

ADOPTED: 7/20/81

REVISED:	6/16/86	5/16/88	7/31/89	8/09/91
	3/21/94	5/15/95	9/16/96	12/16/96
	2/09/00	1/15/01	8/20/01	7/17/06
	7/28/15	7/16/18	6/17/19	6/21/21
	10/18/21	6/20/22		

SCHOOL DISTRICT OF PRAIRIE FARM

Prairie Farm, WI 54762

ACTIVITIES CODE- GRADES 6-12

This activities code shall cover all students in grades 6-12 involved in interscholastic athletics/Co-Curricular activities as participants, cheerleaders, managers, or dance (Fall/Winter). It shall extend through the summer after graduation for senior athletes.

It is widely known and accepted that participating students represent their school and have more contact with other communities than any other part of the student body. Participation in an athletic or co-curricular program is voluntary and based on the student’s interest. A student is to regard participation as both a privilege and a responsibility.

It is the intent of this activities code to guide and inform the participating students of their responsibilities and privileges and to inform the participant of the consequences of code infractions. It is up to the individual participant, by intelligent choice, to become and remain eligible for participation.

The School District of Prairie Farm extends an equal educational opportunity to all students. It is the policy of the School District, pursuant to s.118.13. Wis. Stats., and PI9, that no person on the basis of sex race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional, or learning disability may be denied admission to school or be denied participation in any program.

Any concerns regarding possible discrimination should be referred to the district administration for follow-up.

If there are questions dealing with eligibility requirements that the participant needs clarified, please see the coach/advisor of the sport involved, the activities director, or district administration. These people are qualified to answer such questions.

I) PHILOSOPHY AND OBJECTIVES

The School District of Prairie Farm sponsors and encourages student participation in a variety of co-curricular activities as a means of providing opportunities for personal growth, skill development, socialization, creativity, and competitive experience. In addition, the School District of Prairie Farm believes that a well-balanced

education includes participation in co-curricular activities provided they do not interfere with academic skill development and classroom participation.

The opportunity to participate in athletic/co-curricular activities is extended to all students within the school district with an understanding that there are certain responsibilities accompanying their involvement.

The major reason for sponsoring athletic/co-curricular opportunities in grades K-12 is to provide an environment to foster the following objectives:

- A. To display good sportsmanship and to provide opportunities for developing lasting friendships with both teammates and opponents.
- B. To inspire positive role modeling and leadership.
- C. To provide activities for learning self-discipline, loyalty, team play, pride in the organization, respect for the rights of others, and the will to be successful.
- D. To help students learn good habits of health, fitness, and safety.
- E. To use competition and the experience to build self-esteem, citizenship, responsibility, and skill while conducting an enjoyable and challenging program.
- F. To learn how to graciously celebrate successes and positively respond to disappointments.
- G. To learn to place the unit, team, squad, class and school above personal desires.
- H. To increase self-esteem through positive interactions with coaches and other athletes.
- I. To prepare the student for future endeavors.
- J. To reinforce skills learned in the classroom.

The School District of Prairie Farm recognizes that the above objectives are the responsibility of the athletes, coaches, advisors, parents, and administrators.

The following rules and guidelines will be used for the operation of a positive and successful co-curricular athletic/activities program:

- 1. All athletes, participants, parents, administrators, and coaching staff members shall follow the provisions of the Activities Code.
- 2. **Each coach may have team rules that may not be identified in the Activities Code. If so, these rules must be shared with all participants and their parents. They must also be approved and on file with the Activities Director and Principal.**
- 3. All coaches shall adhere to the Coaches' Handbook, this policy, and direction from the Activities Director and administration.
- 4. Levels of Participation - The school district believes that participation at any level should be geared toward fun, an overall positive experience, and good sportsmanship. Open and honest communication is paramount throughout the program. Every effort shall be made between the athlete, coach, advisor, parents and administration to communicate the goals, objectives, and expectations of each program to each individual participant.
 - a. The Board of Education may choose to offer co-curricular/athletic activities at the elementary level (Grades K-5). The emphasis at this level is for total and equal participation (pending eligibility). The children will learn the basic rules and skills associated with the activity. Values such as positive attitude, respect for others, and teamwork will be introduced. Highest regard should be placed on the children's self-esteem. Winning in athletic competition **will not** be the main emphasis.
 - b. The board of education offers co-curricular/athletic activities at the middle school level (Grades 6-8). Each participant shall participate (pending eligibility) as often as possible in all activities in

order that he/she will feel encouraged to continue to participate. Although winning is desirable, participation should be emphasized at this level.

