, INC.	TRANSPORTATION SUPPLIES	0100	60.39	076	TRANSPORTATION
0000013895	5/31/2022	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	82.68	076	TRANSPORTATION
0000013895	5/31/2022	O'REILLY AUTO PARTS	TRANSPORTATION SUPPLIES	0100	3.39	076	TRANSPORTATION
					<b>8857.06</b>		<b>TRANSPORTATION Total</b>
0000013733	5/9/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	204.29	078	WAREHOUSE
0000013758	5/11/2022	AMAZON.COM SERVICES, INC.	INVENTORY REPLENISHMENT	0100	349.89	078	WAREHOUSE
0000013758	5/11/2022	AMAZON.COM SERVICES, INC.	INVENTORY REPLENISHMENT	0100	723.56	078	WAREHOUSE
0000013760	5/11/2022	GLOBAL INDUSTRIAL	INVENTORY REPLENISHMENT	0100	49.13	078	WAREHOUSE
0000013760	5/11/2022	GLOBAL INDUSTRIAL	INVENTORY REPLENISHMENT	0100	57.67	078	WAREHOUSE
0000013761	5/11/2022	SUPPLY SOLUTIONS	INVENTORY REPLENISHMENT	0100	4600.93	078	WAREHOUSE
0000013761	5/11/2022	SUPPLY SOLUTIONS	INVENTORY REPLENISHMENT	0100	1032.33	078	WAREHOUSE
0000013761	5/11/2022	SUPPLY SOLUTIONS	INVENTORY REPLENISHMENT	0100	2631.26	078	WAREHOUSE
0000013761	5/11/2022	SUPPLY SOLUTIONS	INVENTORY REPLENISHMENT	0100	1965.36	078	WAREHOUSE
0000013761	5/11/2022	SUPPLY SOLUTIONS	INVENTORY REPLENISHMENT	0100	317.43	078	WAREHOUSE
0000013761	5/11/2022	SUPPLY SOLUTIONS	INVENTORY REPLENISHMENT	0100	2477.17	078	WAREHOUSE
0000013761	5/11/2022	SUPPLY SOLUTIONS	INVENTORY REPLENISHMENT	0100	64.65	078	WAREHOUSE
0000013766	5/11/2022	MISSION JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	0100	249.71	078	WAREHOUSE
0000013766	5/11/2022	MISSION JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	0100	34.52	078	WAREHOUSE
0000013766	5/11/2022	MISSION JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	0100	110.94	078	WAREHOUSE
0000013766	5/11/2022	MISSION JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	0100	834.08	078	WAREHOUSE
0000013766	5/11/2022	MISSION JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	0100	405.74	078	WAREHOUSE
0000013766	5/11/2022	MISSION JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	0100	1776.58	078	WAREHOUSE
0000013766	5/11/2022	MISSION JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	0100	97.41	078	WAREHOUSE
0000013766	5/11/2022	MISSION JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	0100	1410.99	078	WAREHOUSE
0000013767	5/11/2022	PYRAMID SCHOOL PRODUCTS	INVENTORY REPLENISHMENT	0100	670.08	078	WAREHOUSE
0000013770	5/12/2022	WAXIE SANITARY SUPPLY	INVENTORY REPLENISHMENT	0100	210.24	078	WAREHOUSE
0000013770	5/12/2022	WAXIE SANITARY SUPPLY	INVENTORY REPLENISHMENT	0100	468.32	078	WAREHOUSE
0000013795	5/13/2022	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	1551.08	078	WAREHOUSE
0000013795	5/13/2022	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	1075.35	078	WAREHOUSE
0000013795	5/13/2022	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	868.73	078	WAREHOUSE
0000013795	5/13/2022	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	6096.50	078	WAREHOUSE
0000013795	5/13/2022	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	2191.64	078	WAREHOUSE
0000013795	5/13/2022	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	1346.61	078	WAREHOUSE
0000013795	5/13/2022	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	568.92	078	WAREHOUSE
0000013796	5/13/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	103.18	078	WAREHOUSE
0000013796	5/13/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	329.20	078	WAREHOUSE
0000013796	5/13/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	53.08	078	WAREHOUSE
0000013796	5/13/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	417.90	078	WAREHOUSE

0000013796	5/13/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	484.88 078	WAREHOUSE
0000013796	5/13/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	282.65 078	WAREHOUSE
0000013796	5/13/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	614.43 078	WAREHOUSE
0000013796	5/13/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	342.90 078	WAREHOUSE
0000013796	5/13/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	112.81 078	WAREHOUSE
0000013796	5/13/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	1126.46 078	WAREHOUSE
0000013802	5/16/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	91.59 078	WAREHOUSE
0000013802	5/16/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	466.34 078	WAREHOUSE
0000013802	5/16/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	442.21 078	WAREHOUSE
0000013802	5/16/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	68.66 078	WAREHOUSE
0000013802	5/16/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	91.59 078	WAREHOUSE
0000013802	5/16/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	251.36 078	WAREHOUSE
0000013802	5/16/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	345.36 078	WAREHOUSE
0000013802	5/16/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	431.00 078	WAREHOUSE
0000013808	5/17/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	768.04 078	WAREHOUSE
0000013808	5/17/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	210.24 078	WAREHOUSE
0000013808	5/17/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	168.09 078	WAREHOUSE
0000013808	5/17/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	94.82 078	WAREHOUSE
0000013808	5/17/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	42.24 078	WAREHOUSE
0000013808	5/17/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	28.45 078	WAREHOUSE
0000013808	5/17/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	20.69 078	WAREHOUSE
0000013808	5/17/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	23.71 078	WAREHOUSE
0000013808	5/17/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	136.09 078	WAREHOUSE
0000013808	5/17/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	109.91 078	WAREHOUSE
0000013808	5/17/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	134.04 078	WAREHOUSE
0000013808	5/17/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	327.56 078	WAREHOUSE
0000013808	5/17/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	327.56 078	WAREHOUSE
0000013808	5/17/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	325.84 078	WAREHOUSE
0000013808	5/17/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	66.72 078	WAREHOUSE
0000013808	5/17/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	66.72 078	WAREHOUSE
0000013808	5/17/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	15.52 078	WAREHOUSE
0000013808	5/17/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	160.98 078	WAREHOUSE
0000013808	5/17/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	120.25 078	WAREHOUSE
0000013808	5/17/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	15.00 078	WAREHOUSE
0000013808	5/17/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	155.16 078	WAREHOUSE
0000013808	5/17/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	79.65 078	WAREHOUSE
0000013808	5/17/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	138.35 078	WAREHOUSE
0000013808	5/17/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	170.68 078	WAREHOUSE
0000013808	5/17/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	28.45 078	WAREHOUSE
0000013810	5/17/2022	QUILL CORPORATION	INVENTORY REPLENISHMENT	0100	1616.25 078	WAREHOUSE
0000013811	5/17/2022	STAPLES ADVANTAGE	INVENTORY REPLENISHMENT	0100	43.44 078	WAREHOUSE
0000013811	5/17/2022	STAPLES ADVANTAGE	INVENTORY REPLENISHMENT	0100	49.13 078	WAREHOUSE
0000013811	5/17/2022	STAPLES ADVANTAGE	INVENTORY REPLENISHMENT	0100	49.13 078	WAREHOUSE
0000013812	5/17/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	25.08 078	WAREHOUSE
0000013812	5/17/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	132.53 078	WAREHOUSE
0000013812	5/17/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	23.27 078	WAREHOUSE
0000013812	5/17/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	23.27 078	WAREHOUSE
0000013812	5/17/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	23.27 078	WAREHOUSE
0000013813	5/17/2022	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	100.42 078	WAREHOUSE
0000013814	5/17/2022	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	13.19 078	WAREHOUSE
0000013814	5/17/2022	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	57.41 078	WAREHOUSE
0000013814	5/17/2022	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	180.76 078	WAREHOUSE
0000013814	5/17/2022	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	37.88 078	WAREHOUSE
0000013815	5/17/2022	AMAZON.COM SERVICES, INC.	INVENTORY REPLENISHMENT	0100	684.26 078	WAREHOUSE
0000013815	5/17/2022	AMAZON.COM SERVICES, INC.	INVENTORY REPLENISHMENT	0100	35.56 078	WAREHOUSE

0000013815	5/17/2022	AMAZON.COM SERVICES, INC.	INVENTORY REPLENISHMENT	0100	1135.00	078	WAREHOUSE
0000013815	5/17/2022	AMAZON.COM SERVICES, INC.	INVENTORY REPLENISHMENT	0100	159.81	078	WAREHOUSE
0000013815	5/17/2022	AMAZON.COM SERVICES, INC.	INVENTORY REPLENISHMENT	0100	538.41	078	WAREHOUSE
0000013815	5/17/2022	AMAZON.COM SERVICES, INC.	INVENTORY REPLENISHMENT	0100	492.89	078	WAREHOUSE
0000013818	5/18/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	112.75	078	WAREHOUSE
0000013818	5/18/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	43.44	078	WAREHOUSE
0000013818	5/18/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	45.77	078	WAREHOUSE
0000013818	5/18/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	45.77	078	WAREHOUSE
0000013818	5/18/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	45.77	078	WAREHOUSE
0000013818	5/18/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	45.77	078	WAREHOUSE
0000013818	5/18/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	48.10	078	WAREHOUSE
0000013823	5/18/2022	STAPLES ADVANTAGE	INVENTORY REPLENISHMENT	0100	103.44	078	WAREHOUSE
0000013823	5/18/2022	STAPLES ADVANTAGE	INVENTORY REPLENISHMENT	0100	924.75	078	WAREHOUSE
0000013823	5/18/2022	STAPLES ADVANTAGE	INVENTORY REPLENISHMENT	0100	1.35	078	WAREHOUSE
0000013823	5/18/2022	STAPLES ADVANTAGE	INVENTORY REPLENISHMENT	0100	3.29	078	WAREHOUSE
0000013823	5/18/2022	STAPLES ADVANTAGE	INVENTORY REPLENISHMENT	0100	383.25	078	WAREHOUSE
0000013839	5/18/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	999.23	078	WAREHOUSE
0000013839	5/18/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	861.14	078	WAREHOUSE
0000013839	5/18/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	456.69	078	WAREHOUSE
0000013839	5/18/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	857.65	078	WAREHOUSE
0000013839	5/18/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	302.17	078	WAREHOUSE
0000013839	5/18/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	93.23	078	WAREHOUSE
0000013839	5/18/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	125.16	078	WAREHOUSE
0000013839	5/18/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	1362.30	078	WAREHOUSE
0000013839	5/18/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	315.84	078	WAREHOUSE
0000013839	5/18/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	153.22	078	WAREHOUSE
0000013839	5/18/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	98.01	078	WAREHOUSE
0000013839	5/18/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	440.91	078	WAREHOUSE
0000013839	5/18/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	166.37	078	WAREHOUSE
0000013839	5/18/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	2131.12	078	WAREHOUSE
0000013839	5/18/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	2479.46	078	WAREHOUSE
0000013839	5/18/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	263.56	078	WAREHOUSE
0000013839	5/18/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	350.66	078	WAREHOUSE
0000013839	5/18/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	350.66	078	WAREHOUSE
0000013839	5/18/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	350.66	078	WAREHOUSE
0000013839	5/18/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	415.31	078	WAREHOUSE
0000013839	5/18/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	43.70	078	WAREHOUSE
0000013839	5/18/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	138.61	078	WAREHOUSE
0000013839	5/18/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	73.57	078	WAREHOUSE
0000013839	5/18/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	338.12	078	WAREHOUSE
0000013839	5/18/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	2553.16	078	WAREHOUSE
0000013839	5/18/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	312.91	078	WAREHOUSE
0000013839	5/18/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	1337.48	078	WAREHOUSE
0000013839	5/18/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	235.97	078	WAREHOUSE
0000013839	5/18/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	330.10	078	WAREHOUSE
0000013839	5/18/2022	MAINTEX INC	INVENTORY REPLENISHMENT	0100	232.57	078	WAREHOUSE
0000013847	5/19/2022	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	387.90	078	WAREHOUSE
0000013848	5/19/2022	HENRY SCHEIN INC	INVENTORY REPLENISHMENT	0100	571.06	078	WAREHOUSE
0000013849	5/19/2022	MCKESSON MEDICAL-SURGICAL GVT SOL LLC	INVENTORY REPLENISHMENT	0100	105.51	078	WAREHOUSE
0000013849	5/19/2022	MCKESSON MEDICAL-SURGICAL GVT SOL LLC	INVENTORY REPLENISHMENT	0100	1087.28	078	WAREHOUSE
0000013850	5/19/2022	MEDCO SUPPLY COMPANY	INVENTORY REPLENISHMENT	0100	36.98	078	WAREHOUSE
0000013850	5/19/2022	MEDCO SUPPLY COMPANY	INVENTORY REPLENISHMENT	0100	50.56	078	WAREHOUSE
0000013851	5/19/2022	AMAZON.COM SERVICES, INC.	INVENTORY REPLENISHMENT	0100	153.22	078	WAREHOUSE
0000013851	5/19/2022	AMAZON.COM SERVICES, INC.	INVENTORY REPLENISHMENT	0100	144.74	078	WAREHOUSE
0000013851	5/19/2022	AMAZON.COM SERVICES, INC.	INVENTORY REPLENISHMENT	0100	92.45	078	WAREHOUSE

0000013851	5/19/2022	AMAZON.COM SERVICES, INC.	INVENTORY REPLENISHMENT	0100	1292.74	078	WAREHOUSE
0000013852	5/19/2022	EVERYTHING MEDICAL	INVENTORY REPLENISHMENT	0100	645.47	078	WAREHOUSE
0000013852	5/19/2022	EVERYTHING MEDICAL	INVENTORY REPLENISHMENT	0100	43.96	078	WAREHOUSE
0000013853	5/19/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	1293.00	078	WAREHOUSE
0000013853	5/19/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	1293.00	078	WAREHOUSE
0000013853	5/19/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	106.35	078	WAREHOUSE
0000013853	5/19/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	106.35	078	WAREHOUSE
0000013853	5/19/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	106.35	078	WAREHOUSE
0000013854	5/19/2022	MISSION JANITORIAL SUPPLIES	INVENTORY REPLENISHMENT	0100	749.13	078	WAREHOUSE
0000013857	5/20/2022	AMAZON.COM SERVICES, INC.	INVENTORY REPLENISHMENT	0100	145.46	078	WAREHOUSE
0000013857	5/20/2022	AMAZON.COM SERVICES, INC.	INVENTORY REPLENISHMENT	0100	2948.04	078	WAREHOUSE
0000013857	5/20/2022	AMAZON.COM SERVICES, INC.	INVENTORY REPLENISHMENT	0100	219.68	078	WAREHOUSE
0000013861	5/20/2022	CANNON SPORTS INC	INVENTORY REPLENISHMENT	0100	744.77	078	WAREHOUSE
0000013861	5/20/2022	CANNON SPORTS INC	INVENTORY REPLENISHMENT	0100	66.72	078	WAREHOUSE
0000013861	5/20/2022	CANNON SPORTS INC	INVENTORY REPLENISHMENT	0100	630.34	078	WAREHOUSE
0000013861	5/20/2022	CANNON SPORTS INC	INVENTORY REPLENISHMENT	0100	77.58	078	WAREHOUSE
0000013861	5/20/2022	CANNON SPORTS INC	INVENTORY REPLENISHMENT	0100	248.26	078	WAREHOUSE
0000013861	5/20/2022	CANNON SPORTS INC	INVENTORY REPLENISHMENT	0100	506.86	078	WAREHOUSE
0000013861	5/20/2022	CANNON SPORTS INC	INVENTORY REPLENISHMENT	0100	177.92	078	WAREHOUSE
0000013861	5/20/2022	CANNON SPORTS INC	INVENTORY REPLENISHMENT	0100	341.35	078	WAREHOUSE
0000013861	5/20/2022	CANNON SPORTS INC	INVENTORY REPLENISHMENT	0100	129.30	078	WAREHOUSE
0000013862	5/20/2022	S&S WORLDWIDE	INVENTORY REPLENISHMENT	0100	171.45	078	WAREHOUSE
0000013863	5/20/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	233.77	078	WAREHOUSE
0000013863	5/20/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	700.81	078	WAREHOUSE
0000013864	5/20/2022	US GAMES	INVENTORY REPLENISHMENT	0100	69.82	078	WAREHOUSE
0000013864	5/20/2022	US GAMES	INVENTORY REPLENISHMENT	0100	213.73	078	WAREHOUSE
0000013864	5/20/2022	US GAMES	INVENTORY REPLENISHMENT	0100	182.31	078	WAREHOUSE
0000013864	5/20/2022	US GAMES	INVENTORY REPLENISHMENT	0100	1218.01	078	WAREHOUSE
0000013864	5/20/2022	US GAMES	INVENTORY REPLENISHMENT	0100	201.71	078	WAREHOUSE
0000013864	5/20/2022	US GAMES	INVENTORY REPLENISHMENT	0100	40.34	078	WAREHOUSE
0000013865	5/20/2022	SPIRAL BINDING CO INC	INVENTORY REPLENISHMENT	0100	152.41	078	WAREHOUSE
0000013865	5/20/2022	SPIRAL BINDING CO INC	INVENTORY REPLENISHMENT	0100	94.77	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	43.10	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	35.56	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	43.10	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	43.10	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	43.10	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	43.10	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	43.10	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	32.33	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	43.10	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	102.92	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	341.35	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	281.23	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	145.85	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	100.47	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	364.63	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	33.49	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	182.31	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	33.49	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	182.31	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	139.64	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	602.80	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	66.98	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	182.31	078	WAREHOUSE

0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	57.41	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	126.71	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	840.45	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	953.59	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	635.73	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	672.79	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	134.47	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	558.58	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	558.58	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	155.16	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	19.40	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	26.51	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	26.51	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	26.51	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	26.51	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	124.13	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	35.17	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	45.00	078	WAREHOUSE
0000013886	5/26/2022	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	135.77	078	WAREHOUSE
0000013887	5/26/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	67.24	078	WAREHOUSE
0000013887	5/26/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	241.66	078	WAREHOUSE
0000013887	5/26/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	223.26	078	WAREHOUSE
0000013887	5/26/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	90.51	078	WAREHOUSE
0000013887	5/26/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	101.11	078	WAREHOUSE
0000013888	5/26/2022	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	1899.16	078	WAREHOUSE
0000013888	5/26/2022	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	997.94	078	WAREHOUSE
0000013888	5/26/2022	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	137.92	078	WAREHOUSE
0000013888	5/26/2022	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	280.58	078	WAREHOUSE
0000013896	5/31/2022	QUILL CORPORATION	INVENTORY REPLENISHMENT	0100	903.31	078	WAREHOUSE
0000013899	5/31/2022	WASTE MANAGEMENT OF EL CAJON -	ROLL-OFF BIN - CP	0100	1381.70	078	WAREHOUSE
0000013904	5/31/2022	STAPLES ADVANTAGE	INVENTORY REPLENISHMENT	0100	117.92	078	WAREHOUSE
0000013904	5/31/2022	STAPLES ADVANTAGE	INVENTORY REPLENISHMENT	0100	284.46	078	WAREHOUSE
0000013905	5/31/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	86.89	078	WAREHOUSE
0000013905	5/31/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	86.89	078	WAREHOUSE
0000013905	5/31/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	86.89	078	WAREHOUSE
0000013905	5/31/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	86.89	078	WAREHOUSE
0000013905	5/31/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	85.86	078	WAREHOUSE
0000013905	5/31/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	91.29	078	WAREHOUSE
0000013905	5/31/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	75.25	078	WAREHOUSE
0000013905	5/31/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	249.81	078	WAREHOUSE
0000013905	5/31/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	497.81	078	WAREHOUSE
0000013905	5/31/2022	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	272.05	078	WAREHOUSE
					<b>104041.63</b>		<b>WAREHOUSE Total</b>
					<b>461037.41</b>		<b>Grand Total</b>

**BACKGROUND:**

From time to time, the District contracts with individuals, companies, or organizations to provide various types of general services such as educational presentations/assemblies, or specialized student services. Some services are on an as-needed basis billed on an hourly or daily rate while other services are billed by the job. The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant. Service providers that do not qualify as an independent contractor will be processed through Human Resources under a short-term employment services agreement.

