



## Sunnyside School District Field Trip/Picnic Request Form

Date Requested:		Date Needed:	
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***(All Field Trip/Picnic Requests must be received at least two weeks in advance)***

School/Site	# Lunches/Including # of Adults	Classroom(s)	Delivery Location	Time Needed

### Menu Will Consist of:

- Deli Ham or Turkey Sandwich
- Fresh Fruit
- Fresh Vegetables
- Bag of Chips or Cookie
- Variety of Milk

**(Reasonable substitutions to this menu can be made with prior approval from the Food Service Director or building Head Cook)**

A classroom roster with student names and ID numbers must be attached to this form. Supervisor/Teacher must check each student taking the meal(s) and attach the list to this form.

Both forms must then be turned into the designated school/site.

**\*\*\*Adults eating meals as part of this request must attach a single lunch ticket or receipt to this form.**

### Student Food Allergies?

<u>Student(s) Name</u>	<u>Allergy</u>	<u>Substitution Needed?</u>	
_____	_____	_____ Yes	_____ No
_____	_____	_____ Yes	_____ No
_____	_____	_____ Yes	_____ No
_____	_____	_____ Yes	_____ No
_____	_____	_____ Yes	_____ No

***All sack lunches taken offsite will be properly chilled in ice-packed coolers or in boxes lined with icepacks.***

If you have questions regarding this request form please contact your building Head Cook or the Food Service Director:

Kelly Barth  
509-836-8714 or 952-0615  
[kelly.barth@sunnysideschools.org](mailto:kelly.barth@sunnysideschools.org)

**Revised 2/24/2015**