- c. The junior varsity athletic/co-curricular program shall stress participation (pending eligibility), and a major emphasis may be on the need to prepare physically and psychologically to win. Skill levels will begin to be a primary factor associated with actual playing time.
 - d. At the varsity level, athletic/co-curricular programs will emphasize competition based on limited participation of students (pending eligibility), and no guaranteed playing time for those participants. Winning as an individual and as a team is recognized as a means of achieving pride and support of both the school and the community. Athletes who desire this level of achievement do so with the understanding that this is a privilege that must be earned.
 - e. Violations of the Activities Code by students from grades 6-12 could affect and limit participation.
5. All athletes and parents will understand and follow the proper chain of command for communication (Assistant Coach, Head Coach, AD, Principal, Superintendent, School Board)

II) ATHLETICS/ACTIVITIES

The School District of Prairie Farm is a member of the Lakeland Conference and sponsors the following interscholastic sports: Football 6-12, Basketball 6-12, Baseball 9-12, Track 6-12, Wrestling 6-12, Volleyball 6-12, Cheerleading 9-12, and Dance (Fall/Winter) 8-12, Cross Country 6-12

The School District of Prairie Farm sponsors the following co-curricular activities: FCCLA, FFA, Forensics, Band, Choir, Quiz Bowl, Fishing, Photography Club, Pep Club, Coding Club, Student Council 6-12, NHS 10-12, and Library Club 6-12

Activities/fieldtrips that are not required for grading purposes are subject to the activities code.

Opportunities exist each season for participation of both male and female students.

In co-curricular/athletic activities students may be involved in more than one activity during a season.

III) RESPONSIBILITIES

With the privilege of participation in interscholastic athletics/co-curricular activities goes responsibility and individual sacrifice. If the activity is worth participation, then the participant must be willing to put something into it. Responsibilities that come with participation include cooperation with teammates and coaches/advisors and observance of the school's activities code.

The Wisconsin Interscholastic Athletic Association (WIAA) has charged each of its member schools to establish regulations governing participation in athletics. The charge is outlined in the WIAA Handbook (Rules of Eligibility).

Responsibilities of participants include:

- Observing the eligibility rules as stated in Section IV of this code.
- Practicing good habits of health and nutrition, hygiene, and safety.
- Caring for equipment and facilities.
 - Don't prop open any doors.
 - If a door is locked don't pull on the door to try to force it open.
 - Go to your coach/teacher to arrange to have you get in the building.
 - If a door is being pulled on or pulled open, the action will be considered a disciplinary event and the athletic code will be followed for athletes and non-athletes will receive the disciplinary action as determined by the PK-12 Principal.

- Any damage or door repair/replacement will be at the expense of the athlete/parent or student/parent.

Participants have the responsibility of following the school's activities code on a year-round (12 month) period.

IV) ATHLETIC ELIGIBILITY RULES

Students choosing to participate in interscholastic athletics must meet all eligibility requirements as set forth by the Wisconsin Interscholastic Athletic Association (WIAA Handbook, Rules of Eligibility) and all eligibility requirements set forth by Prairie Farm Schools.

According to these requirements, eligibility for participation in interscholastic competition is dependent upon the following:

1. The student must reside in the School District of Prairie Farm, or be participating full time in a legislated open enrollment option. (WIAA Handbook, Residence and Transfer, Article II)
2. The student must be 19 or less years of age with an August 1st cutoff date (WIAA Handbook, Age Requirement, Article III).
3. Permission to participate must be granted in writing by the parent/guardian (WIAA Handbook, Health and Behavior, Article VII).
4. A physical exam must be completed and recorded in the school office. Students will be required to have a physical examination every two years. Cards may be picked up after May 1st and must be signed by a licensed physician. Should an injury or serious illness occur requiring hospitalization after date of physical, the person will need a statement from a doctor or clinic giving approval to return to competition. Cards to be used will be those issued by the WIAA (WIAA Handbook, Health and Behavior, Article VII).
5. The student must be an amateur athlete. (No contracts, endorsements, gifts, etc.). Students with violations relating to this section shall become ineligible for all further participation in the school's interscholastic program. (WIAA Handbook, Amateur Status, Article IV).
6. The student is not to have in his/her possession or use alcohol; use tobacco/vape products; use, possess, buy, distribute or sell controlled substances or drugs; or be present at a gathering at which alcohol is illegally being consumed. **Student athletes are directed not to place themselves in the presence of others who are illegally possessing or using alcohol, tobacco/vape products or controlled substances. It is the expectation of this code that an athlete leaves, disassociate himself/herself and not knowingly linger in the presence of others illegally possessing alcohol, tobacco/vape products or controlled substances.** Students with possible code violations in this section will be subject to the procedures in accordance with Section VI of this activities code. (WIAA Handbook, Health and Behavior, Article VII and School District of Prairie Farm Policy).
7. The student must meet the attendance requirements. (WIAA Handbook, Attendance and Scholarship, Article V and School District of Prairie Farm policy).
 - a. Eligibility extends to only eight semesters of high school attendance.
 - b. The student must reside in the district or be participating full time in a legislated open enrollment option.
 - c. Students must attend school regularly. Two full day unexcused absences from school during a sport season will result in a one game suspension.
 - d. Attendance at all practices and games is required. The second unexcused absence from practice results in a one game suspension.
 - e. Attendance at school for at least ½ day is needed in order to practice or play in a contest on that day unless medically excused with a medical note. Students that leave school ill are not eligible to practice or play that day. The time that is used to determine ½ day of attendance is 11:45 am.

- f. For the entirety of the day(s) during the duration of the suspension, students serving an in-school or out-of-school suspension may not practice, compete or attend school activities.
 - g. If a student is academically ineligible to compete they will not be permitted to leave school early.
8. High School students must maintain satisfactory academic achievement. (WIAA Handbook, Attendance and Scholarship, Article V, and the School District of Prairie Farm policy).
- a. **A student receiving one failing grade at mid-quarter of semester-long courses will be declared ineligible until a passing grade in that particular class is regained. Eligibility will be reinstated as soon as the grade is brought up to passing. Any student who receives a failing grade at mid-quarter is required to provide weekly progress reports to the coach and activities director from all classes in order to remain eligible throughout the grading period. Progress report forms are obtained from the activities director.**
 - b. **A student receiving a failing grade at the end of the quarter or semester is ineligible for 1 week (7 consecutive days) of competition (Sunday through Saturday) from the time the A.D. is notified of grade standing. The student is required to provide weekly progress reports to the coach and activities director from all classes in order to remain eligible throughout the next grading period. Progress report forms are obtained from the activities director.**
 - c. **A student receiving two or more failing grades at quarter or semester is ineligible for the next 15 consecutive school days, starting on the Sunday following notification of grades by the A.D. (WIAA rule.) The student who received failing grades is required to provide weekly progress reports to the coach and activities director for all classes in order to remain eligible throughout the next grading period. (Note: WIAA rules state that eligibility for contests will be reinstated on the 16th school day.)**
 - d. **Penalties incurred fourth quarter or second semester of the previous year will be enforced on the following school year.**
 - i. **The ineligibility status will be adjusted as follows for students in fall sports in which the date of earliest allowed competition is before the first day students are in class.**
 - 1. *Fall Sports – The minimum ineligibility period shall be the lesser of (1) 21 consecutive calendar days beginning with the date of first allowed competition (scrimmages not included) in a sport or (2) one third of the maximum number of games/meets allowed in a sport (rounded up if one-third results in a fraction).
 - e. Special Education students must meet the academic criteria stated in their Individual Educational Plan (IEP),
9. Middle School students must maintain satisfactory academic achievement, (WIAA Handbook, Attendance and Scholarship, Article V, and the School District of Prairie Farm policy).
- a. The Prairie Farm Middle School does not determine eligibility based on letter grades, but rather uses weekly progress checks to determine eligibility status. This allows teachers, students and parents to stay on top of student expectations, behaviors, and academic tasks.
 - b. Students will be evaluated on their weekly Panther Pride grades in each class. Students must not have a 1 in any Panther Pride Grade to be eligible for that week's participation. Students receiving a score of 1 may still practice, but will not be eligible to compete in any contest that week.
 - c. Panther Pride Grades run from Sunday through Saturday for the week.