Approval of the following General Services Agreements is requested:

Vendor Name	Description of Services (Location)	Date(s) of Service	Amount	Funding
Dr. Ernest Almendarez	Occupational / Physical Therapy Prescriptions (Districtwide)	07/01/2022 – 06/30/2023	\$150.00/hour (not to exceed \$500.00)	Special Education
Bilingual Speech Services	Bilingual Speech Evaluations (Districtwide)	07/01/2022 – 06/30/2023	\$85.00/hour (not to exceed \$75,000.00)	Special Education
Connect4Kids Psychological Services	Psychological Educational IEE Assessments (Districtwide)	07/01/2022 – 06/30/2023	\$200.00/hour (not to exceed \$3,710.00)	Special Education
Desmos	Math Training (Districtwide)	07/01/2022 – 06/30/2023	\$875.00 (not to exceed)	Collaborative
Dynasty Martial Arts	Martial Arts Classes (Districtwide)	07/11/2022 – 07/22/2022	\$2,500.00 (not to exceed)	Out of School Time
Learning Convergence	One-on-One Tutoring Services (Districtwide)	05/12/2022 – 06/30/2022	\$75.00/hour (not to exceed \$6,000.00)	Special Education
McAlister Institute	Drug Testing (Districtwide)	07/01/2022 – 06/30/2023	\$18.00/test (not to exceed \$1,000.00)	Pupil Services
San Diego Occupational Therapy	IEE for Fine Motor Skills (Districtwide)	07/01/2022 – 06/30/2023	\$1,960.00/evaluation (not to exceed \$7,500.00)	Special Education
Schloyer Educational Audiology Associates	Central Auditory Processing Assessments (Districtwide)	07/01/2022 – 06/30/2023	\$150.00/hour (not to exceed \$3,000.00)	Special Education
Self and Match	Special Education Parent Training (Districtwide)	07/01/2022 – 06/30/2023	\$5,000.00 (not to exceed)	Special Education
S.T.A.R. Academy - Haynes Family Programs	Supplemental Academic Programs (Districtwide)	07/01/2022 – 06/30/2023	\$85.00/hour (not to exceed \$5,000.00)	Special Education

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact of the General Service Agreements is detailed in the table above.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.4.

**BACKGROUND:**

Proposition 30, *The Schools and Local Public Safety Protection Act of 2012*, approved by the voters on November 6, 2012, temporarily increases the state’s sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers. The revenues generated by Proposition 30 were instrumental in avoiding further cuts to State Aid for K-14 public education but did not provide additional revenue for school districts.

The revenues generated from Proposition 30 are deposited into a state account called the Education Protection Account (EPA). School districts, county offices of education, and charter schools (LEAs) will receive funds from the EPA based on their proportionate share of the statewide revenue limit amount, which includes charter school general purpose funding. A corresponding reduction is made to an LEA’s revenue limit or charter school general purpose state aid equal to the amount of their EPA entitlement.

Proposition 30 specifies that EPA funds may not be used for salaries and benefits of administrators or any other administrative costs.

In accordance with the provisions of Proposition 30, each LEA must hold a public hearing signifying the use of EPA funds.

The District estimates that it will receive \$12,360,734 in EPA funds for the 2022-23 fiscal year. Since certificated non-management teacher salaries represent the largest portion of the District’s unrestricted general fund budget, the District has determined to expend the EPA funds on this expenditure category as more fully described below:

	<b>Fiscal Year:</b>	<b>2022-23</b>	
	<b>Estimate as of:</b>	<b>Adopted Budget</b>	
<b>Description</b>		<b>Sources</b>	<b>Uses</b>
Estimated Total LCFF Funding		66,500,980	
Less: Estimated Property Tax Funded Portion of LCFF Funding		20,021,234	
Estimated Total State Aid Portion of LCFF Funding		46,479,746	
Less: Estimated Amount to be Received from Education Protection Account		<b>12,360,734</b>	
<b>Difference</b>		<b>34,119,012</b>	
Total Unrestricted Certificated Teacher Salaries (Object 1100-000, Function 1000)			<b>20,185,395</b>
Less: Amount to be paid from Education Protection Account Proceeds			12,360,734
<b>Amount to be paid from other Unrestricted General Fund Sources</b>			<b>7,824,661</b>

**RECOMMENDATION:**

It is recommended that the Board of Education adopt Resolution No. 2122-25 Designating Use of Education Protection Account funds for 2022-23 to pay a portion of unrestricted certificated teacher salaries.

This recommendation supports the following District goal(s):

<b>SUPPORTED</b>	<b>STRATEGIC OBJECTIVE</b>	<b>DESCRIPTION</b>
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact is \$12,360,734 in EPA funds to be offset by a commensurate reduction in LCFF State Aid.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.5.

**RESOLUTION NO. 2122-25**  
**REGARDING USE OF THE EDUCATION PROTECTION ACCOUNT**

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30<sup>th</sup> of each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of the Santee School District;

2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Santee School District has determined to spend the monies received from the Education Protection Act for a portion of unrestricted certificated teacher salaries in Function Code 1100.

DATED: June 21, 2022.

\_\_\_\_\_  
Elana Levens-Craig, Board President

\_\_\_\_\_  
Dianne El-Hajj, Board Vice President

\_\_\_\_\_  
Ken Fox, Clerk of the Board

\_\_\_\_\_  
Dustin Burns, Board Member

\_\_\_\_\_  
Barbara Ryan, Board Member

Consent Item E.2.6.  
Prepared by Karl Christensen  
June 21, 2022

Adoption of Resolution No. 2122-26 of the Santee School District Board of Education Authorizing the Transfer of Budgetary Funds Between Expenditure Classifications After June 30, 2022 for the 2021-22 Fiscal Year

**BACKGROUND:**

Education Code 42600(a) requires that the total amount budgeted for each expenditure object classification be the maximum expended for that classification. Education Code 42601(a) allows for governing board approved transfers after June 30 as a routine element of the year-end close process as necessary to permit the payment of obligations of the district incurred during that school year.

This resolution authorizes the Superintendent or designee to transfer budgetary funds between object classifications in order to complete the closing process and not over-expend in any classification.

**RECOMMENDATION:**

It is recommended that the Board of Education adopt Resolution No. 2122-26 of the Santee School District Board of Education Authorizing the Transfer of Budgetary Funds Between Expenditure Classifications After June 30, 2022 for the 2021-22 fiscal year.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

None.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.6.

RESOLUTION NO. 2122-26 OF THE SANTEE  
SCHOOL DISTRICT BOARD OF EDUCATION  
AUTHORIZING THE TRANSFER OF BUDGETARY  
FUNDS BETWEEN EXPENDITURE  
CLASSIFICATIONS AFTER  
JUNE 30, 2022 FOR THE 2021-222 FISCAL YEAR

**WHEREAS**, Education Code §42600(a) provides that the total amount budgeted as the proposed expenditure of the school district for each major classification listed in the approved district budget forms prescribed by the Superintendent of Public Instruction shall be the maximum amount that may be expended for that classification for the school year; and

**WHEREAS**, transfers may be made from the designated fund balance or the unappropriated fund balance to any expenditure classification or between expenditure classifications at any time by written resolution of the Board of Education, when approved by the County Superintendent of Schools and filed with the County Auditor; and

**WHEREAS**, Education Code §42601(a) allows for such governing board approved transfers after June 30 as a routine element of the year-end close process as necessary to permit the payment of obligations of the district incurred during that school year.

**NOW, THEREFORE, BE IT RESOLVED** that the Santee School District Board of Education authorizes the Superintendent or her designee to make necessary changes to the budget after June 30, 2022.

**PASSED AND ADOPTED** this 21<sup>st</sup> day of June, 2022, by the Board of Education of the Santee School District at Santee, California, San Diego County, by the following vote:

AYES: MEMBERS:

NOES: MEMBERS:

ABSENT: MEMBERS:

I, Ken Fox, Clerk of the Board of Education of the Santee School District, County of San Diego, State of California, do hereby certify that the foregoing is a true copy of a resolution adopted by said board at a meeting thereof, by the vote therein stated, which original resolution is on file in the office of said board.

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Ken Fox, Clerk of the Board

Consent Item E.2.7.  
Prepared by Karl Christensen  
June 21, 2022

Authorization to Award Bid #2022-23-090-02  
For Commodities, Non-Commodities, Grocery  
and Snack Foods

**BACKGROUND:**

The District expects to purchase a variety of food items for the 2022-23 fiscal year that will exceed bid limits. Consequently, a formal bid process is necessary. The components of this bid may be awarded separately or as one, depending on whichever will be the most benefit to the District.

At its June 7, 2022 meeting, the Board of Education authorized the publication of Bid #2022-23-090-2 Commodities, Non-commodities, Grocery, and Snack Foods. Bids were received on June 8, 2022, with three vendors bidding: Newport Farms, Gold Star Foods, and KB Foods.

This bid will be awarded by line item. All three vendors will be awarded based on the lowest price per item.

**RECOMMENDATION:**

It is recommended that the Board of Education award Bid #2022-23-090-02: Commodities, Non-commodities, Grocery, and Snack Foods bid to Gold Star Foods, KB Foods, and Newport Farms with an option to extend the contract annually for up to two additional years.

This recommendation supports the following District goal(s):

<b>SUPPORTED</b>	<b>STRATEGIC OBJECTIVE</b>	<b>DESCRIPTION</b>
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The estimated cost of \$900.000 annually is to be funded from the Child Nutrition Services Fund.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.7.

**BACKGROUND:**

Government Code 65995 regulates the collection of Developer Fees under various circumstances. There are 3 levels of fees, each requiring certain documentation and conditions before the fee can be levied.

- Level 1 fees are the current statutory fees (also referred to as “Stirling Fees”) allowed under Education Code section 17620.
- Level 2 fees are outlined in Government Code section 65995.5, and allow school districts to impose higher fees on residential construction if certain conditions are met. This level of developer fees is subject to a School Facility Needs Analysis (“SFNA”) based on Government Code section 65995.6.
- Level 3 developer fees are outlined in Government Code section 65995.7, and may be implemented by a district if the State certifies that there is no money available for facilities.

In 2020, the District completed an SFNA. Based on calculations outlined in Government Code section 65995.5, the SFNA concluded that the Santee School District met the necessary requirements and was justified in collecting Level 2 developer fees in the amount of \$3.38 per square foot of residential construction. Specifically, the District met the following criteria:

1. Make a timely application to the State School Facility Program for new construction funding for which it is eligible and be determined by the State Allocation Board to meet the eligibility requirements
  - a. The District submitted for eligibility funding on July 2, 1999. SAB forms 50-01, 50-02 and 50-03 were approved by the State Allocation Board on October 27, 1999. The District made subsequent updates to its new construction grant eligibility, thus meeting this requirement.
2. Conduct and adopt a School Facilities Needs Analysis
3. Satisfy at least two of the four following criteria:
  - a. Operate with Multi-Track Year Round Enrollment
    - i. The District did not meet this criterion
  - b. Local general obligation bond measure placed on the ballot in the past four years which received at least 50% plus one vote cast
    - i. **The District met this requirement with passage of Measure S in November 2018**
  - c. Issued debt or incurred obligations for capital outlay totaling 15% of the local bonding capacity, including indebtedness repaid from property taxes, parcel taxes, general fund, special taxes, Mello-Roos funds approved by registered voters, Mello-Roos funds approved by landowners prior to

November 4, 1998. If Mello-Roos funds approved by landowners after November 4, 1998 are included, the debt percentage increases from 15% to 30%.

- i. **The District met this criterion**
- d. At least 20% of the teaching stations are relocatable
  - i. The District did not meet this criterion

Level 2 fees were levied beginning March 18, 2020 and expired as of March 18, 2021. As of March 19, 2021, the District reverted to the Level 1 fee contained in the 2020 School Facilities Needs Analysis.

The State Allocation Board (SAB) revises the Level 1 fee every other year. In February 2022, the SAB increased the statutory Level 1 fees for residential and commercial developments to \$4.79 per square foot and \$0.78 per square foot, respectively. In order for the District to levy the revised fee, it must prepare a Fee Justification Study, conduct a public hearing, and adopt the new fees. A Fee Justification Study was completed in June 2022. The District shares the Level 1 fee with Grossmont in a 62% Santee/38% Grossmont sharing arrangement. The District can begin levying the new Level 1 fee 60 days after Board adoption.

Below is a summary of the various fee levels:

<b>Fee Type</b>	<b>Residential</b>	<b>Commercial</b>
Previous Level 2 Fee <i>(levied March 18, 2020 through March 18, 2021)</i>	\$3.38	N/A
Previous Level 1 Fee	\$4.08	\$0.66
Santee share (62%) of previous Level 1 Fee <i>(allowed to be levied as of March 19, 2021)</i>	\$2.53	\$0.41
New Level 1 Fee	\$4.79	\$0.78
Santee share (62%) of new Level 1 Fee <u>to be levied starting August 20, 2022</u>	\$2.97	\$0.48*

\*Except Rental Self Storage Facilities which will be charged \$0.02 per square foot.

**RECOMMENDATION:**

It is recommended that the Board of Education adopt Resolution No. 2122-23 increasing the Level 1 Fee for development projects in Santee School District to \$2.97/square foot for residential projects and \$0.48/square foot for commercial projects to be effective August 20, 2022, 60 days after adoption.

This recommendation supports the following District goal(s):

<b>SUPPORTED</b>	<b>STRATEGIC OBJECTIVE</b>	<b>DESCRIPTION</b>
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

Fees collected for residential development projects will increase from \$2.53/square foot to \$2.97/square foot. Fees collected for commercial development projects will increase from \$0.41/square foot to \$0.48/square foot.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.8.
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**RESOLUTION NO. 2122-23**

**ADOPTING AND IMPLEMENTING A CHANGE IN LEVEL 1 DEVELOPER FEES LEVIED ON RESIDENTIAL DEVELOPMENT AND LEVYING FEES ON COMMERCIAL AND INDUSTRIAL DEVELOPMENT TO FUND THE CONSTRUCTION AND RECONSTRUCTION OF SCHOOL FACILITIES**

On motion of Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, the following resolution is adopted:

**WHEREAS**, pursuant to Government Code section 65995 and Education Code section 17620 the Santee School District (“District”) may levy a fee on all residential, commercial, and industrial development within the District boundaries, to fund the construction or reconstruction of school facilities; and

**WHEREAS**, the District has a facilities plan which states an overall vision for new school construction in order to meet the needs of District students; and

**WHEREAS**, the District has performed a study to assess the impact on the District’s facilities from residential, commercial, and industrial development and established a nexus between such development and the need for funding to construct and improve schools; and

**WHEREAS**, there is a continuing and urgent need for expansion and reconstruction of school facilities due to the impact of new residential construction as well as commercial and industrial development; and the State Allocation Board has established the maximum fee that can be levied by a school district is \$4.79 per square foot of habitable residential development and \$0.78 per square foot for commercial and industrial development for chargeable covered and enclosed space, which sums shall be used to fund the delivery of improvements to the District’s facilities and construct new facilities; and

**WHEREAS**, the District has agreed to split the statutory maximum developer fees with the Grossmont Union High School District on a 62%/38% basis.

**WHEREAS**, the District conducted a public hearing to discuss the proposed increase in developer fees for residential and commercial/industrial development and has considered the comments provided therefrom.

**NOW, THEREFORE, BE IT RESOLVED**, that the District shall change the fees levied on new residential development from \$2.53 per square foot to \$2.97 per square foot (62% of the established maximum fee) for all new residential development within the District boundaries, in accordance with Education Code section 17620.

**BE IT FURTHER RESOLVED**, that the District shall change the fees levies on new commercial and industrial development from \$0.41 per square foot to \$0.48 per square

foot (62% of the established maximum fee) on new commercial and industrial development, except rental self-storage facilities which will be charged \$0.02 per square foot of new construction, in accordance with Education Code section 17620.

**BE IT FURTHER RESOLVED**, that the Board of Trustees of the Santee School District (the "Board") authorizes District staff to give notice to the City of Santee, the City of El Cajon, the County of San Diego, and other applicable agencies, of the Board's adoption and implementation of this Resolution by serving a copy of the Resolution to each agency and by requesting that no building permits and no certificates of occupancy for residential, manufactured homes, mobile homes, commercial or industrial construction be issued without certification from the District that the specified fees, including any subsequent increases authorized by the State, have been paid.

**BE IT FURTHER** the District preserve a separate account where in all developer fees, including those fees collected pursuant to this Resolution will be deposited and the District shall review and provide the Board a report on the reconciliation of that account every fiscal year.

**BE IT FURTHER RESOLVED**, that if the District has unexpected or uncommitted fees within five (5) years of collection of those fees, the District will make the statutorily required findings or refund those fees.

**BE IT FURTHER RESOLVED**, that the developer fees established by this Resolution, including any increases for inflation as authorized by the State, shall be collected prior to the issuance of a building permit on each eligible unit.

PASSED AND ADOPTED by the Board of Education on June 21, 2022, by the following vote:

AYES:  
NOES:  
ABSTENTION:  
ABSENT:

STATE OF CALIFORNIA )  
COUNTY OF SAN DIEGO )

I, Ken Fox, Clerk of the Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ken Fox, Clerk of the Board of Education

Authorization to Sell/Dispose of Surplus Items

**BACKGROUND:**

Board Policy (BP) and Administrative Regulation (AR) 3270 govern the sale or disposal of surplus books, equipment, and supplies in accordance with applicable Education Code provisions. AR 3270 provides the following options for sale or disposal of surplus items:

<b><u>Category</u></b>	<b><u>Value/Condition</u></b>	<b><u>Option</u></b>	<b><u>Requirements</u></b>
<b><i>Obsolete Instructional Materials</i></b>	<ul style="list-style-type: none"> <li>Usable for educational purposes</li> <li>Any value</li> </ul>	<ul style="list-style-type: none"> <li>Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy</li> <li>Sell to any organization that agrees to use the materials for educational purposes</li> </ul>	<ul style="list-style-type: none"> <li>Receiving entity shall certify to the Board that it agrees to use the materials for educational purposes and make no charge to any persons to whom the materials are given or lent</li> <li>Notify public of intent at least 60 days prior to disposition</li> </ul>
	<ul style="list-style-type: none"> <li>Unusable for educational purposes or cannot be disposed of as above</li> <li>Any value</li> </ul>	<ul style="list-style-type: none"> <li>Mutilate so as not to be salable and sold for scrap</li> <li>Destroy beyond any economical means</li> </ul>	<ul style="list-style-type: none"> <li>For destruction, provide at least 30 day prior notice to those requesting notice</li> </ul>
<b><i>All Other Personal Property</i></b>	<ul style="list-style-type: none"> <li>Value insufficient to defray costs of arranging a sale</li> </ul>	<ul style="list-style-type: none"> <li>Donate to charitable organization deemed appropriate by the Board</li> <li>Dispose of at local dump</li> </ul>	<ul style="list-style-type: none"> <li>Requires unanimous vote by Board</li> </ul>
	<ul style="list-style-type: none"> <li>\$2,500 or less (one or more items)</li> </ul>	<ul style="list-style-type: none"> <li>Sell without advertising</li> </ul>	<ul style="list-style-type: none"> <li>Requires unanimous vote by Board</li> </ul>
	<ul style="list-style-type: none"> <li>More than \$2,500 (one or more items)</li> </ul>	<ul style="list-style-type: none"> <li>Advertise for Bids or Conduct Public Auction</li> </ul>	<ul style="list-style-type: none"> <li>Post notices in 3 public places and advertise once a week for 2 weeks in</li> </ul>

<u>Category</u>	<u>Value/Condition</u>	<u>Option</u>	<u>Requirements</u>
			general circulation newspaper <ul style="list-style-type: none"> <li>• Accept highest bid or reject all bids</li> <li>• If no qualified bid received, may be sold to any individual or entity</li> </ul>
		<ul style="list-style-type: none"> <li>• Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law</li> </ul>	<ul style="list-style-type: none"> <li>• Sale price shall equal cost of property plus estimated cost of purchasing, storing, and handling</li> </ul>
		<ul style="list-style-type: none"> <li>• Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district</li> </ul>	<ul style="list-style-type: none"> <li>• Price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools</li> </ul>

The District has the option of using the services of a vendor that uses an on-line bidding methodology to satisfy the advertising for bids and public auction requirements. If used, the vendor retains a portion of the sale proceeds for their fee.

