

West Central Area Schools, ISD 2342

SCHOOL BOARD AGENDA

WORK MEETING— Monday, January 9th, 2023, @ 5:30PM

WCA SECONDARY SCHOOL MEDIA CENTER

Challenge ♦ Learn ♦ Succeed

Mission Statement

To Challenge and Support our students, staff, and families in each person's growth as an engaged learner and successful citizen of our community.

A. Call the Meeting to Order Time: _____

Pledge of Allegiance

Roll Call ___ Christenson ___ Nessman ___ Olson ___ Sabolik
 ___ Sanstead ___ Strunk ___ Ulrich

Recognition of Visitors & Public Comment - *Individual speakers are asked to limit their comments to not more than 2 minutes.*

B. Motion to Adopt or Modify the Agenda _____ / _____ *Action*

Seating of new member (Jared Olson)

C. Organizational Meeting

1. Call for nominations for 2023 officers
 - A. Three calls for nominations for Chairperson
Nominations:
Roll Call Vote if more than one nominee
 - B. Three calls for nominations for Vice Chairperson
Nominations:
Roll Call Vote if more than one nominee
 - C. Three calls for nominations for Clerk
Nominations:
Roll Call Vote if more than one nominee
 - D. Three calls for nominations for Treasurer
Nominations:
Roll Call Vote if more than one nominee
2. Set representation for the following:

A. Committee Memberships

- Building & Grounds/Facility Planning (3 - Ulrich, Christenson, Grosz))
- Finance/Audit (3 - Nessman, Sabolik, Strunk)
- Personnel (3 - Ulrich, Sabolik, Sanstead)
- Public Engagement (3 - Sanstead, Nessman, Sabolik)
- Policy (All Board Members)
- Meet & Confer (3 - Ulrich, Nessman, Strunk)
- Curricular and Co-Curricular (3 - Nessman, Grosz, Ulrich)

B. Negotiations Committees

- Certified (3 w/ one designated as Lead - Sabolik, Ulrich, Nessman)
- Support Staff/Clerical (2 w/ one designated as Lead, Strunk, Sanstead, Nessman)
- Administration (3 w/ one designated as Lead - Strunk, Nessman)

C. Representatives

- Community Education (1 - Grosz)
- Child & Youth Council (1 - Ulrich)
- ECFE (1 - Sanstead)
- Lakes Country Service Coop (1 - Grosz)
- Legislative (1 - Strunk)
- MSHSL (1 - Sabolik)
- Midwest Sp Ed Coop (Morris) (1 plus an alternate - Strunk/Alt Nessman)
- Corporate Partners (1 - Nessman)
- WCA Education Foundation (1 - Christenson)

3. Set School Board compensation for directors & officers _____ / _____ *Action*

- *\$150/month plus mileage @ IRS rate;
- *\$500 annual for Chair, and \$300 annual for Vice Chair, Clerk, and Treasurer
- *\$50 additional for each negotiations meeting

D. Administrative Reports/Correspondence

- | | |
|---------------------------------|-----------------|
| 1. Technology Coordinator | Kevin McNamara |
| 2. Community Education | Megan Dotts |
| 3. Activities Director | Jacob Foslien |
| 4. Buildings & Grounds Director | Chad Norenberg |
| 5. Elementary Principal | Natalie Prash |
| 6. Secondary Principal | Jessica Holland |
| 7. Business Manager | Diane Powers |
| 8. Superintendent | Paul Brownlow |

E. General Consent Items _____ / _____ *Action*

1. Approve the proposed meeting calendar for 2023.

- *1st Wednesday of the month is Committee Meeting, excluding July
- *3rd Wednesday of the month is Regular Meeting
- *Meetings at Secondary School Media Center in Barrett
- *Meetings at 5:30PM during the school year (Sept – May)
- *Meetings at 7AM for June – July – August

2. Set official school depositories as Kensington Bank and MSDLAF+.
3. Set official school district legal counsel as Pemberton Law.
4. Set official school newspaper as Grant County Herald.
5. Authorize Superintendent or Business Manager to invest school funds in interest-bearing accounts as cash flow allows.
6. Authorize Superintendent or Business Manager to lease, purchase, and contract for goods and services within the budget as approved by the Board.

F. New Business

1. First reading of the WCA policies that are required to be reviewed annually: *Information*
 - Policy #410 – Family and Medical Leave Policy
 - Policy #413/413F – Harassment and Violence
 - Policy #414/414F – Mandated Reporting of Child Neglect or Physical or Sexual Abuse
 - Policy #415 – Mandated Reporting of Maltreatment of Vulnerable Adults
 - Policy #506/506F – Student Discipline
 - Policy #514 – Bullying Prohibition Policy
 - Policy #522 – Student Sex Nondiscrimination
 - Policy #524/524F – Internet Acceptable Use and Safety Policy
 - Policy #616 – School District System Accountability
 - Policy #806 – Crisis Management Policy
2. Consider and approve changes to: _____ / _____ *Action*
 - a. WCA Policy 213 – School Board Committees
 - b. WCA Policy 412 – Expense Reimbursement
3. Approve designated business office staff and/or superintendent to make Electronic Fund Transfers (EFTs) to pay payroll taxes, TRA contributions, PERA contributions, health insurance premiums, 403(b) contributions, flex plan payments, and wage garnishments. _____ / _____ *Action*
4. Approve the Resolution Combining the Duties of the Offices of Clerk and Treasurer of the School Board in one person in the District Office _____ / _____ *Action*

G. Discussion

1. Strategic Plan
2. Long-term / short-term facilities planner

H. Other

1. Consider and approve going into closed session as permitted by MN Statute, Section 13D.05, Subd. 3 for Superintendent Evaluation.

____/____

Action

2. The meeting is opened from closed session. ____/____ Time: _____

Action

I. Adjournment ____/____ Time: _____

Action