- d. Students receiving 1 will be notified on the last school day of each week. Students will receive a paper notification and are expected to share it with their parents/guardians. Grades will also be in the Skyward system if parents/guardians want to check online.
 - e. These expectations address WIAA compliance and help identify students who may need additional support. These are minimal requirements to meet eligibility and individual activities reserve the right to determine additional requirements.
 - f. Special Education students must meet academic criteria stated in their Individual Education Plan (IEP).
10. The student is to uphold the ideals, principles, and standards of the WIAA and the school. (WIAA Handbook, Health and Behavior, Article VII, and the School District of Prairie Farm policy). **Any athlete who commits a legally punishable criminal act shall be suspended from athletic competition, whether or not governmental authorities prosecute the athlete. Acts/behaviors such as these would be considered "behavior unbecoming of an athlete."** Examples include: acts of vandalism; flagrant violation of game rules; theft; destruction of school property; serious and/or continued violation of school regulations; and serious and/or continued disrespect of teachers, officials, students, or other school or community persons. (Board Policy - Code of Conduct, Student Handbook, Nondiscrimination Policy, Sexual Harassment Policy, Hazing Policy, Harassment Policy, Dangerous Weapons Policy, Suspension/Expulsion Policy, Alcohol and/or Other Drug Use by Students Policy, etc.) Students with possible code violations related to this section will be subject to the procedures in accordance with Section VI of this athletic code.
 11. The student will not participate in non-school athletic programs of the same sport during the season of practice and competition established by the school. Students that choose to participate in a non-school program of the same sport during the season, forfeit the remainder of that season's eligibility for the sport. (WIAA Handbook, Non School Participation, Article VI and School District of Prairie Farm policy.)
 12. The student must observe the following curfew regulations during seasons of participation:
 - a. Sunday through Thursday - 11:30 P.M.
 - b. Friday and Saturday (or no school the next day) - 1:30 A.M.
 - c. Students with a curfew violation are subject to a one-game suspension.
 13. The student must follow the school's activities code on a year-round (12-month) basis. (WIAA Handbook, Health and Behavior, Article VII)

V) CO-CURRICULAR ELIGIBILITY RULES

1. The student is not to have in his/her possession or use alcohol; use tobacco; use, possess, buy, distribute or sell controlled substances or drugs; or be present at a gathering at which alcohol is illegally being consumed. **Student participants are directed not to place themselves in the presence of others who are illegally possessing or using alcohol, tobacco/vaping products or controlled substances. It is the expectation of this code that an athlete leaves, disassociate himself/herself and not knowingly linger in the presence of others illegally possessing alcohol, tobacco/vaping products or controlled substances.** Students with possible code violations in this section will be subject to the procedures in accordance with Section VI of this athletic code. (Health and Behavior, Article VII and School District of Prairie Farm Policy).
2. The student must meet the attendance requirements. (Attendance and Scholarship, Article V and School District of Prairie Farm policy).
 - a. Eligibility extends to only eight semesters of high school attendance.
 - b. The student must reside in the district or be participating full time in a legislated open enrollment option.

- c. Students must attend school regularly. Two full day unexcused absences from school during a season will result in a one event suspension.
 - d. Attendance at all mandatory practices/meetings is expected. The second unexcused absence from required practice/meeting results in a one event suspension.
 - e. Attendance at school for at least ½ day is needed in order to practice or participate in a contest on that day, unless medically excused with a medical note. Students that leave school ill are not eligible to practice or play that day. The time that is used to determine ½ day of attendance is 11:45 am.
 - f. For the entirety of the day(s) during the duration of the suspension, students serving an in-school or out-of-school suspension may not practice, compete or attend school activities.
 - g. If a student is academically ineligible to compete they will not be permitted to leave school early.
3. The student must maintain satisfactory academic achievement. (Attendance and Scholarship, Article V, and the School District of Prairie Farm policy).
- a. **A student receiving one failing grade at mid-quarter of semester-long courses will be declared ineligible until a passing grade in that particular class is regained. Eligibility will be reinstated as soon as the grade is brought up to passing. Any student who receives a failing grade at mid-quarter is required to provide weekly progress reports to the coach/advisor and activities director from all classes in order to remain eligible throughout the grading period. Progress report forms are obtained from the activities director.**
 - b. **A student receiving a failing grade at the end of the quarter or semester is ineligible for 1 week (7 consecutive days) of competition (Sunday through Saturday) from the time the A.D. is notified of grade standing. The student is required to provide weekly progress reports to the advisor and activities director from all classes in order to remain eligible throughout the next grading period. Progress report forms are obtained from the activities director.**
 - c. **A student receiving two or more failing grades at quarter or semester is ineligible for the next 15 consecutive school days, starting on the Sunday following notification of grades by the A.D. At the end of the 15 school days, the student who received failing grades is required to provide weekly progress reports to the advisor for all classes in order to remain eligible throughout the remaining grading period. (Note: Eligibility for contests will be reinstated on the 16th school day.)**
 - d. **Penalties incurred fourth quarter or second semester of the previous year will be enforced on the first day of the next activity.**
 - i. **The ineligibility status will be adjusted as follows for students in summer/fall activities in which the date of earliest allowed competition is before the first day students are in class. The ineligibility period shall be 21 consecutive calendar days beginning with the 1st allowed competition.**
 - e. **Special Education students must meet the academic criteria stated in their Individual Educational Plan (IEP),**
4. Middle School students must maintain satisfactory academic achievement, (WIAA Handbook, Attendance and Scholarship, Article V, and the School District of Prairie Farm policy).
- a. The Prairie Farm Middle School does not determine eligibility based on letter grades, but rather uses weekly progress checks to determine eligibility status. This allows teachers, students and parents to stay on top of student expectations, behaviors, and academic tasks.