The items to declare surplus are described below:

<u>Qty</u>	<u>UOM</u>	<u>Description</u>	<u>Site</u>	<u>Storage Location</u>	<u>Condition</u>	<u>Estimated Value/Price</u>
1	EA	Pink bench	CFH	MPR	Used	\$0

The recommended terms for sale or disposal of the aforementioned personal property is as follows:

Type	Method	Option? (X)
<b>Obsolete Instructional Materials</b>	Donate to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy	
	Sell to any organization that agrees to use the materials for educational purposes	
	Mutilate so as not to be salable and sold for scrap	
	Destroy beyond any economical means	
<b>Other Personal Property</b>	Value insufficient to defray costs of arranging a sale: Donate to charitable organization deemed appropriate by the Board	
	Value insufficient to defray costs of arranging a sale: Discard/Scrap	
	Value \$2,500 or less: Sell without advertising	X
	Advertise for Bids (including on-line services)	
	Conduct Public Auction (including on-line services)	
	Without advertising for bids, sell to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law with sale price to equal cost of property plus estimated cost of purchasing, storing, and handling	
Without advertising for bids, sell or lease the property to agencies of federal, state or local government or to any other school district with price and terms of sale or lease fixed by the Board and approved by County Superintendent of Schools		

**RECOMMENDATION:**

It is recommended that the Board of Education declare the described items as surplus with an estimated value of zero dollars (\$0) and authorize the sale or disposal of them in accordance with the recommended terms.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

There is no fiscal impact.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal items impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.9.
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Consent Item E.3.1.

Approval of Affiliation Agreement with Purdue University for College of Education Students

Prepared by Dr. Stephanie Pierce  
June 7, 2022

**BACKGROUND:**

Santee School District has entered into cooperative agreements with various universities in the past to provide field laboratory classroom placement for practicum students and teacher candidate students. Santee School District has received an agreement with Purdue University for the College of Education students. The terms of the agreement shall commence on June 21, 2022 and continue until either party terminates the agreement.

**RECOMMENDATIONS:**

Administration recommends that the Board approve the proposed Affiliation Agreement with Purdue University for College of Education students.

This recommendation supports the following District goal:

- Implement a staff development plan as the cornerstone of employee performance and growth.

**FISCAL IMPACT:**

There is no fiscal impact to the general fund.

**STUDENT ACHIEVEMENT IMPACT:**

This agreement supports student learning by placing practicum students and teacher candidates in the classroom for directed teaching and provides students with an additional resource.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.3.1.

## **AFFILIATION AGREEMENT CONCERNING PLACEMENT OF PURDUE UNIVERSITY/COLLEGE OF EDUCATION STUDENTS**

This Agreement is entered into in accordance with I.C. § 20-26-5-23 by and between - **Santee School District**, a District ("District") and Purdue University an institution of higher education accredited by the Indiana Department of Education ("University"), and sets out the respective rights and responsibilities of the District and the University with regard to any University student who is assigned as a Teacher Candidate, Practicum Student, as those terms are defined below, in the District.

### **1. DEFINITIONS**

"Cooperating Teacher" shall mean a teacher in the District to whom the Teacher Candidate is assigned and who directs the work or the activity of the candidate while is in the District. Only teachers who hold the Professional or Proficient License or its equivalent, and who have had at least three years' successful teaching experience and/or the recommendation of a building level administrator are eligible to serve as Cooperating Teachers.

"Mentor Teacher" shall mean a teacher in the District to whom a Practicum Student of group of Practicum Students is assigned for pre Co-Teaching or pre-Student Teaching experiences. The District and the University may mutually agree that a teacher who does not hold the Professional or Proficient License or its equivalent may serve as a Mentor Teacher.

"Practicum Student" shall mean a student enrolled at and assigned by the University to teach for a practicum assignment in the District as part of the pre-clinical practice requirements.

"Teacher Candidate" shall mean a student enrolled at and assigned by the University to teach in the district, as part of preparation for entering the teaching profession.

"University Supervisor" or "Special Area Supervisor" or "Course Instructor" shall mean the University person who is in charge of the course of study or specific experience for which the student is assigned to the school.

### **2. REPRESENTATIVES**

- a. The University shall, with regard to placement, assignment, and change or termination of assignment of Teacher Candidates and Practicum Students be represented by a coordinator from the Office of Clinical Experience.
- b. The University shall, with respect to conduct of Teacher Candidates, and Practicum Students, be represented by a University Supervisor, Special Area Supervisor, or Course Instructor.

- c. The District shall be represented by its Superintendent or by such other administrative personnel, as he/she shall designate.
- d. Each party shall provide timely notice to the other party as to the name, mailing and email address, and telephone number of the contacts referenced above.

### **3. PLACEMENT OF TEACHER CANDIDATES AND PRACTICUM STUDENTS**

- a. The placement process shall be a cooperative venture involving both the University and the District.
- b. The University shall initiate the placement of a Teacher Candidate by filing an application for each proposed assignment setting out the background of the student and the type of assignment appropriate. The request may be accompanied by suggested names of teachers of the District, who would be recommended by the University as a Cooperating Teacher. The final assignment of Teacher Candidates shall be made by the District after consultation with the Cooperating Teacher and Principal under whom the assignment will be completed.
- c. The University may request placement of Practicum Students for either an individual student or a group of students. The request will identify the particular student, or a composite description of the group of students to be placed in terms of background, the type of assignment requested, objectives of the assignment, and activities suggested as appropriate to the requested assignment.

### **4. CALENDAR**

Teacher Candidates and/or Practicum Students will follow the calendar of the District and the daily schedule of the individual school in which the experience is taking place. Any proposed deviation must be approved in advance by the Cooperating Teacher, the Principal (if applicable), and the University.

### **5. PROFESSIONAL STANDARDS**

- a. Teacher Candidates and Practicum Students will be advised that they are required to conform to standards of professional decorum that are consonant with prevailing standards in the school community and the education profession as a condition of the placement and its continuation.
- b. Teacher Candidates and Practicum Students specifically agree that, during the time they are placed in the District, they will:
  - 1. Maintain professional, legal and ethical conduct at all times;
  - 2. Respect the privacy of children, families and school personnel and protect the confidentiality of academic or personal information that they encounter;

3. Maintain professional demeanor and appearance in accordance with the standards of the School and site where they are placed;
4. Be on site when and where they are expected and/or follow proper notification procedures to inform appropriate individuals in advance if they cannot attend or will be late;
5. Complete their assigned tasks, duties and responsibilities on time;
6. Interact and communicate in a positive and professional manner with students, peers, school and university personnel and others;
7. Avoid bias, prejudice or lack of fairness toward individuals or groups of people;
8. Act in a safe and responsible manner and avoid action that might put students, peers, or any school or university personnel at physical or emotional risk;
9. Remain committed to student learning at all times;
10. Refrain from making offensive or demeaning comments about students or their abilities to learn or about teachers or their abilities to teach;

## **6. CRIMINAL BACKGROUND CHECKS**

University shall assist the District as follows:

### *a. Criminal Background Check*

1. University requires Teacher Candidates and Practicum Students to obtain and submit a full criminal history check prior to beginning their placement.
2. University provides students the appropriate forms for the criminal background check.
3. University advises its students that persons who have been convicted of a felony that does not result in their inclusion on the Indiana Sex and Violent Offenders Registry may not, in the long term, be eligible for a license to teach in the State of Indiana or, in the immediate term, be accepted for placement in any school.

2. University will immediately notify the School/District and shall terminate its activities with regard to placing a prospective Teacher Candidate or Practicum Student or shall offer its assistance in removing a currently placed Teacher Candidate or Practicum from the placement if a coordinator from the Office of Field Experience learns that a Teacher Candidate or Practicum Student is on the Indiana Sex and Violent Offenders Registry.

## **7. NON-DISCRIMINATION**

Neither party shall discriminate in the choice of schools, Cooperating or Mentor Teachers, or Teacher Candidates and Practicum Students, on the basis of race, religion, color, sex, age, national origin or ancestry, genetic information, marital status, parental status, sexual orientation, gender identity and expression, disability, or status as a veteran.

## **8. TEACHER CANDIDATE AND PRACTICUM STUDENT SUPERVISION**

Students shall be subject to the rules and regulations of the School District and under the direction and control of the Cooperating or Mentor Teacher, Principal, and other administrative personnel while they are on the premises of the School or acting in behalf of the District in locations other than the premises. The following points have specific reference to the various types of supervisory responsibility:

- a. The Cooperating Teacher may leave the classroom with the Teacher Candidate in charge of the class, but the Cooperating Teacher shall, at all times, retain the responsibility for control of the class and the program of instruction.
- b. The Mentor Teacher shall not leave the classroom with the Practicum Student in charge of the class.
- c. *University students who are not licensed shall be used as a substitute for their Cooperating or Mentor Teacher or for any other licensed personnel for a minimum of 5 days per semester.*
- d. Cooperating and Mentor Teachers shall file such reports as are prescribed by the University.
- e. The University Supervisor or other designated representative of the University shall have access, at all reasonable times, to visit the classroom(s) to which the student is assigned for the purpose of observation and supervision.

- g. In the event that the school to which a student is assigned is subject to jurisdictional dispute between a teacher association and the District, the student will occupy a position of neutrality which means:
  - 1. The student will immediately report any such dispute to his/her University Supervisor of Course Instructor and be guided by his/her instructions.
  - 2. The student will not report to the assigned school until such time as directed by the University Supervisor or Course Instructor.
  - 3. The student will not by any overt action render support to either party to the dispute.

**h. TERMINATION OR CHANGE OF ASSIGNMENTS AND PROJECTS**

Either the District or the University may, at any time, change or terminate the assignment of any Teacher Candidate or Practicum Student or any cooperatively developed project which involves field experience students. However, before either change or termination, all parties shall make reasonable efforts to consult with each other.

**10. STATUS OF TEACHER CANDIDATES, PRACTICUM STUDENTS, AND PARTICIPANTS**

- a. The District shall provide Teacher Candidates and Practicum Students the same protection against liability arising in connection with their assignments in the School as is provided for members of the School's permanent faculty. The parties acknowledge and agree that students are not the employees or agents of either the University or the District.
- b. The District retains primary responsibility for the educational experience of its pupils and for the orderly conduct of its school. Teacher Candidates and Practicum Students shall be under the direction and control of the District as represented by the Cooperating or Mentor Teacher, Principal, and other administrative personnel while they are on the premises of the School or acting in behalf of the District in locations other than the premises.

**11. HONORARIUM/RECOGNITION**

The University shall pay an honorarium for consulting service directly to the Cooperating Teacher for participating in the program, If the sum paid by the University should ever be lawfully determined to be a wage rather than an honorarium by an instrumentality of the United States, then the University, for purposes of Social Security and tax withholding only, shall be deemed to have been the Cooperating Teacher's part-time employer.

**12. TERMINATION**

This Agreement may be terminated either by the District or the University by giving the other party thirty (30) days prior written notice. Any student already placed shall be allowed to finish.

**13. NOTICES**

All notices shall be properly given if they are sent by first-class mail, as to the District, to the Superintendent or that person's designated representative and, as to the University, to the Coordinator of Clinical Practice.

**14. TECHNOLOGY**

Purdue University faculty, Teacher Candidates, and Practicum Students may use certain technologies in the classroom. These will include technologies that capture or communicate the image, voice, handwriting, and/or coursework of P-12 students, but should not capture or communicate education records involving personally identifiable student information without the written consent of the student or parent as appropriate.

**15. SUSPENSIONS OF PLACEMENTS DUE TO EMERGENCY**

In the event of an unforeseen emergency (e.g. pandemic influenza) the District or University will be notified of the suspension of the placement contract. The effective date would be when the emergency was declared by either the District or University. Both parties will collaborate to reinstate the placement contract at the appropriate time.

**University**

By:  \_\_\_\_\_

**Title: Student Teacher Coordinator**

**Date:** 06/2/22

**School Corporation**

By: \_\_\_\_\_

**Title:** Assistant Superintendent

**Date:** 06/22/2022

Consent Item E.3.2.

Approval of Individual Service Agreement with  
The Institute for Effective Education (TIEE) for  
Nonpublic School Services

Prepared by Dr. Stephanie Pierce  
June 21, 2022

**BACKGROUND:**

At times, students with disabilities require enrollment in an alternative educational setting (i.e., nonpublic school) due to their specific needs and to demonstrate educational progress. One student with disabilities requires enrollment at Children’s Workshop (TIEE) for ESY to address the student’s unique needs.

**RECOMMENDATION:**

Administration recommends the Board of Education approve the Nonpublic School Master Contract with The Institute for Effective Education for one student for the period of July 1, 2021 through June 30, 2022. The contract will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT:**

The terms of the Contract are as follows:

<b>School/Agency</b>	<b>Number of Students</b>	<b>Duration of Service</b>	<b>Cost per Day</b>	<b>Total Cost</b>
Children’s Workshop (IEE)	1 student	6/20/22-6/30/22 (9 Days) & Intensive Individual Instruction	\$330.82 \$1,170	\$2,977.38 \$1,170
<b>Total</b>				<b>\$4,147.38</b>

**STUDENT ACHIEVEMENT:**

Some students require alternative settings to demonstrate educational progress.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.3.2.

Consent Item E.3.3.

Approval to Increase the Agreement with San Joaquin County Office of Education to Provide Claims Administration Services for the Medi-Cal Billing Option Program

Prepared by Dr. Stephanie Pierce  
June 21, 2022

**BACKGROUND:**

The District has contracted with San Joaquin County Office of Education (SJCOE) to administer and submit claims under the Local Education Agency (LEA) billing option program since 2016 using their MedAsist Program in conjunction with SEIS, our electronic database for special education services. This has allowed for a larger number of Medi-Cal billable claims, which has resulted in increased revenue. Approval of this agreement will continue these services through the end of the 2021-2022 school year.

SJCOE will submit monthly invoices for their fees that are equal to approximately 12% of the value of paid claims submitted on behalf of LEA.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the increase with SJCOE for the LEA billing option program for the period of July 1, 2021 through June 30, 2022.

**FISCAL IMPACT:**

The revenue projection for the LEA Medi-Cal bill program for 2021-22 is \$110,000 with fees of \$15,400.

**STUDENT ACHIEVEMENT:**

Support services may provide a greater potential for student success.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.3.3.

Consent Item E.3.4.

Approval of Transitional Kindergarten/Early Admission to Kindergarten Curriculum

Prepared by Dr. Stephanie Pierce  
June 21, 2022

**BACKGROUND:**

In February of 2022, Santee School District teachers in grades TK began piloting curriculum aligned to the Preschool Learning Foundations. Over the past several months, the pilot teacher committee has researched and analyzed two instructional programs, *McGraw-Hill World of Wonders* and *Scholastic Pre-K on My Way*.

In May of 2022, the pilot committee reviewed the two programs against the following criteria and the committee selected, *Scholastic, Pre-K on My Way*.

- Alignment to standards
- Play/Exploration embedded throughout the program
- Early literacy alignment to the Preschool Learning Foundations
- Early math alignment to the Preschool Learning Foundations
- Integrated and designated ELD embedded in the program
- Social Emotional Learning alignment to the Preschool Learning Foundations
- Scaffolds for students with disabilities
- Observational assessments built into the program

**RECOMMENDATION:**

Administration recommends approval of the purchase of Transitional Kindergarten instructional materials, *Scholastic, Pre-K on My Way*.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT:**

The Transitional Kindergarten instructional materials, *Scholastic, Pre-K on My Way*, along with two training sessions will cost \$45,105 and a budget for this purchase has been allocated from Local Control Funding Formula (LCFF).

**STUDENT ACHIEVEMENT IMPACT:**

Providing students and teachers with Transitional Kindergarten curriculum aligned to the preschool learning foundations will increase the focus and coherence of the District's instructional program in transitional kindergarten in all content areas.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.3.4.

Consent Item E.3.5.

Approval of Increase to Nonpublic School Master Contract with Community School of San Diego for Nonpublic School Services

Prepared by Dr. Stephanie Pierce  
June 21, 2022

**BACKGROUND:**

At times, students with disabilities require enrollment in an alternative educational setting (i.e., nonpublic school) due to their specific needs and to demonstrate educational progress. One student with disabilities requires enrollment at the Community School of San Diego for the remainder of the 2021-2022 school year to address the student's unique needs.

**RECOMMENDATION:**

Administration recommends the Board of Education approve the increase of the Nonpublic School Master Contract with Community School of San Diego for one student for the 2021-2022 school year. The contract will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT:**

The terms of the Contract are as follows:

<b>School/Agency</b>	<b>Number of Students</b>	<b>Duration of Service</b>	<b>Cost per Day</b>	<b>Total Cost</b>
Community School of San Diego	1 student	7/1/21 – 6/30/22 including 30 ESY instruction 180 regular school days	\$340.69	\$71,544.90
Increase Amount				\$13,627.60
<b>Total</b>				<b>\$85,172.50</b>

**STUDENT ACHIEVEMENT:**

Some students require alternative settings to demonstrate educational progress.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.3.5.

**BACKGROUND:**

The following personnel appointments, changes of status, leave requests, resignations, dismissals, and consultant requests are submitted for Board consideration. Italicized information indicates a change.

**Certificated Staff**

A. New Appointments:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Horner, Nathan	Pepper Drive	V-05 #10323605	\$0.00	\$121,724	07-29-22
2. Richard, Nona	Carlton Oaks	V-05 #10323504	\$0.00	\$143,202	07-28-22

B. Temporary Rehires:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Dobbins, Timothy	Cajon Park to <i>Carlton Hills</i>	V-06 #10323505	\$150,362.00	\$150,362.00	07-01-22
2. Johnston, Andrew	Carlton Oaks to <i>Cajon Park</i>	V-06 #10323507	\$150,362.00	\$150,362.00	07-01-22

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date
1. Golokow, Julie	Special Education	VI-14	Resignation	06-08-22
1. Nelson, Rebecca	Hill Creek	VI-03	Resignation	06-17-22

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

**Classified Staff**

H. New Appointments:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

I. Rehires:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Hocking, Patricia	Transportation	Bus Driver I	Retirement	05-30-22
2. Sage, Mark	Maintenance & Operations	Craftsworker I / Storekeeper	Retirement	06-30-22
3. Shelton, Avery	Carlton Oaks	Food Service Worker I-A	Resignation	06-08-22
4. Shirey, Nichole	Rio Seco	Instructional Assistant Special Education II	Resignation	06-08-22

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date
1. Besaw, Jessica	Santee Success Program	Instructional Asst I	06-09-22
2. Carr, Deborah	Carlton Hills	Early Childhood Group Leader I	06-09-22
3. Jack, Janette	Pepper Drive	Campus Aide	06-08-22

**RECOMMENDATION:**

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.4.1.

Consent Item E.4.2.  
Prepared by Tim Larson  
June 21, 2022

Approval of Field Education Affiliation  
Agreement with California State University  
San Marcos

**BACKGROUND:**

Santee School District has entered into cooperative agreements with various universities in the past to provide field education classroom placement for student teachers. Santee School District has received an agreement with California State University, San José State University for this purpose in the field of Social Work. The terms of the agreement shall commence on June 22, 2022 and continue through June 30, 2027.

**RECOMMENDATIONS:**

Administration recommends that the Board approve the proposed Field Education Affiliation Agreement with California State University San Marcos.

This recommendation supports the following District goal:

- Implement a staff development plan as the cornerstone of employee performance and growth.

**FISCAL IMPACT:**

There is no fiscal impact to the general fund. No payment will be received from California State University San Marcos for the placement of students in the field of Social Work to receive field training experience.

**STUDENT ACHIEVEMENT IMPACT:**

This agreement supports student learning by placing social worker interns which provides students with an additional resource.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.4.2.