- b. Students will be evaluated on their weekly Panther Pride grades in each class. Students must not have a 1 in any Panther Way Grade to be eligible for that week's participation. Students receiving a score of 1 may still practice, but will not be eligible to compete in any contest that week.
 - c. Panther Pride Grades run from Sunday through Saturday for the week.
 - d. Students receiving 1 will be notified on the last school day of each week. Students will receive a paper notification and are expected to share it with their parents/guardians. Grades will also be in the Skyward system if parents/guardians want to check online.
 - e. These expectations address WIAA compliance and help identify students who may need additional support. These are minimal requirements to meet eligibility and individual activities reserve the right to determine additional requirements.
 - f. Special Education students must meet academic criteria stated in their Individual Education Plan (IEP).
5. The student is to uphold the ideals, principles, and standards of the governing bodies and the school. (Health and Behavior, Article VII, and the School District of Prairie Farm policy). **Any participant who commits a legally punishable criminal act shall be suspended from athletic competition, whether or not governmental authorities prosecute the participant. Acts/behaviors such as these would be considered "behavior unbecoming of a member."** Examples include: acts of vandalism; flagrant violation of organizational rules; theft; destruction of school property; serious and/or continued violation of school regulations; and serious and/or continued disrespect of teachers, officials, students, or other school or community persons. (Board Policy- Code of Conduct, Student Handbook, Nondiscrimination Policy, Sexual Harassment Policy, Hazing Policy, Harassment Policy, Dangerous Weapons Policy, Suspension/Expulsion Policy, Alcohol and/or Other Drug Use by Students Policy, etc.) Students with possible code violations related to this section will be subject to the procedures in accordance with Section VI of this activities code
6. The student must observe the following curfew regulations during seasons of participation:
- a. Sunday through Thursday - 11:30 P.M.
 - b. Friday and Saturday (or no school the next day) - 1:30 A.M.
 - c. Students with a curfew violation are subject to a one-game suspension.
7. The student must follow the school's activities code on a year-round (12-month) basis. (Health and Behavior, Article VII)

VI) PROCEDURE FOR ADMINISTERING THE CODE

- A. Enforcement of this code shall be the responsibility of the Activities Director and Principal.
- B. A student will remain eligible until the Activities Director or Principal has informed him/her and his/her parents of their decision regarding an alleged violation.
- C. In all circumstances, it is the intent that the process be fair and timely. The term of ineligibility shall follow immediately upon notification of ineligibility.

VII) REVIEW OF PROCEDURE

- 1. Whenever charges of a violation of the Activities Code are brought, the Activities Director and Principal shall:
 - a. Investigate the allegation to determine if a potential violation of the Activities Code has taken place. Request written/verbal statements from individuals in question as necessary.

- b. Meet with the student to present the information regarding an alleged infraction of the Activities Code and to give opportunity to hear the student's side.
 - c. Take time for deliberation and making a determination regarding whether an infraction has taken place.
 - d. Determine the penalty, according to the Activities Code for a student that is found guilty of a violation.
2. Students accused of a violation of this code can expect the following procedure:
- a. The Principal shall inform the student of the charge brought against him/her. The accuser must have presented his/her complaint to the Principal within 30 days of the alleged incident. If the incident occurred during the summer, the Activities Director and Principal must act within 30 days after the beginning of the next school year. Any irrefutable evidence or direct confessions will be examined and considered at any time.
 - b. A person witnessing or having firsthand knowledge of a probable violation of the activities code must present the kind, time, and place of the violation to the Activities Director or administration in writing and signed within 30 days of the occurrence. This does not preclude school district personnel from investigating a violation and following through with activity code sanctions.
 - c. The accused will be given the opportunity to meet with the Activities Director and Principal to be informed of the charges.
 - d. The accused will have an opportunity to present evidence in his/her own behalf and provide a signed written statement.
 - e. The Activities Director and Principal will deliberate and decide the matter in private. The student will be informed within 24 hours after the decision of guilt or innocence.
 - f. Parents will be contacted within 24 hours after the decision of guilt or innocence and shall have 48 hours to request a meeting with the principal and/or activities director to review the infraction.
 - g. The term of the penalty begins immediately if the finding of the Activities Director and Principal is that the participant was guilty. This is true even if the case is going for appeal. (See WIAA Handbook, Rules of Eligibility, Article VII- Health and Behavior/Compliance, Section C (3).
3. Any student wishing to appeal the decision of the Activities Director and Principal must adhere to the following procedure process:
- a. After a student has been notified of the suspension, the participant or his/her parents may formally appeal the decision in writing to the District Administrator, providing the appeal is received within two school days from the notification of suspension. The Administrator will determine if there is a valid basis for appeal.
 - b. The two most common reasons for an appeal are that:
 - i. It can be shown that the evidence does not support the original decision.
 - ii. It can be demonstrated that the review process did not provide opportunity for the student to present his/her side of the issue.
 - c. An appeal must be in writing and must state the reason or basis on which it is being sought.

In the event an appeal is requested and the District Administrator determines that the appeal is valid the appeal process will proceed as follows.
 - d. The District Administrator, the coaches/advisors of the activities that are not in season, and the coaches/advisors of the activities involved shall review the proceedings of the Principal and Activities Director and shall render judgment within three school days as to whether the decision of the Activities Director and Principal will stand or not.

- i. The District Administrator is responsible for scheduling this appeal and for presenting information that has been reviewed in the previous step. The Administrator does not vote.
- ii. The student and his/her parents are responsible for presenting information that they believe will confirm the student's innocence.
- iii. The coaches/advisors will listen to the information presented and clarify the issues. They will deliberate and will vote on the appeal. The deliberations by the coaches/advisors will be done in private - the Administrator being present.
- iv. The student will be informed within 24 hours after the decision of guilt or innocence.
- e. If the athlete and/or parents are not satisfied with the findings of the first appeal, they may appeal in writing to the Board of Education. The District Administrator must receive in writing a request for a hearing before the Board of Education within four business days of the outcome of the first appeal.

VII) PROCEDURE OF DUE PROCESS

1. Students accused of violating the rules and regulations of this code have the following rights:
 - a. The right to know the charges that are being brought against him/her.
 - b. The right to contest the charges.
2. **Violations of the Activities Code will be cumulative during a participant's career. However, an individual who completes one year without a violation "wins back" his/her status prior to the last violation.**
3. **Any student who voluntarily turns himself/herself in for a first violation of this code shall have the penalty reduced by 5 community service hours.**
4. **First Violation:**
 - a. **A first violation results in a suspension from competition until the following criteria are met:**
 - i. **15 hours of community service are completed.**
 - ii. **1 contest is sat out (first occurring contest).**
 - b. **If the suspension carries over into the WIAA tournament series, the athlete will miss the entire tournament series. This clause pertains to team tournament as well as the individual tournament series. Any remaining percentage of that violation will carry over to the next season of participation.**
 - c. **Any student serving a penalty during a sport/activity must remain in the sport/activity in order for the penalty to be valid. If a student quits the sport/activity, any remaining percentage of that violation will carry over to the next season of participation.**
5. **Second Violation:**
 - a. **A second violation results in a suspension from competition until the following criteria are met:**
 - i. **30 hours of community service.**
 - ii. **2 contests are sat out (first two occurring contests).**
 - b. **A student with two violations in the same season will serve his/her suspension consecutively, not concurrent.**
6. **Third Violation:**
 - a. **The third violation results in loss of eligibility for all activities events and activities for one calendar year from the date of the activities code violation. If an athlete or participant has an additional offense(s) while already serving a year's suspension, then the one year suspension period will start over again dating from the time of the additional suspension(s). A student desiring to participate again after the third offense must indicate his/her desire to that effect**

and must remain violation free for the entire year of his/her penalty. Upon return, he/she will return to Step 2 (Second Offense).