**Field Education Affiliation Agreement  
Master of Social Work**

This Field Education Affiliation Agreement ("Agreement") is between the Trustees of the California State University on behalf of California State University San Marcos ("University") and Santee School District ("Learning Site") for student educational purposes. In consideration of the mutual promises set forth below, the University and Learning Site ("Parties") agree as follows:

1. The Learning Site agrees to define and assign, for the student(s), meaningful work which is useful to the Learning Site and which offers students direct experience in meeting a community need or direct experience that matches the student's educational goals.
2. The Learning Site will be committed to meet the goals of the academic requirements in accordance with the Learning Plan, reviewed and agreed upon by the student(s), University and Learning Site. The Learning Site shall designate a person to supervise (Supervisor) student(s) and to respond to student(s) questions throughout the placement. Supervisor shall hold any of the following degrees: Master's in Social Work, Master's in Psychology or Counseling, (including a Marriage and Family Therapist), a Ph.D. or Psy.D in clinical psychology or counseling, with at least two years post-graduate experience.
3. Such social work professionals are to be employed by the Learning Site and approved by the University to supervise student(s). Learning Site shall provide training and orientation to the student(s) prior to his/her working with clients or providing service to the Learning Site. The Supervisor agrees to meet with the student regularly to facilitate the student's learning experience, provide support, review progress on assigned tasks, verify service hours and give feedback.
4. The Learning Site's designated Supervisor will meet with student(s) to orient them to the Learning Site and to discuss its mission, program, and services in the context of the clientele served. The Learning Site will give the student(s) a complete site tour; an introduction to staff; a description of the characteristics of and risks associated with the Learning Site's operation, an introduction to services and/or clients; ensure that student(s) is aware of all emergency procedures and is able to act responsibly in the event of an emergency; and information detailing where student(s) check in and how they log their time.
5. The Learning Site's designated Supervisor will explain to student(s) their expectations with respect to attendance, dress and appearance, how to respond to emergency situations, how to prevent occupational hazards pertinent to the Learning Site's environment, and what appropriate and prohibited activities are.
6. The Learning Site will not permit student(s) to provide services on-site without a Supervisor or designee on the premises.
7. Student will sign the Guidelines and Limitations form (Attachment A) prior to commencing work. A copy of the signed form will be provided to Learning Site upon request. Both the student and Field Instructor must sign the

electronic document approximately 6 weeks into the semester. This document is available online to the agency and Field Instructor on Intern Placement Tracking (IPT Database), at any time.

8. The Learning Site will be responsible for additional requirements as determined by Learning Site.
9. California law may require the Learning Site to obtain student's fingerprints and submit them to the Department of Justice, and/or the Federal Bureau of Investigation, for a criminal background check. It is the Learning Site's responsibility to 1) determine whether such requirements are necessary; 2) obtain the requirements from the student(s) at Learning Site's/student's expense; and 3) obtain criminal background clearance from the appropriate agency. Learning Site will be responsible for ensuring student(s) complies with site requirements for immunizations and tests, including, but not limited to health examinations, immunizations, tuberculin skin test and chest x-ray as determined appropriate by the Learning Site.
10. The University, at a minimum, will advise student(s) that neither the University nor the Learning Site assumes any financial responsibility in the event he/she is injured or becomes ill as a result of his/her participation a learning activity at the Learning Site.
11. University and Learning Site shall keep confidential at all times any and all information and personal data received from the other relating to teaching strategy, students, employees and tutors, and their performance and progress. Unless compelled by law, no deaggregated personal data received from the other Party will be divulged to any third party without the prior written approval of the individual to whom such personal data relates. Disclosure of confidential information as required by court order, law or other governmental regulation shall not constitute a breach of this Agreement. University is legally mandated to provide records in response to a request for records under the California Public Records Act (Cal. Gov. Code section 6250, *et seq.*), and/or the Richard McKee Transparency Act of 2011 (Cal. Edu. Code section 72690, *et seq.*), unless such information falls under an exemption provided for under California or other applicable law. The disclosure of information pursuant to University's obligations under the Public Records Act, McKee Act, and/or other lawful process (i.e. a lawful subpoena) shall not constitute a violation of this Agreement. The University is, Learning Site may, be subject to various privacy, freedom of information and public records laws, and the University and Learning Site agree that they will co-operate and provide all necessary assistance in order to comply with these legal obligations. Facility shall familiarize itself with student privacy laws (FERPA) and adhere to it accordingly.
12. The Parties agree that all students receiving clinical training pursuant to this Agreement shall be selected without discrimination on account of race, color, religion, national origin, ancestry, disability, marital status, gender, sexual orientation, age, veteran, or other applicable legally protected status. Further, the Parties agree to comply with all applicable federal, state and local laws and regulations, including but not limited to laws that prohibit discrimination, harassment, sexual misconduct, and retaliation. The Learning Site also agrees to comply with University policies governing discrimination, harassment, sexual misconduct, and retaliation, which are set forth in CSU Executive Orders 1095-1097, as revised from time to time. Any violation of applicable law or CSU policy is grounds for the immediate termination of the Agreement.
13. Agreement will become effective as of the date of the last Party's signature below and continue for a period of **5 years**. The Agreement may be terminated for any reason by either Party upon providing the other Party 30 days written notice of the intent to terminate. The term end shall not take effect, however, with regard to students already enrolled until such time as those students have completed their training. The term will be extended through the end of that semester. The Agreement may be renewed beyond the initial five (5) year term upon the mutual written consent of both Parties. The Learning Site may dismiss a student if the student violates its standards, mission or goals or refuses to follow Learning Site's administrative policies, procedures, rules and regulations or violates any federal or state laws.

The Learning Site will document its rationale for terminating a student and provide the University with a copy of the rationale upon request.

14. Student(s) shall at no time throughout this agreement be considered officers, employees, representatives, agents or volunteers of the University while they are at the Learning Site's place(s) of business, in route to or from the Learning Site's place(s) of business, or performing any acts under the direct or indirect supervision, management, or direction of the Learning Site or associated with the performance of this Agreement. It is expressly understood that no employee, agent, partner or representative of either Party is an employee, representative, partner or agent of the other Party:
15. Each Party agrees to maintain general liability coverage of at least \$1,000,000 per occurrence, \$2,000,000 aggregate and to provide evidence of coverage upon request. Insurance must be placed with insurers with a current A.M. Best rating of at least A: VII.

University shall provide the student(s) with general and professional liability insurance in the amount of \$1,000,000 per occurrence, \$3,000,000 general aggregate. This insurance only applies if both Parties have signed this Agreement.

16. Learning Site shall indemnify, defend, and hold harmless the State of California, the Board of Trustees of the California State University, California State University San Marcos, the California State University San Marcos Corporation, Associated Students, Inc., California State University San Marcos Foundation and their respective officers, employees, representatives, agents or volunteers from any and all liability for any personal injury, damages, wrongful death, or other losses and costs, including, but not limited to, reasonable attorneys' fees and defense costs, arising out of the negligence or willful misconduct of Learning Site or its respective officers, employees, representatives, agents or volunteers in the performance of this Agreement.

University shall indemnify, defend, and hold harmless the Learning Site and their respective officers, employees, representatives, agents or volunteers from any and all liability for any personal injury, damages, wrongful death, or other losses and costs, including, but not limited to, reasonable attorneys' fees and defense costs, arising out of the negligence or willful misconduct of University or its respective officers, employees, representatives, agents or volunteers in the performance of this Agreement.

This Section will survive expiration or termination of this Agreement.

17. Learning Site is aware of and informed about the hazards currently known to be associated with the novel coronavirus referred to as "COVID-19". Learning Site is familiar with and informed about the Centers for Disease Control and Prevention ("CDC") current guidelines regarding COVID-19 as well as applicable federal, state, and local governmental directives regarding COVID-19. Learning Site, to the best of its knowledge and belief, is in compliance with those current CDC guidelines and applicable governmental directives. If the current CDC guidelines or applicable government directives are modified, changed or updated, Learning Site will take steps to comply with the modified, changed or updated guidelines or directives.

If at any time Learning Site becomes aware that it is not in compliance with CDC guidelines or an applicable governmental directive, it will promptly notify University of that fact. Notwithstanding any other provision of this Agreement, University may terminate this Agreement effective immediately without penalty if it deems Learning Site is not in compliance with those current CDC guidelines and applicable governmental directives

18. No Party to this agreement may assign this Agreement, and any rights or obligations hereunder, whether by written agreement, operation of law or in any other manner whatsoever, without the prior written consent of the other Party.
19. Nothing contained in this Agreement confers on either Party the right to use the other Party's name, trademarks, or logos without prior written permission, or constitutes an endorsement of any commercial product or service by the University.
20. Upon termination of this Agreement for any reason, the terms, provisions, representations and warranties contained in this Agreement shall survive expiration or early termination of this agreement.
21. This Agreement sets forth the entire agreement between the Parties with respect to the subject matter herein. This Agreement may not be altered unless both Parties agree in writing. No representation, promise, inducement or statement of intention has been made by any Party hereto that is not embodied herein, and no Party shall be bound by or liable for any alleged representation, promise or inducement or statement not set forth herein.
22. This Agreement shall be construed in accordance with and governed by the laws of the State of California. The Parties agree that all actions or proceedings arising in connection with this Agreement shall be tried and litigated exclusively in the state courts located in the County of San Diego, State of California.
23. Any notices required by this Agreement will be deemed to have been duly given if communicated in writing to the following individuals at the following contact information.

TO UNIVERSITY:  
Michelle Tanner  
Contract Analyst  
California State University San Marcos  
333 S. Twin Oaks Valley Road  
San Marcos, CA 92096-0001  
[contracts@csusm.edu](mailto:contracts@csusm.edu)  
760.750.4555

TO FACILITY:  
Tim Larson  
Assistant Superintendent  
Santee School District  
9625 Cuyamaca  
Santee, CA 92071  
[tim.larson@santeesd.net](mailto:tim.larson@santeesd.net)  
619.258.2308

24. IN WITNESS WHEREOF, this Agreement may be executed electronically which shall have the same force and effect as original signatures , as such, this Agreement has been executed and is effective as of the date of the last signature below.

\_\_\_\_\_ Date: \_\_\_\_\_

Tim Larson  
Assistant Superintendent  
Human Resources/Pupil Services  
Santee School District

\_\_\_\_\_ Date: \_\_\_\_\_

Michelle Tanner  
Contract Analyst  
Procurement Operations  
California State University San Marcos

**In case of student injury, contact: Cal State San Marcos, University Police (760) 750-4567**

## California State University San Marcos MSW Program Guidelines and Limitations for Student Field Placement

As you begin your field experience with a community organization, school or health center, you are probably eager to get involved and to make a difference in the lives of people with whom you work and the organizations in which you serve. We expect you will view yourself as a representative of California State University San Marcos in the community. Carefully read through and abide by the following guidelines created to assist you in having the best and most productive field experience possible:

### 1. **Ask for help when in doubt.**

Your site or field supervisor understands the issues at your site and you are encouraged to approach her/him with problems or questions as they arise. They can assist you in determining the best way to respond in difficult or uncomfortable situations. You may also contact your CSUSM Field Seminar Professor or your professor's support staff with questions concerning your placement.

### 2. **Be punctual and responsible.**

Although you are not being compensated for your time spent on your community assignment, you are participating in the organization as a reliable, trustworthy and contributing member of the community team. Both the administrators and the persons whom you serve rely on your punctuality and commitment in completing your hours over the entire course of the semester.

### 3. **Call if you anticipate lateness or absence.**

Call your site supervisor if you are unable to come in or if you anticipate being late. Again, the site will come to depend on your contributed services and will be at a loss if you fail to come in as scheduled. Be mindful of their needs.

### 4. **Respect the privacy of all clients.**

CSUSM students may be given access to confidential information as part of their projects. Students will work with their site or field supervisor to make sure they have a good understanding of what information should be considered confidential including, but not limited to, all organization documents, emails, presentations, client lists, and any communication marked for proprietary or confidential use only. If you are privy to confidential information with regard to the organization and/or people with whom you are working you must treat it as confidential and follow all codes and standards of ethics that apply. In addition, at all times you are to treat all personal data received pursuant to commonly accepted standards of patient confidentiality in accordance with applicable federal, state and local laws and regulations. You will not disclose to any person or organization, reproduce, or use any information furnished by the organization other than for the purposes related to your course assignments or CSUSM approved project. You will use pseudonyms in your course assignments and CSUSM projects if you are referring to clients or the people you work with.

### 5. **Show respect for the community organization or school for whom you work.**

Placement within a community organization or school is an educational opportunity and a privilege. It is imperative that you conduct yourself in a professional and ethical manner by respecting the rights and confidentiality of your supervisor, coworker(s), and clients.

### 6. **Be appropriate.**

You are in a fieldwork situation and are expected to treat your supervisor, co-worker(s) and clients with courtesy and kindness. Dress comfortably, neatly, and appropriately. Use formal names unless instructed otherwise. Set a positive standard for other scholars to follow as part of Cal State San Marcos's ongoing learning programs.

### 7. **Be flexible.**

The level or intensity of activity at a field experience site is not always predictable. Your flexibility to changing situations can assist the operation to run smoothly and produce positive outcomes for everyone involved.

8. Comply with AGENCY'S requirements for immunizations and test, including but not limited to health examinations, rubella, MMR, tuberculin skin test and chest x-ray, if determined appropriate by AGENCY. Student

ATTACHMENT A

shall also follow AGENCY'S policies and procedures regarding blood-borne pathogens, including but not limited to, universal precautions.

9. I understand and acknowledge that neither the University nor the AGENCY assumes any financial responsibility in the event I am injured or become ill as a result of my participating in this learning activity. I understand that I am personally responsible for paying any costs I may incur for the treatment of any such injury or illness. I acknowledge that the University recommends that I carry health insurance.

10. In addition to the above expectations, as a participant in your field experience class you are also responsible for the following limitations.

The following CSUSM MSW Program policies represent BEST PRACTICES FOR SAFETY IN THE FIELD AND WE ASK FOR YOUR SUPPORT IN FOLLOWING THESE GUIDELINES:

- Students are not permitted to transport (drive) clients - not in their own vehicle OR in an agency vehicle. Exception for Title IV-E students.
- Students are permitted to conduct home visits ONLY after they've received the CSUSM Safety in the Field Training. In this case, agency staff must be available to the student should an emergency or crisis occur (i.e., staff must be available by phone or in person).
- Students are permitted to meet clients in community settings provided an agency staff is aware of the exact location a student will meet with a client in the community. In this case, agency staff must be available to the student should an emergency or crisis occur (i.e., staff must be available by phone or in person).
- Students are not permitted to be alone in an agency office. At least one agency staff must also be present in the office while a student intern is present.
- The agency must provide students with basic safety training protocols unique to their agency, and unique to the client population served by the agency. We expect this to be covered during the on-boarding process you conduct with the student (usually done by agency HR) and also as part of the Agency Orientation Checklist in the Learning Agreement ("Agency Overview") that the Field Supervisor completes with their student intern (your signature on this checklist indicates that you have reviewed safety protocols and procedures with your student intern).
- NEVER report to your service site under the influence of drugs or alcohol.
- NEVER give or loan client money or other personal belongings.
- NEVER make promises or commitments to a client you cannot keep.
- NEVER tolerate verbal exchange of a sexual nature or engage in behavior that might be perceived as sexual with a client or community organization representative.
- NEVER tolerate verbal exchange or engage in behavior that might be perceived as discriminating against an individual on the basis of the age, race, gender, sexual orientation, or ethnicity.

**In case of student injury, contact: University Police at (760)750-4567**

**SIGNATURES:**

**Agency Field Supervisor:**

**Student:**

Consent Item E.4.3.  
Prepared by Tim Larson  
June 21, 2022

Approval of Memorandum of  
Understanding with San Diego Youth  
Services – East County Behavioral  
Health Clinic

**BACKGROUND:**

Santee School District participates in the Early, Periodic Screening, Diagnosis and Treatment (EPSDT) program to support mental health services for Medi-Cal eligible students. San Diego Youth Services (SDYS) is a community organization certified to provide EPSDT-funded mental health services. SDYS Children’s Outpatient Psychiatry professionals have provided these services to students since the program’s inception. This agreement will be in effect for a period of five years, from July 1, 2022 through June 30, 2027.

**RECOMMENDATION:**

Administration recommends the Board of Education approve this Memorandum of Understanding with San Diego Youth Services – East County Behavioral Health Clinic for the 2022-23 school year.

**FISCAL IMPACT:**

There is no cost to Santee School District. San Diego, Children’s Outpatient Psychiatry receives reimbursement for services provided directly from the State Department of Health for Medi-Cal eligible children.

**STUDENT ACHIEVEMENT IMPACT:**

Students who need and receive mental health support services are more likely to succeed academically in school.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.4.3.

MEMORANDUM OF UNDERSTANDING  
Between  
San Diego Youth Services, Inc.  
And  
Santee School District

This Memorandum of Understanding (“MOU”) is entered into and executed as of **July 1, 2022**, by and between **San Diego Youth Services, Inc.** (“Provider”); and, **Santee School District**, with respect to the following matters:

- A. The parties to this MOU desire to provide mental health services, including individual, collateral, family and group psychotherapy services, medication support, and case management under the Early and Periodic Screening, Diagnosis, and Treatment (EPSDT) funded Mental Health Services to Medi-Cal eligible youth.
- B. The parties desire to enter into this MOU to set forth their respective responsibilities with respect to the delivery of EPSDT services.

This agreement shall be effective from **July 1, 2022**, through **June 30, 2027**.

NOW, THEREFORE, the parties agree as follows:

- 1. Program Description. The EPSDT Services shall be provided in accordance with the following:
  - a) PROVIDER shall deliver services to youth who meet the eligibility criteria pursuant to Federal and State law governing EPSDT funded services and the County of San Diego of EPSDT funded services.
  - b) EPSDT funded services may include individual, collateral, family and group psychotherapy services, medication support, and case management, as authorized by Federal and State law and specified by the Contract County holds with the Provider.
- 2. Termination. This MOU may be terminated at any time upon the mutual agreement of the parties or upon thirty (30) days prior written notice from any party. Those authorized to receive notice for the parties are the signatories of this MOU.
- 3. Santee School District Responsibilities-Santee School District responsibilities shall include the following:
  - a) Designation of consistent location and/or office space for Provider at each site (Cajon Park Elementary, Carlton Hills Elementary, Chet F. Harritt Elementary, and Carlton Oaks Elementary, to be used for EPSDT services.
  - b) Promotion of EPSDT funded services at contracted school sites.
  - c) Assist in identification and referral of Medi-Cal eligible youth and/or non-insured youth with an active social-security number to Provider for EPSDT funded services. Once this is determined, those cases will be referred to Provider to determine medical necessity for mental health services.
  - d) Designated school site referral contact person/s will keep in close communication with Provider on a bi-weekly to monthly basis to facilitate appropriate referrals to Provider as well as to open communication between Provider and school staff.
  - e) When appropriate, school sites will allow the Provider to actively participate in meetings such as Individualized Education Plan (IEP) meeting, S.A.R.B. meetings, and/or parent-teacher meetings in order to work collaboratively with Provider to maintain a quality system of care.
  - f) Notification to County Liaison upon any change requested in EPSDT designated contact.
  - g) Notify the County when issues arise between School district and the Provider that cannot be resolved.

Consent Item E.4.4.  
Prepared by Tim Larson  
June 21, 2022

Approval of Agreement for School-Based  
Services of Counseling Consultant  
between Wellness Together, Inc. and  
Santee School District

**BACKGROUND:**

As studies have shown, providing therapeutic services to students can help build a school climate that promotes positive student achievement and relationship building.

Partnering with Wellness Together, Inc. will provide onsite immediate therapy services to students at no cost, regardless of insurance status. Two licensed therapists will be provided to support students across the Santee School District, totaling 64 hours of counseling services per week, combined.

The agreement will be in effect from August 17, 2022 through June 14, 2023.

**RECOMMENDATIONS:**

It is recommended that the Board of Education approve the agreement for school-based services of counseling consultant between Wellness Together, Inc. and Santee School District.

**FISCAL IMPACT:**

The total cost for this agreement will be \$231,040, with a 3% discount if paid in one lump sum.

**STUDENT ACHIEVEMENT IMPACT:**

This agreement will support student achievement by providing therapy services for students in need.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.4.4.

**AGREEMENT FOR SCHOOL-BASED SERVICES  
OF COUNSELING CONSULTANT**

**By and Between  
Wellness Together, Inc.  
and  
Santee School District**

This agreement (“Agreement”) is by and between the Santee School District (“District”) and Wellness Together, Inc. (“Consultant”) (together, they are referred to as “Parties,” and individually, as a “Party”).