7. **Completing community service hours.**
 - a. A student receiving a violation will meet with the Principal and Activities Director to discuss the process. He or She will be given a community service verification sheet to be used throughout the process.
 - b. The student will need to obtain a site to fulfill the community service hours. Once the site is obtained the student should fill out the top portion of the verification sheet and return to have the service hours approved by administration. (Working for a family member or current employer will not be approved)
 - c. Once hours are approved by administration student may work on completing hours and documenting along the way.
 - d. When hours are complete, student should have the verification sheet signed off by the host.
 - e. The student will return verification sheet to the principal for final approval and reentry.
8. **Points of Emphasis**
 - a. If suspension is not completed in the season when the violation took place it carries over to the next season of participation.
 - b. With the first and second offense / infraction the participant will be required to practice and **be present with the team as required by the coach/advisor** for contests.
 - c. **Penalty for acts outlined in IV Eligibility Rules, which results in a student being suspended for one or more WIAA tournament competitions, is immediate disqualification of the student for the remainder of the total tournament series in that sport.**
 - d. Any infractions that occur during an off-season of participation will involve a suspension / enforcement in the next participation.
 - e. **A student who transfers with a code of conduct suspension that has not been served must serve the mandated suspension, as decreed by the previous school at the new school.**

VIII) SEARCH AND SEIZURE

All lockers in the athletic department are the property of the School District of Prairie Farm. The athletic locker is to be used as a storage place for athletic equipment. If the activities director or coach has reasonable suspicion that the student is using the locker improperly or for storage of illegal or dangerous material, they may search the locker with or without the student's permission, providing a reliable witness is present.

IX) ATHLETIC INJURIES AND CARE

1. All athletes will be required to take a physical examination.
2. In the event a student is injured, the coach will fill out an injury report form and file it with the activities director within 24 hours. This form may provide a source of information necessary for insurance purposes.
3. To assure that sufficient recovery or healing has occurred and the athlete is physically able to return to athletic competition, he/she must have a certificate signed by the doctor so stating and indicating the date of return. This is a WIAA rule and obviously designed to provide some assurance to the parent, coach and school that the athlete has recovered from the injury. The certificate is to be given to the coach and the coach is required to give it to the A.D. who will keep it on file.

4. Parents, if not present at the athletic contest, will be notified by the coach or activities director as soon as feasibly possible in the event their son/daughter is injured or hospitalized. In order for insurance to apply the injured athlete must see a physician within 60 days from the date of the injury.

X) STUDENT INSURANCE

The School District of Prairie Farm does carry insurance coverage for all participants in school-sponsored and supervised student activities including interscholastic athletics/co-curricular activities and sponsored group travel. Payment of medical/dental expenses is made ONLY IN EXCESS over any family or employer group coverage or plan that must contribute its maximum before this coverage has any liability.

This is a program of supplemental coverage designed to pick up eligible balances left by family or employer group insurance plans and if no other coverage or plan is available, to pay the medical/dental expenses incurred to the limits stated in the policy. Athletes should have family health insurance coverage rather than depend on the district's athletic insurance program.

XI) PROGRAM PARTICIPATION FEE

Students participating in the School District of Prairie Farm programs may be required to pay a participation fee for each activity. These fees help offset the expenses of the activities program. Examples of these expenses are: coaches/advisors salaries, officials, uniforms, transportation, game workers, insurance, supplies and equipment, repair of equipment, first aid supplies, and custodial and administration services.

XII) AGE OF MAJORITY DISCLAIMER

The School District of Prairie Farm is aware that a percentage of the students will have reached the age of majority. There is no attempt to deny these students their constitutional rights. However, in order to maintain consistency in our programs, we shall enforce the rules and regulations of this activities code for all students regardless of age.

XIII) APPLICATION OF THIS CODE

This activities code is in effect for one calendar year running from the activities code meeting which is held annually.

XIV) ATHLETIC/ACTIVITY TRIP POLICY

1. During trips, which are sponsored in full or in part by the School District of Prairie Farm, students are subject to the same rules and guidelines for behavior as pertain to the normal school day. These rules and guidelines are published in the student handbook, which is issued to each student the first day of school. Students are to use the school supplied transportation to and from events unless given specific permission by the coach/advisor to ride with his/her parent or other specific arrangements authorized in advance by the activities director or administrator and confirmed in writing by the parent. Coaches/Advisors will use the contest travel release form for documentation. The contest travel release form will be turned in to the Activities Director following the contest/activity.
2. In the event that a student is on a field trip or athletic trip and is found to be in violation of a civil law, is party to extensive vandalism, is in possession of or uses alcohol, tobacco/vaping products, or drugs, the following course of action will be taken:
 - a. The student may be referred initially to the law enforcement officials of the municipality where the infraction occurs. Further investigation may occur with local officers.

- b. The chaperone has the discretion to notify the parent or guardian of the student and request that they make arrangements for the student to be transported home after consulting with the activities director/administrator of the school.
- c. Students involved may be suspended from school and may be subject to expulsion.
- d. Students involved will not be allowed on overnight field trips for the duration of the school year, unless chaperoned by their own parent / guardian.
- e. Students involved will be expected to make restitution for any damages or theft of items at school or while visiting another school or field trip site.
- f. Students involved will be subject to the disciplinary measures of the activities code.

XV) SPECTATOR CONDUCT AND BEHAVIOR

The School Board through policy sets the expectations for spectator behavior at all events both at home and away.

- 1. Spectators (adults and students) at all extracurricular events - home or away: Extracurricular events are an extension of the classrooms of the School District of Prairie Farm. An individual or group who willfully interferes with or interrupts the proper order or management of a public school or sponsored extracurricular event by acts of violence, boisterous conduct, threatening language, unsportsmanlike conduct, or disobeying of board policies or administrative rules (harassment and/or discrimination) shall be asked to leave the premises by the school board or their designee(s) and may be prohibited from further attendance for a period of up to six weeks. Individuals thus prohibited from attendance may follow established grievance procedure.
- 2. Spectator conduct at away events: Adults and students represent the School District of Prairie Farm while attending away functions. While in another school’s facility we are expected to respect their conduct codes showing courtesy by good sportsmanship at all times.

XVI) PARENT - STUDENT AGREEMENT

The parent signature on the activities form shows that you have read and understand the activities code of the School District of Prairie Farm. You understand that violation of any of the WIAA or Prairie Farm High School regulations will result in action as prescribed. Any act in violation of the activities code that occurs outside of the school setting which is brought to the attention of the school authorities in accordance with the procedure for reporting a violation as outlined in Section V (B) of the code will be pursued under the activities code following due process by referring the individual to the activities committee.

The parent signature on the athletic form also authorizes the student to use the equipment in the athletic sport program of participation. Unless otherwise informed, the Activities Director regards this authorization as allowing the student to use equipment such as the weight machine or pitching machine if appropriate to the sport of participation.

YOU HAVE READ THE ABOVE, UNDERSTAND, AND AGREE TO ACCEPT DISCIPLINARY ACTION FOR FAILURE TO ABIDE BY THE ABOVE REGULATIONS. (Signatures will appear on the form on file in the Middle/Senior High School office)

Examples of a “contest”:

- Football** Four quarters against the same opponent
- Volleyball** Two to five games against the same opponent or tournament

Wrestling	A dual, triangular or quadrangular match or tournament
Basketball	Two halves against the same opponent
Baseball/Softball	Five to seven innings including extra innings against the same opponent
Track	A meet including dual, triangular or quadrangular competition
Dance	Any performance (other than pep rallies) and competitions
Cheerleading	A full four-quarter game or scheduled performance during the current sports season
Pom Pon	A scheduled performance during the current sports season
FFA	Fair, Leadership conferences, Dairy Expo
FCCLA	Leadership conferences, National Cluster
Forensics	Meets or invitational
Quiz Bowl	Meets
Fishing	Tournaments
Photography Club	Outing
Library Club	Outing
Pep Club	Activity
NHS	Activity
Student Council	Activity

- **A forfeit is not recognized as a WIAA contest.**
- A scrimmage, pep rally or clinic is not considered a contest for purposes of determining athletic code suspensions.

Cross References:	Code of Conduct
	Student Handbooks
	Nondiscrimination Policy
	Sexual Harassment Policy
	Equal Educational Opportunity Policy
	Spectator Conduct, Extracurricular Activities Policy
	Bus Harassment, Abuse or Discrimination Policy
	Hazing Policy
	Harassment Policy

Alcohol and/or Other Drug Use By Students Policy

Dangerous Weapons in School Policy

Suspension/Expulsion Policy

Teacher Handbook

WIAA Handbooks