**I.  
RECITALS**

1. District provides educationally related counseling services to school age children and their families.
2. District is authorized by Section 53060 of the California Government Code to contract with and employ any persons to furnish special services and advice, if those persons are specially trained and experienced and competent to perform the special services that are required.
3. District is in need of such services and advice and Consultant warrants that it is specially trained, licensed, experienced, and competent to perform the services required by District.

**II.  
AGREEMENT**

**1. EXHIBITS**

This Agreement has multiple Exhibits. Any Exhibit that is specified in this Agreement is by this reference made a part of it.

Exhibits include:

- Exhibit A: Scope of Services
  - Appendix A: Wellness Together Mental Health Specialist Site Disbursement
  - Appendix B: Expected Hiring and On-Boarding Timelines
- Exhibit B: Compensation
- Exhibit C: General Terms and Conditions
- Exhibit D: Insurance

**2. EFFECTIVE DATE AND TERM**

- a. This Agreement is effective on August, 17, 2022 (“Effective Date”).

- b. Unless terminated or otherwise canceled in accordance with a provision of this Agreement, the term of this Agreement shall be: (i) from the Effective Date to (ii) June 14, 2023.

### **3. INDEPENDENT CONTRACTOR**

District hereby agrees to engage Consultant to support the overall counseling goals of District. In performance of this Agreement, Consultant is an independent contractor, the District being interested only in the result obtained. The manner and means of conducting the work will be under the sole control of Consultant. However, all work performed under this Agreement will be done in accordance with the provisions of this Agreement and be subject to the continuing right of inspection by the District's representatives.

Consultant, in the performance of this Agreement, is and shall act as an independent Consultant. Consultant understands and agrees that Consultant and all of Consultant's employees shall not be considered officers, employees, agents, partner, or joint venture of District, and are not entitled to benefits of any kind or nature normally provided employees of District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including unemployment insurance, social security, and income taxes with respect to Consultant's employees.

### **4. SCOPE OF SERVICES**

Consultant shall furnish to District the services described in Exhibit A ("Services").

### **5. COMPENSATION**

Consultant shall receive payment, for Services satisfactorily rendered pursuant to this Agreement, as specified in Exhibit B ("Compensation").

### **6. GENERAL TERMS AND CONDITIONS**

The General Terms and Conditions are set forth in Exhibit C.

### **7. INSURANCE**

Exhibit D, entitled Insurance, is attached and incorporated by reference.

### **8. NOTICE**

Any notice required by this Agreement may be given either by personal service or by deposit (postage prepaid) in the U.S. mail addressed as follows:

To District:  
Santee School District  
9625 Cuyamaca Street  
Santee, CA 92071

Attn: Mike Olander

To Consultant:  
Wellness Together, Inc.  
1382 Blue Oaks Blvd., Suite  
213 Roseville, CA 95678  
Attn: Jacob Vallejo

**9. LIMITATION OF LIABILITY**

Other than as expressly provided in this Agreement, Consultant’s obligations shall be limited to the Scope of Services (Exhibit A). Notwithstanding any other provision of this Agreement, in no event, shall Consultant be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect, or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

The Parties have executed this Agreement on the dates indicated below.

**Santee School District**

**Wellness Together, Inc.**

Date: \_\_\_\_\_, 20\_\_

Date: \_\_\_\_\_, 20\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: Tim Larson

Print Name: Jacob Vallejo

Its: Assistant Superintendent,  
Human Resources/Pupil Services

Its: Director of Operations

**EXHIBIT A  
to AGREEMENT FOR SERVICES**

**SCOPE OF SERVICES**

1. Nature of Work

Consultant will perform consulting and advisory services on behalf of District with respect to all matters relating to or affecting the integration and implementation of supplementary counseling support services for District students in a safe, encouraging, and supportive manner in an individual and/or group setting, relevant and specific to the needs of the participating students. These services may be conducted in person or online if applicable. Specific services may include, but will not necessarily be limited to, the following:

a. School-based services:

1. Individual counseling sessions
  2. General psychosocial interventions
  3. Group counseling sessions
- b. Community referrals:  
Upon discontinuation of School-based services, as set forth above, the student and/or family may be offered three (3) referrals to alternative community mental health providers. Students and/or families may also choose to obtain services through Consultant in an agency setting, by separate Agreement with Consultant, at their own expense.
- c. Family engagement sessions.
- d. Classroom presentations.
- e. Collection, analysis, and provision of certain non-personally identifying process data in aggregate to the District.

To the extent that the District desires Consultant to perform additional work beyond the foregoing and/or in excess of the staffing requirements below, the District may request those additional services, in writing and will pay Consultant for those additional services.

## 2. Consultant Staffing

Consultant's staffing shall include, but will not necessarily be limited to, the following:

- a. Any combination of Mental Health Specialist positions (MHS II) and/or (MHS III) totaling 64 service hours per week.
  - (1) MHS II  
Registered Associate with the California Board of Behavioral Sciences (BBS) or the California Board of Psychology (BOP) in at least one of the following areas: Marriage and Family Therapy, Counseling, Psychology, Social Work, or a closely related field.
  - (2) MHS III  
Licensed with either the California Board of Behavioral Sciences (BBS) or the California Board of Psychology (BOP) in at least one of the following areas: Marriage and Family Therapy, Counseling, Psychology, Social Work, or a closely related field.
- b. One (1) clinical supervisor, and
- c. One (1) organizational leadership and support staff member.

See also, Appendix A: Wellness Together Mental Health Specialist Site

Disbursement.

3. Limitation on Delegation of Personal Services by Consultant

The work and services provided for in this Agreement shall be performed by Consultant, and no person other than regular associates or employees of Consultant shall be engaged in such work or services except on written approval of District, provided that this provision shall not apply to secretarial, clerical, routine mechanical, and similar incidental services needed by Consultant to assist in the performance of this Agreement.

**APPENDIX A**

**Wellness Together Mental Health Specialist Site Disbursement**

**Wellness Together Site & Hours Options Reference Guide**

Table 1.1

<b>Site Options</b>					
<b># of MHS</b>	One MHS	Two MHS	Three MHS	Four MHS	<i>There is no maximum number of MHS's. Any number of MHS's not listed in Table 1.1 may follow the same incremental increases outlined in Table 1.1.</i>
<b># of Sites</b>	1-2 sites	1-4 Sites	1-6 Sites	1-8 Sites	
<b>24-hours per week (renewals only)</b>	24 Hours	48 Hours	72 Hours	96 Hours	
<b>32-hours per week</b>	32 Hours	64 Hours	96 Hours	128 Hours	

**Hours and Caseload Reference Guide**

Table 1.2

<b>MHS HOURS PER WEEK</b>	<b>Case management/ admin</b>	<b>Crisis Intervention and Follow-Up</b>	<b>Individual Caseload</b>
24	2	2	20
30	3	3	24
32	3	3	26

## APPENDIX B

### Expected Hiring and On-Boarding Timelines

#### Wellness Together Service Delivery

##### Start Date Dependency Matrix

Please sign and return the Agreement as soon as possible to avoid any delay in services. There may be up to a 2-month period after signature to allow for onboarding and training of new staff members. Please see the matrix below to anticipate your services start date based on signature date of the Services Agreement. This Matrix is for reference only. Actual timeline will be agreed upon by both Parties.

Signature Date	January 1st	January 15th	February 1st
Service Start Date	March 1st	March 15th	April 1st

Signature Date	February 15th	March 1st	March 15th
Service Start Date	April 15th	May 1st	May 15th

Signature Date	April 1st	April 15th	May 1st
Service Start Date	June 1st	June 15th	July 1st

Signature Date	May 15th	June 1st	June 15th
Service Start Date	July 15th	August 1st	August 15th

Signature Date	July 1st	July 15th	August 1st
Service Start Date	September 1st	September 15th	October 1st

Signature Date	August 15th	September 1st	September 15th
Service Start Date	October 15th	November 1st	November 15th

Signature Date	October 1st	October 15th	November 1st
Service Start Date	December 1st	December 15th	January 1st

Signature Date	November 15th	December 1st	December 15th
Service Start Date	January 15th	February 1st	February 15th

**EXHIBIT B  
to AGREEMENT FOR SERVICES**

**COMPENSATION**

**1. Compensation**

District will pay Consultant the total sum of TWO HUNDRED THIRTY ONE THOUSAND FORTY DOLLARS AND ZERO CENTS (\$231,040.00) for the work required to be performed pursuant to this Agreement, as follows:

Any combination of Mental Health Specialist (MHS), Mental Health Specialist I (MHS I), Mental Health Specialist II (MHS II), and/or Mental Health Specialist III (MHS III) positions.

**Total Cost of Contract**  
\$231,040.00

Total cost of Licensed Supervision, Program Administration, Program Costs and Wages for 64 MHS Hours Per Week for 38 Weeks in School Year weeks during the 2022-2023 School Year.

**2. Payment**

a. Schedule

Consultant shall be paid in accordance with monthly invoicing from Consultant. Up to four (4) of the days may be used as paid training and/or administrative days. Invoices will be sent by the 5th of the month in which services are rendered.

b. Payment Options: To the extent that this Agreement is terminated prior to Consultant performing the work for which the District has prepaid, Consultant shall refund any unearned fees upon termination.

1. Pay In Full with 3% Discount (one invoice per school year): If District pays total cost of contract amount (\$231,040.00) in one lump sum on the initial invoice (net 30), parties agree to a full payment discount of three percent (3%). Invoices are sent by the 5th of the first month in which services are rendered.

2. Quarterly Payment with 1% Discount (four invoices per school year): If District pays total cost of contract in four equal payments, parties agree to a quarterly payment discount of one percent (1%). This payment option will be detailed on the initial invoice. Invoices are sent by the 5th of the first month of each quarter in which services are rendered. Quarterly invoicing procedures are outlined below:
  - a. Consultant shall invoice the District on a quarterly basis. Invoices will be sent by the 5th of the first month of each quarter and will be net 30. If services are initiated mid-quarter, all services for that quarter will be prorated and billed within five (5) business days of service start date. Quarters are as follows:
    - i. Q1: July - September
    - ii. Q2: October - December
    - iii. Q3: January - March
    - iv. Q4: April-June
3. Monthly Payment: Consultant shall be paid in accordance with monthly invoicing from Consultant. Consultant shall invoice the District by the 5th of the month in which services are rendered. The District shall pay Consultant within fifteen (15) calendar days of the invoice date.

**Please select a payment option for the 2022-2023 school year below:**

- **Option 1: Pay In Full with 3% Discount (one invoice per school year)**
- **Option 2: Quarterly Payment with 1% Discount (four invoices per school year)**
- **Option 3: Monthly Payments (monthly invoices)**

c. Process

Payment shall be made (for all undisputed amounts) within thirty (30) calendar days after Consultant submits an invoice to District for Services. To the extent that this Agreement is terminated prior to Consultant performing the work for which the District has paid, Consultant shall refund any unearned fees upon termination.

d. Delay of Start of Services / Prorated Services

The Consultant hires based on the needs of the District, regardless of previous agreement(s). Consultant hiring begins after this Agreement is fully executed. Any delay in executing the Agreement by the District may therefore delay the Consultant's completion of the hiring process. If the start date of Services falls after the start date of this Agreement due to a delay based on Consultant hiring and training, hours will be prorated and Services will not be billed until Services begin on campus or online.

If the start date of Services falls after the start date of this Agreement due to delay in necessary communication on behalf of the District to the Consultant after the full execution of this Agreement, including but not limited to communication

regarding school site assignments, scheduling, and introduction meetings necessary for Services to commence, Services will be billed according to the start date of this Agreement, regardless of when Services begin on campus or online.

See also Exhibit A, Appendix B: Expected Hiring and On-Boarding Timelines.

e. Additional Work and Compensation

Except for the provision allowing the District to request Consultant perform additional counseling work requested in accordance with the Scope of Work (Exhibit A) above, the Parties agree that work performed during the term of this Agreement shall be deemed to be performed under the provisions of this Agreement and shall not entitle Consultant to any additional compensation. If, during the term of this Agreement, District desires to retain Consultant to perform work or services determined by the Parties to be new work or services not covered by this Agreement, then a separate written Agreement for the new work or services must be executed between the parties prior to performance of the new work or services.

**EXHIBIT C  
to AGREEMENT FOR SERVICES**

**GENERAL TERMS AND CONDITIONS**

1. **STANDARD OF CARE.** Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to local educational agencies.
2. **COMMUNICATIONS TO DISTRICT.** Consultant will work and coordinate with a designated administrator as a point of contact for each school site for purposes of referral processes, location of counseling services, office space, and data collection and sharing. Consultant will provide District with documentation and processes that ensure parent/guardian permissions and attention to student privacy as may be required by the Health Insurance Portability and Accountability Act (HIPAA) and the Family Educational Rights and Privacy Act (FERPA), as appropriate.
3. **CONTROL OF WORK AND WORKERS BY CONSULTANT.** Consultant shall have sole control of the manner and means of performing this Agreement and shall complete it according to Consultant's own means and methods of work. Consultant shall direct the performance of Consultant's agents and employees.
4. **FURNISHING OF MATERIALS AND EQUIPMENT.** All materials and equipment needed by Consultant to carry out the work to be performed by Consultant under this Agreement shall be furnished by Consultant at Consultant's expense. Notwithstanding the foregoing, the District shall at its expense provide Consultant with a confidential, safe, furnished office with secure WiFi/Internet (minimum speed of WiFi/Internet 20 mb/s upload and 20mb/s download), adequate student supervision during transitions, reasonable technical assistance, and other standard utilities, at each campus location from which Consultant may perform in-person or telehealth services.
5. **PLACE OF PERFORMANCE OF SERVICES.** The services to be performed under this Agreement shall be performed at the District's place of business and other District locations as District may determine or online.
6. **HIRING OF EMPLOYEES.** Consultant shall have full authority to employ qualified and experienced workers in carrying out the terms of this Agreement and shall be responsible for, and in full control of, such workers. Persons hired by Consultant shall be employees of Consultant and are to be paid by Consultant alone at such compensation as Consultant deems proper, subject to applicable law. Consultant alone shall have the right to discharge workers in Consultant's employment.
7. **SUPERVISION BY CONSULTANT.** Consultant shall superintend, either personally or through a job supervisor, representative or employee, as the case may be, the execution of all work covered by this Agreement. If Consultant uses a job supervisor, representative or employee, as the case may be, Consultant agrees that such individual shall be competent and qualified and shall give his or her personal attention to the

work under this Agreement at all times, and shall represent Consultant with full power to act on matters pertaining to this Agreement.

- 8. RIGHT OF DISTRICT TO SUPERVISE AND INSPECT.** Consultant, as an independent Consultant, shall have the authority to control and direct the performance of the work done under this Agreement. However, the work shall be subject to District's general right of inspection and supervision to secure the satisfactory completion of it in accordance with generally accepted counseling standards and principles. District shall designate a representative or representatives who shall have access at all reasonable and appropriate times for the purpose of observing or inspecting the work performed by Consultant to judge whether such work is being performed by Consultant in accordance with this Agreement. However, the actual performance and superintendence of all work shall be by Consultant. Such representative or representatives shall be empowered to act for the District in all matters relating to Consultant's performance of work under this Agreement. Any and all of District's foregoing right to observe and supervise Consultant's work is subject to and conditioned on any applicable privacy laws, and the reasonably accepted privacy and confidentiality concerns of patients for whom Consultant is providing services. To the extent there is any conflict or question between District's right to supervise or observe and the privacy rights of patients, the latter will control.
- 9. CLEARANCES.** All clearances required to provide service in a public school district in the State of California will be arranged and executed by and at the expense of Consultant. To the extent possible, District will reasonably assist and inform Consultant of such required clearances.
- 10. INTELLECTUAL PROPERTY.** Consultant is and will be the sole and exclusive owner of all right, title, and interest in and to all Services performed by Consultant, including all Intellectual Property Rights therein. For the purposes of this Agreement: "Intellectual Property Rights" means any and all rights in and to (a) patents, patent disclosures, and inventions (whether patentable or not), (b) trademarks, service marks, trade dress, trade names, logos, corporate names, and domain names, and other similar designations of source or origin, together with the goodwill symbolized by any of the foregoing, (c) copyrights and works of authorship (whether copyrightable or not), including computer programs, and rights in data and databases, (d) trade secrets, know-how, and other confidential or proprietary information, and (e) all other intellectual property, in each case whether registered or unregistered, and including all registrations and applications for such rights and renewals or extensions thereof, and all similar or equivalent rights or forms of protection.
- 11. TERMINATION.**
- a. **With Cause by District.** District may terminate this Agreement upon giving written notice of intent to terminate for cause. Cause shall include:
1. material violation of this Agreement by Consultant; or
  2. any act by Consultant exposing District to liability to others for personal injury or property damage; or
  3. Consultant is adjudged bankrupt, Consultant makes a general assignment for the benefit of creditors, or a receiver is appointed on account of Consultant's insolvency.
- Written notice by District shall contain the reasons for such intent to terminate and unless within fifteen (15) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the fifteen (15) calendar days cease and terminate.
- b. **With Cause by Consultant.** Consultant may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:
1. material violation of this Agreement by District; or
  2. any act by District exposing Consultant to liability to others for personal injury or property damage; or
  3. District is adjudged bankrupt, District makes a general assignment for the benefit of creditors or a receiver is appointed on account of Consultant's insolvency.
- Written notice by Consultant shall contain the reasons for such intention to terminate and unless within fifteen (15) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the fifteen (15) calendar days cease and terminate. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to Consultant.
- c. Upon termination, except as deemed privileged and/or confidential by law, Consultant shall provide District with all documents produced maintained or collected by Consultant pursuant to this Agreement, whether or not such documents are final or draft documents.
- 12. MUTUAL INDEMNIFICATION / DEFENSE / HOLD HARMLESS.** District and Consultant shall indemnify, defend with counsel reasonably appointed by the party to be defended, and hold harmless the other party, their respective officers, directors, employees, and agents from and against any and all claims, costs, loss or damages, including without limitation, for bodily injuries, death, worker's compensation

subrogation claims, or damage to or loss of use of property caused by or arising from the negligent acts, omissions, or willful misconduct by Consultant or District, its officers, directors, employees, or agents in connection with or arising out of the performance of this Agreement.

13. **INSURANCE.** Consultant shall procure and maintain at all times it performs any portion of the Services the insurances specified in Exhibit D to the Agreement.
14. **CONFIDENTIALITY.** Consultant and Consultant's agents, personnel, employee(s), and/or subconsultant(s) shall maintain the confidentiality of all information received in the course of performing the Services ("Confidential Information"), and shall not disclose Confidential Information, including information derived from Confidential Information, to any person not a party to this Agreement without the express prior written consent of District, except as required by law or as necessary for Consultant's agents, personnel, employee(s), and/or subconsultant(s) to perform the Services. If Consultant or any of Consultant's agents, personnel, employee(s), and/or subconsultant(s) is served with any subpoena, court order, or other legal process seeking disclosure of any Confidential Information, both Consultant and the person served shall each promptly send to District notice(s) of the legal process, but in no event shall do so any later than forty-eight (48) hours or such shorter time frame as necessary so that District may exercise any applicable legal rights and remedies. Consultant shall require its agents, personnel, employee(s), and/or subconsultant(s), as a condition of their retention, appointment, employment, or contract, to agree to comply with the provisions of this Section, and shall not permit its agents, personnel, employee(s), and/or subconsultant(s) access to Confidential Information in the absence of such agreement being effective. The obligations imposed in this Section shall survive the termination of this Agreement.
15. **CONFLICT OF INTEREST.** Through its execution of this Agreement, Consultant acknowledges that it is familiar with the provisions of Gov. Code, § 1090 et seq. and Chapter 7 of the Political Reform Act of 1974 (Gov. Code, § 87100 et seq.), and certifies that it does not know of any facts that constitute a violation of those provisions. In the event Consultant receives any information subsequent to execution of this Agreement that might constitute a violation of these provisions, Consultant agrees it shall immediately notify District of this information.
16. **DISPUTES.** In the event of a dispute between the parties as to performance of Services, Agreement interpretation, or payment, the Parties shall attempt to resolve the dispute by negotiation and/or mediation (the cost of which shall be split equally) prior to either Party commencing litigation. Pending resolution of the dispute, Consultant shall neither rescind the Agreement nor stop performing the Services.
17. **CONTRACT GOVERNED BY LAW OF STATE OF CALIFORNIA.** The parties agree that it is their intention and covenant that this Agreement and performance under this Agreement and all suits and special proceedings under this Agreement be construed in accordance with and under and pursuant to the laws of the State of California and that in any action, special proceeding, or other proceeding that may be brought arising out of, in connection with, or by reason of this Agreement, the laws of the State of California shall be applicable and shall govern, to the exclusion of the law of any other forum, without regard to the jurisdiction in which any action or special proceeding may be instituted.
18. **COMPLIANCE WITH LAWS AND REGULATIONS.** In the performance of work provided for in this Agreement, Consultant agrees that it shall be conducted in full compliance with any and all applicable laws, rules, and regulations adopted or promulgated by any governmental agency or regulatory body, both state and federal. Consultant assumes full responsibility for the payment of all contributions, payroll taxes, or assessments, state or federal, as to all its employees engaged in the performance of work under this Agreement. Consultant further agrees to meet all requirements that may be specified under regulations of administrative officials or bodies charged with the enforcement of any state or federal laws on this subject. Consultant further agrees to furnish District, on request, a certificate or other evidence of compliance with state or federal laws covering contributions, taxes, and assessments on payrolls. Consultant assumes and agrees to pay any and all gross receipts, compensation, use, transaction, sales, or other taxes or assessments of whatever nature or kind levied or assessed as a consequence of the work to be performed or on the compensation to be paid under this Agreement.
19. **DURATION.** This Agreement shall become effective upon execution by the Parties, but the obligations therein shall commence on Start Date of Contract, and shall remain in effect for the duration of this Agreement as provided, unless terminated for breach.
20. **ASSIGNMENT.** This Agreement is personal to the parties and may not be assigned by Consultant, in whole or in part, without the prior written consent of the District.
21. **REPRESENTATIVE'S AUTHORITY.** Consultant shall have no right or authority, either express or implied, to assume or create, on behalf of the District, any obligation or responsibility of whatsoever kind or nature.
22. **WAIVER OR MODIFICATION INEFFECTIVE UNLESS IN WRITING.** No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless it is in writing and signed by a duly authorized representative of both parties to this Agreement.

**23. WRITTEN NOTICE**

- a. All communications regarding this Agreement should be sent to Consultant at the address set forth above unless notified to the contrary.
- b. Any written notice under this Agreement shall become effective as of the date of mailing by registered or certified mail and shall be deemed sufficiently given if sent to the address stated in this Agreement or such other address as may hereafter be specified by notice in writing.

**24. MEDIATION.** Any differences, claims, or matters in dispute arising between the parties out of this Agreement or connected with this Agreement shall be submitted by them to mediation (the cost of which shall be split equally) prior to either Party commencing litigation.

**25. PERMITS / LICENSES.** Consultant and all Consultant's employees or agents shall secure and maintain in force all permits and licenses that are required by law in connection with the furnishing of Services pursuant to this Agreement.

**26. SAFETY AND SECURITY.** Consultant is responsible for maintaining safety in the performance of this Agreement. Consultant shall be responsible to ascertain from District the rules and regulations pertaining to safety, security, and driving on school grounds, particularly when children are present.

**27. ANTI-DISCRIMINATION.** It is the policy of District that in connection with all work performed under contracts there be no discrimination against any employee engaged in the work because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status, or any other class or status protected by applicable law, and therefore Consultant agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735. In addition, Consultant agrees to require like compliance by all its subconsultant(s).

**28. FINGERPRINTING OF EMPLOYEES.** Consultant shall comply with the provisions of Education Code section 45125.1 regarding the submission of employee fingerprints to the California Department of Justice and the completion of criminal background investigations of its employees if required by law to do so. Consultant's responsibility shall extend to all employees, subcontractors, agents, and employees or agents of subcontractors regardless of whether those individuals are paid or unpaid, concurrently employed by District, or acting as independent Consultants of Consultant. Verification of compliance with this Section is available upon request in writing to Consultant by District.

**29. RECORDKEEPING.** Consultant shall establish and maintain books, records, and systems of account, in accordance with generally accepted accounting principles (GAAP), reflecting all business operations of Consultant transacted under this Agreement. Consultant shall retain these books, records, and systems of account during the Term of this Agreement and for a minimum of three (3) years thereafter.

**30. EVALUATION OF CONSULTANT AND SUBORDINATES.** District may evaluate Consultant in any manner which is permissible under the law. District's evaluation may include, without limitation:

- a. Requesting that District employee(s) evaluate Consultant and Consultant's employees and subcontractors and each of their performance.
- b. Announced and unannounced observance of Consultant, Consultant's employee(s), and/or subconsultant(s)

**31. TIME IS OF THE ESSENCE.** Time is of the essence in the performance of Services and the timing requirements agreed upon by the Parties, if any, shall be strictly adhered to unless otherwise modified in writing in accordance with Section 22 of this Agreement. Consultant shall commence performance and shall complete all required Services no later than the dates agreed upon by the Parties. Any Services for which times for performance are not specified shall be commenced and completed by Consultant in a reasonably prompt and timely manner based upon the circumstances and direction communicated to Consultant by District.

**32. PROVISIONS REQUIRED BY LAW DEEMED INSERTED.** Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted and this Agreement shall be read and enforced as though it were included. If through mistake or otherwise, any provision is not inserted or is not correctly inserted, then upon application of either Party, the Agreement shall be amended to make the insertion or correction. All references to statutes and regulations shall include all amendments, replacements, and enactments in the subject which are in effect as of the date of this Agreement, and any later changes which do not materially and substantially alter the positions of the Parties.

**33. ASSIGNMENT AND SUCCESSORS.** Neither District nor Consultant shall, without the prior written consent of the other Party, assign the benefit or in any way transfer their respective obligations under this Agreement. This Agreement shall inure to the benefit of and be binding upon the Parties hereto and, except as otherwise provided herein, upon their executors, administrators, successors, and assigns.

**34. SEVERABILITY.** In the event that any provision of this Agreement shall be construed to be illegal or invalid for any reason, said illegality or invalidity shall not affect the remaining provisions hereof, but such illegal or invalid provision shall be fully severable and this Agreement shall be construed and enforced as if

such illegal or invalid provision had never been included herein, unless to do so would frustrate the intent and purpose of this Agreement.

**35. SCOPE OF SERVICES**

In the event that any provision of these General Terms and Conditions shall be construed to be in conflict with the Scope of Services attached and incorporated into the terms of this Agreement, the Scope of Services shall prevail.

- 36. FORCE MAJEURE.** No Party shall be liable to any other Party for any loss or damage of any kind or for any default or delay in the performance of its obligations under this Agreement (except for payment obligations) if and to the extent that the same is caused, directly or indirectly, by fire, flood, earthquake, elements of nature, epidemics, pandemics, quarantines, acts of God, acts of war, terrorism, civil unrest or political, religious, civil or economic strife, or any other cause beyond a Party's reasonable control.
- 37. VENUE/GOVERNING LAWS.** This Agreement shall be governed by the laws of the State of California and venue shall be in the County and/or federal judicial district in which Consultant's principal administrative office is located.
- 38. ATTORNEY'S FEES.** If suit is brought by either Party to enforce any of the terms of this Agreement, each Party shall bear its own attorney's fees and costs.
- 39. EXHIBITS.** All Exhibits referred to in this Agreement are incorporated in this Agreement and made a part of this Agreement as if fully set forth herein.
- 40. ENTIRE AGREEMENT.** This Agreement represents the entire agreement between District and Consultant and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended or modified only by an agreement in writing, signed by both District and Consultant.
- 41. WAIVER.** Waiver of a breach or default under this Agreement shall not constitute a continuing waiver of a subsequent breach of the same or any other provision under this Agreement.
- 42. AUTHORITY.** The individual executing this Agreement on behalf of Consultant warrants that he/she is authorized to execute the Agreement on behalf of Consultant and that Consultant will be bound by the terms and conditions contained herein.
- 43. HEADINGS AND CONSTRUCTION.** Headings at the beginning of each paragraph and subparagraph are solely for the convenience of the Parties and are not a part of the Agreement. Whenever required by the context of this Agreement, the singular shall include the plural and the masculine shall include the feminine and vice versa. This Agreement shall not be construed as if it had been prepared by one of the Parties, but rather as if both Parties had prepared the same. Unless otherwise indicated, all references to paragraphs, sections, subparagraphs, and subsections are to this Agreement.
- 44. COUNTERPARTS.** This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which, together, when signed by all of the Parties hereto, shall constitute one and the same instrument. A facsimile or electronic signature shall be as valid as an original.

**EXHIBIT D  
to AGREEMENT FOR SERVICES**

**INSURANCE**

1. Consultant shall procure and maintain at all times it performs any portion of the Services the following insurances with minimum limits equal to the amounts indicated below.
  - 1.1. **Commercial General Liability and Automobile Liability Insurance.** Commercial General Liability Insurance and Any Auto Automobile Liability Insurance that shall protect Consultant, District, and the State from all claims of bodily injury, property damage, personal injury, death, advertising injury, and medical payments arising performing any portion of the Services. (Form CG 0001 and CA 0001)
  - 1.2. **Workers' Compensation and Employers' Liability Insurance.** Workers' Compensation Insurance and Employers' Liability Insurance for all of its employees performing any portion of the Services. In accordance with provisions of section 3700 of the California Labor Code, Consultant shall be required to secure workers' compensation coverage for its employees. If any class of employee or employees engaged in performing any portion of the Services under this Agreement are not protected under the Workers' Compensation Statute, adequate insurance coverage for the protection of any employee(s) not otherwise protected must be obtained before any of those employee(s) commence performing any portion of the Services.
  - 1.3. **Professional Liability (Errors and Omissions).** Professional Liability (Errors and Omissions) Insurance as appropriate to Consultant's profession.

Type of Coverage	Minimum Coverage
<b>Commercial General Liability Insurance</b> , including Bodily Injury, Personal Injury, Property Damage, Advertising Injury, and Medical Payments Each Occurrence General Aggregate	<b>\$1,000,000</b> <b>\$1,000,000</b>
<b>Automobile Liability Insurance - Any Auto</b> Each Occurrence General Aggregate	<b>\$1,000,000</b> <b>\$1,000,000</b>
<b>Professional Liability</b>	<b>\$1,000,000</b>
<b>Workers Compensation</b>	<b>Statutory Limits</b>
<b>Employer's Liability</b>	<b>\$1,000,000</b>

Consent Item E.4.5.  
Prepared by Tim Larson  
June 21, 2022

Approval of Contract Agreement between  
San Diego County Superintendent of  
Schools and Santee School District for  
Improving Chronic Absence Network  
Cohort Three

**BACKGROUND:**

The Improving Chronic Absence Network (ICAN) is a yearlong network led and facilitated by San Diego County Superintendent of Schools (SDCOE). Each cohort is comprised of schools across San Diego County that have the collective goal of addressing chronic absenteeism and create a sustaining plan to maintain improvements related to absenteeism.

The three Santee School District school sites that will participate in Cohort three will be PRIDE Academy, Carlton Hills School, and Hill Creek School. Mike Olander, Director of Pupil Services & Student Well-being will serve as the District contact person for the program. The agreement will be in effect from July 1, 2022 through June 30, 2023.

**RECOMMENDATIONS:**

It is recommended that the Board of Education approve the contract agreement between San Diego County Superintendent of Schools and Santee School District for Improving Chronic Absence Network Cohort Three.

**FISCAL IMPACT:**

The contract fee shall not exceed \$500 per school, totaling \$1,500.

**STUDENT ACHIEVEMENT IMPACT:**

Students who attend school regularly perform better in the classroom. This agreement will work to end chronic absenteeism.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.4.5.

**CONTRACT AGREEMENT BETWEEN  
SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS**

**AND**

**SANTEE SCHOOL DISTRICT:  
PRIDE ACADEMY SCHOOL  
CARLTON HILLS SCHOOL  
HILL CREEK SCHOOL**

*Improving Chronic Absence Network (ICAN) – Cohort 3*

This Agreement is made and entered into by Santee School District / Pride Academy School, Carlton Hills School, and Hill Creek School, hereinafter referred to as **DISTRICT / SCHOOL**, and San Diego County Superintendent of Schools, hereinafter referred to as **SDCOE** (collectively referred to as **PARTIES**).

The **Improving Chronic Absence Network** or **ICAN**, is a yearlong improvement network led and facilitated by **SDCOE** and composed of schools from across San Diego County that are collectively focused upon addressing the problem of chronic absenteeism and that are striving to:

1. Produce a measurable and meaningful improvement in chronic absenteeism across the entire network and at each participating school (i.e. reduction of chronic absenteeism rate by five percentage points from prior year)
2. Increase knowledge and capacity within school teams to engage in continuous improvement efforts around attendance and other problems within education
3. Develop a concrete plan for sustaining these changes and maintaining the improvements at each school beyond the network and for spreading and scaling these practices and learning across the rest of the district system

Therefore, through their partnership in ICAN, **DISTRICT / SCHOOL AND SDCOE** mutually agree as follows:

**1. Contract Terms and Conditions**

- A. The Term of this Contract shall be for Eleven (11) months, beginning July 1, 2022, and ending June 30, 2023.
- B. The contract fee shall not exceed **\$500 per school**, to be paid in full by October 30, 2022.

**2. In leading and facilitating ICAN, SDCOE shall:**

- Host an 11-month improvement network based on the elements of IHI's Breakthrough Series Collaborative Model
- Offer a dedicated team of expert faculty and coaches to support the school team through the improvement journey
- Design and facilitate high quality, action-oriented professional learning on improvement science and attendance research via:
  - Intake Meetings
  - 3 Learning Sessions,
  - 3 Action Period Check-ins, and

- 1 Final Convening
- Provide customized improvement coaching support based on local context and needs via:
  - Weekly or bi-weekly virtual and in-person coaching session with the Team Lead and School Team
- Guide and assist with the data collection and monitoring efforts at the network and school site level
- Curate and share research-based attendance practices and strategies and necessary resources and tools to support their implementation
- Foster a culture of learning and sharing across the entire network
- Support in planning how to sustain improvements at the school and scaling and spreading across the district system

### **3. In participating in ICAN, the DISTRICT / SCHOOL shall:**

- Establish a School Attendance Team comprised of 3-5 people that includes:
  - an administrator (principal or assistant/vice principal)
  - attendance clerk
  - counselor, social worker, nurse or health technician, lead teacher, and/or other support staff
- Identify a District Sponsor to champion and support the work
- Designate a Team Lead, Data Specialist, and Notetaker that can fulfill key responsibilities
- Complete all pre-work before Network launch
- Ensure that school team and district sponsor attend and are fully engaged in all Network-wide events:
  - Intake Meetings
  - 3 Learning Sessions,
  - 3 Action Period Check-ins, and
  - 1 Final Convening
- Meet weekly or bi-weekly as a team to monitor student attendance data and plan improvement efforts
- Participate in weekly or bi-weekly coaching sessions
- Conduct and document the testing of a minimum of 3 attendance change ideas through ongoing PDSA cycles
- Collect and share monthly student level attendance data
- Engage in collaborative learning and sharing with other schools in the network
- Develop a plan for sustaining effective changes and improvement beyond network
- Spread and scale the attendance practices and learning across the district system

### **4. Rights To Report**

The rights to any report, evaluation and/or other material developed by **SDCOE** in connection with this agreement shall belong to the **SDCOE**.

### **5. Cancellation of Agreement**

This Agreement may be cancelled upon a mutual written agreement between the **DISTRICT / SCHOOL** and **SDCOE**, or upon one month written notice by either party, with or without cause, at any time. In the event of cancellation of this Agreement, a prorated payment of fees based upon work

completed and preparatory costs for work through the date notice is received. Such payment will be immediately due and owing to **SDCOE**, unless the parties mutually agree otherwise in writing.

**6. District / School and County Contact Persons:**

Todd Langager, Lead Coordinator, ICAN Project, SDCOE, [tlangager@sdcoe.net](mailto:tlangager@sdcoe.net), 858-295-8815

Mike Olander, Director of Pupil Services, Santee School District, [mike.olander@santeesd.net](mailto:mike.olander@santeesd.net), 619-258-2233

Lindsay Ogden, Vice Principal, Santee School District, Pride Academy School, [lindsay.ogden@santeesd.net](mailto:lindsay.ogden@santeesd.net), 619-956-5203

Melynda Pezone, Vice Principal, Santee School District, Carlton Hills School, [melynda.pezone@santeesd.net](mailto:melynda.pezone@santeesd.net), 619-258-3400

TBD, Vice Principal, Santee School District, Hill Creek Academy, School, 619-956-5003

- 7. This is not a joint venture.** The parties understand that each of the parties and their employees, agents, officers, and associates is an independent contractor and not an employee, agent, officer, or associate of the other party. Neither party will provide fringe benefits, including health insurance, holidays, paid vacation, workers compensation or any other employee benefit, for the benefit of the other party or its employees, agents, officers, and associates.
- 8.** Each party hereby agrees to indemnify, defend and hold the other party, including its officers, agents and employees, harmless from any claim, demand, loss, claim or damage (including attorney fees) to the indemnified party, or to other persons or property arising out of this Agreement, or the services to be performed hereunder, to the extent that the claim, demand, loss, or damage is caused by the indemnifying party's breach of any obligation contained in this Agreement or the intentional or negligent act of the indemnifying party or its officers, agents, and/or employees. This indemnity shall survive termination of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

SAN DIEGO COUNTY SUPERINTENDENT  
OF SCHOOLS

SANTEE SCHOOL DISTRICT

\_\_\_\_\_  
Signature

\_\_\_\_\_  
District Administrator's Signature

Michael Simonson  
Name (Print)

Tim Larson  
District Administrator's Name (Print)

Deputy Superintendent  
Title

Asst. Supt. Human Resources & Pupil Services  
Title

\_\_\_\_\_  
Date

06/22/2022  
Date

**BACKGROUND:**

Education Code section 45103 allows a governing Board to employ "short term employees" by designating the classification needed and a start and end time for the service. Presented tonight for Board approval are several short-term employment opportunities.

Santee School District will be hosting a School Bus Driver training course for those interested in earning their School Bus Driver Certificate. Short-term van drivers will support the Transportation Department and allow the drivers to attend the School Bus Driver training course.

**RECOMMENDATION:**

It is recommended that the Board of Education approve short-term employment for the following positions:

- Up to fifteen (15) Van Driver positions for up to six (6) hours per day; from June 22, 2022 – September 30, 2022

**FISCAL IMPACT:**

The approximate cost to employ the short-term positions are as follows:

- Van Driver position – approximately \$151 per position, per day

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.4.6.

**Item F. DISCUSSION AND/OR ACTION ITEMS**

Agenda Item F.

Discussion and/or Action Item F.1.1.  
Prepared by Dr. Kristin Baranski  
June 21, 2022

Appointment of Vice Principal

**BACKGROUND:**

With the recent resignation of vice principal Ms. Rebecca Nelson, administration recommends the appointment of Ms. Monica Farren, as a vice principal in Santee School District.

Ms. Farren has been serving Lakeside Union School District since 2007, most recently as a Flex Lead Teacher at Lakeside Union Flex School, and prior to that as a K-8 multiple subject teacher at Albert Einstein Academy Charter Middle School. Ms. Farren holds a Master of Education in Curriculum Design from the University of San Diego.

Pending approval of Ms. Farren's appointment, she will begin his career in Santee School District at Hill Creek School.

**RECOMMENDATION:**

It is recommended the Board of Education approve the appointment of Ms. Monica Farren, as vice principal, effective July 1, 2022.

**FISCAL IMPACT:**

Based on the salary schedule placement of this position, this position will cost the General Fund, a combination of Unrestricted and Restricted funds, \$130,326.

**STUDENT ACHIEVEMENT IMPACT:**

It is the District's intention to provide essential staffing to support the transitions in education for students, staff, and parents.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.1.1.

Prepared by Dr. Stephanie Pierce  
June 21, 2022

**BACKGROUND:**

The California School Dashboard provides parents and educators with information on school and district progress on local indicators beyond test scores alone. The California School Dashboard provides a more complete picture of how schools and districts are meeting the needs of all students.

State data is not available for some priority areas identified in the Local Control Funding Formula statute. For these priority areas, the State Board of Education approved the local indicators, which are based on information that a local educational agency collects locally. The local indicators are:

- Basic Conditions of Learning (Priority 1)
- Implementation of State Academic Standards (Priority 2)
- Parent and Family Engagement (Priority 3)
- School Climate, as measured by a local climate survey (Priority 6)
- Access to a Broad Course of Study (Priority 7)

The standards approved by the State Board of Education require the District to:

- Annually measure its progress on the local performance indicator based on locally available data.
- Report the results at the same regularly scheduled public meeting of the local governing board as the adopted Local Control Accountability Plan (LCAP)
- Report the results to the public through the California Schools Dashboard when it becomes available in the fall.

Using the approved self-reflection tools for each local indicator in the Dashboard, the District achieved a rating of “Standard Met” for each area.

**RECOMMENDATION:**

This is an informational item.

**FISCAL IMPACT:**

There is no fiscal impact.

**STUDENT ACHIEVEMENT IMPACT:**

Annual self-reflection on local indicators assures a quality education for all students.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.2.1.

Discussion and/or Action Item F.2.2.

Adoption of the Second Year of the Three-Year Local Control Accountability Plan for 2022-23

Prepared by Dr. Stephanie Pierce  
June 21, 2022

## **BACKGROUND:**

Legislation enacting the Local Control Funding Formula requires school districts to develop and adopt a three-year Local Control Accountability Plan (LCAP) and to update the plan every year. The LCAP is a strategic planning instrument involving significant engagement of stakeholders to inform decision-making for the formation of Goals and Action Steps. These Goals and Action Steps are to increase or improve services for all students, including significant sub-groups, and for unduplicated count students in proportion to the increase in Supplemental and Concentration Grant funding. LCAP Action Steps are then to be linked to specific budgeted resources within the district's Adopted Budget.

The annual LCAP development process incorporates the following steps:

- Assembling of relevant data
- Analysis of data to identify needs
- Consultation with various stakeholder groups
- Drafting of Goals linked to the 8 State Priority Areas
- Drafting of Action Steps to achieve the Goals
- Presentation of draft LCAP to District Advisory Council (DAC) and District English Learner Advisory Committee (DELAC) for comment
- Responding, in writing, to comments from DAC and DELAC
- Presentation of draft LCAP to the community for comment
- Conducting of Public Hearing to solicit additional public comment
- Adoption of 3 Year LCAP
- Continuing evaluation and assessment of LCAP Action Step effectiveness
- Annual revision of LCAP Goals and Action Steps, as needed

The District's final LCAP for 2022-2023 contains 3 Goals and 21 Action Steps, 1 for the Core Program and 20 for supplemental services. Two of the Supplemental Action Steps are targeted specifically to unduplicated count students. The LCAP Action Steps represent the commitment of \$88,679,000 in 2022-23 within a \$89,546,235 General Fund budget.

The draft LCAP for 2022-23 incorporates the LCFF Budget Overview for parents, supplement to the Annual Update to the 2021-22 LCAP, and the 2022-23 LCAP, all of which are available for review at the [LCAP Webpage](#).

**RECOMMENDATION:**

Administration recommends the Board of Education adopt the three-year Local Control Accountability Plan for 2022-23.

This recommendation supports the following District goals:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility
✓	Staff Development	Implement a staff development plan as the cornerstone of employee performance and growth
✓	Student Well-Being	Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being

**FISCAL IMPACT:**

\$88,679,000 for 2022-2023.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.2.2.

**BACKGROUND:**

Each year, school districts must adopt a budget by June 30<sup>th</sup> for the subsequent fiscal year. Since adoption of the State Budget rarely coincides with this timeline, the District's budget is adopted using a set of assumptions outlined in the Governor's May Revise proposal as well as actions taken or contemplated by other regulatory and governmental agencies.

As of the time of development of the District's Adopted Budget, the State Budget had not yet been adopted. Therefore, State revenue assumptions in the district budget include those contained in the Governor's May Revise proposal. Below is a listing of the key assumptions contained in the district's Adopted Budget:

- Total TK-8 CBEDs Enrollment: 6,205
- P-2 Estimated ADA: 5,770.65
- Funded ADA: 6,412.80 (highest of current year, two prior years, or average of those 3 years)
- Local Control Funding Formula (LCFF) Funding:
  - Statutory COLA = 6.56%
  - Funded COLA = 9.85%
  - Unduplicated Pupil Count Percentage Budget Year = 37.00%
  - Unduplicated Pupil Count Percentage For Funding = 37.58% (average of two prior years and budget year)
  - Estimated Change in Total Funding Compared to Prior Year = 7.65%
  - Estimated Change in LCFF Base Grant Only Funding Compared to Prior Year = 7.35%
- STRS Rate = 19.10%
- PERS Rate = 25.37%
- SUI Rate = 0.50%
- Workers Comp Rate = 1.90%

Revenues, expenditures, and ending fund balance for 2021-22 are estimates based on the latest analysis of activity and transactions posted through the middle of May. These will be finalized upon closing of the books and the Unaudited Actuals will be presented at the September 6, 2022 Board meeting.

Administration will provide the Board and the community with a User Friendly version of the budget in addition to the required State SACS (Standardized Account Code Structure) document in order to promote more readability and understanding.

**RECOMMENDATION:**

It is recommended that the Board of Education adopt the budget for the 2022-23 fiscal year as presented. Revisions to the budget will be brought back to the Board periodically throughout the year as the State’s budget is adopted and assumptions or expenditures change.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

All anticipated revenues and expenditures are included in the budget document.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.3.1.

**Item G. BOARD POLICES AND BYLAWS**

Agenda Item G.

Board Policies and Bylaws Item G.1.1.  
Prepared by Dr. Kristin Baranski  
June 21, 2022

Second Readings: New/Revised Board Bylaw  
(BB)/ Board Policy (BP)/Administrative Regulation  
(AR)

- BB 9270 – Conflict of Interest – Biennial Review
- New BP/AR 4119.2 – Professional Adult to Student Boundaries

**BACKGROUND:**

The attached revised Board Policies were updated to conform with California School Board Association’s (CSBA) language. These were presented for a first reading at the June 7, 2022 meeting.

**BB 9270 – Conflict of Interest (Biennial Review)**

Government Code Section 87306.5 requires every local government agency to review its Conflict of Interest Code biennially to determine if it is accurate or if there is a need for it to be amended. BB 9270 was last reviewed and approved by the Board on June 16, 2020. To comply with the law and begin the biennial rotation once again, BB 9270 is being submitted for your review.

**BP/AR 4119.2 – Professional Adult to Student Boundaries**

New policy addresses the avoidance of unlawful and inappropriate interactions between staff and students, an employee's responsibility to report another employee's violation of this policy, disciplinary consequences for staff, referral to law enforcement when appropriate, and examples of conduct that are inappropriate or can create the appearance of impropriety.

**RECOMMENDATIONS:**

New/Revised BP 9270 – Conflict of Interest, and BP/AR 4119.2 – Professional Adult to Student Boundaries, are being presented for a second reading and adoption.

**FISCAL IMPACT:**

There is no fiscal impact to the district by revising this board policy.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item G.1.1.

**CONFLICT OF INTEREST**

The Governing Board desires to maintain the highest ethical standards and help ensure that decisions are made in the best interest of the district and the public. Accordingly, no Board member, district employee, or other person in a designated position shall participate in the making of any decision for the district when the decision will or may be affected by his/her financial, family, or other personal interest or consideration.

Even if a prohibited conflict of interest does not exist, a Board member shall abstain from voting on personnel matters that uniquely affect his/her relatives. However, a Board member may vote on collective bargaining agreements and personnel matters that affect a class of employees to which his/her relative belongs. Relative means an adult who is related to the Board member by blood or affinity within the third degree, as determined by the common law, or an individual in an adoptive relationship within the third degree. (Education Code 35107)

A relationship within the third degree includes an individual's parents, grandparents, great-grandparents, children, grandchildren, great-grandchildren, brothers, sisters, aunts, uncles, nieces, nephews, and the similar family of the individual's spouse/registered domestic partner unless the individual is widowed or divorced.

The Board shall adopt for the district a conflict of interest code that incorporates the provisions of 2 CCR 18730 by reference, specifies the district's designated positions, and provides the disclosure categories required for each position. The conflict of interest code shall be submitted to the district's code reviewing body for approval, in accordance with Government Code 87303 and within the deadline for submission established by the code reviewing body. (Government Code 87303)

Upon direction by the code reviewing body, the Board shall review the district's conflict of interest code and submit any changes to the code reviewing body or, if no change is required, the Board shall submit a written statement to that effect. (Government Code 87306.5)

When a change in the district's conflict of interest code is necessitated due to changed circumstances, such as the creation of new designated positions, changes to the duties assigned to existing positions, amendments, or revisions, the amended code shall be submitted to the code reviewing body within 90 days after the changed circumstances necessitating the amendments have become apparent. (Government Code 87306)

When reviewing and preparing the district's conflict of interest code, the Superintendent or designee shall provide officers, employees, consultants, and members of the community adequate notice and a fair opportunity to present their views. (Government Code 87311)

Board members and designated employees shall annually file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories specified in the district's conflict of interest code. A Board member who leaves office or a designated employee who leaves district employment shall, within 30 days, file a revised statement covering the period of time

## CONFLICT OF INTEREST

between the closing date of the last required statement and the date of leaving office or district employment. (Government Code 87302, 87302.6)

### **Incompatible Activities**

~~Members of the Governing Board shall not engage in any employment or activity which is inconsistent with, incompatible with, in conflict with or inimical to the Board member's duties as an officer of the district.~~

### **Conflict of Interest Code under the Political Reform Act**

~~Board members and designated employees of the district shall adhere to the financial disclosure requirements of the district's conflict of interest code adopted pursuant to the provisions of Government Code 87300. The district's conflict of interest code shall comprise of the terms of California Code of Regulations, Title 2, Section 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with a district attachment specifying designated positions and the specific types of disclosure statements required for each position.~~

A Board member, designated employee, or other person in a designated position shall not make, participate in making, or in any way use or attempt to use his/her official position to influence a governmental decision in which he/she knows or has reason to know that he/she has a disqualifying conflict of interest. A disqualifying conflict of interest exists if the decision will have a "reasonably foreseeable material financial effect," which is distinguishable from the effect on the public generally, on the Board member, designated employee, or other person in a designated position, his/her immediate family, or any financial interest described in 2 CCR 18700. (Government Code 87100, 87101, 87103; 2 CCR 18700-18707)

A Board member, designated employee, or other person in a designated position makes a governmental decision when he/she, acting within the authority of his/her office or position, authorizes or directs any action on a matter, votes or provides information or opinion on it, contacts or appears before a district official for the purpose of affecting the decision, or takes any other action specified in 2 CCR 18704.

However, a Board member shall participate in the making of a contract in which he/she has a financial interest if his/her participation is required by the rule of necessity or legally required participation pursuant to Government Code 87101 and 2 CCR 18705.

~~Upon direction by the code reviewing body, the Board shall review the district's conflict of interest code in even numbered years. If no change in the code is required, the district shall submit by October 1 a written statement to that effect to the code reviewing body. If a change in the code is necessitated by changed circumstances, the district shall submit an amended code to the code reviewing body.~~

## CONFLICT OF INTEREST

~~When a change in the district's conflict of interest code is necessitated by changed circumstances such as the creation of new designated positions, amendments or revisions shall be submitted to the code reviewing body within 90 days.~~

~~When reviewing and preparing conflict of interest codes, the district shall provide officers, employees, consultants and members of the community adequate notice and a fair opportunity to present their views.~~

~~If a Board member or designated employee determines that he/she has a financial interest in a decision, as described in Government Code 87103, this determination shall be disclosed. The member shall be disqualified from voting unless his/her participation is legally required.~~

~~Statements of economic interests submitted to the district by designated employees in accordance with the conflict of interest code shall be available for public inspection and reproduction.~~

### Additional Requirements for Boards that Manage Public Investments

Any Board member who manages public investments pursuant to Government Code 87200 and who has a financial interest in a decision shall, upon identifying a conflict or potential conflict of interest and immediately prior to the consideration of the matter, do all of the following: (Government Code 87105; 2 CCR 18707)

1. Publicly identify each financial interest that gives rise to the conflict or potential conflict of interest in detail sufficient to be understood by the public, except that disclosure of the exact street address of a residence is not required.
2. Recuse himself/herself from discussing and voting on the matter, or otherwise acting in violation of Government Code 87100. The Board member shall not be counted toward achieving a quorum while the item is discussed.

However, the Board member may speak on the issue during the time that the general public speaks on it and may leave the dais to speak from the same area as members of the public. He/she may listen to the public discussion and deliberations of the matter with members of the public.

3. Leave the room until after the discussion, vote, and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters.

If the item is on the consent calendar, the Board member must recuse himself/herself from discussing or voting on that matter, but the Board member is not required to leave the room during consideration of the consent calendar.

**CONFLICT OF INTEREST**

4. If the Board's decision is made during closed session, disclose his/her interest orally during the open session preceding the closed session. This disclosure shall be limited to a declaration that his/her recusal is because of a conflict of interest pursuant to Government Code 87100. He/she shall not be present when the item is considered in closed session and shall not knowingly obtain or review a recording or any other nonpublic information regarding the Board's decision

**Conflict of Interest under Government Code 1090 - Financial Interest in a Contract**

Board members, employees, or district consultants shall not be financially interested in any contract made by the Board on behalf of the district, including in the development, preliminary discussions, negotiations, compromises, planning, reasoning, and specifications and solicitations for bids. If a Board member has such a financial interest in a contract made by the Board, the contract is void. (Government Code 1090)

A Board member shall not be considered to be financially interested in a contract in which he/she has only a "remote interest," as specified in Government Code 1091, if the interest is disclosed during a Board meeting and noted in the official Board minutes. The affected Board member shall not vote or debate on the matter or attempt to influence any other Board member or district official to enter into the contract. (Government Code 1091)

In addition, a Board member shall not be considered to be financially interested in a contract in which his/her interest is a "noninterest" as defined in Government Code 1091.5. Noninterest includes a Board member's interest in being reimbursed for his/her actual and necessary expenses incurred in the performance of his/her official duties, in the employment of his/her spouse/registered domestic partner who has been a district employee for at least one year prior to the Board member's election or appointment, or in any other applicable circumstance specified in Government Code 1091.5.

**Financial Interest**

~~Board members and designated employees shall not be financially interested in any contract made by the Board or in any contract they make in their capacity as Board members or designated employees~~

~~A Board member shall not be considered to be financially interested in a contract if his/her interest includes, but is not limited to, any of the following:~~

- ~~1. That of an officer who is being reimbursed for his/her actual and necessary expenses incurred in the performance of an official duty~~
- ~~2. That of a recipient of public services generally provided by the public body or board of which he/she is a member, on the same terms and conditions as if he or she were not a member of the board~~

**CONFLICT OF INTEREST**

3. ~~That of a landlord or tenant of the contracting party if such contracting party is the federal government or any federal department or agency, this state or an adjoining state, any department or agency of this state or an adjoining state, any county or city of this state or an adjoining state, or any public corporation or special, judicial or other public district of this state or an adjoining state unless the subject matter of such contract is the property in which such officer or employee has such interest as landlord or tenant in which even his/her interest shall be deemed a remote interest within the meaning of, and subject to, the provisions of Government Code 1091~~
4. ~~That of a spouse of an officer or employee of the district if his/her spouse's employment or office holding has existed for at least one year prior to his/her election or appointment~~
5. ~~That of a nonsalaried member of a nonprofit corporation, provided that such interest is disclosed to the Board at the time of the first consideration of the contract, and provided further that such interest is noted in its official records~~
6. ~~That of a nonecompensated officer of a nonprofit, tax-exempt corporation which, as one of its primary purposes, supports the functions of the nonprofit board or to which the school Board has legal obligation to give particular consideration, and provided further that such interest is noted in its official records~~
7. ~~That of a person receiving salary, per diem, or reimbursement for expenses from a governmental entity, unless the contract directly involves the department of the government entity that employs the officer or employee, provided that such interest is disclosed to the Board at the time of consideration of the contract, and provided further that such interest is noted in its official records~~
8. ~~That of an attorney of the contracting party or that of an owner, officer, employee or agent of a firm which renders, or has rendered, service to the contracting party in the capacity of stockbroker, insurance agent, insurance broker, real estate agent, or real estate broker, if these individuals have not received and will not receive remuneration, consideration, or a commission as a result of the contract and if these individuals have an ownership interest of less than 10 percent in the law practice or firm, stock brokerage firm, insurance firm or real estate firm~~

~~In addition, a Board member or employee shall not be deemed to be interested in a contract made pursuant to competitive bidding under a procedure established by law if his/her sole interest is that of an officer, director, or employee of a bank or savings and loan association with which a party to the contract has the relationship of borrower or depositor, debtor or creditor.~~

~~A Board member shall not be deemed to be financially interested in a contract if he/she has only a remote interest in the contract and if the remote interest is disclosed during a Board meeting and noted in the official Board minutes. The affected Board member shall not vote or debate on~~

## CONFLICT OF INTEREST

~~the matter or attempt to influence any other Board member to enter into the contract. Remote interests are specified in Government Code 1091(b); they include, but are not limited to, the interest of a parent in the earnings of his/her minor child.~~

~~A Board member may enter into a contract if the rule of necessity or legally required participation applies as defined in Government Code 87101.~~

~~Even if there is no prohibited or remote interest, a Board member shall abstain from voting on personnel matters that uniquely affect a relative of the Board member. A Board member may vote, however, on collective bargaining agreements and personnel matters that affect a class of employees to which the relative belongs. "Relative" means an adult who is related to the person by blood or affinity within the third degree, as determined by the common law, or an individual in an adoptive relationship within the third degree.~~

~~A relationship within the third degree includes the individual's parents, grandparents and great-grandparents, children, grandchildren and great-grandchildren, brothers, sisters, aunts and uncles, nieces and nephews, and the similar family of the individual's spouse unless the individual is widowed or divorced.~~

### Common Law Doctrine Against Conflict of Interest

A Board member shall abstain from any official action in which his/her private or personal interest may conflict with his/her official duties.

### Incompatible Offices and Activities

Board members shall not engage in any employment or activity or hold any office which is inconsistent with, incompatible with, in conflict with, or inimical to the Board member's duties as an officer of the district. (Government Code 1099, 1126)

### Gifts/Honoraria

Board members and designated employees may accept gifts only under the conditions and limitations specified in Government Code 89503 and 2 CCR 18730. ~~This amount is adjusted on odd numbered years by the FPPC.~~ The limitations on gifts do not apply to wedding gifts and gifts exchanged between individuals on birthdays, holidays and other similar occasions, provided that the gifts exchanged are not substantially disproportionate in value. (Government Code 89503)

In addition, the limitation on gifts does not apply to informational materials such as books, reports, pamphlets, calendars, and periodicals. (Government Code 82028)

**CONFLICT OF INTEREST**

Gifts of travel and related lodging and subsistence shall be subject to the current prevailing gift limitation except when: ~~as described in (Government Code 89506) A gift of travel does not include travel provided by the district for Board members and designated employees.~~

~~The term honorarium does not include:~~

- ~~1. Earned income for personal services customarily provided in connection with a bona fide business, trade or profession unless the sole or predominant activity of the business, trade or profession is making speeches~~
1. The travel is in connection with a speech given by a Board member or designated employee, provided the lodging and subsistence expenses are limited to the day immediately preceding, the day of, and the day immediately following the speech and the travel is within the United States.
- ~~2. Any honorarium which is not used and, within 30 days after receipt, is either returned to the donor or delivered to the district for donation into the general fund without being claimed as a deduction from income for tax purposes~~
2. The travel is provided by a person or agency specified in Government Code 89506, including a government, governmental agency or authority, bona fide public or private educational institution, as defined in Revenue and Taxation Code 203, or nonprofit organization exempt from taxation under section 501(c)(3) of the Internal Revenue Code.

Gifts of travel exempted from the gift limitation, as described in items #1 and 2 above, shall nevertheless be reportable on the recipient's Statement of Economic Interest/Form 700 as required by law.

A gift of travel does not include travel provided by the district for Board members and designated employees. (Government Code 89506)

Honoraria

Board members and designated employees shall not accept any honorarium, which is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private conference, convention, meeting, social event, meal or like gathering, ~~in accordance with law.~~ (Government Code 89501, 89502)

The term honorarium does not include: (Government Code 89501)

1. Earned income for personal services customarily provided in connection with a bona fide business, trade, or profession, unless the sole or predominant activity of the business, trade, or profession is making speeches

**CONFLICT OF INTEREST**

2. Any honorarium which is not used and, within 30 days after receipt, is either returned to the donor or delivered to the district for donation into the general fund without being claimed as a deduction from income for tax purposes

**APPENDIX  
DESIGNATED POSITIONS/DISCLOSURE CATEGORIES**

1. Persons occupying the following positions are designated employees in Category 1:

Governing Board Members  
Superintendent of Schools  
Assistant/Associate Superintendents  
Director of Fiscal Services

Designated persons in this category must report:

- a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries or of any land owned or used by the district. Such interests include any leasehold, beneficial or ownership interest or option to acquire such interest in real property.
  - b. Investments or business positions in or income from sources which:
    - (1) Are engaged in the acquisition or disposal of real property within the district
    - (2) Are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district or
    - (3) Manufacture or sell supplies, books, machinery or equipment of the type used by the district
2. Persons occupying the following positions are designated employees in Category 2:

Director  
Principal

Designated persons in this category must report investments or business positions in or income from sources which:

- a. Are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs, or

**CONFLICT OF INTEREST**

- b. Manufacture or sell supplies, books, machinery or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.
3. Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes a governmental decision whether to: (2 CCR 18701)

- a. Approve a rate, rule or regulation
- b. Adopt or enforce a law
- c. Issue, deny, suspend or revoke a permit, license, application, certificate, approval, order or similar authorization or entitlement
- d. Authorize the district to enter into, modify or renew a contract that requires district approval
- e. Grant district approval to a contract or contract specifications which require district approval and in which the district is a party
- f. Grant district approval to a plan, design, report, study or similar item
- g. Adopt or grant district approval of district policies, standards or guidelines

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR 18702.2 or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's Conflict of Interest Code. (2 CCR 18701)

**CONFLICT OF INTEREST**

*Legal Reference:*

EDUCATION CODE

- 1006 *Qualifications for holding office*
- 35107 *School district employees*
- 35230-35240 *Corrupt practices*
- 35233 *Prohibitions applicable to members of governing boards*
- 35239 *Compensation for board members in districts under 70 ADA*

GOVERNMENT CODE

- 1090-1098 *Prohibitions applicable to specified officers*
- 1125-1129 *Incompatible activities*
- 81000-91015 *Political Reform Act of 1974, especially:*
- 82011 *Code reviewing body*
- 82019 *Definition of designated employee*
- 82028 *Definition of gifts*
- 82030 *Definition of income*
- 87100-87103.6 *General prohibitions*
- 87200-87210 *Disclosure*
- 87300-87313 *Conflict of interest code*
- 87500 *Statements of economic interests*
- 89501-89503 *Honoraria and gifts*
- 91000-91014 *Enforcement*

CODE OF REGULATIONS, TITLE 2

- 18110-18997 *Regulations of the Fair Political Practices Commission, especially:*
- 18702.5 *Public identification of a conflict of interest for Section 87200 filers*

COURT DECISIONS

- Thorpe v. Long Beach Community College District, (2000) 83 Cal.App.4th. 655*
- Kunec v. Brea Redevelopment Agency, (1997) 55 Cal.App.4th 511*

ATTORNEY GENERAL OPINIONS

- 86 *Ops.Cal.Atty.Gen. 138(2003)*
- 85 *Ops.Cal.Atty.Gen. 60 (2002)*
- 82 *Ops.Cal.Atty.Gen. 83 (1999)*
- 81 *Ops.Cal.Atty.Gen. 327 (1998)*
- 80 *Ops.Cal.Atty.Gen. 320 (1997)*
- 69 *Ops.Cal.Atty.Gen. 255 (1986)*
- 68 *Ops.Cal.Atty.Gen. 171 (1985)*
- 65 *Ops.Cal.Atty.Gen. 606 (1982)*

*Management Resources:*

WEB SITES

- Fair Political Practices Commission: <http://www.fppc.ca.gov>*

Bylaw adopted: February 17, 2009  
Bylaw amended: August 7, 2012  
Bylaw reviewed: 12/5/09, 7/20/10, 8/5/14, 07/05/16;  
06/05/18; 06/16/20

**SANTEE SCHOOL DISTRICT**  
Santee, California

## **PROFESSIONAL ADULT to STUDENT BOUNDARIES**

The Governing Board expects all adults to maintain professional, moral, and ethical relationships with students that are conducive to an effective, safe learning environment. This policy applies to district employees, volunteers, student teachers, and independent contractors and their employees who interact with students or are present on school grounds.

Adults shall establish and maintain appropriate personal boundaries with students and not engage in any behavior that is prohibited by this policy or that creates the appearance of prohibited behavior.

Employees are expected to be aware of the appearance of impropriety in their own conduct and the conduct of other adults when interacting with students.

As with other forms of communication, when communicating electronically, employees shall maintain professional boundaries with students.

A boundary violation by an employee is an act or omission that does not have a legitimate educational purpose and has the potential to abuse the employee-student relationship. A boundary violation that constitutes serious misconduct is an act, omission, or pattern of such behavior by an adult that does not have a legitimate educational purpose and results in abuse of the staff-student professional relationship.

Any employee who is found to have engaged in conduct in violation of law, this policy, or other board policies shall be subject to disciplinary action up to and including dismissal.

### **Confidentiality and Retaliation**

Santee School District prohibits retaliation against anyone who files a complaint under this policy. Any employee who retaliates against any such complainant, reporter, or other participant in Santee School District's complaint process shall be subject to discipline.

### **Reporting Inappropriate or Suspicious Conduct**

Any person who has concerns about or is uncomfortable with a relationship or interaction between an adult and a student, shall promptly notify their immediate supervisor and/or an Administrator.

District employees are expected to follow district policies and regulations, abide by state and federal laws, and exercise good judgment when interacting with students and other members of the school community. Employees shall engage in conduct that enhances the integrity of the district, advances the goals of the district's educational programs, and contributes to a positive school climate.

*(Legal References on next page)*

**PROFESSIONAL ADULT to STUDENT BOUNDARIES**

Legal References:

State

5 CCR 80303 Reports of change in employment status, alleged misconduct

5 CCR 80304 Notice of sexual misconduct

Ed. Code 44030.5 Reporting change in employment status due to alleged misconduct

Ed. Code 44050 Employee code of conduct; interaction with students

Ed. Code 44242.5 Reports and review of alleged misconduct

Ed. Code 44940 Compulsory leave of absence for certificated persons

Ed. Code 48980 Parent/Guardian notifications

Pen. Code 11164-11174.3 Child Abuse and Neglect Reporting Act

Policy approved: \_\_\_\_\_

**SANTEE SCHOOL DISTRICT**  
Santee, California

## **PROFESSIONAL ADULT to STUDENT BOUNDARIES**

### **Purpose**

The purpose of this policy is to provide all staff, students, volunteers, and community members with information to increase their awareness of their role in protecting children from inappropriate conduct and failure to maintain appropriate boundaries by adults. All adults are expected to maintain professional, moral, and ethical relationships with students that are conducive to an effective, safe learning environment. The provisions of this policy apply to all Santee School District staff, volunteers, and community members relative to their conduct with students in schools and programs under the jurisdiction of the Santee School District Superintendent.

This policy addresses a range of behaviors that include not only obviously unlawful or improper interactions with students, but also boundary-blurring and grooming behaviors that undermine the professional adult-student relationship and can lead to misconduct or the appearance of impropriety. The behaviors addressed herein include in-person interactions, text messages, and communication through social media sites, including but not limited to, Facebook, Instagram, Snapchat, Twitter, and WhatsApp.

### **General Standards**

The governing board expects adults to maintain the highest professional, moral, and ethical standards in their interaction with students. Employees are required to maintain an atmosphere conducive to learning, through consistently and appropriately applied discipline, as well as establishing and maintaining professional boundaries.

The interactions and relationships between employees and students should be based upon mutual respect and trust, and an understanding of the appropriate boundaries between adults and students in and outside of the educational setting. Relationships between adults and students should also be consistent with the educational mission of Santee School District.

Employees will not intrude on a student's physical and emotional boundaries unless the intrusion is necessary to serve a legitimate educational purpose. Violations of emotional boundaries include, but are not limited to: an employee showing favoritism toward a student; mismanaging feelings of frustration toward a student; failing to recognize that an employee is not a peer, parent, therapist, or friend to a student; and inquiring about overly sensitive or personal topics without a legitimate educational purpose for doing so.

For purposes of this policy, the term "legitimate educational purpose" includes matters or communications related to teaching, counseling, athletics, extracurricular activities, treatment of a student's injury or other medical needs, school administration, or other purposes within the scope of the adult's employment duties.

## PROFESSIONAL ADULT to STUDENT BOUNDARIES

### Appearances of Impropriety

Employees are expected to be aware of the appearance of impropriety in their own conduct and the conduct of other adults when interacting with students.

Even though the intent of the employee may be professional and there is a legitimate education purpose for the conduct, the following activities can create the appearance of impropriety:

1. Being alone with an individual student out of the view of others;
2. Inviting or allowing individual students to visit the employee's home;
3. Remaining on campus with student(s) after the last administrator leaves the school site; and/or
4. Visiting a student's home unless home visits are a required and expected duty of the adult.

Whenever possible, employees should avoid these situations. If unavoidable, these activities should be pre-approved by the appropriate administrator. If not pre-approved, the employee must report the occurrence to the appropriate administrator within 48 hours.

### Electronic Communications

As with other forms of communication, when communicating electronically, employees shall maintain professional boundaries with students.

Electronic and other communications with students shall be for legitimate educational purposes only. Employees shall not maintain personal contact with a student outside of school by phone, letter, electronic communication, or other means (beyond legitimate educational purposes) without including the parent/guardian and/or school principal.

When available, Santee School District email and communication devices shall be used when communicating electronically with students. The use of Santee School District email or other Santee School District communication devices shall be in accordance with Santee School District policies and procedures.

Employees shall not communicate with students, for any reason, through use of a medium that is designed to eliminate all traces or records of the communication (e.g., Snapchat).

Employees shall not follow or accept requests from current students or non-adult former students to be friends or connections on personal social networking sites and shall not create or participate in any networking site for communication with students other than those provided by Santee School District for this purpose, without the prior written approval of the school principal.

**PROFESSIONAL ADULT to STUDENT BOUNDARIES****Boundary Violations**

A boundary violation by an employee is an act or omission that does not have a legitimate educational purpose and has the potential to abuse the employee-student relationship. Examples of employee conduct that violate professional adult-student boundaries include but are not limited to the following:

1. Singling out a particular student or students for personal attention and friendship beyond the professional staff-student relationship.
2. For non-guidance/counseling staff, encouraging students to confide their personal or family problems and/or relationships.

If a student initiates such discussions, employees shall be attentive to the student's concerns but shall disclose to the student that they must immediately provide any information shared by the student to the appropriate guidance/counseling staff and notify the student that such guidance/counseling staff is in the best position to serve the student's concerns. In either case, employee involvement should be limited to a direct connection to the student's school performance.

3. Addressing students or permitting students to address staff members with personalized terms of endearment, pet names, or otherwise in an overly familiar manner.
4. Maintaining personal contact with a student outside of school by phone, email, instant messenger or Internet chat rooms, social networking websites, such as Facebook, or letters beyond homework or other legitimate school business without including the parent/guardian.

This prohibition specifically includes "friending" or "following" students on social media unless the social media page is dedicated to legitimate school business. This also specifically includes the posting of student images or other personally identifiable information of students on an adult's personal website.

5. Exchanging personal gifts, cards, or letters with an individual student for which it is directly or implicitly suggested that a student is to say or do something in return.
6. Touching students or initiating inappropriate physical contact without a legitimate educational purpose.

Legitimate purposes could include the following: (a) assisting an injured student; (b) assisting a student with special needs who requires assistance with toileting or other physical assistance; (c) appropriate coaching instruction; (d) appropriate music instruction; or (e) to protect the safety of students or staff.

**PROFESSIONAL ADULT to STUDENT BOUNDARIES**

7. Socializing or spending time with students (including but not limited to activities such as going out for beverages, meals, movies, shopping, traveling, recreational activities, or visiting the student’s home) outside of school- sponsored events, except as participants in organized community activities.
8. Transporting student(s) in a personal vehicle is not permitted.
9. Being alone with a student without a legitimate educational purpose.

**Boundary Violations Constituting Serious Misconduct**

A boundary violation that constitutes serious misconduct is an act, omission, or pattern of such behavior by an adult that does not have a legitimate educational purpose and results in abuse of the staff-student professional relationship.

A. Romantic or Sexual Relationships

Employees are prohibited from dating, courting, or entering into or attempting to form a romantic or sexual relationship with any non-adult aged student.

B. Social and Other Interactions

Employees are prohibited from engaging in social and other interactions with students which abuse the student/staff professional relationship.

Prohibited social and other interaction involving students includes, but is not limited to:

1. Sending or accompanying students on personal errands unrelated to any legitimate educational purpose;
2. Furnishing alcohol, drugs or tobacco to a student, or being present where any student is consuming these substances;
3. Disclosing personal, sexual, family, employment, or other private matters and concerns to one or more students;
4. Sharing personal secrets with a student;
5. Unnecessarily invading a student’s privacy (e.g., walking in on the student in the bathroom);
6. Taking a student out of class without a legitimate educational purpose;

**PROFESSIONAL ADULT to STUDENT BOUNDARIES**

7. Giving a student a ride alone in a vehicle in a non-emergency situation is not permitted; or
8. Engaging in harassing or discriminatory conduct prohibited by other Santee School District policies or by state or federal law and regulations;

**Exceptions**

An emergency situation or a legitimate educational purpose may justify deviation from professional boundaries set out in this policy. The employee shall be prepared to articulate the reason for any deviation from the requirements of this policy and must demonstrate that s/he has maintained an appropriate relationship with the student.

There may be circumstances where there is an appropriate pre-existing personal relationship between an employee and a student’s family that exists independently of the employee’s position with Santee School District (e.g., when their children are friends). This policy is not intended to interfere with such relationships or to limit activities that are normally consistent with such relationships. Employees are strongly encouraged to maintain professional boundaries appropriate to the nature of the activity.

It is understood that adults may be involved in other roles in the community through civic, religious, athletic, scouting, or other organizations and programs whose participants may include Santee School District students. This policy is not intended to interfere with or restrict an adult’s ability to serve in those roles; however, adults are strongly encouraged to maintain professional boundaries appropriate to the nature of the activity with regard to all youth with whom they interact in the course of their community involvement.

**Duty to Report**

When an employee observes conduct or has knowledge of another employee violating this policy that creates a reasonable suspicion of child abuse (including sexual abuse), or when an employee has reasonable suspicion of an adult harming or endangering a child, the employee shall report the conduct to San Diego County’s Department of Child Support Services in accordance with state law and Santee School District Board Policy and Administrative Regulation 5141.4 – Child Abuse Prevention and Reporting.

An adult who observes or has knowledge of another adult's violation of this policy shall immediately report the information to the site supervisor. If the supervisor is the subject of the report, the adult will report instead directly to the director of Human Resource Services. The supervisor who receives a report must document, in writing, the concern and provide a copy of the documentation to the director of Human Resource Services.

## PROFESSIONAL ADULT to STUDENT BOUNDARIES

### Investigation

Whenever Santee School District receives a report concerning a possible boundary violation, the supervisor, in collaboration with the Assistant Superintendent of Human Resources, will conduct a prompt investigation utilizing the procedures for investigations of allegations of serious misconduct. The investigation shall include a review of the full history of concerns relating to the subject of the concern/complaint.

Immediate intervention shall be considered and implemented when necessary to protect student safety and/or the integrity of the investigation.

### Disciplinary Action

Any employee who is found to have engaged in conduct in violation of law, this policy, or other board policies shall be subject to disciplinary action up to and including dismissal. In the case of a certificated employee, the employee may be subject to a report to the Commission on Teacher Credentialing. The Superintendent or designee shall notify local law enforcement as appropriate.

An employee who has knowledge of but fails to report inappropriate employee conduct may also be subject to discipline.

A volunteer, student teacher, independent contractor, or an employee of an independent contractor who violates this policy may be prohibited from working or serving in schools and programs under the jurisdiction of the Superintendent or designee for an appropriate period of time or permanently, as determined by the Superintendent or designee.

### Confidentiality and Retaliation

Santee School District prohibits retaliation against anyone who files a complaint under this policy. Any employee who retaliates against any such complainant, reporter, or other participant in Santee School District's complaint process shall be subject to discipline.

Reporting employees are specifically advised of the following:

1. Reporting employees are neither permitted nor responsible for investigating whether the conduct is inappropriate; and
2. Reporting employees are required to maintain confidentiality.

Confidentiality protects both the student(s) and the adult who is the subject of the report. Failure to maintain confidentiality may impede the investigation and foster untrue and potentially harmful rumors. Nothing in this policy shall prevent any represented employee from consulting with his/her exclusive representative.

**Personnel**

AR 4119.2 (g)

**PROFESSIONAL ADULT to STUDENT BOUNDARIES**

Regulation approved:

**SANTEE SCHOOL DISTRICT**

**Santee, California**

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Board Policies and Bylaws Item G.1.2.  
Prepared by Karl Christensen  
June 21, 2022

First Reading: Board Policy (BP):  
• BP 3515.1 – Safety During School Hours –  
Securing Gates

**BACKGROUND:**

The attached revised Board Policies were updated to conform with California School Board Association’s (CSBA) language.

**BP 3515.1 – Safety During School Hours – Securing Gates**

Policy revised to meet current practices.

**RECOMMENDATIONS:**

Revised BP 3515.1 Safety During School Hours – Securing Gates – is being presented for a first reading. Action, if any, is at the discretion of the Board.

**FISCAL IMPACT:**

There is no fiscal impact to the district by revising this board policy.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item G.1.1.

**SAFETY DURING SCHOOL HOURS - SECURING GATES**

It is the policy of the Governing Board to provide for a safe and secure school campus. During school hours, employees and students need to be assured that schools are not open to unknown visitors, intruders or distractions that impede learning. Fences with lockable gates are constructed around the entire perimeter of each school in order to protect the school campus during times when school is in session.

In order to create a consistent security procedure for all of Santee schools, it is the policy of the Santee School District Board that all school principals or their designee are responsible to establish guidelines to secure all school gates in the following manner:

1. All gates to school campuses shall be locked ~~twenty minutes after~~ **at** the start of the school day. ~~Schools that do not have an exterior office door may leave only the gate nearest the school office unlocked for access during the school day.~~
2. **Gates will remain locked and secured until student dismissal.** ~~shall be opened twenty minutes prior to school dismissal times.~~
3. When school is not in session and students are not on campus, a procedure shall be developed by the school principal to lock the school premises.
4. The Principal shall designate which staff shall have keys to the gates. Once these keys are distributed, any staff member who opens a gate(s) during school hours for ingress and/or egress is responsible for locking the gate(s) during school hours as they transition in and out of the school. It is advisable for the Principal to have an inventory of staff keys on site.
5. District office personnel (Administration) are responsible for disseminating keys to league coaches as assigned to specific schools. All league personnel shall be advised by District Office personnel of the gate lock policies of the Santee School District.

~~An exception to the twenty minute gate lock rule is designated for days when schools have special activities such as promotion ceremonies, open houses, back to school schedules, and other festive events. It is advisable for all principals or their site designees to develop an annual calendar and note days when the gate locking procedure is deemed to be flexible.~~

**Item H. EMPLOYEE ASSOCIATION COMMUNICATION**

**Item J. ORGANIZATIONAL BUSINESS**

**Item I. BOARD COMMUNICATION**

**Item K. CLOSED SESSION**

**Item L. RECONVENE TO PUBLIC SESSION**

**Item M. ADJOURNMENT**

Agenda Items H, I, J, K, L, and M.